

The Corporation of the
Municipality of Neebing

AGENDA for Regular Council meeting: March 19, 2025 at 6:00 p.m.
At the Municipal Office or join from your computer or mobile device:

[Click here to join the meeting](#)

or call-in (audio only): **1-647-794-5609**, Conference ID **978 256 080**

1. Preliminary Matters

- (a) Call to Order
- (b) Attendance
- (c) Town Hall Segment
- (d) Accept/Amend the Agenda for this Meeting
- (e) Request/Receive Declarations of Pecuniary Interests under the Municipal Conflict of Interest Act (if any)

2. Hear Deputations from Audience Members

No Deputation Requests have been Received for this Meeting

3. Consent Agenda: Minutes, Reports and Correspondence

- 3.1 Minutes of the Special Meeting of Council sitting as Committee of the Whole held on March 5, 2025 1-2
(Recommendation to approve the minutes, with any error corrections, as required.)
- 3.2 Minutes of the Open Session portion of the Regular Meeting of Council held on March 5, 2025 (Recommendation to approve the minutes for both the open session (Item 3.1) and the Closed Session (Item 7.1), with any error corrections, as required.) 3-8
- 3.3 Minutes of the meeting of the Lakehead Region Conservation Authority held on January 29, 2025 9-20
(Recommendation to receive the minutes)
- 3.4 Minutes of the meeting of the Neebing Recreation Committee held on March 3, 2025 21
(Recommendation to receive the minutes)
- 3.5 Voucher Report for the previous month 22-27
(Recommendation to approve the vouchers.)
- 3.6 Report from Clerk-Treasurer Regarding Administrative Activity 28-30
(Recommendation to receive the report for information)
- 3.7 Report from Working Roads Foreman Regarding Departmental Activity 31-33
(Recommendation to receive the report for information)
- 3.8 Report from Fire Chief Regarding Departmental Activity 34-35
(Recommendation to receive the report for information)
- 3.9 Report from Deputy Clerk-Treasurer Regarding Statement of Remuneration and Expenses 36-39
(Recommendation to receive the report for information.)

4. Reports and Correspondence Requiring Direction

- | | | |
|-----|---|-------|
| 4.1 | Report from Clerk-Treasurer Regarding Building Permit Fees
(Recommendation to approve the fees recommended in the report.) | 40-43 |
| 4.2 | Report from Clerk-Treasurer Regarding Buy Canadian Procurement
(Recommendation to provide direction.) | 44-45 |
| 4.3 | Report from Clerk-Treasurer Regarding Facility Rental Usage Policy
(Recommendation to approve the policy appended to the report.) | 46-49 |
| 4.4 | Correspondence from Employment and Social Development Canada, received
March 4, 2025, Regarding National Volunteer Award Nominations 2025
(Recommendation to provide direction) | 50-53 |
| 4.5 | Correspondence from Mayor of Hamilton, received March 7, 2025, Regarding
Stand4Canada Campaign
(Recommendation to provide direction.) | 54 |
| 4.6 | Correspondence from Town of Bradford West Guillimbury, received March
12, 2025, Regarding Landlord Tenant Reforms
(Recommendation to support the resolution.) | 55-56 |

5. By-laws for Passage

(Recommendation in each case is to pass the by-law)

- | | | |
|-----|--|-------|
| 5.1 | By-law 2025-014 to set building permit fees and adopt a code of conduct for
the building department | 57-59 |
|-----|--|-------|

6. New Business - Announcements

Members of Council and Senior Administration have the opportunity to advise others of events or share other information.

7. Closed Session

Council will enter closed session under those paragraphs of Subsection 239(2) of the Municipal Act, 2001 for which the meeting was closed, to consider item 7.1 (minutes of the Closed session of the prior Council meeting); and Under paragraph 239(2)(b) to consider item 7.3, involving personal matters about identifiable individuals; and Under paragraph 239(2)(f) to consider item 7.2, advice that is subject to solicitor-client privilege.

- | | | |
|-----|---|-------|
| 7.1 | Minutes of the Closed Session portion of the Regular Meeting of Council held
on March 5, 2025
(Recommendation to approve the minutes is included in the consent agenda) | 60 |
| 7.2 | Report from Clerk-Treasurer Regarding Buy Canadian Policies
(Recommendation to receive the report for information.) | 61-67 |
| 7.3 | Report from Fire Chief Regarding Personnel Matters
(Recommendation to provide direction.) | 68 |

Council will rise from Closed Session

Matters Arising from Closed Session

Resolutions relating to Items 7.2-7.3

8. Confirmation By-law

- 8.1 By-law 2025-015, to confirm the proceedings of the meeting
(Recommendation to pass the by-law)

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9. Adjourn the Meeting

THE CORPORATION OF THE MUNICIPALITY OF NEEBING

MINUTES OF THE SPECIAL MEETING OF COUNCIL

Held in person and using Teams Web Conferencing System
On Wednesday, March 5, 2025, 4:00 pm

PRESENT: Mayor Mark Thibert
Councillor at Large Gordon Cuthbertson
Crooks Councillor Brian Wright
Pearson Councillor Gary Gardner
Scoble Councillor Brian Kurikka
Blake Councillor Katherine Hill
Pardee Councillor Curtis Coulson

STAFF: Erika Kromm, Clerk-Treasurer
Laura Jones, Deputy Clerk -Treasurer
Mark Shruiff, Fire Chief

1. PRELIMINARY MATTERS:

- (a) Call to Order: Mayor Thibert called the meeting to order at 4:00 p.m. and provided a land acknowledgement.
- (b) Attendance: Attendance was recorded.
- (c) Declarations of Interest: No declarations of Interest were made.

2. DEPUTATIONS

2.1 Jennifer Hess, from Municipal Finance Officers' Association will address Council regarding Municipal Borrowing

Jennifer Hess provided an overview of municipal borrowing through debentures versus a bank loan. Municipalities are not permitted to use bank loans for long-term mortgage borrowing because Municipal Properties cannot be secured. Region of Durham did an analysis of methods of Municipal borrowing. They found that for debentures under \$25 million it is better to use Infrastructure Ontario rather than the municipality issuing their own debenture.

3. DELIBERATIONS RELEVANT TO THE 2025 DRAFT BUDGET

3.1 2024 Summary of Projects and Funding Sources

This report was provided for informational purposes. There were no discussions on this item.

3.2 Budget Report

Members present reviewed the report in conjunction with Item 3.3.

3.3 2025 Second Draft Budget

The Deputy Clerk-Treasurer presented the second draft of the 2025 budget. There was some discussion regarding the overall cost to run a fire department even when it is volunteer driven. There was discussion regarding cost estimates for the fire bay addition and how to finance the

project. Short term Financing has been established, and Administration was directed to proceed with the tender call. The long-term financing will be arranged during the project cycle.

Council requested the following edits to the draft budget:

- Defer the payment into the reserve fund for the rockfall hazard for one year and allocate that money to the wildland fire PPE.
- Increase Blake Hall rental revenues to \$5,000.
- Decrease Council travel to \$12,000.
- Decrease Council committees to \$1,000.
- Decrease donations to \$3,000.
- \$6,500 from Rate Stabilization for one-time expenses for Health and Safety Training
- Decrease fire heating to \$12,000.
- \$7,500 from rate stabilization for something Fire Uniforms and First Response supplies.
- Traffic Counter expense embedded in Misc Public Works Equipment to come from Rate Stabilization (approx. \$5,000)
- One-time signage expense to come from Rate Stabilization. (\$3,000)
- Need input from Economic Dev Committee regarding 2025 Projects. \$5,000-budgeted

Res. No. 2025-03-022

Moved by: Councillor Cuthbertson
Seconded by: Councillor Hill

BE IT RESOLVED THAT Council directs Administration to proceed with edits to the draft budget, as discussed.

CARRIED ✓

3.4 2024 Reserve Fund Continuity

This report was provided for informational purposes. There were no discussions on this item.

4. **CLOSED SESSION**

4.1 2025 Remuneration Report

This item was deferred to the regular Council meeting being held at 6:00 pm on March 5, 2025.

5. **ADJOURN THE MEETING:**

There being no further business, Mayor Thibert adjourned the meeting at 5:43 p.m.

SPECIAL MEETING OF COUNCIL

Mark Thibert
MAYOR

Erika Kromm
CLERK-TREASURER

**THE CORPORATION OF THE MUNICIPALITY OF NEEBING
MINUTES OF THE REGULAR MEETING OF COUNCIL**

Held in person at the Municipal Office and using Teams Web Conference System
On Wednesday, March 5, 2025

PRESENT: Mayor Mark Thibert
Crooks Councillor Brian Wright
Blake Councillor Katherine Hill
Pearson Councillor Gary Gardner
Pardee Councillor Curtis Coulson
Councillor at Large Gordon Cuthbertson
Scoble Councillor Brian Kurikka

STAFF: Erika Kromm, Clerk-Treasurer

1. PRELIMINARY MATTERS:

(a) Call to Order: Mayor Thibert called the meeting to order at 6:00 pm and provided a land acknowledgement.

(b) Attendance: Attendance was recorded.

(c) Town Hall Segment:

During the Town Hall, the Fire Chief provided a certificate of appreciation to Curtis Coulson for his assistance with an incident that occurred during the skate day at Blake Hall.

(d) Accept/Amend the Agenda:

Res. No. 2025-03-055

Moved by: Councillor Cuthbertson

Seconded by: Councillor Gardner

BE IT RESOLVED THAT the agenda for this regular meeting of Council be amended to add as item 7.1 a report regarding the 2025 remuneration report.

CARRIED ✓

(e) Declarations of Pecuniary Interest:

There were no declarations of pecuniary interest.

2. HEAR DEPUTATIONS FROM AUDIENCE MEMBERS

There were no deputation requests for this meeting.

3. CONSENT AGENDA: MINUTES, REPORTS AND CORRESPONDENCE

3.1 Minutes of the Special Meeting of Council sitting as Committee of the Whole held on February 19, 2025

(Recommendation to approve the minutes, with any error corrections, as required.)

3.2 Minutes of the Open Session portion of the Regular Meeting of Council held on February 19, 2025

(Recommendation to approve the minutes for both the open session (Item 3.1) and the Closed Session (Item 7.1), with any error corrections, as required.)

3.3 Minutes of the meeting of the Thunder Bay District Social Services Board held on January 16, 2025

(Recommendation to receive the minutes)

3.4 Report from Clerk-Treasurer Regarding Administrative Activity

(Recommendation to receive the report for information)

3.5 Correspondence from ONE Joint Investment Board, received February 26, 2025, Regarding Municipality of Neebing's Investment Plan

(Recommendation to receive the correspondence for information.)

Res. No. 2025-03-056

Moved by: Councillor Gardner

Seconded by: Councillor Wright

BE IT RESOLVED THAT Council approve the recommendations from Administration with respect to all of the items on the consent agenda portion of this evening's meeting, being Items 3.1 through 3.15.

CARRIED ✓

4. REPORTS AND CORRESPONDENCE RECEIVED REQUIRING DIRECTION:

4.1 Report from Clerk-Treasurer Regarding Request to Purchase Punch Cards from Landfill Sites

Members present reviewed the report.

Res. No. 2025-03-057

Moved by: Councillor Coulson

Seconded by: Councillor Kurikka

BE IT RESOLVED THAT Council directs Administration to provide punch cards for sale at the landfill sites once mobile payment devices are installed.

CARRIED ✓

4.2 Report from Fire Chief Regarding Purchase of Wildland Fire Rated PPE

Members present reviewed the report.

Res. No. 2025-03-058

Moved by: Councillor Cuthbertson

Seconded by: Councillor Kurikka

BE IT RESOLVED THAT Council authorizes the purchase of wildland fire rated personal protective equipment as outlined in the report.

CARRIED ✓

4.3 Correspondence from City of Toronto and Township of Uxbridge, received February 14 and 28, 2025, Regarding Buy Local, Buy Canadian Campaign

Members present reviewed the correspondence.

Res. No. 2025-03-059

Moved by: Councillor Wright

Seconded by: Councillor Kurikka

BE IT RESOLVED THAT Council supports the resolutions from Town of Uxbridge and City of Toronto regarding a buy local, buy Canadian campaign.

CARRIED ✓

4.4 Correspondence from Municipality of Northern Bruce Peninsula, received February 17, 2025, Regarding Cell Towers and Associated Maintenance

Members present reviewed the correspondence.

Res. No. 2025-03-060

Moved by: Councillor Coulson

Seconded by: Councillor Kurikka

BE IT RESOLVED THAT Council supports the resolution from Municipality of Northern Bruce Peninsula regarding cell towers and associated maintenance.

CARRIED ✓

4.5 Correspondence from Wounded Warrior Canada, received February 24, 2025, Regarding Wounded Warrior Sponsorship Renewal

Members present reviewed the correspondence.

Res. No. 2025-03-061

Moved by: Councillor Cuthbertson

Seconded by: Councillor Wright

BE IT RESOLVED THAT Council directs Administration to renew the sponsorship with Wounded Warrior Canada at the same rate.

CARRIED ✓

4.6 Correspondence from Thunder Bay Regional Health Sciences Foundation, received February 19, 2025, Regarding 2025 Motorcycle Ride for Dad

Members present reviewed the correspondence.

Res. No. 2025-03-062

Moved by: Councillor Gardner

Seconded by: Councillor Kurikka

BE IT RESOLVED THAT Council authorizes the sponsorship for the 2025 Motorcycle Ride Dad by participating as a stop along the ride route.

CARRIED ✓

4.7 Correspondence from Municipality of Northern Bruce Peninsula, received February 17, 2025, Regarding Mandating Tow Hooks in All New Vehicles

Members present reviewed the correspondence.

Res. No. 2025-03-063

Moved by: Councillor Coulson

Seconded by: Councillor Gardner

BE IT RESOLVED THAT Council supports the resolutions from Municipality of Northern Bruce Peninsula regarding mandating tow hooks on all new vehicles.

CARRIED ✓

4.8 Correspondence from Coleman Township, received February 24, 2025, Regarding Northern Highway Safety Plan

Members present reviewed the correspondence.

Res. No. 2025-03-064

Moved by: Councillor Hill

Seconded by: Councillor Wright

BE IT RESOLVED THAT Council supports the resolution from Coleman Township regarding implementing the Northern Highway Safety Plan.

CARRIED ✓

5. BY-LAWS

5.1 By-law 2025-012 to set rental fees for the Blake Hall property

Res. No. 2025-03-065

Moved by: Councillor Hill

Seconded by: Councillor Gardner

BE IT RESOLVED THAT By-law 2025-012 to set rental fees for the Blake Hall property, be passed as presented.

CARRIED ✓

6. NEW BUSINESS - ANNOUNCEMENTS

Councillor Hill inquired whether the Canada Day funding had been approved.

Councillor Gardner advised that he had received a complaint that one of the municipal trucks had been driving too fast.

Councill Gardner advised that the ice at Alf Olsen rink is done and that the ice at Blake Hall had been re-flooded and will be good for use for a little bit longer. There was some discussion about advertising for volunteers to help with the rinks in the winter. Administration was directed to advertise for volunteers and offer volunteer hours for high school students.

The Clerk-Treasurer advised that one Councillor is now unable to attend the AMO Conference and if no one else wants to in their place, the accommodations that had been booked will be offered to another municipality. Administration was directed to offer the room to another municipality.

7. CLOSED SESSION

Res. No. 2025-03-066

Moved by: Councillor Cuthbertson

Seconded by: Councillor Gardner

Council will enter closed under paragraph 239(2)(b) and (d) to consider item 4.1, involving labour relations or employee negotiations and involving personal matters about identifiable individuals.

CARRIED ✓

During Closed session the following resolution was passed.

Res. No. 2025-03-067

Moved by: Councillor Cuthbertson

Seconded by: Councillor Wright

BE IT RESOLVED THAT, the time being 7:00 p.m., Council rise from closed session and report in open session.

CARRIED ✓

7.1 Report from Clerk-Treasurer Regarding 2025 Remuneration Report

Res. No. 2025-03-068

Moved by: Councillor Hill

Seconded by: Councillor Coulson

BE IT RESOLVED THAT, with respect to Item 7.1 on this evening's Closed Session Agenda, Council authorizes Administration to proceed as directed in Closed Session.

CARRIED ✓

8. CONFIRMATION BY-LAW

8.1 By-law 2025-013 to confirm the proceedings of the meeting.

Res. No. 2025-03-069

Moved by: Councillor Coulson

Seconded by: Councillor Cuthbertson

BE IT RESOLVED THAT By-law 2025-013, to confirm the proceedings of this evening's meeting, be passed as presented.

CARRIED ✓

9. ADJOURN THE MEETING:

There being no further business to attend to, Mayor Thibert adjourned the meeting at 7:03 p.m.

REGULAR MEETING OF COUNCIL

Mark Thibert
MAYOR

Erika Kromm
CLERK-TREASURER



LAKEHEAD REGION
CONSERVATION AUTHORITY

71st Annual LRCA Board Meeting Minutes

Lakehead Region Conservation Authority

January 29, 2025 at 4:30 p.m.

130 Conservation Road/Microsoft Teams

Members Present:

Albert Aiello, Grant Arnold, Robert Beatty, Donna Blunt, Rudy Buitenhuis, Trevor Giertuga, Sheelagh Hendrick, Brian Kurikka, Jim Vezina

Members Present (Remote):

Dan Calvert, Greg Johnsen

Also Present:

Tammy Cook, Chief Administrative Officer

Mark Ambrose, Finance Manager

Ryne Gilliam, Lands Manager

Melissa Hughson, Watershed Manager

Ryan Mackett, Communications Manager

Melanie O'Riley, Administrative Clerk/Receptionist, recorder of Minutes

1. CALL TO ORDER

The Chair called the meeting to order at 4:30 p.m.

2. ADOPTION OF AGENDA

THAT: the Agenda be adopted as published.

Motion: #1/25

Motion moved by Albert Aiello and motion seconded by Sheelagh Hendrick. **CARRIED.**

3. DISCLOSURE OF INTEREST

None.

4. ELECTION OF OFFICERS

Members were provided with Staff Report CORP-01-2025 related to the annual election for Chair and Vice-Chair. It was noted that the Minister of Natural Resources had granted an

exception (in response to the Authority's request) that permitted the current Chair and Vice-Chair to continue in their respective positions if so elected for 2025 and 2026.

As outlined in the Administrative By-Law, Tammy Cook, CAO, assumed the position of Chair for the purpose of the election of the Chair and Vice-Chair.

Per the Administrative By-Law, the Chair, Vice-Chair and CAO are the signing officers and Conservation Ontario representatives until the 2026 Annual General Meeting.

4.1. APPOINTMENT OF SCRUTINEERS

In the event of an election, members appointed Mark Ambrose, Finance Manager and Ryan Mackett, Communications Manager as scrutineers.

THAT: Mark Ambrose, Finance Manager and Ryan Mackett, Communications Manager, be appointed as scrutineers of the Lakehead Region Conservation Authority 2025 elections.

Motion: #2/25

Motion moved by Sheelagh Hendrick and motion seconded by Albert Aiello. **CARRIED.**

4.2. ELECTION OF AUTHORITY CHAIR

The CAO, Election Chair, requested nominations for the position of Chair.

Jim Vezina nominated Donna Blunt for the position of Chair.

Nominations for the position of Chair were called three times.

Donna Blunt agreed to let her name stand.

THAT: the nominations for Chair be closed.

Motion: #3/25

Motion moved by Albert Aiello and motion seconded by Sheelagh Hendrick. **CARRIED.**

THAT: Donna Blunt is appointed as Chair of the Lakehead Region Conservation Authority until the Annual General Meeting of 2026.

Motion: #4/25

Motion moved by Grant Arnold and motion seconded by Rudy Buitenhuis. **CARRIED.**

4.3. ELECTION OF AUTHORITY VICE-CHAIR

The Election Chair requested nominations for the position of Vice-Chair.

Grant Arnold nominated Jim Vezina for the position of Vice-Chair.

Nominations for the position of Vice-Chair were called three times.

Jim Vezina agreed to let his name stand.

THAT: the nomination for Vice-Chair be closed.

Motion: #5/25

Motion moved by Sheelagh Hendrick and motion seconded by Albert Aiello. **CARRIED.**

THAT: Jim Vezina is appointed as Vice-Chair of the Lakehead Region Conservation Authority until the Annual General Meeting of 2026.

Motion: #6/25

Motion moved by Trevor Giertuga and motion seconded by Albert Aiello. **CARRIED.**

4.4. BALLOTS

Since both the Chair and Vice-Chair were acclaimed, there was no election; therefore, no motion was required to destroy ballots.

Donna Blunt, Chair, resumed Chairing the Meeting.

5. MINUTES OF PREVIOUS MEETING

THAT: the Minutes of the Lakehead Region Conservation Authority Tenth Regular Meeting held on Wednesday, November 27, 2024 be adopted as published.

Motion: #7/25

Motion moved by Sheelagh Hendrick and motion seconded by Albert Aiello. **CARRIED.**

6. APPOINTMENT OF AUDITORS

THAT: the audit firm of Doane Grant Thornton LLP is appointed as auditors of the Lakehead Region Conservation Authority for the year 2025.

Motion: #8/25

Motion moved by Albert Aiello and motion seconded by Sheelagh Hendrick. **CARRIED.**

7. APPOINTMENT OF SOLICITORS

THAT: the legal firm of McKitricks is appointed as solicitors of the Lakehead Region Conservation Authority for the year 2025.

Motion: #9/25

Motion moved by Sheelagh Hendrick and motion seconded by Albert Aiello. **CARRIED.**

8. APPOINTMENT OF AUTHORITY BANK

THAT: the Royal Bank of Canada, Business Centre, is appointed as the bank with which the Lakehead Region Conservation Authority will conduct its financial business during 2025.

Motion: #10/25

Motion moved by Albert Aiello and motion seconded by Sheelagh Hendrick. **CARRIED.**

9. BORROWING RESOLUTION

THAT: Whereas it may be necessary for the Lakehead Region Conservation Authority (herein under referred to as the "Authority") to borrow a sum not to exceed in the aggregate, Four Hundred Thousand Dollars (\$400,000) required for its purposes in the year 2025, until payment to the Authority of any grants and of sums to be paid to the Authority by the participating municipalities designated as such under the Conservation Authorities Act, R.S.O. 1990, Chapter C.27,

BE IT THEREFORE RESOLVED:

THAT: the Authority may borrow from a bank, the sum not to exceed in the aggregate Four Hundred Thousand Dollars (\$400,000) necessary for its purposes in the year 2025, on the promissory note or notes of the Authority until payment to the Authority of any grants and of sums to be paid to the Authority by the participating municipalities.

THAT: the Chair or Vice-Chair together with the Chief Administrative Officer of the Authority be and are hereby authorized to execute for and on behalf of the Authority a promissory note or

notes for the sum to be borrowed under paragraph numbered 1 hereof and to affix thereto the corporate seal of the Authority.

THAT: *the amount borrowed pursuant to this resolution is a charge upon the whole of the moneys received or to be received by the Authority by way of grants and when such moneys are received.*

THAT: *the Chair or the Vice-Chair or the Chief Administrative Officer of the Authority be and is hereby authorized and directed to apply in payment of the moneys borrowed pursuant to this resolution, together with interest thereon, all of the moneys received by the Authority by way of grants or sums received by the Authority from the participating municipalities.*

Motion: #11/25

Motion moved by Sheelagh Hendrick and motion seconded by Albert Aiello. **CARRIED.**

10. IN-CAMERA AGENDA

THAT: *we now go into Committee of the Whole (In-Camera) at 4:42 p.m.*

Motion: #12/25

Motion moved by Albert Aiello and motion seconded by Sheelagh Hendrick. **CARRIED.**

THAT: *we go into Open Meeting at 4:48 p.m.*

Motion: #13/25

Motion moved by Sheelagh Hendrick and motion seconded by Albert Aiello. **CARRIED.**

THAT: *the In-Camera Minutes of the Lakehead Region Conservation Authority October 30, 2024 meeting be adopted as published.*

Motion: #14/25

Motion moved by Albert Aiello and motion seconded by Sheelagh Hendrick. **CARRIED.**

THAT: *Staff Report CORP-02-2025 is received AND FURTHER THAT the recommendations contained therein are approved.*

Motion: #15/25

Motion moved by Sheelagh Hendrick and motion seconded by Albert Aiello. **CARRIED.**

11. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

12. CORRESPONDENCE

12.1. Extension of Minister's direction for conservation authorities regarding fee changes associated with planning, development and permitting fees

Correspondence received from the Minister of Natural Resources related to the extension of the Minister's previous direction for Conservation Authorities to make no fee changes associated with planning, development, and permitting fees effective January 1, 2025 to December 31, 2025 was noted.

12.2. 2023 - 2024 Lakehead University - Arthur Shewchuk Memorial Bursary

It was noted that the recipient of the 2023/2024 Lakehead University - Arthur Shewchuk Memorial Bursary was Robert Tyska, Bachelor of Engineering (Mechanical) year 2 Diploma.

13. STAFF REPORTS

13.1. Traffic Counter Report – 2023

Members reviewed and discussed Staff Report CONAREA-01-2025 related to the 2023 Traffic Counter Report.

THAT: the Staff Report CONAREA-01-2025 be received.

Motion: #16/25

Motion moved by Albert Aiello and motion seconded by Sheelagh Hendrick. **CARRIED.**

13.2. 2024 Flood Forecasting Summary

Members reviewed and discussed Staff Report FLFOR-01-2025 which summarized the 2024 Flood Forecasting and Warning Program.

THAT: Staff Report FLFOR-01-2025 be received.

Motion: #17/25

Motion moved by Sheelagh Hendrick and motion seconded by Albert Aiello. **CARRIED.**

13.3. 2024 Neebing-McIntyre Floodway Summary

Members reviewed and discussed Staff Report NMFC-01-2025 which summarized the 2024 Neebing-McIntyre Floodway Program.

THAT: Staff Report NMFC-01-2025 be received.

Motion: #18/25

Motion moved by Albert Aiello and motion seconded by Sheelagh Hendrick. **CARRIED.**

13.4. 2024 Plan Review Summary

Members reviewed and discussed Staff Report PIR-01-2025 which summarized the 2024 Plan Input and Review Program.

THAT: Staff Report PIR-01-2025 be received.

Motion: #19/25

Motion moved by Rudy Buitenhuis and motion seconded by Robert Beatty. **CARRIED.**

13.5. 2024 Development Regulations Summary & Annual Report: Permit Timelines and Compliance Summary

Members reviewed and discussed Staff Report DEVREG-01-2025 which summarized the Development Regulations and Annual Report: Permit Timelines and Compliance Program.

THAT: Staff Report DEVREG-01-2025 be received AND FURTHER THAT the Annual Report: Permit Timelines and Compliance Summary, 2024 be approved.

Motion: #20/25

Motion moved by Robert Beatty and motion seconded by Rudy Buitenhuis. **CARRIED.**

13.6. Maps of Regulated Areas under Section 4 of O. Reg. 41/24

Members reviewed and discussed Policy DEVREG-08-2025 related to Maps of Regulated Areas.

THAT: Development Regulations Policy DEVREG-08-2025, Maps of Regulated Areas under Section 4 of O. Reg. 41/24 be adopted.

Motion: #21/25

Motion moved by Brian Kurikka and motion seconded by Robert Beatty. **CARRIED.**

13.7. LM-01-2025 2024 Hazard Tree Removal Program

Members reviewed and discussed Staff Report LM-01-2025 which summarized the 2024 Hazard Tree Removal Program.

THAT: Staff Report LM-01-2025 be received for information.

Motion: #22/25

Motion moved by Rudy Buitenhuis and motion seconded by Grant Arnold. **CARRIED.**

13.8. LM-02-2025 2024 Lands Maintenance Summary

Members reviewed and discussed Staff Report LM-02-2025 which summarized the 2024 Lands Maintenance Program.

THAT: Staff Report LM-01-2025 be received for information.

Motion: #23/25

Motion moved by Grant Arnold and motion seconded by Robert Beatty. **CARRIED.**

13.9. FORMG-01-2025 Forest Management Plan Annual Summary 2024

Members reviewed and discussed Staff Report FORMG-01-2025 which summarized the 2024 Forest Management Plan Program. Brian Kurikka asked Staff to include overall Forest Health and check for any diseases or invasive species (i.e. Emerald ash borer etc.) in the next Forest Management Plan update.

THAT: Staff Report FORMG-01-2025 be received.

Motion: #24/25

Motion moved by Brian Kurikka and motion seconded by Rudy Buitenhuis. **CARRIED.**

13.10. CORP-03-2025: 2024 Health and Safety Summary

Members reviewed and discussed Staff Report CORP-03-2025 which summarized the 2024 Health and Safety Program.

THAT: Staff Report CORP-03-2025 be received for information.

Motion: #25/25

Motion moved by Robert Beatty and motion seconded by Brian Kurikka. **CARRIED.**

13.11. ENVEDU-01-2025

Members reviewed and discussed Staff Report ENVEDU-01-2025 which summarized the Environmental Education Program.

THAT: Staff Report ENVEDU-01-2025 be received for information.

Motion: #26/25

Motion moved by Jim Vezina and motion seconded by Rudy Buitenhuis. **CARRIED.**

14. CHIEF ADMINISTRATIVE OFFICER'S REPORT**14.1. Monthly Treasurer's Report - November and December**

Members were provided with the monthly Treasurer's Report for November and December's 2024 Administration and Capital.

14.2. 2025 Board Meeting Schedule

Members reviewed and discussed the 2025 Board Meeting Schedule. It was noted that the monthly meetings are scheduled the last Wednesday of the month except for June's meeting which will be held the last Thursday of the month as it conflicts with another Meeting.

THAT: the 2025 Board Meeting Schedule be approved.

Motion: #27/25

Motion moved by Jim Vezina and motion seconded by Robert Beatty. **CARRIED.**

14.3. 2024 Investment Summary

Members reviewed and discussed Staff Report FIN-04-2025 which summarized the Authority's 2024 investments.

THAT: Staff Report FIN-04-2025 be received.

Motion: #28/25

Motion moved by Jim Vezina and motion seconded by Brian Kurikka. **CARRIED.**

14.4. 2024 Donations Summary

Members reviewed and discussed Staff Report FIN-05-2025 which summarized the donations that the Authority received in 2024.

THAT: Staff Report FIN-05-2025 be received.

Motion: #29/25

Motion moved by Rudy Buitenhuis and motion seconded by Robert Beatty. **CARRIED.**

14.5. 2025 Fee Schedule

Members reviewed and discussed Staff Report FIN-06-2025 related to the 2025 Fee Schedule. It was noted that per the Minister's Direction extending prohibiting changing Plan Review and Development Regulations fees, no changes were made to those Fee Schedules. Changes made included adding new available merchandise.

THAT: the 2025 Fee Schedule be adopted.

Motion: #30/25

Motion moved by Robert Beatty and motion seconded by Brian Kurikka. **CARRIED.**

14.6. Enactment of O. Reg. 474/24: Minister's Reviews under Sections 28.1 and 28.1.2 of the Act and Minister's Orders under Section 28.1.1 of the Act

Members reviewed and discussed Staff Report DEVREG-02-2025 related to the new regulation (O. Reg. 474/24) for Minister's Reviews and Minister's Orders under the *Conservation Authorities Act*.

THAT: Staff Report DEVREG-02-2025 be received.

Motion: #31/25

Motion moved by Jim Vezina and motion seconded by Grant Arnold. **CARRIED.**

15. PASSING OF ACCOUNTS

THAT: having examined the accounts for the period November 1, 2024 to November 30, 2024 cheque #3412 to #3440 for \$62,742.03, and preauthorized payments of \$117,770.78 for a total of \$180,512.81 we approve their payment.

Motion: #32/25

Motion moved by Grant Arnold and motion seconded by Brian Kurikka. **CARRIED.**

THAT: having examined the accounts for the period December 1, 2024 to December 31, 2024 cheque #3441 to #3458 for \$116,022.29 and preauthorized payments of \$136,695.59 for a total of \$252,717.88 we approve their payment.

Motion: #33/25

Motion moved by Brian Kurikka and motion seconded by Grant Arnold. **CARRIED.**

16. REGULATORY ROLE

Members were provided with the summaries of the Plan Input and Review program and Section 28 permits issued since last meeting.

17. PROJECTS UPDATE**17.1. Communications Manager Projects Update**

It was noted Staff have applied for an Ontario Seniors Community Grant for funding towards outdoor education programming geared towards senior Veterans.

17.2. Lands Manager Projects Update

None.

17.3. Watershed Manager Projects Update

It was noted that the Watershed Manager attended the Climate Resilient Coastal Communities (CRCC) Project Steering Committee Workshop. The focus was regarding the 3.1 million in funding from Natural Resources Canada (NrCan) for four pilot projects in the Great Lakes-St. Lawrence region, one of which is LRCA's Lakehead Resilience Coastal Management Plan, which will focus on completing a technical analysis to determine the existing natural hazards (flooding and erosion) along the Lake Superior shoreline within LRCA's area of jurisdiction as well as modelling and mapping the future natural hazards due to climate change. It was also noted that the LRCA's project had received \$651,500 in funding over four years (2024-2027) from NrCan which provides 75% funding, with the other 25% coming from the Authority.

It was noted that Staff are currently working on the tenth annual Source Water Protection Report.

It was noted that the January 15, 2025 snow surveys indicated that the snow survey locations were below average for snow depth and water content, when compared to the historical averages for January 15. It was also noted that MNR's snow monitoring data is available to the public through the Ontario GeoHub. The site contains information including a list of all active and historical snow survey locations, mapping of snow survey locations as well as historic and current snow survey data (1933-2024).

It was noted that LRCA's area of jurisdiction remains in a Level 1 Low Water advisory.

18. NEW BUSINESS

None.

19. NEXT MEETING

The next meeting will be held on Wednesday, February 26, 2025 at 4:30 p.m.

20. ADJOURNMENT

THAT: *the time being 5:22 p.m. AND FURTHER THAT we have no further business we adjourn.*

Motion: #34/25

Motion moved by Grant Arnold and motion seconded by Jim Vezina. **CARRIED.**


Chair


Chief Administrative Officer

Neebing Recreation Committee
 Meeting Minutes of the Hall Board
 March 3rd, 2025

Submitted by Penny Shott

Attendance: Penny Shott

Edith Tivendale

Karen Coulson

Joel Manherz

Councillor Katherine Hill

Lisa Laitinen-Egbuchulam

Regrets: Councillor Curtis Coulson & Vanessa Manherz

Health & Safety: None at this time.

Conflict of Interest: None at this time.

Meeting minutes from February 3rd, 2025 were read and accepted.

Old Business: The playground will be moved from the Neebing Municipal office to the grounds of the Blake Hall sometime over the summer.

-The Art show will go ahead in October 2025, the group will be using the Blake Hall.

-We had our paint afternoon on February 23rd, it was good, Steve will be putting together maybe another event of carving.

-Karen has completed the quilt from the 100th anniversary last fall, she will be getting in contact with the office to see about the arrangements to have it hung up.

-We have not heard back on a dollar amount from the Canada day funding application.

-We are waiting to hear if we get any grant monies to do some work at the Cloud Lake Boat launch.

-Our next event is the Easter Egg hunt to be held on Friday April 18th (Good Friday) plans are in place, Penny Shott will start picking up supplies for that. Katherine Hill has purchased the stencils and paint supplies for the face painting, Easter bunny is in place.

-Mothers Day Tea will be on May 11th, tickets for that will go on sale at the Easter egg hunt and also available in the Municipal office.

-July 1st, is Canda Day, the celebration will be held at the Blake Hall, we will be getting together some music and the petting zoo back again. NES will also be setting up an information booth on fire safety for the community. BBQ will also be going with food available for purchase. This event will be held from noon to 3 pm.

-Katherine will be looking into maybe getting some line dancing classes at the Blake Hall in the future.

Time being 7:10 pm meeting was adjourned

VOUCHER REPORT

FOR THE MONTH OF FEBRUARY 2025

	<u>Amount</u>
Liabilities	
HST, Source Deductions, Liabilities	\$ 53,222.25
Expense Accounts	
General Government	153,939.98
Protection to Persons and Property	36,780.49
Policing	4,736.88
Transportation Services	51,542.92
Environmental Services	4,418.75
Health Services	5,082.00
Cemetery	
Social and Family Services	41,322.00
Building Services	2,328.45
Recreation and Cultural Services	2,611.10
Economic Development	35.62
School Boards - Education Levy	
Capital Projects - Admin	
Capital Projects-Fire Department	27,709.62
Capital Projects - Public Works	
Capital Projects - Parks	32,666.48
Total disbursements in month	<u><u>\$416,396.54</u></u>

<u>Cheque Runs</u>	
FEB 5-2025	\$ 43,292.38
FEB 5-2025	96,429.83
FEB 19-2025	109,652.19
FEB 27-2025	116,789.20
	<u><u>\$366,163.60</u></u>
<u>Direct Deposits - Payroll</u>	
PR1873	\$ 22,335.98
PR1874	20,264.77
PR1875	7,632.19
	<u><u>\$50,232.94</u></u>
Total disbursements in month	<u><u>\$416,396.54</u></u>

**Municipality of Neebing
Voucher Report - February 2025**

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Cheque #	Date	Jurr	Vendor Name / Description	GL Acct #	Trans Detail	Amount
18606	2/3/2025		CANADIAN UNION OF PUBLIC EMPLOYEES - LOCAL #87			\$615.50
			PR1863 - Payroll from 12/28/24 to 1/10/25	01-00-204600	Source Deductions	
			PR1866 - Payroll from 1/11/25 to 1/24/25	01-00-204600	Source Deductions	
18607	2/3/2025		MINISTER OF FINANCE (EHT)			\$1,834.44
			PR1863 - Payroll from 12/28/24 to 1/10/25	01-00-204700	Source Deductions	
			PR1864 - Payroll from 12/27/24 to 1/10/25	01-00-204700	Source Deductions	
			PR1865 - Payroll from 12/28/24 to 1/10/25	01-00-204700	Source Deductions	
			PR1866 - Payroll from 1/11/25 to 1/24/25	01-00-204700	Source Deductions	
			PR1872 - Payroll from 1/01/25 to 1/31/25	01-00-204700	Source Deductions	
18608	2/3/2025		ONTARIO MUNICIPAL EMPLOYEES RETIREMENT SYSTEM			\$8,461.80
			PR1863 - Payroll from 12/28/24 to 1/10/25	01-00-204500	Source Deductions	
			PR1866 - Payroll from 1/11/25 to 1/24/25	01-00-204500	Source Deductions	
18609	2/3/2025		RECEIVER GENERAL			\$28,074.03
			PR1863 - Payroll from 12/28/24 to 1/10/25	01-00-204400	Source Deductions	
			PR1863 - Payroll from 12/28/24 to 1/10/25	01-00-204300	Source Deductions	
			PR1863 - Payroll from 12/28/24 to 1/10/25	01-00-204200	Source Deductions	
			PR1864 - Payroll from 12/27/24 to 1/10/25	01-00-204200	Source Deductions	
			PR1864 - Payroll from 12/27/24 to 1/10/25	01-00-204300	Source Deductions	
			PR1864 - Payroll from 12/27/24 to 1/10/25	01-00-204400	Source Deductions	
			PR1865 - Payroll from 12/28/24 to 1/10/25	01-00-204400	Source Deductions	
			PR1865 - Payroll from 12/28/24 to 1/10/25	01-00-204200	Source Deductions	
			PR1865 - Payroll from 12/28/24 to 1/10/25	01-00-204300	Source Deductions	
			PR1866 - Payroll from 1/11/25 to 1/24/25	01-00-204300	Source Deductions	
			PR1866 - Payroll from 1/11/25 to 1/24/25	01-00-204200	Source Deductions	
			PR1866 - Payroll from 1/11/25 to 1/24/25	01-00-204400	Source Deductions	
			PR1872 - Payroll from 1/01/25 to 1/31/25	01-00-204300	Source Deductions	
			PR1872 - Payroll from 1/01/25 to 1/31/25	01-00-204350	Source Deductions	
			PR1872 - Payroll from 1/01/25 to 1/31/25	01-00-204200	Source Deductions	
18610	2/3/2025		WORKER'S SAFETY & INSURANCE BOARD			\$4,306.61
			ADD-FIRE-JAN-2025 - JAN 2025 ADDITIONAL FIRE PREMIUM	01-03-501260	Fire / Protection PP	
			PR1863 - Payroll from 12/28/24 to 1/10/25	01-00-204750	Source Deductions	
			PR1864 - Payroll from 12/27/24 to 1/10/25	01-00-204750	Source Deductions	
			PR1865 - Payroll from 12/28/24 to 1/10/25	01-00-204750	Source Deductions	
			PR1866 - Payroll from 1/11/25 to 1/24/25	01-00-204750	Source Deductions	
			PR1872 - Payroll from 1/01/25 to 1/31/25	01-00-204750	Source Deductions	
18611	2/5/2025		AMCTO ZONE 9			\$200.00
			0026-25 - 2025 ANNUAL MEMBERSHIP	01-01-501560	General Government	
18612	2/5/2025		DALE ASHBEЕ			\$92.00
			AJ'S TRADING-JAN 25-2025 - LUNCHEES FOR EFR CLASS	01-03-502145	Fire / Protection PP	
18613	2/5/2025		BIN THERE DUMP THAT THUNDER BAY			\$169.50
			21807 - ELECTRONICS BIN RENTAL - SAND HILL LANDFILL	01-08-504250	Environmental	
18614	2/5/2025		CANOE PROCUREMENT GROUP OF CANADA			\$2,034.46
			PF-0659-00998 - FURNACE FUEL 1233.50L	01-03-502115	Fire / Protection PP	
18615	2/5/2025		CRC COMMUNICATIONS LIMITED			\$352.37
			1166146 - REPEATER RENTAL - SYSTEM LIC FEES	01-05-503415	Public Works	

**Municipality of Neebing
Voucher Report - February 2025**

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Cheque #	Date	Iurr	Vendor Name / Description	GL Acct #	Trans Detail	Amount
18616	2/5/2025		BRODIE FISCHER			\$81.58
			SHOPPERS-JAN-2025 - BIOS BP MONITOR	01-03-502130	Fire / Protection PP	
18617	2/5/2025		IMPACT PROMOTIONS			\$1,662.17
			39423 - NES LOGO'D T-SHIRTS	01-03-502165	Fire / Protection PP	
18618	2/5/2025		LAKEHEAD REGION CONSERVATION AUTHORITY			\$25,852.00
			1483 - LRCA 2025 LEVY	01-03-502510	Fire / Protection PP	
18619	2/5/2025		LOCAL AUTHORITY SERVICES LTD.			\$107.88
			MGBP8612 - INVOICE BOX FILES	01-01-501505	General Government	
18620	2/5/2025		MICROAGE COMPUTER CENTRE			\$632.18
			IN-304123-01 - HALL 4 FIBER WIFI INSTALL-SWITCH/CABINET/CABLES	01-03-502155	Fire / Protection PP	
18621	2/5/2025		MINISTER OF FINANCE			\$1,560.56
			362701251541006 - CROWN LAND USE PERMIT	01-03-502125	Fire / Protection PP	
			362701251541005 - CROWN LAND USE PERMIT	01-03-502125	Fire / Protection PP	
18622	2/5/2025		PESCE AND ASSOCIATES INC.			\$1,582.00
			3779 - HR EMPLOYEMNT CONTRACT DEVELOPMENT	01-01-501517	General Government	
18623	2/5/2025		POTESTIO LAW			\$1,779.75
			9089 - FILE #4916	01-01-501520	General Government	
			9090 - FILE #5119	01-01-501520	General Government	
			9091 - FILE #5462	01-01-501520	General Government	
			9092 - FILE #6062	01-01-501520	General Government	
18624	2/5/2025		THUNDER BAY DISTRICT HEALTH UNIT			\$5,082.00
			FEB 2025 LEVY - THUNDER BAY DISTRICT HEALTH LEVY	01-10-505200	Health Services	
18625	2/5/2025		THUNDER BAY DISTRICT SOCIAL SERVICES ADMIN. BOARD			\$41,322.00
			SI104027 - 2025 LEVY	01-12-506400	Social / Family Services	
			SI104027 - 2025 LEVY	01-12-506100	Social / Family Services	
18626	2/5/2025		THUNDER BAY LETTER SHOP SERVICES			\$177.37
			14852 - JAN 2025 MAILOUT PREP	01-01-501571	General Government	
18627	2/5/2025		UNI-SELECT INC. dba AUTO PARTS CENTRAL			\$47.84
			20UA5890 - PW-2 HARDWARE KIT	01-03-502135	Fire / Protection PP	
18628	2/5/2025		UNI-SELECT INC. dba TRUCK AND DIESEL HYRAULICS			\$467.05
			05US5924 - PRESSURE WASHER: FITTINGS/SWIVEL ASSY	01-03-502130	Fire / Protection PP	
18629	2/5/2025		WEB PRESS (THUNDER BAY) LIMITED			\$714.00
			W25-29159 - NEEBING NEWS PRINTING COSTS	01-01-501571	General Government	
18630	2/5/2025		XEROX CANADA LTD.			\$362.59
			P63594240 - XEROX COPY CHARGES	01-03-502157	Fire / Protection PP	
			P63594240 - XEROX COPY CHARGES	01-01-501440	General Government	
18631	2/19/2025		AIR LIQUIDE CANADA INC			\$119.46
			78446495 - WELDING HELMET / MILLER BATTERY	01-05-503350	Public Works	
18632	2/19/2025		ARCHITECTURE49 INC.			\$26,222.83
			20005860-CORRECTION - PROFESSIONAL SERVICES: NEW FIRE BAY	01-51-531100	Capital Projects - Fire	
18633	2/19/2025		BELL CANADA			\$109.70
			9642098-FEB-2025 - FEB 2025 GARAGE TELEPHONE	01-05-503410	Public Works	
18634	2/19/2025		BUHLER MECHANICAL SERVICE			\$410.19
			J5368C - ANNUAL FURNACE MAINTENANCE - MUN OFFICE	01-01-501430	General Government	

**Municipality of Neebing
Voucher Report - February 2025**

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Cheque #	Date	Iurr	Vendor Name / Description	GL Acct #	Trans Detail	Amount
18635	2/19/2025		CANOE PROCUREMENT GROUP OF CANADA			\$19,372.42
			PF-0667-01008 - DYED 1119.00L / DIESEL 4196.00L	01-05-503325	Public Works	
			PF-06680-1012 - HEATING 2343.70L / DIESEL 2016.10L / DYED 695.60L	01-05-503325	Public Works	
			PF-0672-01018 - DYED 605.20L / DIESEL 991.90L	01-05-503325	Public Works	
18637	2/19/2025		FLOWMATIC EASY-KLEEN			\$4,547.49
			109092 - COLD WATER PRESSURE CLEANING SYSTEM/HOSE ASSEMBLY/FOAM CANNON	01-51-531200	Capital Projects - Fire	
18638	2/19/2025		FORT GARRY INDUSTRIES LTD			\$1,465.03
			F2416757 - 15W40/HYDR FLUID/ LED BULBS/GREASE GUN	01-05-503350	Public Works	
18639	2/19/2025		JOHN OSTROWSKI			\$1,518.30
			CHQ-REQ-MILEAGE 2024 - CBO MILEAGE FOR 2024 - 2169 KMS	01-16-502440	Building Expense	
18640	2/19/2025		MICROAGE COMPUTER CENTRE			\$899.00
			9022 - 365 SOFTWARE SUBSCRIPTION FEES	01-01-501518	General Government	
			9057 - ONLINE BACKUP	01-01-501518	General Government	
			9087 - BULLPHISH SOFTWARE	01-01-501518	General Government	
			9125 - ENDPOINT SOFTWARE	01-01-501518	General Government	
18641	2/19/2025		MORGAN FUELS INC.			\$4,145.27
			444175 - MUNICIPAL OFFICE PROPANE: 2505.10L	01-03-502115	Fire / Protection PP	
			444175 - MUNICIPAL OFFICE PROPANE: 2505.10L	01-01-501410	General Government	
			444205 - BLAKE HALL PROPANE: 1894.50L	01-15-507210	Recreation	
18642	2/19/2025		NORS CONSTRUCTION EQUIPMENT CANADA			\$929.63
			92549351 - 6-15 - CROSS CHAIN	01-05-503320	Public Works	
18643	2/19/2025		NORTH OF SUPERIOR PUBLIC WORKS ASSOCIATION			\$150.00
			2025 MEMBERSHIP - NEEBING - 2025 MEMBERSHIP FEES - MUNICIPALITY OF NEEBING	01-05-503425	Public Works	
18644	2/19/2025		NOVA-PRO INDUSTRIAL SUPPLY LTD.			\$100.01
			602180 - FLAG TAPE/AAA & AA BATTERIES	01-05-503440	Public Works	
18645	2/19/2025		PDR CONTRACTING THUNDER BAY LTD.			\$36,274.69
			P24102 P#002 - BLAKE HALL RINK IMPROVEMENTS SIDING/BIRD NETTING	01-51-517220	Capital Projects - REC	
			P24023 #007 - BLAKE HALL RINK IMPROVEMENTS	01-51-517220	Capital Projects - REC	
18646	2/19/2025		TBAY TEL			\$1,447.18
			50900-FEB-2024-CR - CREDITS: OFFICE & BLAKE INTERNET	01-01-501530	General Government	
			50900-FEB-2024-CR - CREDITS: OFFICE & BLAKE INTERNET	01-15-507230	Recreation	
			50900-FEB-2025 - INTERNET/OFFICE LINES/FIRE HALL 1-4-5-6/BLAKE PHONE+INTERNET	01-03-502155	Fire / Protection PP	
			50900-FEB-2025 - INTERNET/OFFICE LINES/FIRE HALL 1-4-5-6/BLAKE PHONE+INTERNET	01-01-501530	General Government	
			50900-FEB-2025 - INTERNET/OFFICE LINES/FIRE HALL 1-4-5-6/BLAKE PHONE+INTERNET	01-15-507230	Recreation	
			56600-FEB-2024 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASURER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-16-502455	Building Expense	
			56600-FEB-2024 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASURER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-02-501530	Council Expense	

**Municipality of Neebing
Voucher Report - February 2025**

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Cheque #	Date	Jurr	Vendor Name / Description	GL Acct #	Trans Detail	Amount
			56600-FEB-2024 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASURER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-17-501530	Economic Development	
			56600-FEB-2024 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASURER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-08-504201	Environmental	
			56600-FEB-2024 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASURER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-03-502155	Fire / Protection PP	
			56600-FEB-2024 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASURER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-01-501530	General Government	
			56600-FEB-2024 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASURER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-05-503410	Public Works	
18647	2/19/2025		THUNDER BAY CO-OP FARM SUPPLIES			\$270.27
			234127 - 420 HOE: WEATHER TITE SEALANT / JD 6330 TRACTOR: 12V MAGNA BATTERY	01-05-503320	Public Works	
			234059 - SHOP SUPPLIES: SEAFOAM/WATER JUGS	01-05-503440	Public Works	
18648	2/19/2025		THUNDER BAY VETERINARY SERVICES COMMITTEE			\$1,000.00
			2024-NEEBING - 2024 VETERINARY ASSISTANCE PROGRAM	01-01-501560	General Government	
			2025-NEEBING - 2025 VETERINARY ASSISTANCE PROGRAM	01-01-501560	General Government	
18649	2/19/2025		TOROMONT CAT			\$540.33
			PS091282567 - CAT HYDRAULIC OIL ADVANCED	01-05-503320	Public Works	
18650	2/19/2025		TRANS CANADA SAFETY 1929938 ONTARIO LIMITED			\$571.50
			62134 - FIRE EXTINGUISHER INSPECTION - LANDFILL SITE	01-08-504200	Environmental	
			62136 - ANNUAL FIRE EXTINGUISHER / EMERGENCY LIGHTING INSPECTION	01-01-501430	General Government	
			62156 - PPE - V-GARD SLOTTED CAP	01-03-502175	Fire / Protection PP	
18651	2/19/2025		VANESSA MANHERZ			\$15.84
			FEB-2025 MILEAGE - FEB 2025 MILEAGE 22KMS	01-01-501280	General Government	
18652	2/19/2025		WESTLAND INSURANCE			\$4,736.88
			516980465 - LAKEHEAD OPP DETACHMENT BOARD INSURANCE POLICY	01-07-502250	Policing	
18653	2/19/2025		WSP CANADA INC.			\$4,806.17
			20215248 - ASSET MANAGEMENT PLANNING	01-01-501584	General Government	
MANULIFE	2/5/2025		MANULIFE FINANCIAL			\$2,059.31
			FEB 2025 - FEB 2025 GROUP BENEFITS - LIFE / LTD / AD&D	01-05-501250	Public Works	
			FEB 2025 - FEB 2025 GROUP BENEFITS - LIFE / LTD / AD&D	01-01-501250	General Government	
			JAN 2025 - JAN 2025 GROUP BENEFITS - LIFE / LTD / AD&D	01-05-501250	Public Works	
			JAN 2025 - JAN 2025 GROUP BENEFITS - LIFE / LTD / AD&D	01-01-501250	General Government	
SUNLIFE	2/5/2025		SUNLIFE ASSURANCE COMPANY OF CANADA			\$10,091.22
			FEB 2025 - GROUP BENEFITS - FEB 2025	01-05-501250	Public Works	
			FEB 2025 - GROUP BENEFITS - FEB 2025	01-01-501250	General Government	
			JAN 2025 - GROUP BENEFITS - JANUARY 2025	01-05-501250	Public Works	
			JAN 2025 - GROUP BENEFITS - JANUARY 2025	01-01-501250	General Government	

**Municipality of Neebing
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Cheque #	Date	Iurr	Vendor Name / Description	GL Acct #	Trans Detail	Amount
WESTLAND	2/27/2025		WESTLAND INSURANCE GROUP LTD.			\$116,789.20
			516982356 - MUNICIPAL INSURANCE	01-01-501510	General Government	
						\$366,163.60

**The Corporation of the Municipality of Neebing
Administrative Report**

Date: March 12, 2025 (For Meeting on March 19, 2025)

To: Mayor and Council

Subject: Administrative Activity Report

Submitted by: Erika Kromm, Clerk-Treasurer

This report updates Council since the last activity report was prepared (February 28, 2025).

General:

1. Meetings, etc.: The list of meetings, events, office closures, etc. is appended.
2. Neebing News: The next deadline for submission to the Neebing News is March 20th.
3. Landfill Site Work: KGS is continuing to work on the expansion applications for both landfill sites. The landfill data has been shared with the student at Confederation College and it is expected work on the research project will be ongoing over the next couple of months.
4. Municipal Properties: Marketing is continuing for the final surplus municipal property.
5. Website Migration: Work to copy the data from the current website platform to the new platform is beginning the week of March 17th and the project is on track for a go live date in June.
6. Office Renovations: The custom counter is on order. We are waiting for one more part to complete the end of the new office cubicles.
7. Fire Hall Leases: The surveys for the leases will be scheduled this spring with the company that provided the lowest quote.
8. West Oliver Lake: Administration is working on a reduced scope application relating to just the area around the porta potty and parking has been submitted.
9. Ice Rinks: A meeting to provide training on the lighting and the lighting timers took place on March 14.
10. Reserves: Our Reserve Funds were redeemed Monday March 3rd and transitioned to a more global portfolio on March 4 under the guidance of the One Investment Team.

11. Municipal Audit: The Audit is scheduled for the week of March 24th.
12. Strategic Plan Update: Administration is working on the draft strategic plan using the direction provided by Council.

Planning:

13. Zoning By-law Amendment: No new applications have been received.
14. Severance Applications: No new applications have been received.
15. Official Plan: MMAH has submitted the Official Plan to the Minister for final approval. Nothing will be done until after the new ministers have been appointed. Cabinet is expected to be appointed on March 19, 2025.

ATTACHMENTS: List of upcoming meetings, events and training courses involving members of Council.

ATTACHMENT: Upcoming Meetings/Events

Date/Time	Meeting	Attendees/Comments
March 17, 2025 @ 5:30 pm at the Municipal Office	Neebing Economic Development Advisory Committee	Councillors Hill and Kurikka, and Ms. Kromm
March 18, 2025 @ 5:30 pm Virtual	Lakehead Rural Municipal Coalition	Mayor Thibert and Ms. Kromm
March 18, 2025 @ 5:30 pm at the Municipal Office	Neebing Waste Management Committee	Councillors Gardner and Kurikka, and Ms. Kromm
March 19, 2025 @ 6:00 pm at the Municipal Office	Regular Council meeting	Open to the public (excepting Closed portion, if any)
March 20, 2025 @ 5:30 pm at the OPP Detachment Office	Lakehead OPP Detachment Board	Councillor Wright and Ms. Kromm
April 2, 2025 @ 6:00 pm at the Municipal Office	Regular Council meeting	Open to the public (excepting Closed portion, if any)
April 16, 2025 @ 6:00 pm at the Municipal Office	Regular Council meeting	Open to the public (excepting Closed portion, if any)
April 17, 2025 @ 5:30 pm at the OPP Detachment Office	Lakehead OPP Detachment Board	Councillor Wright and Ms. Kromm
April 23 - 25, 2025 Northwestern Ontario Municipal Association Conference At the Superior Inn (Mayor Thibert, Councillors Coulson, Cuthbertson, Kurikka and Wright, and Ms. Kromm)		
April 30, 2025 @ 3:00 pm at the LRCA Office	NEDAC - Fish Derby Organizing Meeting	Councillor Kurikka and Ms. Kromm
May 5, 2025 @ 5:00 pm at the Municipal Office	Cemetery Committee	Councillors Coulson and Hill, Mrs. Jones
May 7, 2025 @ 6:00 pm at the Municipal Office	Regular Council meeting	Open to the public (excepting Closed portion, if any)
May 21, 2025 @ 6:00 pm at the Municipal Office	Regular Council meeting	Open to the public (excepting Closed portion, if any)
June 4, 2025 @ 6:00 pm at the Municipal Office	Regular Council meeting	Open to the public (excepting Closed portion, if any)
June 14, 2025 @ 10 am at the Cemetery	Cemetery Committee Clean- Up Day	Councillors Coulson and Hill, Mrs. Jones
June 18, 2025 @ 6:00 pm at the Municipal Office	Regular Council meeting	Open to the public (excepting Closed portion, if any)
August 11, 2024 @ 5:00 pm at the Municipal Office	Cemetery Committee	Councillors Coulson and Hill, Mrs. Jones
November 3, 2025 @ 5:00 pm at the Municipal Office	Cemetery Committee	Councillors Coulson and Hill, Mrs. Jones

Known "regular" committee meetings:

Asset Management Meets as required

NEDAC: Meets as required

Recreation Committee: second Monday of each month (7:00 p.m.; Blake Hall)

Cemetery Board: last Monday of mid-quarter months (5:00 p.m.; Municipal Office)

Waste Management Committee: second Monday of each month (5:30 p.m.; Municipal Office)

Lakehead Rural Municipal Coalition: Third Tuesday of every second month (5:30 p.m.)

**The Corporation of the Municipality of Neebing
Administrative Report**

Date: March 14, 2025 (for March 19, 2025)
To: Mayor and Council
Subject: Roads Report – February 2025
Submitted by: Barry Livingston, Working Roads Foreman

RECOMMENDATION:

This Report is prepared for Council's information.

Equipment Maintenance:

- Routine maintenance is ongoing.
- Steamer Unit was set up for upcoming culvert thawing season
- Hydraulic hose was replaced on Tiger Brusher.

Road Maintenance:

- Plowing of regular routes was required on 6 occasions in February.
- Spot plowing was required on 3 occasions due to drifting.
- Bushing of roadside ditches was done in Pardee Township.
- Snowbanks were pushed back to allow room for more snow.
- A few culverts need to be steamed out.
- Snowpack was scraped on some roads at rough areas.
- Sanding of roads was needed on 2 occasions due to rain.

Landfill Sites

- Landfill sites were cleaned up.

Parks & Building Maintenance

- Yearly Fire Extinguisher checks were completed at Municipal Garage.
- Five Star Electric was out to Municipal Garage to check backup generator.
- Municipal parking areas were plowed and sanded.

Roads Complaints

The following is a summary of the requests for service that were received during the month of February.

- 2025-003 Feb 7, 2025 Formal Complaint Memory Road. Snowplow Driver went off the road and pushed a huge pile of snow into their yard. Snow was not pushed outside road allowance and gave an extra push because of drifting.
- 2025-004 Feb 10, 2025 Formal Complaint Sturgeon Bay Road. Need more visible signage advising drivers to slow down. Children and pets at play, People walking. Report went to Council, Council does not want to install signs that cannot be enforced. Council directed Administration to see if there could be more speed enforcement in area. Administration contact OPP arranged for enforcement and let property owner know of the outcome of the complaint.
- 2025-007 Feb 26, 2025 Request for Service, Valley Road culvert plugged. Culvert steamed open February 26, 2025.

ATTACHMENT: List of Vehicles and Equipment

ATTACHMENT: List of Vehicles and Equipment

ID	YEAR	MAKE / MODEL
TRAILERS		
PEQ 134	2017	Steamer Unit 2013, Storage Trailer
PV16	2019	30T Pintle Hitch Trailer
	2003	Tarnal Utility Trailer and Homewagon
	2018	Haulin Trailer
PUBLIC WORKS FLEET		
6-98	1998	1998 Western Star
6-13	2013	Kenworth T800 c/w sander/box/plow
6-15	2015	Peterbilt 367 Plow Truck
PW-2	2017	Ford F250 Pick-up
6-17	2017	International
PW-1	2020	Ford F250 Pick-up
6-23	2023	Peterbilt 367 Plow Truck
PW-18	2018	Ford F150
PUBLIC WORKS EQUIPMENT		
PEQ126	2002	CAT 140 Grader
PEQ136	2021	John Deere Grader
PEQ128	2015	Rubber Tire CAT Backhoe
PEQ121	2015	Broom Attachment for Backhoe
PEQ133	2016	250 Gallon Tar Kettle
PEQ 124	2021	Lawn Mower
PEQ119	2007	John Deer Brusher and Boom
PEQ125	2009	Hyundai Tracked Excavator
SCREEN	2003	Screener/Conveyor
CAT950	2004	CAT 950 Loader

**The Corporation of the Municipality of Neebing
Administrative Report**

Date: 13 March 2025 (for Council meeting on 19 March 2025)
To: Mayor and Council
Subject: February Monthly Report
Submitted by: Mark Shruiff, Fire Chief

DEPARTMENT MAINTENANCE

Vehicle Maintenance:

- **NES Fleet:** Any vehicle-related issues have been corrected in-house.

Hall Maintenance:

- Regular maintenance continues to be completed throughout by NES members.

CALLS

February saw 4 calls in total all medical related.

1. Feb 3 at 0936
2. Feb 9 at 1347
3. Feb 13 at 1711
4. Feb 24 at 1504

TRAINING AND PUBLIC EDUCATION

9 February – NES participated in the Family Skate Day at Blake Hall, providing first aid. One injury occurred, resulting in 1 male patient being transported to hospital.

In house training continued with the following topics covered:

- Extensive training with SCBA
- Ropes and knots
- Donning and doffing of Protective Equipment
- Chest, abdominal, and pelvic injuries and treatment

ADMINISTRATION

Chief and deputies continue with regular reports and data collection. Focus points for February were the 2025 budget review, as well as preparation for the 2025 wildfire season.

Members of the officer core met to discuss goals for this coming year, with new ideas being tabled and discussed.

The updated enabling by-law continues to be written alongside the building of the NES Departmental Operation Manual. Administration hopes to roll out these new programs within the summer months.

We have had 2 new recruits join over the course of February, one being based at hall 4 on East Oliver Lake, and one out of Hall 5 on Highway 608.

**The Corporation of the Municipality of Neebing
Administrative Report**

Date: March 14, 2025 (For Meeting on March 19, 2025)
To: Mayor and Council
Subject: Statement of Remuneration and Expenses
Submitted by: Laura Jones, Deputy Clerk-Treasurer

RECOMMENDATION:

This Report is prepared for Council's information.

BACKGROUND/DISCUSSION:

The Municipal Act, 2001 requires the Treasurer to report to Council any remuneration and expenses paid for Council members and Council appointees to local boards and other bodies by March 31st of each year. Section 284 states:

284. (1) The treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,
- (a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;
 - (b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and
 - (c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body.

ATTACHMENT: Statement of Remuneration and Expenses 2024

AVAILABLE UPON REQUEST: Detailed list of expenses.

ATTACHMENT:**MUNICIPALITY OF NEEBING STATEMENT OF REMUNERATION AND EXPENSES 2024, Section 284 (1),
Municipal Act, 2001****MUNICIPAL COUNCIL**

Name	Position	Remuneration	Benefits	Mileage (\$)	Conference/ Training	Total
Mark Thibert	Mayor	14,229.15	956.01	0	2,647.10	17,832.26
Brian Wright	Councillor - Crooks, Deputy Mayor	12,156.42	277.17	230.30	490.49	13,154.38
Curtis Coulson	Councillor - Pardee	10,083.78	628.50	162.00	490.49	11,364.77
Brian Kurikka	Councillor - Scoble	10,083.78	628.50	252.70	1,339.48	12,304.46
Katherine Hill	Councillor - Blake	10,083.78	628.50	30.52	-	10,742.80
Gary Gardner	Councillor - Pearson	10,083.78	236.73	354.7	680.17	11,355.38
Gordon Cuthbertson	Councillor at Large	10,083.78	236.73	269.5	1,355.99	11,946.00
TOTAL		76,804.47	3,592.12	1,299.72	7,003.72	88,700.03

¹ Benefits include employer liabilities (EAP, CPP, EHT)

LAKEHEAD CONSERVATION AUTHORITY

Name	Position	Remuneration	Benefits	Mileage	Conference/ Training	Total
Brian Kurikka	Councillor - Scoble	883.00	-	700		1,583.00

LAKEHEAD RURAL PLANNING BOARD

Name	Position	Remuneration	Benefits	Mileage	Conference/ Training	Total
Gordon Cuthbertson	Councillor at Large	390.00	-	-		390.00

LAKEHEAD POLICE SERVICE BOARD

Name	Position	Remuneration	Benefits	Mileage	Conference/ Training	Total
Wright, Brian	Councillor - Crooks	1,200.00	-	301		1,501.00

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

Name	Position	Remuneration	Benefits	Mileage	Conference/ Training	Total
Thibert, Mark	Mayor	3,000.00	141	-		3,141.00

MUNICIPALITY OF NEEBING STATEMENT OF REMUNERATION AND EXPENSES 2024

Section 284 (1), Municipal Act, 2001

CEMETERY BOARD

Name	Position	Remuneration	Benefits	Mileage	Conference/ Training	Total
Michael Barnes	Committee Member	75.00				75.00
Fred Hurlbert	Committee Member	25.00				25.00
Thora Cartlidge	Committee Member	75.00				75.00
Karen Coulson	Committee Member	50.00				50.00
Penny Shott	Committee Member	75.00				75.00
Bobbi-Jo Ward	Committee Member					-
Coulson, Curtis	Councillor - Pardee	-				-
TOTAL		300.00	-	-	-	300.00

NEEBING RECREATION COMMITTEE

Name	Position	Remuneration	Benefits	Mileage	Conference / Training	Total
Karen Coulson	Committee Member	225.00				225.00
Edith Tivendale	Committee Member	225.00				225.00
Penny Shott	Committee Member	225.00				225.00
Lisa Laitinen- Egbuchulam	Committee Member	75.00				75.00
Joel Manherz	Committee Member	150.00				150.00
Vanessa Manherz	Committee Member	225.00				225.00
Katherine Hill	Councillor - Blake					-
Coulson, Curtis	Councillor - Pardee	-				-
TOTAL		1,125.00	-	-	-	1,125.00

NEEBING WASTE MANAGEMENT COMMITTEE

Name	Position	Remuneration	Benefits	Mileage	Conference/ Training	Total
Ed Shields	Committee Member	100.00				100.00
Jane Cryderman	Committee Member	150.00				150.00
Obi Egbuchulam	Committee Member	175.00				100.00
Shannon Loukola	Committee Member	150.00				150.00
Tara Stephen	Committee Member	125.00				125.00
Bobbi-Jo Ward	Committee Member	25.00				25.00
Kurikka, Brian	Councillor - Scoble	-				
Gardner, Gary	Councillor - Pardee	-				
TOTAL		725.00	-	-	-	725.00

NEEBING ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

Name	Position	Remuneration	Benefits	Mileage	Conference/ Training	Total
Cindy Crowe	Committee Member	75.00				75.00
Gary Davies	Committee Member	125.00				125.00
Wilma Mol	Committee Member	25.00				25.00
Obi Egbuchulam	Committee Member	75.00				75.00
Lisa Laitinen- Egbuchulam	Committee Member	25.00				25.00
Emily Smith	Committee Member	75.00				75.00
Kurikka, Brian	Councillor - Scoble	-				-
Katherine Hill	Councillor - Blake	-				-
TOTAL		400.00	-	-	-	400.00

NEEBING ASST MANAGEMENT COMMITTEE

Name	Position	Remuneration	Benefits	Mileage	Conference/ Training	Total
Erwin Butikofer	Committee Member	50.00				50.00
Tara Stephens	Committee Member	50.00				50.00
Shannon Loukola	Committee Member	25.00				25.00
Gary Gardner	Councillor - Pardee	-				-
Kurikka, Brian	Councillor - Scoble	-				-
Curtis Coulson	Councillor Pearson	-				-
TOTAL		125.00	-	-	-	125.00

**The Corporation of the Municipality of Neebing
Administrative Report**

Date: March 4, 2025 (For Meeting on March 19, 2025)

To: Mayor and Council

Subject: Building Permit Fees

Submitted by: Erika Kromm, Clerk-Treasurer

RECOMMENDATION:

Administration recommends that Council approves the revised building permit schedule in attachment two of this report and pass the by-law in the agenda for this meeting to ratify this approval.

BACKGROUND:

The Building Code Act and the Building Code require a municipality's permit fees to cover the costs associated with enforcing these laws. Meaning the activities in the building department should be self-supporting and not impact the annual budget.

The building permit fees were last reviewed in 2021 and a few small changes were implemented at that time.

In 2024, a new CBO was hired, and this resulted in a review of the fee schedule to ensure that Neebing is meeting the obligations of the building code to set fees at a rate that would offset the department's costs.

DISCUSSION:

Administration has reviewed the data from the past 10 years. Sometimes there is a departmental surplus and sometimes there is a deficit. The fees do not consistently cover the costs of the department. This indicates that some adjustments to the rates should be made.

The following examples show that adjustments are needed:

- The permit for a 1,500 square foot home costs about \$1,170. On average, the cost for the CBO's time for this type of permit would be about \$1,138.
- The permit for a 750 square foot garage costs \$230. On average, the cost for the CBO's time for this type of permit would be \$238.

On the surface, it would appear that the costs are being covered. However, the costs shown in the examples do not include any administrative costs for the time of other staff handling the permit files, the CGIS permit module, or employer liabilities. Also, the time the CBO spends on a 1,500 square foot home is roughly the same as it would be for an 800 square foot home, but the fees would be less. This increases the gap between revenues and expenses.

Staff time and employer liabilities will fluctuate depending on the number of permits, but the permit module is a fixed cost of approximately \$2,400 each year.

To better cover the administrative costs for the building department, it is being recommended that the fees be changed to reflect the changes in the revised schedule shown in attachment two.

The biggest changes include the following:

- For residential construction – change the main floor rate from \$0.75 to \$0.95 per square foot.
- For residential construction – change the second floor rate from \$0.40 to \$0.45 per square foot.
- For residential construction – change the garage and accessory building rates from \$0.30 to \$0.35 per square foot.
- For any of the other permits that are currently \$100, change to \$110.

Residential permits make up the majority of the permits issued in Neebing and adjusting these rates will have the biggest impact on covering departmental costs.

It is also recommended that the refundable occupancy permit fee be removed from the fee schedule. Currently, the \$250 fee is collected and refunded back to the property owner if they obtain occupancy within one year. It is meant as an incentive for homeowners to build quickly. In consultation with the CBO, it is felt that the fee is not necessary for this purpose and does not have much impact on when construction is completed. Removing the fee would alleviate the administrative burden of tracking the fees and the required refunds. Other municipalities have an occupancy permit fee but it is non-refundable and meant to offset the cost of the occupancy inspection.

Rates for permit fees should not be decided based on comparing to nearby municipalities, but it is a good idea to know what their fees are, so that Neebing's fees are not so different that people won't build here. A comparison chart has been provided in attachment one. Shuniah would be the most comparable in terms of development and the recommended rates would make Neebing's rates more comparable to their rates.

ATTACHMENTS:

1. Building Permit Fee Schedule Comparison
2. Proposed Building Permit Fee Schedule

AVAILABLE UPON REQUEST: None

ATTACHMENT ONE: Building Permit Fee Schedule Comparison

Building Fee Comparison	Unit	Proposed Fee Structure	Neebing	Shuniah	Oliver Paipoonge	Gillies	O'connor	Conmee	Thunder Bay
Permit Fee									
Main Floor Area	Sq.Ft.	0.95	0.75	0.98	0.75	1.00	0.75	0.70	1.30
Relocation, Modular or Mobile Home	Sq.Ft.	0.45	0.40	-	-	-	0.50	0.50	-
Second Floor Area	Sq.Ft.	0.45	0.40	0.49	0.15	0.37	0.40	0.35	1.30
Attached Garages	Sq.Ft.	0.35	0.30	0.35	-	0.50	0.30	0.20	0.51
Detached Garages	Sq.Ft.	0.35	0.30	0.35	0.21	0.35	0.30	0.20	0.30
Construction other than Dwellings	Sq.Ft.	0.35	0.30	0.35	0.21	0.35	0.30	0.20	0.30
Alterations and Additions	Sq.Ft.	0.55	0.55	0.50	0.72	0.50	0.55	0.50	\$13/\$1,000
Comercial, Industrial & Institutional Building	Sq.Ft.	0.85	0.85	0.84	0.72	1.50	0.85	0.80	1.11 to 2.51
Farm Building	Sq.Ft.	0.30	0.30	-	0.21	0.35	0.30	0.20	\$13/\$1,000
Other Permits									
Permits for Temporary Buildings	per Unit	110.00	100.00	100.00	50.00	150.00	100.00	50.00	110.00
Other/Additional Inspections	per Unit	110.00	100.00	100.00	100.00	150 or 200	100.00	75.00	110.00
HVAC Permits	per Unit	110.00	100.00	75.00	-	150.00	100.00	75.00	\$12/\$1,000
Change of Use Permit	per Unit	110.00	100.00	100.00	-	\$50/hr	100.00	50.00	110.00
Plumbing Permit	per Unit	110.00	100.00	100.00	100.00	200.00	100.00	50.00	110.00
Patio/Deck Permit	per Unit	110.00	100.00	75.00	112.50	150.00	100.00	0.20	110 or 220
Fireplace(s) Wood Burning Appliances	per Unit	110.00	100.00	75.00	100.00	150.00	100.00	75.00	110.00
Moving/Demolition Permit	per Unit	110.00	100.00	75.00	100.00	150.00	100.00	50.00	110.00
Towers, Comm. Towers > 75 Ft	per Unit	1,000.00	1,000.00	1,000.00	-	1,000.00	-	-	-
Towers <75 ft and Wind Towers	per Unit	500.00	500.00	1,000.00	-	400.00	-	-	-
Residential or Agricultural Tower	per Unit	-	-	250.00	-	-	-	-	-
Solar Collector Array	per Unit	-	-	-	100.00	-	-	-	110 or 220
Retaining Walls	per Unit	250.00	250.00	250.00	-	250.00	100.00	250.00	110.00
Swimming Pool Permits	per Unit	110.00	100.00	75.00	-	150.00	100.00	100.00	110.00
Occupancy Permit (Non Refundable)	per Unit	-	-	100.00	-	200.00	100.00	100.00	100.00
Occupancy Permit (Refundable)	per Unit	-	250.00	-	-	-	-	-	-
Minimum Deposits									
Minimum Deposit Fee - Alterations (non-refundable)		-	-	-	500.00	-	-	-	-
Minimum Deposit Fee - Residential (non-refundable)		110.00	100.00	500.00	1,000.00	-	100.00	-	110.00
Minimum Deposit Fee - Commercial (non-refundable)		110.00	100.00	-	1,000.00	-	150.00	100.00	50% of total fee

ATTACHMENT TWO: Proposed Building Permit Fee Schedule

	Building Component Description	Area / Units	Cost	Permit Fee
Residential Construction	Residential Dwellings (includes 7 inspections)			
	Main Floor Area	ft ² X	\$.95 / ft ²	=
	Second Floor Area	ft ² X	\$.45 / ft ²	=
	Attached Garages	ft ² X	\$.35 / ft ²	=
	Accessory Buildings (includes 4 inspections)			
	Main Floor Area	ft ² X	\$.35/ ft ²	=
	Detached Garage	ft ² X	\$.35 / ft ²	=
	Alterations and Additions (includes 4 inspections)			
	Floor Area	ft ² X	\$.55 / ft ²	=
	Modular / Mobile Dwellings (includes 2 inspections)			
Installation / Relocation	ft ² X	\$.45 / ft ²	=	
(Minimum Permit Fee of \$110.00)			Subtotal	
Commercial, Industrial, Institutional & Farm Construction	Building Component Description	Area	Cost	Permit Fee
	Commercial, Industrial and Institutional Building Construction (includes 7 inspections)			
	Floor Area	ft ² X	\$.85	=
	Farm Construction (includes 4 inspections)			
	Floor Area	ft ² X	\$.30	=
(Minimum Permit Fee of \$150.00)			Subtotal	
Other Permits	Building Component Description	Number of Units	Cost	Permit Fee
	Levy for Construction without Issuance of Permit	50% of permit or \$110.00 whichever is greater		
	Occupancy Permit – New Dwellings Only. Refundable on Issuance of Occupancy Permit (non-refundable after one year)	X	\$250.00	=
	Permits for Temporary Buildings (includes 1 inspection)	X	\$110.00	=
	Inspections not included in Permit fees	X	\$110.00	=
	Plumbing Permits (includes 2 inspections)	X	\$110.00	=
	HVAC, fireplace and/or Wood burning Appliance Permits (includes 1 inspection)	X	\$110.00	=
	Moving / Demolition Permits (includes 1 inspection)	X	\$110.00	=
	Change of Design/Use Permits (includes 1 inspection)	X	\$110.00	=
	Patio/Deck Permits (includes 1 inspection)	X	\$110.00	=
	Swimming Pool Permits (includes 1 inspection)	X	\$110.00	=
	Fee to extend any expired permit (must be applied for prior to expiry)	X	\$110.00	=
	Designated Structures Permits	Commercial Towers, Commercial Communication Towers (includes 4 inspections)	X	\$1,000.00
Non-Commercial Wind Towers (includes 4 inspections)		X	\$500.00	
Retaining Walls (over 1 meter high)		X	\$250.00	=

**The Corporation of the Municipality of Neebing
Administrative Report**

Date: March 13, 2025 (For Meeting on March 19, 2025)
To: Mayor and Council
Subject: Options for a Buy Canadian Policy
Submitted by: Erika Kromm, Clerk-Treasurer

RECOMMENDATION:

Administration recommends that Council directs Administration to monitor updates to the tariff situation, and the development of other governmental policies or legislation, and provide updates to Council.

BACKGROUND:

As a trade war with the United States begins to unfold, there has been lots of interest from Canadian municipalities, including Neebing Council, to put more focus on purchasing local and in Canada.

There are some things to consider before implementing such a policy, including the provisions of existing trade agreements and the impacts of excluding American products will have on the overall tax levy.

DISCUSSION:

There are four trade agreements that impact procurement in Canada:

- Canada-EU Comprehensive Economic Trade Agreement (CETA)
- Canada-UK Trade Continuity Agreement (CUKTCA)
- Canadian Free Trade Agreement (CFTA)
- Canada-USA-Mexico Agreement (CUSMA)

CUSMA does not apply to municipalities but the other agreements do apply for purchases over certain thresholds.

In most cases, Neebing does not meet the thresholds for the trade agreements to apply. Attached at Item 7.2 in Closed Session is a legal opinion provided to the Federation of Canadian Municipalities relating to the requirements of the trade agreements for municipalities.

For some municipalities who purchase large volumes of products from the United States, switching to all Canadian options could have a significant impact on their budget and the taxpayers.

A review of Neebing's spending on goods and services indicates that about 98% of purchases in 2024 were from businesses located in Canadian, 93% were in Ontario and

78% were in the Thunder Bay area. The 2% of products that were purchased in the United States were one-time purchases that included a fire truck and some parts for fire trucks that could not be found anywhere else.

These numbers do not mean that all the companies are 100% Canadian owned. Some of these companies are US-based companies but have locations locally. Supporting the local locations is still supporting the local economy and jobs. For some purchases, there are no alternative options for purchasing, especially when it comes to vehicle and equipment repairs. These markets are very integrated with the US economy.

If everyone decides to only buy from companies where the founder, materials, manufacturing and products are all Canadian, it would harm the local economy in the form of job losses for people who work for American companies with locations in Canada.

For example, the head office of Compass Minerals, the company which provides our winter control road salt, is based out of the United States. However, the salt itself is mined in Goderich Ontario and shipped to Thunder Bay from that location.

The municipality's financial software is from a company based out of the United States, but the contract and payments are through their Toronto location. There are Canadian made software options, but Administration does not recommend a software change at this time. This type of change requires research and a significant amount of lead time to prepare for the transition. It would likely take at least two years to transition to new software and the switch initially would result in lost productivity as both systems need to run concurrently for a period of time.

At this time, Council may want to direct Administration to do any of the following:

- Research and draft a buy Canadian policy;
- Continue with the current purchasing practices; or
- Monitor updates to the tariff situation, and the development of other governmental policies or legislation, and provide updates to Council.

Administration recommends that the municipality monitors the situation for now. As time passes the government's response will be clearer to the threats posed by tariffs and to Canadian sovereignty.

Both the federal and provincial governments are in a state of transition and it may be some time before we see any possible legislative changes that could assist municipalities with new procurement policies. The provincial government will be sworn in on March 19th and it is expected that the writ for a federal election will drop before March 24th.

If Council wants to implement a buy Canadian policy, some direction is needed regarding how in-depth the policy should go. Should the policy only apply to new purchases or should staff begin investigating alternatives for existing goods and services.

ATTACHMENTS: None

AVAILABLE UPON REQUEST: None

**The Corporation of the Municipality of Neebing
Administrative Report**

Date: March 14, 2025 (For Meeting on March 19, 2025)
To: Mayor and Council
Subject: Facility Rental Usage Policy
Submitted by: Erika Kromm, Clerk-Treasurer

RECOMMENDATION:

Administration recommends that Council approves the Facility Rental Usage Policy appended to the report.

BACKGROUND / DISCUSSION:

The Municipality does not have a formal policy regarding the rules and procedures for renting the Blake Community Hall or the outdoor covered arena. There is a by-law that sets the fees and informal rules and regulations attached to the rental agreement. However, there is no formal policy or by-law that is approved by Council.

The attached policy includes some items that are included in the rental agreement but also some additional items specific to the outdoor space.

Council had previously discussed allowing dogs in the hall and it was determined only to allow service dogs. The policy states no “pets or animals”. There had been a concern raised regarding a local rescue group that brings reptiles and amphibians to birthday parties. These creatures pose a low risk for damage to the facility; however, there was a concern about health hazards. Administration has submitted a request from the health unit to determine if there are any requirements related to reptiles and amphibians in public spaces. This information was not received at the time this report was prepared. Administration will provide an update on this at the meeting.

ATTACHMENTS: Facility Rental Usage Policy

AVAILABLE UPON REQUEST: None



MUNICIPALITY OF NEEBING

4.3-2

Title: Facility Rental Usage Policy

Policy Category: Facilities

Effective Date: March 14, 2025

1. Policy Statement

The Municipality of Neebing deems it necessary to adopt a policy that provides terms and conditions for rental of the Blake Community Hall and outdoor covered arena.

2. Purpose

The purpose of this policy is to establish the terms and conditions for rental of the Blake Community Hall and outdoor covered arena.

3. Scope

This policy applies to all renters of the Blake Community Hall and outdoor covered arena.

4. Procedures

The following procedures must be adhered to:

a) Booking, Fees and Payments

- i. The community hall and outdoor covered arena shall only be rented to adult persons. Renters must sign the rental agreement provided by the municipal office.
- ii. Renters are required to indicate the date, times and type of event.
- iii. Renters are required to pay in advance for their rental time.
- iv. Renters are required to indicate whether food and/or alcohol will be served.
- v. Renters are required to indicate whether the event is a private or public event.
- vi. At the time the rental agreement is signed, the renter will pay the fees in accordance with the Blake Hall Rental Fee By-law.
- vii. Renter may pick up keys no sooner than two (2) working days before the day of the function and must return the keys to the Municipal Office immediately following the event. The keys can be deposited in the after-hours mailbox if the office is closed.

b) Food and Alcohol

- i. If a renter has indicated that alcohol will be served, a **Special Occasion Permit** issued by the Alcohol and Gaming Commission of Ontario (AGCO) will be required. This permit must be presented to the Municipality before the rental agreement is finalized.
- ii. Renters are responsible for meeting all Registrar's Standards that apply to the permit including where alcohol can be consumed (indoors and/or outdoors). Failure to comply with all applicable laws and regulations could result in the event being shut down by police or AGCO inspectors.

- iii. If a renter has indicated that they will be serving food for a fee, if the general public can attend the event, or if the kitchen is being used for a catered event, a **Special Event Application** from the Thunder Bay District Health Unit must be completed.
- iv. A Special Event Application is not required, if people are personally invited (e.g. the event is not publicly advertised, birthdays, weddings) and food is provided for free/included.

c) Indoor and Outdoor Space

- i. Renters are responsible to control all participants and are responsible for their actions. Children must be supervised.
- ii. Games of chance, raffles, lottery, or gambling shall only be permitted with proof of licensing, as may be required by the Municipality, Province or any other governing body, including without limitation, the Alcohol and Gaming Commission of Ontario.
- iii. All decorations and other belongings of renters are to be removed and taken away when the event ends.
- iv. Renters are responsible for the collection and removal of all trash generated by their event including recycling.
- v. Any damage or non-working lights, appliances, etc. is to be reported to the municipal office.
- vi. The cost of any repairs or replacements caused by damages by the renter to the community hall or covered arena will be billed to the renter.
- vii. The Municipality accepts no responsibility for items left at the community hall or covered arena by the renters or participants.

d) Use of Community Hall

- i. Renters will refer to the Renter Information Binder located on the wall in the kitchen for instructions on how to use various features of the community hall.
- ii. Renters are responsible for setting up the community hall.
- iii. No scotch tape, pins, staples, nails or tacks are permitted to mount things (decorations) on the walls. Renters must only use painter's tape or 3M hooks.
- iv. No glitter, sequins, rice, confetti or similar material is permitted to be used inside or outside of the community hall.
- v. No bouncy castle, trampolines or similar items are permitted on the property either inside or outside of the building.
- vi. No pets or animals are permitted. Service animals are allowed.
- vii. No exposed candles are permitted inside the community hall. Kitchen sterno or similar products can be used but are not provided by the municipality.
- viii. No community hall tables and chairs are permitted outside.
- ix. To prevent damage to the floor surface, furniture must not be dragged across the floor
- x. During the event, exit doors shall remain unlocked and unblocked at all times.
- xi. All used items must be washed and returned to their respective drawer/cupboard/storage room location including tables, chairs, dishes, mugs, coffee maker, pots, pans, carafes etc.

- xii. All appliances must be cleaned of any spills and splatters. All food must be removed from the fridge.
- xiii. All used dish cloths, tea towels, and kitchen towels should be placed in the large wicker basket near the kitchen pantry.
- xiv. All community hall floors must be swept up including the main hall and kitchen areas.
- xv. After the event, all lights except the front entry light are to be turned off.
- xvi. After the event, all windows and doors are to be closed and exterior doors are all locked including wheelchair access and rear emergency exit.

e) Use of the Outdoor Covered Arena

- i. For summer rentals, renters must sweep the concrete surface.
- ii. Renters must provide their own furniture (tables and chairs) for use outside.
- iii. For winter rentals, renters must ensure any skate assist equipment is placed in the skate shack.

From: INFO-CVA-PBC-GD@hrsdc-rhdcc.gc.ca
Sent: Tuesday, March 4, 2025 7:13 PM
To: Erika Kromm
Subject: Les prix pour le bénévolat du Canada – Mise en candidature 2025 | Canada's Volunteer Awards – Call for Nominations 2025

FAITES LA DIFFÉRENCE

RIX POUR LE BÉNÉVOLAT DU CANADA

MAKE A DIFFERENCE

CANADA'S VOLUNTEER AWARDS



[SKIP TO ENGLISH](#)

Présentez une candidature pour les Prix pour le bénévolat du Canada

C'est le moment de présenter la candidature d'une personne exceptionnelle, d'un organisme sans but lucratif, d'une entreprise sociale ou d'une entreprise socialement responsable qui a grandement contribué à améliorer la vie des autres au moyen du bénévolat. Aidez-les à obtenir la reconnaissance qu'ils méritent. **La période de mise en candidature est officiellement lancée et continuera jusqu'au 8 mai 2025.**

[CLIQUEZ ICI POUR SOUMETTRE UNE CANDIDATURE](#)

À propos des Prix

Les Prix pour le bénévolat du Canada (PBC) comprennent vingt-et-un prix dont un prix national, le prix Thérèse-Casgrain pour l'engagement de toute une vie et vingt prix régionaux. Les prix régionaux sont répartis dans cinq régions selon les quatre catégories suivantes : Leadership communautaire, Leader émergent, Leadership d'entreprise et Innovation sociale.

Les lauréats seront reconnus dans le cadre d'une cérémonie de remise des prix et auront la possibilité d'identifier un organisme sans but lucratif de leur choix qui recevra une subvention. Ils participeront également à une table-ronde avec des lauréats et se joindront aux leaders de la communauté des Prix pour le bénévolat du Canada.

- Renseignez-vous davantage sur les Prix pour le bénévolat du Canada en visitant le site Canada.ca/prix-bénévolat.
- Aidez-nous à **passer le mot** mot en faisant la promotion de l'appel de mise en candidature auprès de vos collègues, vos amis et de votre famille. Veuillez communiquer avec nous si vous souhaitez recevoir une trousse promotionnelle.
- Pour toutes questions, veuillez communiquer avec nous par courriel à Info-cva-pbc-gd@hrsdcc-rhdcc.gc.ca ou en composant le 1-877-825-0434.

-
- **REMARQUE** : Les résultats de l'appel de candidatures et les lauréats 2024 des Prix pour le bénévolat du Canada seront annoncés à une date ultérieure.
-

Partagez, suivez et aimez-nous sur X (Twitter) [@ESDC_GC](https://twitter.com/ESDC_GC), Facebook [@ESDC.GC](https://www.facebook.com/ESDC.GC) et Instagram [@edsc.gc](https://www.instagram.com/edsc.gc)



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Social Development Canada

Canada

Vous recevez de l'information sur les Prix pour le bénévolat du Canada parce que vous êtes abonné à une liste à utilisation multiple qui appartient à Grey House Publishing Canada.

Pour annuler l'abonnement :

Si vous ne souhaitez plus recevoir ces messages, veuillez répondre au présent courriel en inscrivant le mot « désabonner » dans la ligne d'objet ou communiquer avec l'Unité des Prix pour le bénévolat du Canada au 1-877-825-0434. Votre adresse électronique sera retirée de la liste de distribution par courriel dans les deux semaines après avoir reçu votre demande.



Submit a nomination for Canada's Volunteer Awards

It is time to nominate an outstanding individual, a not-for-profit organization, a social enterprise, or a socially responsible business who has made a significant contribution in improving the lives of others in their community through volunteering. Help them get the recognition they deserve. **The nomination period is officially open and will run until May 8, 2025.**

CLICK HERE TO SUBMIT A NOMINATION

About the Awards

The Canada's Volunteer Awards (CVA) consists of twenty-one awards, including one national award, the Thérèse Casgrain Lifelong Achievement award, and 20 regional awards. The regional awards are distributed across five regions in the following four categories: Community Leader, Emerging Leader, Business Leader, and Social Innovator.

The award recipients will be recognized at an award ceremony and will be given the opportunity to select a not-for-profit organization to receive a grant. They will also participate in a roundtable discussion with fellow recipients and join the vibrant Canada's Volunteer Awards community.

- Learn more about the Canada's Volunteer Awards by visiting Canada.ca/volunteer-awards.
- Help us **spread the word** by promoting the call for nomination to your colleagues, your friends and family. Please contact us if you would like to receive a promotional kit.
- If you have questions, please contact us via email Info-cva-pbc-gd@hrsdc-rhdcc.gc.ca or call 1-877-825-0434.

-
- **NOTE:** The results of the 2024 call for nominations and the recipients of Canada's Volunteer Awards will be announced at a later date.
-

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March 7, 2025

To: Canada's Mayors, Wardens, Chairs, and Local Government Leaders

As Mayor of Brampton, I am writing to you today about the *Stand For Canada* campaign, designed to encourage local governments across Canada to take a united stand in protecting local interests and fostering a stronger, more resilient Canadian economy in the face of U.S.-imposed tariffs.

In recent months, we have witnessed significant challenges to our nation's economy, particularly with the imposition and looming deadlines of new tariffs by the United States on Canadian goods. These actions have highlighted the need for a coordinated effort from all levels of government to ensure the protection and growth of Canadian businesses, workers, and communities – and our strong future together.

As part of this initiative, I am urging all levels of government to consider taking impactful steps:

- 1. Banning US-owned companies or their subsidiaries from bidding on new municipal contracts for goods and services. By doing so, we will send a clear message that Canadian communities and businesses must be prioritized, especially in the face of unfair trade practices.**
- 2. Reviewing existing contracts to pivot to Made in Canada solutions.**

The *Stand For Canada* campaign calls for a *Team Canada* approach to trade — one where local leaders work together to defend our country's economic interests and create opportunities for Canadian businesses to thrive. Through this collective action, we will ensure local government contracts are awarded to companies supporting Canadian jobs and our Canadian economy.

I invite you to join this critical movement by visiting our campaign website, Stand4Canada.ca where you can learn more about the initiative and sign the pledge to stand with Canada.

We are pleased to share your support for Team Canada on the website, if you email your name and the logo/crest of the city, township, region, county or district you represent to stand4canada@brampton.ca. By signing the pledge, you are taking a meaningful step toward building a more competitive and self-sustaining Canadian economy.

Together, we can remain strong, resilient and prosperous in the face of external challenges. I look forward to your support as we continue to stand for Canada.

Sincerely,



Patrick Brown, Mayor of Brampton



Town of Bradford West Gwillimbury

100 Dissette St., Unit 7&8
 P.O. Box 100, Bradford, Ontario, L3Z 2A7
 Telephone: 905-775-5366
 Fax: 905-775-0153

www.townofbwg.com

March 12, 2025

VIA EMAIL

The Hon. Doug Ford
 Legislative Building
 Queen's Park
 Toronto ON M7A 1A1
premier@ontario.ca

Dear Premier Ford

Re: Motion to Request Landlord Tenant Reforms

At its Regular Meeting of Council held on Tuesday, March 4, 2025, the Town of Bradford West Gwillimbury Council approved the following resolution:

Resolution 2025-79
 Moved: Councillor Giordano
 Seconded: Councillor Dykie

WHEREAS Ontario has expanded the accessory dwelling unit (ADU) framework to address the housing supply crisis, which includes the need to balance the interests of both tenants and small-scale landlords;

WHEREAS small-scale landlords may face financial strain when tenants withhold rent in bad faith, and delayed dispute resolution systems can result in undue hardship for landlords, while also affecting tenants' security and well-being;

WHEREAS it is crucial to support the development of legal ADUs and secondary rentals while ensuring tenants' rights are respected and upheld;

WHEREAS proposed reforms could include:

- Accelerating dispute resolution for ADUs and secondary rentals at the Landlord and Tenant Board (LTB) within 30 days, ensuring fairness for both tenants and landlords
- Introducing mediation services to resolve disputes quickly and amicably, reducing reliance on lengthy hearings
- Providing both landlords and tenants with enhanced tools for clear communication, such as standardized rental agreements and better screening practices

- Strengthening protections for tenants against unfair eviction while enforcing stricter penalties for tenants withholding rent in bad faith
- Ensuring law enforcement access to properties only under appropriate circumstances, respecting tenants' rights while supporting landlords in the resolution of unpaid rent issues
- Establishing a hardship relief fund for landlords impacted by unpaid rent, while ensuring tenants are also supported in cases of financial distress
- Offering free or low-cost legal assistance to both landlords and tenants to navigate disputes fairly.

NOW THEREFORE BE IT RESOLVED that the Town of Bradford West Gwillimbury Council requests the provincial government to look at ways to implement these balanced reforms that protect both small-scale landlords and tenants, ensuring fairness in the rental market; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Premier Doug Ford, our local Member of Provincial Parliament, President of the Association of Municipalities of Ontario, Minister of Municipal Affairs and Housing, Attorney General, and all Ontario municipalities to support the creation of balanced protections for both landlords and tenants

CARRIED.

Thank you for your consideration of this request.

Regards,



Tara Reynolds
 Clerk, Town of Bradford West Gwillimbury
 (905) 775-5366 Ext 1104
treynolds@townofbwg.com

CC: President of Association of Municipalities of Ontario, Robin Jones - resolutions@amo.on.ca
 Hon. Paul Calandra, Minister of Municipal Affairs and Housing - minister.mah@ontario.ca
 Hon. Doug Downey, Attorney General - attorneygeneral@ontario.ca
 All Ontario Municipalities

THE CORPORATION OF THE MUNICIPALITY OF NEEBING**BY-LAW NUMBER 2025-014**

Being a by-law to set the fees for building and provide for a code of conduct policy for building purposes for The Corporation of the Municipality of Neebing.

Recitals:

1. The *Municipal Act*, 2001, S.O. 2001, c.25, as amended, Ontario's municipalities to establish user fees for various municipal services.
2. Council considers it appropriate to charge a fee for all building permits
3. Council considers it appropriate to adopt a Code of Conduct policy for the Chief Building Official and Inspectors;

ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF NEEBING ENACTS AS FOLLOWS:

1. That Schedule "A" herewith attached and forming part of this By-law shall be entitled "Code of Conduct for Chief Building Officials and Inspectors".
2. That Schedule "B" herewith attached and forming part of this By-law shall be entitled "Building Permit Fees"
3. By-law 2021-006 is repealed.
4. This By-law shall take effect on the date it is passed.

ENACTED AND PASSED IN COUNCIL this 5th day of March, 2025 as witnessed by the corporate seal of the Corporation and the hands of its proper Officers duly authorized in that behalf.

THE CORPORATION OF THE
MUNICIPALITY OF NEEBING

Mayor

Clerk-Treasurer

SCHEDULE "A"
TO
BY-LAW 2025-014

**Code of Conduct
for
Chief Building Official and Inspectors**

The Chief Building Official and all the Inspectors shall:

1. Promote the safety of buildings and reference to public health, fire protection, structural sufficiency, conservation and environmental integrity, and barrier free accessibility.
2. Apply the Building Code Act and the Building Code impartially and without influence.
3. Act within the area of qualification obtained under the Building Code Act.
4. Perform duties with due diligence, honesty and integrity.
5. Extend courtesy to everyone and practice good communications and client customer service.
6. Keep abreast of current building practices through continuous training and education.
7. Acknowledge any conflict of interest and/or policy, and
8. Manage confidential and sensitive information according to municipal guidelines and relevant legislation.

Schedule "B" to By-law Number 2025-014		Building Permit Fee Worksheet		
Applicant		Permit No.		
Project Location				
Application submitted to: Municipality of Neebing, 4766 Hwy.61, Neebing, Ontario, P7L 0B5				
Residential Construction	Building Component Description	Area / Units	Cost	Permit Fee
	Residential Dwellings (includes 7 inspections)			
	Main Floor Area	ft ² X	\$.95 / ft ²	=
	Second Floor Area	ft ² X	\$.45 / ft ²	=
	Attached Garages	ft ² X	\$.35 / ft ²	=
	Accessory Buildings (includes 4 inspections)			
	Main Floor Area	ft ² X	\$.35 / ft ²	=
	Detached Garage	ft ² X	\$.35 / ft ²	=
	Alterations and Additions (includes 4 inspections)			
	Floor Area	ft ² X	\$.55 / ft ²	=
Modular / Mobile Dwellings (includes 2 inspections)				
Installation / Relocation	ft ² X	\$.45 / ft ²	=	
(Minimum Permit Fee of \$110.00)			Subtotal	
Commercial, Industrial, Institutional & Farm Construction	Building Component Description	Area	Cost	Permit Fee
	Commercial, Industrial and Institutional Building Construction (includes 7 inspections)			
	Floor Area	ft ² X	\$.85	=
	Farm Construction (includes 4 inspections)			
	Floor Area	ft ² X	\$.30	=
(Minimum Permit Fee of \$150.00)			Subtotal	
Other Permits	Building Component Description	Number of Units	Cost	Permit Fee
	Levy for Construction without Issuance of Permit	50% of permit or \$110.00 whichever is greater		
	Permits for Temporary Buildings (includes 1 inspection)	X	\$110.00	=
	Inspections not included in Permit fees	X	\$110.00	=
	Plumbing Permits (includes 2 inspections)	X	\$110.00	=
	HVAC, fireplace and/or Wood burning Appliance Permits (includes 1 inspection)	X	\$110.00	=
	Moving / Demolition Permits (includes 1 inspection)	X	\$110.00	=
	Change of Design/Use Permits (includes 1 inspection)	X	\$110.00	=
	Patio/Deck Permits (includes 1 inspection)	X	\$110.00	=
	Swimming Pool Permits (includes 1 inspection)	X	\$110.00	=
	Fee to extend any expired permit (must be applied for prior to expiry)	X	\$110.00	=
	Designated Structures Permits	Commercial Towers, Commercial Communication Towers (includes 4 inspections)	X	\$1,000.00
Non-Commercial Wind Towers (includes 4 inspections)		X	\$500.00	
Retaining Walls (includes 3 inspections)		X	\$250.00	=
Total Building Permit Fee				
Minimum Non-refundable Deposit				110.00
Please Note:				
<input type="checkbox"/> The Building Permit Fee calculated herein may be adjusted upon completion of a Plans Review if these estimates prove inaccurate. <input type="checkbox"/> Areas are to be calculated based on outside dimensions.				