

The Corporation of the
Municipality of Neebing

AGENDA for Regular Council meeting: March 5, 2025 at 6:00 p.m.
At the Municipal Office or join from your computer or mobile device:

[Click here to join the meeting](#)

or call-in (audio only): **1-647-794-5609**, Conference ID **363 150 155**

1. Preliminary Matters

- (a) Call to Order
- (b) Attendance
- (c) Town Hall Segment
- (d) Accept/Amend the Agenda for this Meeting
- (e) Request/Receive Declarations of Pecuniary Interests under the Municipal Conflict of Interest Act (if any)

2. Hear Deputations from Audience Members

No Deputation Requests have been Received for this Meeting

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3. Consent Agenda: Minutes, Reports and Correspondence

- 3.1 Minutes of the Special Meeting of Council sitting as Committee of the Whole held on February 19, 2025 (Recommendation to approve the minutes, with any error corrections, as required.) 1-2
- 3.2 Minutes of the Open Session portion of the Regular Meeting of Council held on February 19, 2025 (Recommendation to approve the minutes for both the open session (Item 3.1) and the Closed Session (Item 7.1), with any error corrections, as required.) 3-9
- 3.3 Minutes of the meeting of the Thunder Bay District Social Services Board held on January 16, 2025 (Recommendation to receive the minutes) 10-17
- 3.4 Report from Clerk-Treasurer Regarding Administrative Activity (Recommendation to receive the report for information) 18-20
- 3.5 Correspondence from ONE Joint Investment Board, received February 26, 2025, Regarding Municipality of Neebing's Investment Plan (Recommendation to receive the correspondence for information.) 21-71

4. Reports and Correspondence Requiring Direction

- 4.1 Report from Clerk-Treasurer Regarding Request to Purchase Punch Cards from Landfill Sites (Recommendation to provide direction.) 72
- 4.2 Report from Fire Chief Regarding Purchase of Wildland Fire Rated PPE (Recommendation to approve the purchase of the wildland fire rated PPE.) 73
- 4.3 Correspondence from City of Toronto and Township of Uxbridge, received February 14 and 28, 2025, Regarding Buy Local, Buy Canadian Campaign (Recommendation to support the resolutions.) 74-78
- 4.4 Correspondence from Municipality of Northern Bruce Peninsula, received February 17, 2025, Regarding Cell Towers and Associated Maintenance (Recommendation to support the resolution.) 79

4.5	Correspondence from Wounded Warrior Canada, received February 24, 2025, Regarding Wounded Warrior Sponsorship Renewal (Recommendation to provide direction.)	80-86
4.6	Correspondence from Thunder Bay Regional Health Sciences Foundation, received February 19, 2025, Regarding 2025 Motorcycle Ride for Dad (Recommendation to participate in the event.)	87
4.7	Correspondence from Municipality of Northern Bruce Peninsula, received February 17, 2025, Regarding Mandating Tow Hooks in All New Vehicles (Recommendation to support the resolution.)	88
4.8	Correspondence from Coleman Township, received February 24, 2025, Regarding Northern Highway Safety Plan (Recommendation to support the resolution.)	89-93
5.	By-laws for Passage	
5.1	By-law 2025-012 to set rental fees for the Blake Hall property (Recommendation to pass the by-law)	94-95
6.	New Business - Announcements	
	Members of Council and Senior Administration have the opportunity to advise others of events or share other information.	-
7.	Closed Session	
	There are no items for discussion in Closed Session.	-
8.	Confirmation By-law	
8.1	By-law 2025-013 to confirm the proceedings of the meeting (Recommendation to pass the By-law)	96
9.	Adjourn the Meeting	

**THE CORPORATION OF THE MUNICIPALITY OF NEEBING
MINUTES OF THE SPECIAL MEETING OF COUNCIL,
SITTING AS COMMITTEE OF THE WHOLE**

Held in person at the Municipal Office and using Teams Web Conference System
On Wednesday, February 19, 2025 at 5:30 pm

PRESENT: Mayor Mark Thibert
Councillor at Large Gordon Cuthbertson
Crooks Councillor Brian Wright
Pearson Councillor Gary Gardner
Pardee Councillor Curtis Coulson
Blake Councillor Katherine Hill
Scoble Councillor Brian Kurikka

STAFF: Erika Kromm, Clerk-Treasurer

1. PRELIMINARY MATTERS

- (a) Call to Order: Mayor Thibert called the meeting to order at 5:30 p.m.
- (b) Attendance: Attendance was recorded.
- (c) Declarations of Interest:

No declarations of pecuniary interests under the Municipal Conflict of Interest Act were brought forward.

2. PUBLIC MEETING UNDER SECTION 34 OF THE PLANNING ACT: SITE SPECIFIC ZONING BY-LAW AMENDMENT FOR 356 LITTLE TROUT BAY ROAD

2.1. Application Z01-2025 (rezone from Rural to Recreational Commercial)

2.2. Report from Clerk-Treasurer Regarding the Application

The Clerk-Treasurer presented an overview of the report.

2.3. Receive Comments from Interested Members of the Public

There were no comments from members of the public.

2.4. Debate Recommendation for Council

Members present discussed the application.

Rec. No. 2025-01-003

Moved by: Councillor Wright

Seconded by: Councillor Hill

BE IT RESOLVED THAT, a public meeting having been held with respect to the application by Cindy Crowe, the property owner, relative to property at Concession 5, Part Southeast ¼ Lot 2, Parcel 3155 (Crooks Township), municipally known as 356 Little

Trout Bay Road, the Zoning By-law (By-law 2017-030) be amended to rezone this property from Rural to Recreational Commercial:

AND THAT the necessary by-law be presented to the Municipal Council for ratification.

CARRIED ✓

The time being 5:50 pm Mayor Thibert adjourned the Special Meeting of Council.

SPECIAL MEETING OF COUNCIL

Mark Thibert
MAYOR

Erika Kromm
CLERK-TREASURER

**THE CORPORATION OF THE MUNICIPALITY OF NEEBING
MINUTES OF THE REGULAR MEETING OF COUNCIL**

Held in person at the Municipal Office and using Teams Web Conference System
On Wednesday, February 19, 2025

PRESENT: Mayor Mark Thibert
Crooks Councillor Brian Wright
Blake Councillor Katherine Hill
Pearson Councillor Gary Gardner
Councillor at Large Gordon Cuthbertson
Scoble Councillor Brian Kurikka

REGRETS: Pardee Councillor Curtis Coulson

STAFF: Erika Kromm, Clerk-Treasurer
Laura Jones, Deputy Clerk-Treasurer

1. PRELIMINARY MATTERS:

(a) **Call to Order:** Mayor Thibert called the meeting to order at 6:00 pm and provided a land acknowledgement.

(b) **Attendance:** Attendance was recorded.

(c) **Town Hall Segment:**

During the Town Hall, the Fire Chief provided a certificate of appreciation to Ryan Bevilacqua for his assistance with an incident that occurred during the skate day at Blake Hall.

(d) **Accept/Amend the Agenda:**

Res. No. 2025-02-042

Moved by: Councillor Cuthbertson

Seconded by: Councillor Gardner

BE IT RESOLVED THAT the agenda for this regular meeting of Council be approved, as presented.

CARRIED ✓

(e) **Declarations of Pecuniary Interest:**

There were no declarations of pecuniary interest.

2. HEAR DEPUTATIONS FROM AUDIENCE MEMBERS

2.1 **Katie Hemphill will address Council regarding Lobbying the Government for Improved Autism Services**

Katie Hemphill provided a presentation to Council about her experiences with finding support services for her autistic child. There are long waitlists for these services and the services are not always sufficient for what a child may require. Administration was directed to draft a resolution to send to the provincial government asking for better support services.

3. CONSENT AGENDA: MINUTES, REPORTS AND CORRESPONDENCE

- 3.1 Minutes of the Open Session portion of the Regular Meeting of Council held on February 5, 2025
(Recommendation to approve the minutes for both the open session (Item 3.1) and the Closed Session (Item 7.1), with any error corrections, as required.)
- 3.2 Minutes of the meeting of the Neebing Recreation Committee held on January 13, 2025
(Recommendation to receive the minutes)
- 3.3 Minutes of the meeting of the Neebing Recreation Committee held on February 3, 2025
(Recommendation to receive the minutes)
- 3.4 Minutes of the meeting of the Cloud Bay Cemetery Board held on February 3, 2025
(Recommendation to receive the minutes)
- 3.5 Voucher Report for the previous month
(Recommendation to approve the vouchers.)
- 3.6 Report from Clerk-Treasurer Regarding Administrative Activity
(Recommendation to receive the report for information)
- 3.7 Report from Working Roads Foreman Regarding Departmental Activity
(Recommendation to receive the report for information)
- 3.8 Report from Fire Chief Regarding Departmental Activity
(Recommendation to receive the report for information)
- 3.9 Report from Clerk-Treasurer Regarding Health and Safety Policy
(Recommendation to pass the policy.)
- 3.10 Correspondence from Thunder Bay Veterinary Services Committee, received February 12, 2025,
Regarding Notice of Annual Meeting and Minutes for 2024
(Recommendation to receive the notice and minutes.)

Res. No. 2025-02-043

Moved by: Councillor Wright
Seconded by: Councillor Hill

BE IT RESOLVED THAT Council approve the recommendations from Administration with respect to all of the items on the consent agenda portion of this evening's meeting, being Items 3.1 through 3.10.

CARRIED ✓

4. REPORTS AND CORRESPONDENCE RECEIVED REQUIRING DIRECTION:

- 4.1 Report from Deputy Clerk-Treasurer Regarding Year-End Reserve Fund Transfers
Members present reviewed the report.

Res. No. 2025-02-044

Moved by: Councillor Kurikka
Seconded by: Councillor Hill

BE IT RESOLVED THAT Council approves the year-end reserve fund transfers as outlined in the report.

CARRIED ✓

4.2 Report from Deputy Clerk-Treasurer Regarding Recommendations from the Recreation Committee

Members present reviewed the report. Administration was directed to draft a usage policy for the hall.

Res. No. 2025-02-045

Moved by: Councillor Hill
Seconded by: Councillor Gardner

BE IT RESOLVED THAT Council directs Administration to bring forward a by-law to amend rental fees as recommended by the Neebing Recreation Committee.

CARRIED ✓

4.3 Report from Clerk-Treasurer Regarding Request for Signage on Sturgeon Bay Road

Members present reviewed the report.

Res. No. 2025-02-046

Moved by: Councillor Kurikka
Seconded by: Councillor Cuthbertson

BE IT RESOLVED THAT Council directs Administration to have additional 30 km/hr signs posted on Sturgeon Bay Road, request the OPP to patrol in this area and prepare some public education information for the Neebing News.

CARRIED ✓

Res. No. 2025-02-047

Moved by: Councillor Kurikka
Seconded by: Councillor Cuthbertson

BE IT RESOLVED THAT Council directs Administration to purchase and install the traffic counter/data collection system, as discussed.

CARRIED ✓

4.4 Correspondence from Autism Ontario, received February 6, 2025, Regarding World Autism Day Proclamation

Members present reviewed the correspondence.

Res. No. 2025-02-048

Moved by: Councillor Wright
Seconded by: Councillor Gardner

WHEREAS World Autism Day is recognized on April 2, 2025, in Canada. Autism Ontario is one of the largest collective voices representing the autism community, and the work we do helps all autistic individuals and families in their communities have access to meaningful support, information, and connections — not only on April 2 but every day throughout the year.

WHEREAS Autism impacts more than 135,000 individuals in Ontario, representing 1 in every 50 Canadian children and youth. It not only influences the lives of autistics but also their friends, families, and communities. It's crucial for us to raise awareness, and acceptance, provide support and promote a more inclusive society.

WHEREAS Autism is a diverse spectrum that varies widely among individuals. Each person's experience with autism can change over time. This evolving journey highlights the uniqueness of every autistic individual, emphasizing the need for understanding and support tailored to their specific needs.

WHEREAS Autism Ontario is the leading source of information and referral on autism, and since 1973, has been providing support, information, and opportunities for thousands of families and individuals across the province.

WHEREAS Autism Ontario is devoted to raising public awareness about autism and addressing the everyday challenges faced by individuals with autism, their families, and the professionals who work alongside them. We urge everyone to recognize and celebrate the unique differences and needs of others, fostering an inclusive environment where all individuals can participate fully in activities and discussions. Together, we can create a society that values and includes everyone.

NOW THEREFORE, BE IT RESOLVED that the Council of the Municipality of Neebing do hereby recognize April 2 as World Autism Day while committing to embrace awareness and acceptance today and every day throughout the year.

AND THAT Council directs Administration to fly the Autism Ontario flag on April 2nd.

CARRIED ✓

4.5 Correspondence from Thunder Bay District Social Services Administration Board, received February 6, 2025, Regarding Homeless Prevention Program Advisory Table

Members present reviewed the correspondence. No resolution was passed.

4.6 Correspondence from Thunder Bay District Social Services Administration Board, received February 6, 2025, Regarding Child Care and Early Years' Advisory Table

Members present reviewed the correspondence. No resolution was passed.

4.7 Correspondence from Town of Fort Erie, received February 12, 2025, Regarding Health Care Advocacy

Members present reviewed the correspondence.

Res. No. 2025-02-049

Moved by: Councillor Wright

Seconded by: Councillor Gardner

BE IT RESOLVED THAT Council supports the resolution from Town of Fort Erie regarding provincial election health care advocacy.

CARRIED ✓

4.8 Correspondence from Peterborough County and Eastern Ontario Wardens' Caucus, received February 5, 2025, Regarding Negotiations with US Government on Tariffs

Members present reviewed the correspondence.

Res. No. 2025-02-050

Moved by: Councillor Wright

Seconded by: Councillor Cuthbertson

WHEREAS the federal government is currently in negotiations with the U.S. government on their proposed 25% tariffs on Canadian goods exported to the U.S.; and

WHEREAS Premier Doug Ford has outlined several plans to combat the impact the proposed tariffs would have on Ontario including Fortress Am-Can which focus on strengthening trade between Ontario and the U.S. while bringing good jobs back home for workers on both sides of the border; and

WHEREAS the federal government has also outlined several ways to address the current relationship with the U.S. including establishing the Council on Canada-U.S. relations to support the federal government as it negotiates with the U.S on tariffs; and

WHEREAS trade between Ontario and the United States is very important to our residents and local economies and requires all levels of government to work together in the best interest of those residents; and

WHEREAS according to data from the Association of Municipalities of Ontario, across Ontario municipalities are expected to spend between \$250 and \$290 billion on infrastructure in the next 10 years; and

WHEREAS municipalities have traditionally treated all procurements from trade partners equally and fairly; and

WHEREAS municipalities can assist in the Team Canada effort to combat tariffs and support businesses in our procurement for capital and infrastructure programs; and

WHEREAS there are trade barriers between Canadian provinces.

THEREFORE, BE IT RESOLVED THAT, the Council of the Municipality of Neebing supports the provincial and federal governments on the measures they have put in place in response to the proposed U.S. tariffs on Canadian goods and ask that they take any and all measures to protect the interests of Ontario in any upcoming trade negotiations;

AND THAT federal and provincial governments remove any impediments to municipalities preferring Canadian companies and services for capital projects and other supplies;

AND THAT the provincial and federal governments take action to remove trade barriers between provinces as a response to US tariffs and support Canadian businesses.

AND THAT the federal and provincial governments remove all legislative barriers that impact the ability to buy local, and indemnify municipalities should there be challenges to buying Canadian;

AND THAT the federal and provincial governments continue to invest in infrastructure to provide stability, jobs, and support our communities' social and economic prosperity over the long-term.

AND FURTHER THAT copies of this motion be sent to:

- Prime Minister of Canada
- Premier of Ontario
- Minister of Foreign Affairs
- Minister of Economic Development, Job Creation and Trade

- Minister of Housing, Infrastructure and Communities
- Minister of Municipal Affairs and Housing
- Federation of Canadian Municipalities
- Association of Municipalities of Ontario
- Rural Ontario Municipal Association
- All local MPs and MPPs

CARRIED ✓

5. BY-LAWS

5.1 By-law 2025-008 to adopt a site-specific amendment to the Zoning By-law

Res. No. 2025-02-051

Moved by: Councillor Kurikka
Seconded by: Councillor Gardner

BE IT RESOLVED THAT By-law 2025-008 to adopt a site-specific amendment to the zoning by-law, be passed as presented.

CARRIED ✓

5.2 By-law 2025-009 to amend the Procedure By-law

Res. No. 2025-02-052

Moved by: Councillor Cuthbertson
Seconded by: Councillor Kurikka

BE IT RESOLVED THAT By-law 2025-009 to amend the procedure by-law, be passed as presented.

CARRIED ✓

5.3 By-law 2025-010 to amend the by-law that appoints committee members

Res. No. 2025-02-053

Moved by: Councillor Kurikka
Seconded by: Councillor Hill

BE IT RESOLVED THAT By-law 2025-010 to amend the committee appointments by-law, be passed as presented.

CARRIED ✓

6. NEW BUSINESS - ANNOUNCEMENTS

Councillor Hill advised that the cancer screening bus is willing to come to Neebing in November. She will forward the information to Administration so that a date can be scheduled.

Councillor Kurikka requested that a list be provided to Council outlining the status of action items resulting from Council meetings.

Mayor Thibert advised that Diversity Thunder Bay has an event on March 19, 2025. Administration will circulate the information to Council.

The Deputy Clerk-Treasurer advised that the 66% drawings for the fire bay had been received. The cost estimate is expected to be received on February 24th. The working group will meet on February 26th and then provide an update to Council.

The Deputy Clerk-Treasurer advised that a representative from MFOA will be in town on the day of the March 5th budget meeting and has offered to talk to council about debt financing. On consensus, Council agreed to have a presentation from MFOA on debt financing at the March 5th budget meeting.

7. CLOSED SESSION

There were no items for discussion in Closed Session.

8. CONFIRMATION BY-LAW

8.1 By-law 2025-011, to confirm the proceedings of the meeting.

Res. No. 2025-02-054

Moved by: Councillor Wright

Seconded by: Councillor Cuthbertson

BE IT RESOLVED THAT By-law 2025-011, to confirm the proceedings of this evening's meeting, be passed as presented.

CARRIED ✓

9. ADJOURN THE MEETING:

There being no further business to attend to, Mayor Thibert adjourned the meeting at 7:45 p.m.

REGULAR MEETING OF COUNCIL

Mark Thibert
MAYOR

Erika Kromm
CLERK-TREASURER



**MINUTES OF INAUGURAL BOARD REGULAR SESSION MEETING NO. 01/2025
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: January 16, 2025

TIME OF MEETING: 10:15 AM

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Brian Hamilton

PRESENT:

Albert Aiello
Ken Boshcoff
Anne Marie Bourgeault
Kasey Etreni
Brian Hamilton
Kathleen Lynch
Elaine Mannisto
Jim Moffat
Dominic Pasqualino
Jim Vezina

OFFICIALS:

Ken Ranta, Chief Executive Officer
Georgina Daniels, Director, Corporate Services Division
Crystal Simeoni, Director, Integrated Social Services Division
Marty Farough, Manager, Infrastructure & Asset Management
Dawnette Hoard, Manager, Child Care & Early Years Programs
Shari Mackenzie, Manager, Human Resources
Tafadzwa Mukubvu, Manager, Finance
Aaron Park, Manager, Housing & Homelessness Programs
Carole Lem, Communications & Engagement
Glenda Flank, Recording Secretary

REGRETS:

Meghan Chomut
Greg Johnsen
Mark Thibert

GUESTS:

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CEO refer jointly to the Chief Executive Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

A discussion was held regarding adding items of new business to the Regular and Closed Session Agendas to be discussed at the January Board Meeting.

Resolution No. 25/01A

Moved by: Kasey Etreni
Seconded by: Albert Aiello

THAT a verbal update on security at The District of Thunder Bay Social Services Administration Board properties be added to the January Closed Session agenda;

AND THAT a verbal update relative to the status of expediting the Landlord and Tenant Board hearings be added to the January Regular Session Agenda.

CARRIED

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 25/01

Moved by: Kathleen Lynch
Seconded by: Ken Boshcoff

THAT with respect to the Board Regular and Closed Session agendas for the Inaugural Board Meeting of The District of Thunder Bay Social Services Administration Board for January 16, 2025, we approve the agendas as presented;

AND THAT we approve any additional information and new business.

CARRIED

Resolution No. 25/02

Moved by: Elaine Mannisto
Seconded by: Jim Moffat

THAT with respect to the January 16, 2025 and the remainder of the 2025 agendas, we approve:

1. that any matters discussed or resolutions passed which relate to the business of The District of Thunder Bay Social Services Administration Board (TBDSSAB) shall be deemed to have been discussed by the Directors of TBDSSAB.

2. that any matters discussed or resolutions passed which relate to the business of the Thunder Bay District Housing Corporation (TBDHC) shall be deemed to have been discussed by the Directors of TBDHC.

CARRIED

ELECTION OF OFFICERS, COMMITTEE AND ADVISORY TABLE MEMBERS

At the December 19, 2024 Board Meeting, Resolution No. 24/98 was passed electing the positions of Chair, Vice-Chair, Audit Committee Members, Situation Analysis Review Committee Members, Child Care & Early Years Table Members and Homelessness Prevention Program Table Members for the January 1, 2025 to December 31, 2025 term.

Memorandum from Ken Ranta, CEO, dated January 7, 2025, was presented to the Board confirming the appointments that took place at the December 19, 2024 Board Meeting.

Ken Ranta, CEO responded to questions.

CONFIRMATION OF MEETING DATES

2025 TBDSSAB Board Meeting Dates and Next Inaugural Meeting Date

Memorandum from Ken Ranta, CEO, dated January 7, 2025, containing a resolution to schedule the 2025 Board Meeting dates and the next Inaugural Meeting date, was presented to the Board.

Resolution No. 25/03

Moved by: Dominic Pasqualino
Seconded by: Elaine Mannisto

THAT the regularly scheduled meetings of The District of Thunder Bay Social Services Administration Board for the year 2025 be held at the TBDSSAB Headquarters, in the City of Thunder Bay, beginning at 10:00 a.m. on the following dates:

February 20, March 20, April 17, May 15, June 19, July 17, September 18,
October 16, November 20, November 21, December 11, 2025;

AND THAT the next Inaugural Meeting of The District of Thunder Bay Social Services Administration Board be held on Thursday, January 15, 2026;

AND THAT any changes to the meeting schedule may be made by resolution of the Board.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 20/2020 (Regular Session) and 21/2020 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on December 17, 2020, respectively, were presented for confirmation.

Resolution No. 25/04

Moved by: Jim Vezina
Seconded by: Albert Aiello

THAT the Minutes of Meeting No. 21/2024 (Regular Session) and Meeting No. 22/2024 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on December 19, 2024, respectively, be confirmed.

CARRIED

CLOSED SESSION MEETING

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information with respect to security of the property of the Corporation regarding the amended Bertrand Court Regeneration Strategy Update and the Non-Union Salary Scale.

Resolution No. 25/05

Moved by: Kasey Etrene
Seconded by: Albert Aiello

THAT the Board adjourns to Closed Session relative to receipt of information with respect to security of the property of the Corporation regarding the amended Bertrand Court Regeneration Strategy Update and the Non-Union Salary Scale.

CARRIED

REPORTS OF ADMINISTRATIONAmended Bertrand Court Regeneration
Strategy Update

A recommendation was included in Report No. 2024CS-08 presented in Closed Session. The following recommendation was presented in Regular Session.

Resolution No. 25/06

Moved by: Elaine Mannisto
Seconded by: Ken Boshcoff

THAT with respect to amended Report No. 2024CS-08 (Corporate Services/Integrated Social Services) we, The District of Thunder Bay Social Services Administration Board, direct that Administration proceed as directed in Closed Session.

CARRIED

Non-Union Salary Scale

A recommendation was included in Report No. 2025CS-01 presented in Closed Session. The following recommendation was presented in Regular Session.

Resolution No. 25/06A

Moved by: Kathleen Lynch
Seconded by: Anne-Marie Bourgeault

THAT with respect to Report No. 2025CS-01 (Chief Executive Officer Division) we, The District of Thunder Bay Social Services Administration Board, direct that Administration proceed as directed in Closed Session.

CARRIED

At 11:51 a.m. Aaron Park, Manager, Housing & Homelessness Programs and Marty Farough, Manager, Infrastructure & Asset Management left the meeting.

Year 2025 Weighted Assessment
Calculation and 2025 Levy Apportionment

Report No. 2025-01 (Corporate Services Division), was presented to the Board to provide the 2025 weighted assessment calculation and 2025 levy apportionment.

Statement of Board Remuneration

Memorandum from Shari MacKenzie, Manager, Human Resources (Chief Executive Officer Division), dated January 2, 2025, was presented to the Board to provide the Statement of Board Remuneration for 2024.

Ken Ranta, CEO and Shari MacKenzie, Manager, Human Resources responded to questions.

At 11:55 a.m. Tafadzwa Mukubvu, Manager, Finance left the meeting and Dawnette Hoard, Manager, Child Care and Early Years Programs joined the meeting.

Child Care Waitlist Policy

Report No. 2025-02 (Integrated Social Services Division) was presented to the Board to provide the proposed Child Care Waitlist Policy.

Ken Ranta, CEO provided a brief background for the development of the policy and responded to questions.

Resolution No. 25/07

Moved by: Jim Moffat
Seconded by: Dominic Pasqualino

THAT with respect to Report No. 2025-02 (Integrated Social Services Division), we The District of Thunder Bay Social Services Administration Board, approve the Child Care Waitlist Policy as presented;

AND THAT we authorize the Chief Executive Officer to make amendments to the policy with respect to housekeeping items, as may be required from time to time.

CARRIED

At 11:59 a.m. Dawnette Hoard, Manager, Child Care & Early Years Programs left the meeting.

Landlord and Tenant Board Update

Brian Hamilton, Chair provided a brief introduction to the update requested to be added under New Business.

Ken Ranta, CEO provided a brief overview of the advocacy at the 2024 Associations of Municipalities of Ontario Conference regarding the need for expedited hearings and responded to questions.

Crystal Simeoni, Director, Integrated Social Services Division provided further information and responded to questions.

Brian Hamilton, Chair responded to questions.

Ken Ranta, CEO responded to questions and provided clarification regarding advocacy regarding this issue.

On consensus, the Board directed Administration to bring back a further report to the Board at the February meeting regarding outcomes of advocacy and possible future advocacy relative to the expedited Landlord and Tenant Board hearings.

CORRESPONDENCE

None.

BY-LAWS

None.

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, February 20, 2025 at 10:00 a.m., 3rd Floor Boardroom, 231 May Street S., Thunder Bay, ON and via Microsoft Teams.

ADJOURNMENT

Resolution No. 25/08

Moved by: Dominic Pasqualino

Seconded by: Kasey Etreni

THAT the Inaugural Board Meeting No. 01/2025 of The District of Thunder Bay Social Services Administration Board, held on January 16, 2025, be adjourned at 12:26 p.m.

CARRIED



Chair



Chief Executive Officer

**The Corporation of the Municipality of Neebing
Administrative Report**

Date: February 28, 2025 (For Meeting on March 5, 2025)

To: Mayor and Council

Subject: Administrative Activity Report

Submitted by: Erika Kromm, Clerk-Treasurer

This report updates Council since the last activity report was prepared (February 14, 2025).

General:

1. Meetings, etc.: The list of meetings, events, office closures, etc. is appended.
2. Neebing News: The next deadline for submission to the Neebing News is February 20th.
3. Landfill Site Work: KGS has completed the 2024 annual groundwater testing report and is preparing the final draft for the Ministry. A student from Confederation College will be starting on the applied research project that had been cancelled with Fleming College. Data will be shared with the student over the next week and an updated project scope will be drafted.
4. Municipal Properties: Marketing is continuing for the final surplus municipal property.
5. Website Migration: The municipal website migration to the updated backend platform is expected to occur mid-April. Administration has a hand-off meeting on April 11th to learn about the new backend and to begin the internal review and edits before the GoLive date in June 2025.
6. Office Renovations: The custom counter is on order. We are waiting for one more part to complete the end the new office cubicles.
7. Fire Hall Leases: Two quotes have been received for the required survey work. One quote is a total of \$17,410 for both sites and the other is a total of \$10,300 for both sites.
8. West Oliver Lake: Administration is working on a reduced scope application relating to just the area around the porta potty and parking. The information required from the Thunder Bay District Health Unit has been received. It is anticipated that the application will be re-submitted within the next week.
9. Ice Rinks: We are waiting for a manual on lighting and for some additional casing to be installed around the lighting that is on the pillars at Blake Hall. One

additional 30 amp circuit that was installed by Prezio Electric will be removed from the Electrical Panel Enclosure. That circuit was temporary installed for the Balek Hall 100th event. Once the casing is installed, the circuit removed and the manuals have been received, JML will release the holdback amount for payment.

10. Asset Management: Neebing's Investment Policy Statement was reviewed by the Joint Investment Board at their February 25 Meeting. Our Reserve Funds not required in the next two years will be transitioned to the new investment model in early March.
11. Municipal Audit: The Audit is scheduled for the week of March 24th.
12. Strategic Plan Update: Administration is working on the draft strategic plan using the direction provided by Council.

Planning:

13. Zoning By-law Amendment: No new applications have been received.
14. Severance Applications: No new applications have been received.
15. Official Plan: MMAH has submitted the Official Plan to the Minister for final approval. Nothing will be done until after the new ministers have been appointed.

ATTACHMENTS: List of upcoming meetings, events and training courses involving members of Council.

ATTACHMENT: Upcoming Meetings/Events

Date/Time	Meeting	Attendees/Comments
March 5, 2025 @ 4:00 pm at the Municipal Office	Special Council meeting – 2025 Budget	Open to the public (excepting Closed portion, if any)
March 5, 2025 @ 6:00 pm at the Municipal Office	Regular Council meeting	Open to the public (excepting Closed portion, if any)
March 6 - 7, 2025 Thunder Bay District Municipal League Conference At the Prince Arthur Waterfront Hotel (Mayor Thibert, Councillors Cuthbertson, Gardner, Hill, and Wright, and Mrs. Jones)		
March 17, 2025 @ 5:30 pm at the Municipal Office	Needing Economic Development Advisory Committee	Councillors Hill and Kurikka, and Ms. Kromm
March 18, 2025 @ 5:30 pm Virtual	Lakehead Rural Municipal Coalition	Mayor Thibert and Ms. Kromm
March 18, 2025 @ 5:30 pm at the Municipal Office	Needing Waste Management Committee	Councillors Gardner and Kurikka, and Ms. Kromm
March 19, 2025 @ 6:00 pm at the Municipal Office	Regular Council meeting	Open to the public (excepting Closed portion, if any)
March 20, 2025 @ 5:30 pm at the OPP Detachment Office	Lakehead OPP Detachment Board	Councillor Wright and Ms. Kromm
April 2, 2025 @ 6:00 pm at the Municipal Office	Regular Council meeting	Open to the public (excepting Closed portion, if any)
April 16, 2025 @ 6:00 pm at the Municipal Office	Regular Council meeting	Open to the public (excepting Closed portion, if any)
April 17, 2025 @ 5:30 pm at the OPP Detachment Office	Lakehead OPP Detachment Board	Councillor Wright and Ms. Kromm
April 23 - 25, 2025 Northwestern Ontario Municipal Association Conference At the Superior Inn (Mayor Thibert, Councillors Coulson, Cuthbertson, Kurikka and Wright, and Ms. Kromm)		
April 30, 2025 @ 3:00 pm at the LRCA Office	NEDAC - Fish Derby Organizing Meeting	Councillor Kurikka and Ms. Kromm
May 5, 2025 @ 5:00 pm at the Municipal Office	Cemetery Committee	Councillors Coulson and Hill, Mrs. Jones
May 7, 2025 @ 6:00 pm at the Municipal Office	Regular Council meeting	Open to the public (excepting Closed portion, if any)
June 14, 2025 @ 10 am at the Cemetery	Cemetery Committee Clean- Up Day	Councillors Coulson and Hill, Mrs. Jones
August 11, 2024 @ 5:00 pm at the Municipal Office	Cemetery Committee	Councillors Coulson and Hill, Mrs. Jones
November 3, 2025 @ 5:00 pm at the Municipal Office	Cemetery Committee	Councillors Coulson and Hill, Mrs. Jones

Known "regular" committee meetings:

Asset Management Meets as required

NEDAC: Meets as required

Recreation Committee: second Monday of each month (7:00 p.m.; Blake Hall)

Cemetery Board: last Monday of mid-quarter months (5:00 p.m.; Municipal Office)

Waste Management Committee: second Monday of each month (5:30 p.m.; Municipal Office)

Lakehead Rural Municipal Coalition: Third Tuesday of every second month (5:30 p.m.)



February 26, 2024

Laura Jones
Deputy Clerk-Treasurer
Municipality of Neebing
4766 Highway 61
Neebing, ON P7L 0B5

Re: Municipality of Neebing's Investment Plan

Dear Ms. Jones:

At the February 25, 2025 meeting of the ONE Joint Investment Board ("the Board"), the Board approved the Municipality of Neebing's revised Investment Plan.

The following recommendations were adopted by the Board regarding the Municipality of Neebing's Investment Plan:

1. Receive the Municipality of Neebing's Investment Policy Statement (Attachment 1).
2. Receive the Municipality of Neebing's Municipal Client Questionnaire (Attachment 2).
3. Approve the Municipality of Neebing's proposed Investment Plan (Attachment 3).

I have attached a copy of the staff report and the approved Investment Plan for your information.

The video and minutes of the Board meeting have been posted on <https://www.oneinvestment.ca/onejointinvestmentboard/agendaandminutes>

Please contact Keith Taylor, Chief Investment Officer at ktaylor@oneinvestment.ca or (416) 677-0994 if you have any questions.

Sincerely,

A handwritten signature in black ink that reads "Denis Kelly".

Denis Kelly
Board Secretary, ONE Joint Investment Board



REPORT

To: ONE Joint Investment Board
 From: Keith Taylor, Chief Investment Officer, ONE Investment
 Date: February 25, 2025
 Re: Municipality of Neebing's Investment Plan
 Report: ONE JIB 2025-005

1. RECOMMENDATIONS

It is recommended that the Board:

1. Receive the Municipality of Neebing's Investment Policy Statement (Attachment 1).
2. Receive the Municipality of Neebing's Municipal Client Questionnaire (Attachment 2)
3. Approve the Municipality of Neebing's proposed Investment Plan (Attachment 3).

2. SUMMARY

The Municipality of Neebing has updated its Municipal Client Questionnaire (MCQ), which provides information on its MNRI and the investment horizons associated with its reserve balances. The MCQ indicates the municipality will need to make a mid-year withdrawal of \$213,000 in Q4 2025 and may need to make additional withdrawals of up to \$1.1 million from 2026 to 2028. The Municipality has also reviewed its Investment Policy Statement (IPS) and has updated its IPS to reflect changes associated with the OCIO Offering.

Expected drawdowns of MNRI over the next few years to fund capital projects may lead to a significant decrease in MNRI, but it is anticipated that contributions thereafter would rebuild MNRI balances once roadwork projects are completed in 2028. The actual size of nearer term drawdowns (2026-2027) does not account for potential grants, and actual drawdowns may be smaller.

Neebing's investment allocation was determined after reviewing the municipality's circumstances, needs, and risk tolerance. It also incorporates the treasurer's analysis of expected cashflows affecting municipal reserve balances. The resulting allocation described in the Investment Plan is appropriate for the municipality. Investment Model E has been recommended for Neebing. This model, which has a 50% allocation to equities, will be implemented during the planned transition to the OCIO Offering by the end of the first quarter of 2025. A summary is shown below:

MID TERM / 50% EQUITY MODEL E		
Asset Classes	Target Weight	Total Invested (\$)
Cash & Equivalent	0%	\$0
Canadian Fixed Income	35%	\$1,004,079
Global Fixed Income and Credit	15%	\$430,319
Canadian Equities	25%	\$717,199
Global Equities	25%	\$717,199
Alternatives	0	\$0
Total	100%	\$2,868,796

3. BACKGROUND

Neebing's annual review of its IPS resulted in changes to reflect the new IPS template that will be used under the OCIO Offering

Neebing completed its annual IPS review on December 4, 2024, updating the IPS with changes suggested in the most recently approved ONE JIB IPS template. The amendments to the IPS included relevant changes as the ONE JIB moved to an OCIO Offering. While the option of investing in alternative investments (real estate and infrastructure) could have been considered an allowable investment type and reflected in the updated IPS, the municipality did not elect to consider using these investment types at this time.

Investment Income may help provide Neebing with an additional source of revenue for the municipality

Ontario municipalities are under significant pressure to provide new and improved infrastructure to residents (i.e. recreation facilities, fire halls, roads, libraries, and more) while avoiding excessive property tax rate increases. In Neebing's case, the most recent 10-year capital forecast projects a need for \$12.5 million in spending to be funded from paid by the property tax base, Canada Community Building Fund (previously Federal Gas Tax), Ontario Community Infrastructure Fund funding, long-term debt, and existing reserves. For the Municipality of Neebing, a 1% increase in property taxes would bring in an incremental \$31,188 in annual tax receipts, which limits its ability to fund the increasing costs of expected capital needs via tax increases alone. For this reason, investment returns are an important part of the strategy to help the municipality achieve its goals.

Neebing's MNRI will be transitioned into the OCIO Offering that uses a single model portfolio

Neebing's MNRI will be transitioned into one of the ten model portfolios approved at the ONE JIB meeting in November 2024. These ten models each have investment allocations that offer a range of risk and return attributes appropriate for most Participating Municipalities. Based on the client's needs, circumstances and risk tolerances, one of the

model portfolios will be assigned. This differs from Neebing’s allocations invested in the Outcome Framework, where five outcome accounts, each with different investment allocations, have been used.

PH&N Institutional has developed a set of model portfolios that are designed to be appropriate for a wide range of Participating Municipalities’ needs. For more information about the decisions that led to this report, please see the New Products Committee Report [\(2024-01\)](#), dated October 1, 2024.

Neebing’s updated MCQ indicated that near-term drawdowns may be expected

The treasurer has provided details of the time horizon associated with reserve balances, which has informed the allocation decisions in the Investment Plan. Table 1 below provides a summary of the key reserves. As shown below, a significant portion of its MNRI has an investment horizon that exceeds 10 years and a significant portion with a much shorter investment horizon.

Table 1: MNRI by reserve and time horizon forecast, adapted from table 3.1 of MCQ

Investment Horizon of MNRI				
Description (i.e. Funding Objective, Investment Purpose, or Municipal Reserve)	Total MNRI (\$)	Investment Horizon < 5 Years (\$)	Investment Horizon 5-10 Years (\$)	Investment Horizon >10 Years (\$)
Capital Projects	\$1,243,123	\$1,243,123		
Long term Contingencies	\$1,625,673	\$76,377	\$263,380	\$1,285,916
Total MNRI	\$2,868,796	\$1,319,500	\$263,380	\$1,285,916

Neebing anticipates meaningful drawdowns of MNRI annually until 2029

The analysis provided by the treasurer suggested that Neebing anticipates significant drawdowns over the next few years, including a drawdown of \$213,000 expected in Q4 2025. Section 3.3 of Neebing’s MCQ provides details of the anticipated contributions and withdrawals of MNRI over the next 10 years, which are shown in Table 2 below. Future drawdowns beyond 2025 are based on a worst-case scenario; – the municipality is pursuing grants to help offset capital costs, which may reduce future withdrawal needs. The municipality also has \$300,000 in MRI to address potential contingency needs, which it plans on using first before withdrawing from its MNRI investments.

Table 2: Anticipated Cash Flow Projections, MNRI by year adapted from table 3.3 of MCQ.

	2025	2026 + 2027	2028	2029	2030 - 2034
Anticipated MNRI Drawdowns	\$213,000	\$532,500	\$574,000	-	-
Anticipated MNRI Contributions	-	-	-	-	\$601,500
Net change in MNRI	\$213,000	\$532,500	\$574,000	-	\$601,500

4. ANALYSIS

Neebing’s Investment Plan needs to accommodate both the anticipated need for near-term drawdowns and long-term (10+ year) investments

A review of Neebing’s expected cashflows and expected future reserve balances was conducted as part of the annual review process. The treasurer noted that the drawdowns in 2026 and 2027 may be lower than suggested in the MCQ if the municipality receives grants to help fund the associated capital projects. The spending in 2028 relates to spending planned for “chip-sealing” of roads and is part of its asset management plan. The cost of this is difficult to quantify at this point. These nearer-term drawdowns identified in the MCQ represent very conservative estimates, and there is a reasonable probability that drawdowns may be smaller than projected.

The municipality has a relatively long investment horizon, with about 40% of MNRI having an investment horizon that exceeds 10 years. While near term drawdowns are expected, the treasurer expects to be adding to MNRI thereafter and describes the next few years as a wave of asset management needs, after which the municipality anticipates several years of lower capital needs, until the next wave hits.

The Investment Plan recommends Neebing’s MNRI be invested in model E, which has a 50% allocation to equity within a well-diversified portfolio

The investment allocations proposed in the Investment Plan reflect that Neebing’s MNRI has a relatively long investment horizon, with some near-term drawdowns anticipated. The treasurer expects to resume contributing to MNRI after 2030 and feels that an allocation that includes the opportunity for longer-term growth is appropriate. The CIO and OCIO have discussed the allocation and recommend that an allocation designed for a medium-term investment horizon is most suitable. The proposed allocation, model E, which has 50% exposure to equities, is appropriate considering the municipality’s circumstances. For any withdrawals needed during the year, investments will be sold to maintain the allocation weights associated with Model E. This process may also include rebalancing the portfolio to ensure it aligns with the target asset allocation. Table 3 below provides some summary statistics of model E and Table 4 further details Neebing’s investment allocations.

Table 3: Summary statistics for Model E

Summary Statistics	Model E	Notes:
Long-Term Return	6.8%	<p>¹ Annual Downside Risk (CVaR95) represents the expected loss during the worst 5% of return outcomes.</p> <p>Hypothetical performance analyses are for illustrative purposes only and there is no guarantee that hypothetical returns or projections will be realized.</p>
Annual Downside Risk ¹	-12.2%	
Annual Volatility	7.6%	
Sharpe Ratio	0.44	

Table 4: Proposed Pooled Fund-Level Allocation

MID TERM 50% EQUITY MODEL (E)				
Asset Classes	Minimum (%)	Target Weight	Maximum (%)	Total Invested (\$)
Cash & Equivalent	0	0	10	\$0
Canadian Fixed Income	25	35	45	\$1,004,079
Short-Term bonds		20		\$573,759
Universe Bonds		0		\$0
Corporate Bonds		0		\$0
Private Placement Corporate Debt		5		\$143,440
Commercial Mortgage		10		\$286,880
Global Fixed Income and Credit	0	15	25	\$430,319
High Yield Bonds		0		\$0
Global Multi-Asset Credit		15		\$430,319
Global Bonds		0		\$0
Emerging Markets Bonds		0		\$0
Canadian Equities	15	25	35	\$717,199
Canadian Equities		15		\$430,319
Canadian Low Volatility Equities		10		\$286,880
Global Equities	15	25	35	\$717,199
U.S. Equities		5		\$143,440
U.S. Low Volatility Equities		5		\$143,440
International Equities		15		\$430,319
Global Equities		0		\$0
Global Low Volatility Equities		0		\$0
Alternatives	0	0	0	\$0
Real Estate		0		\$0
Infrastructure		0		\$0
Total		100		\$2,868,796

5. CONCLUSION

Needing has a long investment horizon with an anticipated need to draw down MNRI over the next few years. The Investment Plan contemplates a drawdown of \$213,000 that may

happen near the end of 2025. Neebing's MNRI will be transitioned into the OCIO Offering by the end of March with a 50% allocation to equities (Model E). The proposed asset mix and fund allocations reflect the investment objectives and risk preferences expressed in its IPS and MCQ. As a result, the Investment Plan is appropriate for Neebing's circumstances and needs and reflects the time horizons of its MNRI.

ATTACHMENTS

Attachment 1: Municipality of Neebing's Investment Policy Statement 2025

Attachment 2: Municipality of Neebing's Municipal Client Questionnaire 2025

Attachment 3: Municipality of Neebing's proposed Investment Plan 2025

Drafted by: Keith Taylor, Chief Investment Officer; Jennifer Hess, Manager Investment Services
Approved by: Judy Dezell and Donna Herridge, Co-Presidents/CEOs, ONE Investment

Attachment 1

INVESTMENT POLICY STATEMENT

FOR

THE CORPORATION OF THE MUNICIPALITY OF NEEBING (the
“Municipality”)

DECEMBER 4, 2024

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The Corporation of the Municipality of Neebing

Investment Policy Statement

1. DEFINITIONS

The following capitalized terms are defined terms which have the meanings set out below:

Act: means the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended from time to time.

Agent: means any administrator, Custodian, payment servicer, investment counsel, consultant, banker, broker, dealer or other service provider engaged or appointed by ONE JIB and authorized by ONE JIB to exercise any of the functions of ONE JIB pursuant to a written agreement, in the manner and to the extent provided in the Regulation and without limiting the generality of the foregoing, Agent includes ONE Investment, and the Sub-Investment Manager.

Alternative Assets: means investments outside traditional investments such as equities, fixed income, and cash which may include, hedge funds, private equity, natural resources, real estate and infrastructure. Alternative investments are typically less liquid than traditional investments, are appropriate only for allocations with a long investment horizon.

Asset Class: means a specific category of assets or investments, such as cash, fixed income, equities, alternative investments, real estate etc.

Asset Mix (or Asset Allocation): means the proportion of each Asset Class in a portfolio.

Authorizing By-law: means a by-law of the Municipality that authorizes it to invest its money and investments that it does not require immediately in the OCIO offering of ONE JIB pursuant to section 418.1 of the Act, to approve various documents, the entering into of agreements including a Prudent Effective Date Agreement and the delegation of certain powers and duties to ONE JIB/ONE Investment.

Benchmark: means an index that is representative of a specific securities market (e.g. the S&P/TSX Composite Index, the FTSE/TMX 91 Day T-bill Index, etc.) against which investment performance can be compared. Performance benchmarks refer to total return indices in Canadian dollar terms.

CHUMS Financing Corporation (CHUMS): means a subsidiary of Municipal Finance Officers' Association of Ontario (MFOA) which, in conjunction with LAS, established ONE Investment.

CFA Institute: refers to the global, not-for-profit professional association that administers the Chartered Financial Analyst (CFA) and the Certificate in Investment Performance Measurement (CIPM) curricula and examination programs worldwide, publishes research, conducts professional development programs, and sets voluntary, ethics-based professional and performance reporting standards for the investment industry.

Custodian: means a specialized financial institution that is responsible for safeguarding a municipality's investments and is not engaged in "traditional" commercial or consumer/retail banking. Global custodians hold securities for their clients in multiple jurisdictions around the

world, using their own local branches or other local custodian banks ("sub-custodians" or "agent banks").

Designated Funds means source(s) of money in which the Municipality may have an indirect interest but which the Municipality currently has no authority to invest. Designated Funds are listed in Schedule B of this IPS.

Diversification: means a risk management technique that mixes a variety of investment types within a portfolio to help mitigate portfolio risk. A diversified portfolio holds different kinds of investments to improve the risk adjusted returns.

Derivative: means a contract between two or more parties whose value is based on an agreed-upon underlying financial asset (like a security) or set of assets (like an index). Common underlying instruments include bonds, commodities, currencies, interest rates, market indexes, and stocks.

Environmental, Social and Governance (ESG) Investing: means considering and integrating ESG factors into the investment process, rather than eliminating investments based on ESG factors alone. Integrating ESG information can lead to a more comprehensive analysis of a company.

External Portfolio Managers: means external third-party investment management firms whose investment offerings are accessed by ONE JIB directly or through services provided to a Pooled Fund. External Portfolio Managers are agents authorized by ONE JIB in accordance with Part II of the Regulation.

Internal Controls: means a system of controls that may include authorities, policies, procedures, separation and segregation of duties, compliance checks, performance measurement and attribution, reporting protocols, measures for safekeeping of property and data, and the audit process.

Investment Plan: means the investment plan applicable to the MNRI and adopted by ONE JIB under the Regulation, as it may be amended from time to time.

Investment Policy Statement (IPS): means the investment policy applicable to the Municipality's investments adopted and maintained by the Council of the Municipality for MNRI under the Regulation, and for MRI, as the same may be amended from time to time. The IPS may also apply to the money and investments held by the Municipality for the benefit of persons other than the Municipality itself and may make reference to source(s) of money in which the Municipality may have an indirect interest but which the Municipality has no authority to invest.

JIB: is short for Joint Investment Board and means a joint municipal service board that is established under section 202 of the Act by two or more municipalities for the purposes of Part II of the Regulation.

Legal List Securities: means the securities and other investments and financial instruments that are included from time to time in Part I of the Regulation.

Leverage: means an investment strategy of using borrowed money—specifically, the use of various financial instruments or borrowed capital—to increase the potential return of an investment. Typically leverage also tends to increase investment risks.

Liquidity: means the ability to turn an investment into cash relatively quickly, without a substantial loss in value. For example, a savings account is more liquid than real estate.

Local Authority Services (LAS): means an entity which, in conjunction with MFOA/CHUMS, established ONE Investment.

Local Distribution Corporation or LDC: means a corporation incorporated under Section 142 of the *Electricity Act, 1998*.

Market Value: means the price at which a security is trading and could presumably be sold. Also known as Fair Value it represents the current value of the investment.

Maturity: means the date upon which the principal or stated value of an investment becomes due.

Money not Required Immediately (MNRI): means the money that is not required immediately by the Municipality that will be under the control and management of ONE JIB and as defined in this IPS that will be invested in accordance with the Prudent Investor Standard.

Money Required Immediately (MRI): means the money that is required immediately by the Municipality that remains under the control and management of the Municipality and, that can be invested in accordance with the Legal List Securities or other applicable legislation.

Municipal Services Corporation (MSC): means a corporation established under section 203 of the Act in accordance with the applicable regulation (Ontario Regulation 599/06).

Municipality: means the Corporation of the Municipality of Neebing.

OCIO Offering: means the comprehensive investment program made available through ONE Investment as agent for ONE JIB, where a qualified investment manager is engaged to advise a Participating Municipality with regard to the investment of the Participating Municipality's MNRI and to invest and manage such MNRI in accordance with the terms and conditions set out in the ONE JIB Agreement.

ONE Investment: means the not-for-profit corporation established by CHUMS and LAS which provides certain management, administrative and other services to ONE JIB as its agent.

ONE JIB: means ONE Joint Investment Board, established by certain founding municipalities under section 202 of the Act as a JIB for purposes of Part II of the Regulation, which is the duly appointed JIB for the Municipality, as constituted from time to time and which acts in accordance with the Act, the Regulation, the ONE JIB Agreement, including the Terms of Reference, this IPS and the Investment Plan.

ONE JIB Agreement: means the agreement effective as of the Prudent Effective Date, entered into in accordance with the requirements of the Regulation, pursuant to which ONE JIB has control and management of the Municipality's MNRI.

Participating Municipality: means from time to time each of the municipalities for whom ONE JIB acts as the JIB under the terms of the ONE JIB Agreement.

Pooled Fund: means a unit trust established under a trust instrument, generally not available to the public, in which institutional, sophisticated or high net worth investors contribute monies that are invested and managed by an External Portfolio Manager. Monies are pooled or combined with monies of other investors.

Portfolio: means any collection of funds that are grouped together and available to support the infrastructure needs of the Municipality.

Proxy Voting: means a legal transfer to another party of a shareholder's right to vote thereby allowing shareholders who cannot attend meetings to participate. External Portfolio Managers usually vote proxies on behalf of their clients.

Prudent Effective Date: means the mutually agreed-upon date by the Municipality and ONE Investment on which the prudent investor regime applies to the Municipality. The Prudent Effective Date shall be on or after ONE JIB approves the Municipality as a participating municipality.

Prudent Effective Date Agreement: means an agreement entered into by the Municipality and ONE Investment that sets out the day on which the prudent investor regime starts to apply to the Municipality

Prudent Investor Standard: means the standard that applies when the Municipality invests money that it does not require immediately under section 418.1 of the Act. It requires the Municipality to exercise the care, skill, diligence and judgment that a prudent investor would exercise in making such an investment and the standard does not restrict the securities in which the Municipality can invest. The Prudent Investor Standard applies the standard of prudence to the entire portfolio in respect of the Municipality's MNRI rather than to individual securities. It identifies the fiduciary's central consideration as the trade-off between risk and return as found in the CFA Institute Standards of Practice Handbook.

Rebalancing: means the process of realigning the weightings of a portfolio of assets. Rebalancing involves periodically buying or selling securities in a portfolio to maintain an original or desired level of asset allocation or risk.

Regulation: means Ontario Regulation 438/97.

Restricted Special Assets: means investments specified by this IPS and held by the Municipality as of the Prudent Effective Date, where ONE JIB is not able to exercise control. Restricted Special Assets are listed in Schedule A of this IPS and are not considered to be MNRI.

Risk: means the uncertainty of future investment returns or chance of loss of capital.

Risk Tolerance: means the financial ability and willingness to absorb a loss in return for greater potential for gains.

Safekeeping: means the holding of assets (e.g., securities) by a financial institution.

Securities Lending: means lending a security to another market participant. The borrower is required to deliver to the lender, as security for the loan, acceptable collateral with value greater than the value of the securities loaned. The Securities Lending program is managed by the Custodian or another appointed agent on behalf of investors. A Securities Lending program is widely used by institutional investors to generate additional incremental returns on the total portfolio.

Sinking Fund: means a fund established to fulfil the requirements to make annual contributions in respect of various debenture issues wherein money is to be regularly set aside for the payment of the principal of the debentures at maturity.

Sinking Fund Required Contributions (Annual Sinking Fund Requirement): means the amount of money to be set aside each year for deposit into a sinking fund or a retirement fund, as applicable, for each sinking fund debenture issue in accordance with the Municipality's debenture by-laws.

Sinking Fund Required Earnings: means the investment earnings needed for the Sinking Fund Contributions to continue to grow to a value sufficient to repay the principal at maturity for each issue of sinking fund debentures.

Sinking Fund Excess Earnings: means the investment earnings in excess of the required earnings.

Sub-Investment Manager: means an asset management firm or investment consultant, acting as a sub-investment manager for ONE JIB that provides investment advice and professional services and is involved in the implementation and operational aspects of the OCIO Offering, and that has full responsibility for the investment and management of a Participating Municipality's MNRI through ONE Investment, based on an IPS approved by the Council of the municipality.

Third-Party Trust Funds means money over which the Municipality exercises both management and policy control but whose assets are not owned by the Municipality. These funds are governed by a variety of agreements and, in some cases, by legislation. Some funds may have externally mandated investment policies, and some may have investment policies that are determined by the Municipality. Third-Party Trust Funds are listed in Schedule B of this IPS.

Trust Fund: means a fund which consists of assets that have been conveyed or assigned to a trustee to be administered as directed by agreement or statute. As a result, a trustee holds title to the assets for the purpose of providing benefits, and being accountable, to a beneficiary. The Municipality is the trustee of funds that are to be used for specific purposes by the Municipality or any related parties.

2. PURPOSE AND LEGISLATIVE FRAMEWORK

2.1 Purpose of Policy

This IPS governs the investment of the Municipality's MNRI and MRI. It is intended, among other things, to direct the Clerk-Treasurer in the investment of MRI and to direct ONE Joint Investment Board (ONE JIB) in the investment of MNRI by implementing the Authorizing By-law 2021-045 pursuant to which the Municipality authorized the establishment of guidelines for the prudent management of the Municipality's MNRI pursuant to section 418.1 of the Act.

In addition to the Municipality's MRI and MNRI, the Municipality is from time to time entrusted with the management of money and investments for a third-party beneficiary, or Third-Party Trust Funds. The Municipality's Third-Party Trust Funds are listed in Schedule B of this IPS.

There are also source(s) of money in which the Municipality may have an indirect interest but which the Municipality currently has no authority to invest. Such source(s) of money, referred to in this IPS as "Designated Funds", are listed in Schedule B of this IPS. The Designated Funds and the Restricted Special Assets, listed in Schedule A of this IPS, are identified in this IPS for the sole purpose of enabling the Municipality to better see, on an aggregated basis, the various financial assets in which the Municipality has an interest.

ONE JIB is not responsible for the investment activities or performance of Third-Party Trust Funds, Designated Funds or Restricted Special Assets.

The goals of this IPS are to:

- Define and assign responsibilities for investment of MRI and MNRI;
- Describe the Municipality's responsibilities with respect to Restricted Special Assets, Third-Party Trust Funds and Designated Funds;
- Ensure compliance with the applicable legislation;
- Direct ONE JIB as to the Municipality's investment goals and risk tolerance;
- Provide guidance and limitations regarding the investments and their underlying risks;
- Establish a basis of evaluating investment performance and the underlying risks; and,
- Establish a reporting standard to Council.

This IPS applies to employees of the Municipality, to ONE JIB and to the employees of ONE Investment. ONE JIB, the Clerk-Treasurer, and any agent, sub-investment manager, or advisor providing services to ONE JIB in connection with the investment of the portfolio shall accept and strictly adhere to this IPS.

2.2 Governing Legislation

Investments of MRI will only be made in Legal List Securities in accordance with this IPS and Section 418 of the Act. Investments of MNRI are governed by the Prudent Investor Standard in accordance with Section 418.1 of the Act. This standard is similar to that which governs trustees and pension fund administrators and creates a fiduciary responsibility. Prudent investment in compliance with the Act and the Regulation enhances the potential for the Municipality to earn improved risk-adjusted rates of return.

The Act provides that the Municipality, and therefore ONE JIB, must consider the following criteria in planning investments of MNRI, in addition to other criteria relevant to the circumstances:

- General economic conditions;
- The possible effect of inflation or deflation;

- The role that each investment plays within the Municipality's total portfolio of investments;
- The expected total return from income and the appreciation of capital; and
- Needs for liquidity, regularity of income and preservation or appreciation of capital.

Money and investments that the Municipality holds as Restricted Special Assets, Third-Party Trust Funds or has an interest in as Designated Funds will be subject to applicable legislation and any related agreements or instruments.

2.3 Prudent Investor Standard

For MNRI, the standard to be used by the Municipality and ONE JIB shall be the Prudent Investor Standard as required by section 418.1 of the Act and Part II of the Regulation in the context of managing the Municipality's MNRI and investments thereof. Investments shall be made with the care, skill, diligence, and judgment, taking into account the prevailing circumstances, that persons of prudence, discretion and integrity would exercise in the management of investments, considering the necessity of preserving capital as well as the need for income and appreciation of capital. The Act includes a duty to obtain the advice that a prudent investor would obtain under comparable circumstances.

Officers, employees and investment agents acting in accordance with written procedures and the IPS and exercising due diligence shall take all necessary actions to optimize performance of investments on a portfolio basis, taking into account the prescribed risk and other parameters set out in this IPS and market factors. The Municipality's staff acting in accordance with written procedures and this IPS, shall be relieved of personal responsibility for an investment's performance, provided underperformance relative to expectations is reported to Council and the liquidation or sale of investments is carried out in accordance with this IPS.

3. MONEY REQUIRED IMMEDIATELY AND MONEY NOT REQUIRED IMMEDIATELY

3.1 Determination of MNRI and MRI

Determination of the Municipality's MNRI is the responsibility of Council. In making the determination, Council may consider:

- the time horizon within which the monies are needed to meet financial obligations;
- the purpose for which the monies have been collected or set aside and are to be used;
- the source of the money; or
- any combination of the foregoing

The Municipality has defined MNRI as money from the municipality's own reserves, reserve funds and current ONE Investment investments that will not be required to meet financial obligations that become due more than two calendar years from the date of

receipt of such money. The purpose of the money is to fund the municipality's future capital, operational, and contingency needs.

For certainty, all money and investments of the Municipality that have not been identified as MNRI (other than Restricted Special Assets, Third-Party Trust Funds and any Designated Funds referenced in Section 2.1) shall be deemed for purposes of this IPS to be MRI.

Determination of the Municipality's MNRI and MRI may be modified at any time and from time to time by action of Council and with respect to specific money by the Clerk-Treasurer in accordance with the provisions of Section 6.2.

Any changes in this IPS regarding the Municipality's MNRI and MRI must be communicated immediately in writing to ONE JIB.

3.2 Overview of Portfolios

The Municipality's portfolios represent funds available to support Municipal needs. A high-level description of each of these portfolios and their objectives is provided in Section 5 below. This IPS applies to the following money of the Municipality, its agencies, boards and commissions including:

- MRI which is invested in Legal List Securities; and/or
- MNRI which is invested under the Prudent Investor Standard.

4. ROLES AND RESPONSIBILITIES

4.1 Role of ONE JIB

ONE JIB has been appointed by the Municipality in accordance with the requirements of the Act and the Regulation and on the terms and conditions set out in the ONE JIB Agreement (Appendix 1).

ONE JIB exercises control and management of the Municipality's MNRI and the investments made by it in accordance with the objectives and risk tolerance established in this IPS.

Among the responsibilities of ONE JIB are the following:

- Reviewing this IPS;
- Adopting and maintaining an Investment Plan that complies with this IPS;
- Engaging Custodians, administrators and other investment professionals (i.e. Agents);
- Allocating the money and investments under its control and management in compliance with this IPS;
- Monitoring the performance of the OCIO Offering and Agents; and,
- Reporting to the Municipality.

The foregoing is subject to the more detailed terms and conditions contained in the ONE JIB Agreement.

4.2 Role of Municipal Staff

This IPS is approved and adopted by Council with input from the Clerk-Treasurer, and from ONE JIB with respect to MNRI. MRI of the Municipality, in addition to any Third-Party Trust Funds, Designated Funds and Restricted Special Assets referenced in Section 2.1, remain under the control and management of the Clerk-Treasurer.

Consistent with this IPS, the Clerk-Treasurer is responsible for the implementation of the investment program and the establishment of investment procedures which shall include:

- Investment management of MRI and any Third-Party Trust Funds, Designated Funds and Restricted Special Assets referenced in Section 2.1 by, or under the direction of, the Clerk-Treasurer;
- The deposit or withdrawal of MNRI, under the explicit delegation of authority regarding MNRI, and the investment thereof, to ONE JIB, which is responsible for the control and management of such funds and investments; and,
- A system of controls exercised by the Clerk-Treasurer to regulate the activities of Deputy Clerk-Treasurer.

No person including, without limitation, ONE JIB, may engage in an investment transaction except as provided under the terms of this IPS.

In the management of MRI of the Municipality, and any Third-Party Trust Funds, Designated Funds and Restricted Special Assets referenced in Section 2.1, the Clerk-Treasurer may engage one or more agents and service providers. ONE Investment can assist with the investment of the Municipality's MRI, in Legal List Securities, and with the investment of Third-Party Trust Funds, in accordance with the terms of the applicable trust, if permitted, at the request of the Municipality.

4.3 Ethics and Conflicts of Interest

Individuals who are responsible for the Municipality's MRI Investment Portfolio shall comply with the Municipality's Conflict of Interest guidelines and any relevant professional codes of conduct (e.g., the CPA Code of Professional Conduct).

ONE JIB, in its capacity as a joint municipal service board, in addition to being a local board of each member Municipality is subject to a Code of Conduct as required by the Act. This Code of Conduct applies to the Chair and the other Members of ONE JIB acting in their capacity as Members of ONE JIB.

5. INVESTMENT

5.1 MRI

The Municipality's MRI is described in this IPS consists of money that is needed to meet the short-term financial obligations of the Municipality and are controlled and managed by the Clerk-Treasurer.

5.1.1 MRI: Investment Objectives

The main focus of the investment of MRI is cash management, and the interest income generated by the investment of these monies contribute to municipal revenues. To the extent possible, the Municipality shall attempt to match its investments with anticipated obligations.

Capital preservation is the paramount objective for MRI investments, and these investments need to be highly liquid. Consequently, only high-quality investments that are also Legal List Securities will be held in this portfolio. The Municipality may invest in fully liquid money market securities and deposit accounts. The Municipality aims to maximize returns subject to the constraints set out in Part I of the Regulation, as amended from time to time, with a view to preserving capital and to further manage risk through diversification by issuer and credit quality.

The investment objectives for MRI, ranked in priority, are as follows:

a) Security of Principal

The primary objective for MRI is to ensure the security of principal. To minimize the risk of loss, investments shall be subject to minimum credit ratings and shall be diversified by maturity, type of investment and issuer. Investing activities will be reviewed on a regular basis as actual, revised and forecasted operating and capital plans are completed. Maturity dates should be structured so that investment cash inflows occur when needed.

b) Liquidity Requirements

Liquidity is measured by the ease with which securities can be converted to cash to meet forecasted spending. The investments that are eligible under the Regulation possess different features and thus market prices will vary depending on market conditions, as well as the particular features of the type of investment.

To ensure adequate liquidity, the Municipality's investments shall be diversified by holding securities of various terms to maturity and by various types of investments and issuers and to the extent possible, the term of such investments shall match the forecasted requirements for such monies to meet expenditures.

c) Rate of Return

The Municipality's money shall be invested to maximize the rate of return within acceptable risk levels while respecting the security of principal, legal constraints and the liquidity needs of each investment portfolio.

The composition of each portfolio, including its term to maturity and type of investments, shall be adjusted within the guidelines of this IPS to take advantage of market opportunities. Such changes shall be made with the periodic interest rate outlook and target portfolio structure approved by the Treasurer.

5.1.2 MRI: Eligible Investments

MRI may be invested in high quality, investments that are also Legal List Securities available from banks, dealers and other financial institutions. Investments issued or

guaranteed by approved institutions will be permitted by this IPS, as deemed eligible by the Regulation or as authorized by subsequent provincial regulations. Investments will be limited to securities issues maintaining a minimum credit rating by an appropriate credit rating agency.

Eligible investments include, but are not limited to, the following offerings by ONE Investment:

- ONE Investment High Interest Savings Account; and
- ONE Investment Canadian Government Bond Portfolio

Investment in the foregoing is subject to the Municipality entering into the prescribed Agency Agreement with LAS and CHUMS.

5.2 MNRI

The Municipality's MNRI is described in Section 3.1. In accordance with the ONE JIB Agreement and this IPS, ONE JIB has exclusive control and management of the MNRI and the investments made therewith.

From time to time, the Municipality may require money immediately to meet financial obligations and may require ONE JIB to liquidate one or more investments in order to generate money to meet those obligations. ONE JIB will select the investment(s) to be liquidated. The timing of such liquidation will be determined by ONE JIB in consultation with the Clerk-Treasurer.

5.2.1 MNRI: Investment Objectives

In setting the objectives noted below, the Municipality has taken into account the following considerations:

- Preservation of capital;
- Adequate liquidity that takes into account the needs of financial obligations and reasonably anticipated budgetary requirements;
- Diversification by asset class, market, sector, issuer, credit quality and term to maturity;
- Income and capital appreciation; and,
- Macro risks, such as inflation, economic growth and interest rates.

Investment of MNRI is managed by ONE JIB in a way that balances investment objectives, expected returns, and risk to develop asset allocations that achieve the Municipality's financial objectives within stated risk tolerances.

The overall MNRI portfolio investment horizon shall be in line with the nature of the Municipality's forecasts and underlying liabilities. The portfolio should balance risk and the benefits of higher expected returns over a longer investment horizon.

Investment of MNRI is to be managed by ONE JIB in a way that balances the investment objectives with a level of risk that is appropriate for the municipality. The MNRI invested

with ONE JIB will be broadly diversified to help reduce the volatility of investment returns. Returns have an impact on revenues, as well as a longer-term impact on future years' budgets and should, at a minimum, keep pace with inflation. To the extent possible, the MNRI's investment horizons are aligned with the Municipality's obligations and cash flow requirements and may consist of liquid and non-liquid securities based on future cash flow requirements.

5.2.2 MNRI: Eligible Investments

Eligible investments for MNRI include any Pooled Fund or other collective investment vehicle or institutional investment management product approved or selected by ONE Investment for the Prudent Investment Program (OCIO Offering), provided always that the products and the selection of products comply in all material respects with the IPS.

Additionally, nothing in this IPS prevents MNRI from being held in cash, short term money market instruments, including treasuries or overnight deposits.

5.2.3 MNRI: Sinking Funds

Not Applicable to this Municipality

5.2.4 Local Distribution Corporation (LDC) and Municipal Services Corporation (MSC) Securities

Not Applicable to this Municipality

5.2.5 Restricted Special Assets

With the exception of the Municipality's investments held in the ONE Investment Legal List Portfolios specified below, all existing assets, listed in Schedule A of this IPS and held by the Municipality on the Prudent Effective Date, shall be considered to be Restricted Special Assets, and shall *not* be held by ONE JIB as MNRI. The Treasurer may choose to liquidate these investments and determine that the proceeds are MNRI, to be invested as per this IPS and the approved ONE JIB Investment Plan.

For certainty, Restricted Special Assets are not MNRI of the Municipality, and such assets are not under the control or management of ONE JIB.

The ONE Investment Legal List Portfolio Investments, held by the Municipality, shall be considered to be MNRI and transferred to ONE JIB to be invested as MNRI, unless deemed by the Municipality to be MRI.

5.3 Third-Party Trust Funds and Designated Funds

In addition to the Municipality's own money, the Municipality is from time to time entrusted with Third-Party Trust Funds, and the Municipality's responsibilities and obligations with respect thereto may be subject to other legislation and governed by other agreements and instruments. To the extent that there is any conflict or inconsistency between the provisions of this IPS and the terms and conditions contained

in such other legislation, agreements or instruments applicable to Third-Party Trust Funds, the latter shall prevail.

The Municipality's Third-Party Trust Funds, the Designated Funds are listed in Schedule B.

For certainty, the Third-Party Trust Funds and the Designated Funds are not MNRI of the Municipality, and such assets are not under the control or management of ONE JIB.

5.4 Investment Management

5.4.1 Investment Management of MRI

The investment of MRI shall be controlled and managed by the Clerk-Treasurer.

5.4.2 Investment Management of MNRI

The investment of MNRI shall be controlled and managed by ONE JIB in accordance with this IPS and the ONE JIB Agreement.

The selected Sub-Investment Manager shall enter into an agreement with ONE Investment related to the OCIO Offering, that complies with this IPS and Part II of the Regulation and will provide compliance and performance reports to ONE JIB and One Investment. ONE JIB shall make any investment management changes deemed in the best interest of the Municipality.

5.5 Transition to Prudent Investor Regime / OCIO Offering

Until the Prudent Effective Date, the Municipality will continue to control and manage its MRI, MNRI and investments in Legal List Securities. Some Legal List investments were made with MRI and some with MNRI.

During the transition to the OCIO Offering the Chair and Vice-Chair of ONE JIB have discretionary power to approve temporary investments recommended by the Sub-Investment Manager that may not be expressly described in this IPS but are, in the opinion of the Chair and Vice-Chair, in the best interests of the Municipality and are entirely consistent with their fiduciary obligations to the Municipality.

All MNRI that is not Third-Party Trust Funds, Designated Funds or Restricted Special Assets shall be provided to ONE JIB on the Prudent Effective Date.

5.6 Investment Constraints

5.6.1 Environmental, Social and Governance (ESG) Investing

The Municipality supports ESG investing for MRI and MNRI. The Municipality believes that well-managed companies are those that demonstrate high ethical and environmental standards and respect for their employees, human rights, and the communities in which they do business, and that these actions contribute to long term financial performance.

For the investment of MRI, the Municipality has chosen to monitor the developments of ESG factors and will reconsider its approach to ESG investing for the MRI Investment Portfolio as and when appropriate to do so.

For the investment of MNRI, ONE JIB is required to explore and consider how the OCIO is implementing responsible investing principles at the time of hiring and during periodic reviews. It may report on results periodically, if requested.

5.6.2 *Securities Lending*

For the investment of MRI, Securities Lending is not permitted.

For the investment of MNRI, the Municipality may invest in pooled funds, and other investment funds that are managed by the Sub-Investment Manager who may engage in Securities Lending if the policies of the OCIO permit such an action.

5.6.3 *Derivatives*

Derivatives shall not be used for the investment of MRI.

For the investment of MNRI, futures and forwards contracts, options and other derivative instruments may only be used to (a) create an asset mix position that does not leverage the portfolio, (b) replicate the performance of a capital market index, or (c) reduce risk as part of a hedging strategy

5.6.4 *Use of Leverage*

Nothing in this IPS prevents the use of leverage, provided it is prudent to do so. Leverage is inherent in the use of certain types of investment strategies and instruments. Where leverage is employed, ONE JIB (for MNRI) and the Clerk-Treasurer (for MRI) shall have in place monitoring procedures to manage overall exposure to any counterparty. Leverages should not be exercised for speculative purposes but may be used as a hedging tool.

5.6.5 *Pooled Funds*

Investments in open-ended pooled funds, closed-ended pooled funds, limited partnerships and other specialist corporate structures (e.g. LLCs), are permitted provided that the assets of such funds are permissible investments under this IPS or provided that any non-permitted investments are disclosed by the Sub-Investment Manager. Within pooled funds, the External Portfolio Manager's policies will take precedence over this IPS.

5.6.6 *Currency Hedging*

The MRI Investment Portfolio will not utilize currency hedging.

The Municipality's funding requirements are in Canadian dollars. However, some exposure to foreign currencies in the MNRI Investment Portfolio may be advantageous to provide diversification and potentially enhance returns. Therefore, it shall not be a violation of this IPS for investments in global mandates to be unhedged, in whole or in

part, where the diversification benefits embedded in the currency exposure are considered to be beneficial or desirable by ONE JIB.

5.6.7 *Alternative Asset Classes*

The applicable legislation does not prevent the direct / indirect placement of the MNRI in Alternative Assets Classes; this IPS restricts investments in alternative investments for the purpose of management of MNRI under ONE JIB.

Alternative Asset Classes, such as infrastructure or real estate, may have uncorrelated return characteristics with traditional Asset Classes that may improve diversification within the portfolio, which may lead to better risk adjusted returns. Typically, these investments may not be fully liquid, and are only appropriate for inclusion in portfolios with long investment horizons.

5.6.8 *Prohibited Investments*

Not Applicable

5.7 Performance Monitoring, Rebalancing and Management

5.7.1 *MRI*

The performance benchmarks may vary from time to time, as decided by the Treasurer, subject to the investment constraints listed in the IPS. The Clerk-Treasurer shall monitor the performance, rebalance asset mix and manage MRI in a manner that achieves the investment objectives set out in this IPS.

5.7.2 *MNRI*

For the investment of MNRI, ONE JIB shall establish parameters for monitoring investments and rebalancing through policy or directly within the Investment Plan.

Investments are expected to achieve returns at least equal to their benchmarks measured over a rolling five-year period. At minimum, ONE JIB shall provide reporting described in Section 6.7 below that shows the Municipality's holdings, confirms compliance with this IPS, and reports on the Sub-Investment Manager's performance.

6. ADMINISTRATIVE POLICIES

6.1 Flow of Money and Annual Municipal Budget

6.1.1 *Transfer to ONE JIB as Part of Annual Review Process*

On an annual basis, as part of the Municipality's Annual Review process, the Municipality shall identify the amount, if any, of MNRI that it holds. Any MNRI not already under the control and management of ONE JIB shall be transferred to ONE JIB as soon as practicable.

6.1.2 Transfer to Municipality as Part of Annual Review Process

On an annual basis, ONE JIB shall be notified by the Clerk-Treasurer as to the amount, if any, required by the Municipality from the MNRI then under the control and management of ONE JIB for the Municipality's operational purposes. Such amount shall be deemed to be MRI and shall be returned to the Municipality in a lump sum or by way of periodic payments, as directed by the Clerk-Treasurer.

6.2 Flow of Money Otherwise than through the Budget Process

6.2.1 Surplus Funds

The MRI captures revenues received by the Municipality during each year after the approval of the Municipality's budget for the year. Any amounts deemed to be MNRI by the Treasurer at any such time during the year shall be transferred to ONE JIB to be under its management and control as MNRI. Amounts so transferred will be recorded annually in the Investment Plan and allocated by ONE JIB in accordance with the Investment Plan.

6.2.2 Contingencies

The Clerk-Treasurer is authorized to direct ONE JIB to return any amounts determined by the Clerk-Treasurer to be required to meet expenditures for unexpected contingencies not anticipated by the Municipality's budget in force for that year, provided however that the aggregate of the amounts to be returned to the Municipality under this Section 6.2.2 during the year shall not exceed 25% of the MNRI under the control and management of ONE JIB as at the date that the Municipality approved its budget for the year (the Budgeted MNRI). In determining the Budgeted MNRI for purposes of calculating the 25% limit, any MNRI to be transferred to the control and management of ONE JIB in accordance with that year's Annual Review pursuant to Section 6.1.1 above shall be included and any amount to be returned by ONE JIB to the Municipality pursuant to Section 6.1.2 shall be excluded. ONE Investment should be made aware of material transactions in advance to ensure the orderly sale of securities to fund withdrawals.

6.3 Valuation of Investments

Investments shall be valued according to the values provided by the Custodian(s). For the investment of MNRI, values of unitized vehicles shall be valued according to the unit values published by the Custodian. Other investments shall be valued at their market value when that is available from regular public trading. If a market valuation of an investment is not available, then a fair value shall be supplied by the Sub-Investment Manager to ONE Investment no less frequently than quarterly.

6.4 Voting Rights

The Sub-Investment Manager shall assume the responsibility of exercising voting rights in respect of the Municipality's MNRI and will report its voting policies to ONE JIB annually. The Municipality may access these policies at any time.

6.5 Internal Controls

The Clerk-Treasurer shall establish an annual process of review of all investments made under this IPS. This review will provide internal control by assuring compliance with governing legislation and with policies and procedures established by the Clerk-Treasurer. To the extent ONE JIB's input is needed, these requirements will be communicated in advance to ONE JIB.

6.6 Custodians

All municipal investments and assets of the investment portfolios may be held by a Custodian and any of the Custodian's sub-custodians or nominees. For MNRI, the Custodian shall be acceptable to ONE Investment. For MRI the Custodian shall be acceptable to ONE Investment, if ONE Investment is administering the investment of the Municipality's MRI; otherwise, the Custodian shall be acceptable to the Municipality.

6.7 Reporting

6.7.1 MRI

For the investment of MRI, the Clerk-Treasurer shall report at least annually to Council, the report to be in a form and contain such content as Council may request. The report to Council shall include investment performance during the period covered and any other information required under the Regulation and that the Clerk-Treasurer may consider to be pertinent.

6.7.2 MNRI

The Regulation provides that ONE JIB shall submit an investment report to Council in respect of the investment of MNRI at least annually. This report shall include the following.

- Investment performance during the period covered by the report;
- Asset mix of the total portfolio;
- A listing of individual investments held at the fund level at the end of the reporting period showing, where appropriate, book value, market value, realized/unrealized gains/losses and actual income received;
- A list of all transactions including the security name, trade date, and the purchase and/or sale price;
- A statement by the Clerk-Treasurer as to whether all investments were made in accordance with the IPS and as to whether all investments were made in accordance with the Investment Plan; and
- Any other pertinent information in the opinion of the Clerk-Treasurer.

All MNRI or MRI invested on behalf of the Municipality by ONE JIB or with the assistance of ONE Investment shall be held for safekeeping in the name of the Municipality by a Custodian.

7. APPROVAL, SUBSEQUENT MODIFICATIONS AND EFFECTIVE DATE

7.1 Revocation / Amendment of Previous Investment Policy

This IPS amends, and restates as so amended, the existing Investment Policy Statement approved by Council on December 20, 2023.

7.2 Modifications to the IPS

At least annually, Council shall review the IPS and update it, if required. In the course of reviewing the IPS, Council may request comments from the Clerk-Treasurer with respect to the investment of MRI and from ONE JIB with respect to the investment of MNRI.

Following the Council’s review of the IPS, ONE JIB shall review the Investment Plan and update it, if required.

At a minimum, the annual IPS review will consider:

- the adequacy of funding for capital works;
- the Municipality’s ability to reduce other spending;
- flexibility of the timeframe to payout; and
- sensitivity to loss.

7.3 Effective Date

This IPS is adopted by Council of the Municipality effective December 4, 2024 The Treasurer is directed to sign a copy of this IPS to evidence approval and to deliver a copy of this IPS to ONE JIB.



Signed by: Laura Jones

[Title: Deputy Clerk-Treasurer]

January 2, 2025

Date

Schedule A

Restricted Special Assets

Debt Securities

Not Applicable

Own Debt Securities

Not Applicable

LDC and other MSC Securities

Not Applicable

Other

Not Applicable

Schedule B**Third-Party Trust Funds and Designated Funds****Third-Party Trust Funds**

Care and maintenance trust funds under the *Funeral, Burial and Cremation Services Act, 2002* which are to be invested pursuant to the *Trustee Act*.

Designated Funds

Not Applicable

Appendix 1: ONE JIB Agreement



Municipal Client Questionnaire (MCQ)

The MCQ needs to be updated and reviewed annually in conjunction with your review of your Investment Policy Statement.

Additionally, update the MCQ within 90 days if you experience any significant changes, including:

- a. A significant change in your municipality's financial circumstances, or
- b. A significant change in the amount of your municipality's "money that it does not require immediately"

For changes between annual reviews, provide written notice of changes by using the mid-year MCQ update form on the last page of this document.

Section 1 – Client Information

Name of Municipality: _____

Address: _____

Treasurer Information

Name: _____

Phone Number: _____ Extension: _____

Email: _____

*Primary Day to Day Contact Information**

Check if same information as Treasurer above

Name: _____

Phone Number: _____ Extension: _____

Email: _____

*Primary day-to-day contact should have a comprehensive understanding of your Municipality's financial position and investment needs.



Municipal Client Questionnaire (MCQ)

Section 2 - Investment Knowledge and Experience

2.1 Which statement best describes the Municipal staff (person most responsible for managing investments)'s level of investment knowledge and experience with financial markets and products? check one

- Very limited knowledge
- Basic knowledge and minimal experience
- Good knowledge and some experience
- Strong knowledge and experience
- Advanced knowledge and extensive experience

2.2 If Municipal staff have strong or advanced knowledge, please describe where this knowledge was acquired (e.g., education, designations experience).

2.3 Please indicate if your municipality has used / held any of the following investment types within the past five years. *check all that apply*

- Canadian money market securities
- Locked-in Investments (e.g., GICs, PPNs etc.)
- Local Distribution Corporation Securities (LDC securities)
- Securities held in third party trusts (i.e., cemetery trust, legacy fund etc.)
- Fixed income (government and/or corporate bonds)
- Equities
- Other – Please Describe



Municipal Client Questionnaire (MCQ)

Section 3 – Investment Objectives and Liquidity Needs

This section of the MCQ asks about your Municipality’s **Money that it Does Not Require Immediately** (MNRI), the purpose or investment objective and the expected investment horizon or when funds may be required to meet forecasted municipal obligations.

3.1 What is the Municipal *funding objective(s), investment horizon(s) and purpose(s)* for the MNRI?

Description (i.e. Funding Objective, Investment Purpose, or Municipal Reserve)	Total MNRI (\$)	Investment Horizon < 5 Years (\$)	Investment Horizon 5-10 Years (\$)	Investment Horizon >10 Years (\$)
Total MNRI				

- Additional details have been included as an attachment to this MCQ (optional).

3.2 What *assumptions or factors* does your municipality include in the cash flow projections? For example, but not limited to, inflation assumptions on capital projects, assumptions on future tax-based reserve contributions, forecasted development charge revenue etc.



Municipal Client Questionnaire (MCQ)

3.3 Based on *current* municipal forecasts, do you anticipate drawing down MNRI or increasing MNRI in the upcoming years?

Description	2025	2026+2027	2028	2029	2030-2034
Anticipated MNRI Drawdowns (#)					
Anticipated MNRI Contributions					
Net Change to MNRI					

3.4 Does the municipal forecasts used (above) reflect

- Drawdowns of current reserve balances to address MRI requirements, or
- Drawdowns of current reserve balances inclusive of projected future budgetary contributions to address MRI requirements

3.5 Does your municipality forecast beyond 5 years, if yes, what is the level of accuracy?

3.6 Does your municipal forecast include any large (or unusual) capital expenditures, which are outside of normal operations?

Yes No

3.7 Do you anticipate any *potential* change in *liquidity needs* in the future (within 2 years, within 5 years or beyond 5 years) which may impact the investment time horizon (i.e. large capital infrastructure project with timing TBD, grant funding pending etc.)? If yes, please elaborate.



Municipal Client Questionnaire (MCQ)

3.8 How does your Municipality manage unanticipated requests for funding? Can you characterize the probability that your municipality may need to draw down MNRI to fund unexpected budget shortfalls?

3.9 Are there any *other unique circumstances* to your municipality that may impact your cash flow MNRI forecast, return objectives and risk tolerance that the Investment Plan should consider?



Municipal Client Questionnaire (MCQ)

Section 4 – Municipal MNRI Information

This section summarizes the current MNRI under the management and control of the ONE JIB and the projected increase / decrease as a result of the annual review. *The total value should equal the total MNRI shown in Question 3.1.*

Description	As of Date (DD/MMM/YY)	Value
Invested in ONE JIB as of <i>Date</i> (A)		
Additional contributions or withdrawal of MNRI and <i>Date</i> fund to be remitted / paid (B)		
Total MNRI under the management and control of ONE JIB (A + B)		

- Additional details have been included as an attachment to this MCQ (optional).

Section 5 – Acknowledgement

I confirm that information provided to ONE Investment in this form is complete and accurate to the best of my knowledge as at the date below.

Dated this _____ day of _____, 20_____

Name and Signature of Treasurer
or Designate

Second Signature (if required)



Municipal Client Questionnaire (MCQ)

Appendix 1 – Midyear MCQ Updates Form

Please provide details below that explain the nature of your requested change. This should describe: the money involved, the timing of transactions required, and any other context to support the change request. This will allow ONE JIB to understand how this update may change the cashflow characteristics or investment horizons of MNRI relative to your current MCQ and Investment Plan.

Acknowledgement

I confirm that information provided to ONE Investment in this form is complete and accurate to the best of my knowledge as at the date below.

Dated this _____ day of _____, 20_____

Name and Signature of Treasurer

Second Signature (if required)

Attachment 3
INVESTMENT PLAN FOR

Municipality of Neebing

DATE: February 25, 2025

CONTENTS

- 1. DEFINITIONS 1
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- 3. RESPONSIBILITY FOR PLAN 3
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- 9. IMPLEMENTATION 11

1

DEFINITIONS

Definitions applicable to this Investment Plan can be found on the ONE Investment webpage under Education & Training / Glossary.

2

PURPOSE

As required under the prudent investor regime authorized by the Municipal Act, 2001 (Act), and Ontario Regulation 438/97 (Regulation), this Investment Plan (Plan) establishes how ONE JIB will invest the Municipality of Neebing's Money Not Required Immediately (MNRI) as defined in section 5.2 of Neebing's Investment Policy Statement (IPS).

This Plan applies to all investments controlled and managed by ONE JIB on behalf of the Municipality of Neebing.

3

RESPONSIBILITY FOR PLAN

This Plan is the responsibility of ONE JIB, which has authorized its agent ONE Investment to exercise its administrative investment functions in accordance with the Regulation. ONE JIB oversees ONE Investment staff using procedures, reports, and regular reviews to monitor compliance with the Act, the Regulation and the Municipality of Neebing's IPS.

ONE Investment has engaged PH&N Institutional to provide OCIO services. PH&N Institutional will be involved in the implementation of the Investment Plan, ongoing monitoring and reporting of investments and will provide ancillary services to support the OCIO Offering. PH&N Institutional is the business division of RBC Global Asset Management responsible for managing assets for Canadian institutional clients.

RBC GAM's investment professionals are committed to providing each client with investment solutions that are appropriately tailored to address the client's investment situation. This means, on the one hand, understanding macroeconomic trends and strategies and, on the other, understanding the diverse and evolving investment needs among clients.

4

INVESTMENT GOALS AND OBJECTIVES

The Municipality of Neebing's investment needs as described in its IPS provide Council's guidance to ONE JIB in determining investment allocations. Further guidance from the MCQ and dialogue with the Treasurer informs ONE JIB about Neebing's current goals, objectives, circumstances, and risk tolerance, and helps direct how investment allocations will be determined. The allocation of Neebing's MNRI in this Plan is consistent with the details as disclosed in Neebing's IPS and MCQ. Section 5.2.1 of Neebing's IPS provides specific information that characterizes the objectives for MNRI as detailed in Table 1 below:

Table 1: The investment objectives for MNRI.

Category	Objective & Risk Tolerance
Objectives for MNRI	<ul style="list-style-type: none"> • Preservation of capital • Adequate liquidity that takes into account the needs of financial obligations and budgetary requirements; • Diversification by asset class, market sector, issuer, credit quality, and term to maturity • Achieve capital appreciation and income while managing risk to an appropriate level. • Able to assume a higher risk profile to emphasize longer-term capital growth with some liquidity.

The MNRI invested with ONE JIB will be broadly diversified by asset class, market, sector, issuer, credit quality, and term to maturity to help reduce the volatility of investment returns. Returns impact revenues and have a longer-term impact on future years' budgets and should, at a minimum, keep pace with inflation. The MNRI shall be invested to obtain a progressively higher rate of return for longer-term investment horizons, commensurate with stated risk tolerances.

Neebing has \$2.87 million in MNRI invested with ONE JIB as of December 31, 2024. The municipality is expected to draw \$213,000 of MNRI in the fourth quarter of 2025, which is contemplated in this Investment Plan. When a midyear MCQ update is received from the Treasurer, pooled funds will be liquidated to satisfy this drawdown request. Additional drawdowns may be needed in future years, but there is also an expectation for MNRI contributions after 2030 and that MNRI balances will continue to grow. The MNRI balances will be invested primarily to achieve capital growth over time. Achieving returns above inflation is a key investment objective, and some near-term liquidity from investments may be required.

5

INVESTMENT PORTFOLIO

Asset allocations are typically expected to be relatively stable until the next annual review. Any contributions or withdrawals of MNRI must be communicated to ONE JIB formally as outlined in the ONE JIB Withdrawals of Money Not Required Immediately (MNRI) Policy

5.1 Account Structure

MNRI Investment Horizon	Risk Tolerance / Model Assigned	Allocation
Consolidated MNRI Holdings	Long Term / 50% Equity (model E) assigned.	\$2,868,796
Total		

Other considerations:

- Cashflow planning:
 - Neebing has balances set aside as part of MRI to address potential contingencies. This means that MNRI balances are expected to be stable, and there is a very low probability of unexpected drawdowns over the next 10 years.
 - Inflation is a key consideration relevant for Neebing's investment.
 - Approximately \$500,000 in drawdowns may be required in 2026/2027, but potentially this amount may be reduced if Neebing receives grants.
 - Road maintenance in 2028 may lead to drawdowns of about \$500,000. Actual spending is dependent on road conditions
 - Contributions to MNRI are expected to resume thereafter.

5.2 Allocations – based on Long Term 50% Equity Model (E)

MNRI Horizon			
Asset Classes	Minimum	Target Weight	Maximum
Cash & Equivalent	0	0	10
Canadian Fixed Income	25	35	45
Global Fixed Income and Credit	0	15	25
Canadian Equities	15	25	35
Global Equities	15	25	35
Total		100%	

* further details on holdings and benchmarks for this model are detailed in an attachment to the New Product Committee report ([2024-003](#))

6

APPLICABLE ONE JIB POLICIES

The Plan adheres to the following ONE JIB Policies subject to periodic review and updating and are posted to the ONE Investment website.

- ONE JIB Responsible Investing Policy
- ONE Anti-Money Laundering Policy
- ONE Pricing Error Policy (LL & PI)
- ONE Currency Hedging Policy PI
- ONE JIB Withdrawals of Money Not Required Immediately (MNRI) Policy
- ONE JIB In-Kind Securities Policy

7

ELIGIBLE FUNDS

The eligible funds are listed under Schedule “A” of the Investment Management Agreement between RBC Global Asset Management Inc. and ONE Investment, which may be reviewed and updated periodically.

In asset classes where more than one fund is eligible for investment, the OCIO will be responsible for determining which fund(s) to include in the client portfolio after due consideration for (1) the individual characteristics of the fund, (2) prevailing market conditions impacting the fund’s liquidity and capacity, and (3) its alignment with the municipality’s investment objectives and philosophy.

The Manager shall manage the RBC GAM Fund(s) according to the pooled fund investment mandate including the investment guidelines contained therein developed by the Manager in respect of each RBC GAM Fund (each, an “Investment Mandate”).

Asset Classes	Sub-Asset Classes	Eligible Fund Names (Schedule “A” of IMA)
	Fixed Income	
Cash & Equivalent	Money Market	PH&N Canadian Money Market Fund
Canadian Fixed Income	Short-Term Bonds	PH&N Short Term Bond & Mortgage Fund RBC Vision Fossil Fuel Free Short Term Bond Fund
	Universe Bonds	PH&N Bond Fund PH&N Enhanced Total Return Bond Fund RBC Vision Bond Fund RBC Vision Fossil Fuel Free Bond Fund
	Corporate Bonds	PH&N Corporate Bond Trust*
	Private Placement Corporate Debt	PH&N Private Placement Corporate Debt Fund*
	Commercial Mortgages	RBC Commercial Mortgage Fund*
Global Fixed Income and Credit	High Yield Bonds	RBC High Yield Bond Fund PH&N High Yield Bond Fund
	Global Multi-Asset Credit	BlueBay Total Return Credit Fund
	Global Bonds	RBC Global Bond Fund

	Emerging Markets Bonds	RBC Emerging Markets Bond Fund
	Equities	
Canadian Equities	Canadian Equities	PH&N Canadian Equity Value Fund PH&N Canadian Equity Fund RBC Vision Canadian Equity Fund RBC QUBE Canadian Equity Fund
	Canadian Low Volatility Equities	RBC Vision QUBE Fossil Fuel Free Low Volatility Canadian Equity Fund RBC QUBE Low Volatility Canadian Equity Fund
Global Equities	U.S. Equities	PH&N US Equity Fund RBC QUBE US Equity Fund
	U.S. Low Volatility Equities	RBC QUBE Low Volatility U.S. Equity Fund
	International Equities	RBC International Equity Fund PH&N Overseas Equity Fund
	Global Equities	RBC Global Equity Focus Fund RBC Global Equity Leaders Fund RBC Vision Global Equity Fund RBC Vision Fossil Fuel Free Global Equity Fund RBC QUBE Global Equity Fund
	Global Low Volatility Equities	RBC QUBE Low Volatility Global Equity Fund
Alternatives	Real Estate	RBC Canadian Core Real Estate Fund*
	Infrastructure	RBC Global Infrastructure Fund*

8

REBALANCING

The OCIO is authorized to execute trades, as appropriate, to maintain compliance with the Investment Plan.

Rebalancing shall occur in accordance with the Participating Municipality's Investment Policy Statement and Investment Plan.

Rebalancing plans and exact timing should account for upcoming material changes that may impact the Investment Plans, such as updates to the Investment Policy Statement or the Municipal Client Questionnaire.

As appropriate, the size and frequency of trading activities shall be minimized to help reduce the administration and costs of trading.

9

IMPLEMENTATION

9.1 Custodian

All marketable investments under the control and management of ONE JIB, shall be held for safekeeping by ONE Investment's Custodian.

9.2 Transition Plan

Timeline	Expected Transfer to JIB/ONE
March 2025	<ul style="list-style-type: none"> - Existing holdings in ONE Investment Pooled Funds liquidated - Proceeds redeployed into the OCIO Offering with allocations based on Model E

Neebing's MNRI is currently invested in ONE Investment pooled funds. This Investment Plan will be implemented using the pooled funds available in the OCIO Offering. After the approval of this Investment Plan existing MNRI holdings will be liquidated with proceeds deployed into the OCIO Offering.

During the transition to the OCIO Offering, the Chair and Vice-Chair of ONE JIB may be consulted concerning any required temporary adjustment to the investment plan. The Chair and Vice-Chair of ONE JIB have discretionary power to approve temporary investments, recommended by the Sub-Investment Manager, that may not be expressly described in the Investment Plan or the Investment Policy Statement, but are in the opinion of the Chair and Vice-Chair, in the best interests of the Municipality and are entirely consistent with their fiduciary obligations to the Municipality.

9.3 Accommodating Cashflow needs

Income from investments will be automatically reinvested as per the ONE Distribution Policy PI and cashflow needs of Neebing are expected to be financed with the sale of units of the pooled funds. Payment of OCIO Fees and Governance fees will also be financed with the sale of investment pool units.

**The Corporation of the Municipality of Neebing
Administrative Report**

Date: February 28, 2025 (For Meeting on March 5, 2025)

To: Mayor and Council

Subject: Request to Purchase Punch Cards from Landfill Sites

Submitted by: Erika Kromm, Clerk-Treasurer

RECOMMENDATION:

Administration seeks Council's direction regarding making additional punch cards available directly from landfill site attendants.

BACKGROUND/DISCUSSION:

Administration received a suggestion from an area resident requesting that Council make additional landfill punch cards available directly from the landfill site attendants.

Currently, if someone loses their punch card or requires additional punches, they are required to visit the municipal office to purchase one. Additional punch cards cost \$50 each.

The resident has stated that they and likely others are unable to get to the municipal office during office hours. What has been suggested is that the municipality issue a promise to pay notice, similar to demolition waste. If it does not get paid, then the \$50 would be added to the tax account, same as the land fill fees.

At this time, the municipality is not set up to issue punch cards in this way. New promise to pay forms would have to be created and printed for this use. There is potential for similar issues that arise with the landfill fees where someone is issued a card right before they move out of the municipality and then they cannot be tracked down to make the payment. If Council decides to move forward with remote payment devices, then this issue would be alleviated.

If Council wishes to make the punch cards available at the landfill sites, then Administration will develop the forms and tracking system required.

ATTACHMENTS: None

AVAILABLE UPON REQUEST: None

**The Corporation of the Municipality of Neebing
Administrative Report**

Date: 27 February, 2025 (for Council meeting on 5 March 2025)
To: Mayor and Council
Subject: Purchase of Wildland Fire Rated PPE
Submitted by: Mark Shruiff, Fire Chief

RECOMMENDATION:

Administration recommends that Council approves the purchase of wildland fire rated personal protective equipment (PPE).

DISCUSSION

With the start of the 2025 Wildfire season approaching, NES Administration requests council proactively approve the budget line "Fire - Personal Protective Clothing".

The Fire Chief requests a budget approval of the entire \$10,000 for the purchase of approximately 10-13 sets of wildland rated PPE, which includes overshirts and trousers.

NES administration would like to place orders within the month of March to have gear distributed to members prior to the April 1st fire season start.

ATTACHMENTS: Updated quote available at Meeting

AVAILABLE UPON REQUEST: None



John D. Elvidge
City Clerk

City Clerk's Office

Secretariat
Sylvia Przewdziecki
Council Secretariat Support
City Hall, 12th Floor, West
100 Queen Street West
Toronto, Ontario M5H 2N2

Tel: 416-392-7032
Fax: 416-392-2980
e-mail:
Sylvia.Przewdziecki@toronto.ca
web: www.toronto.ca

**In reply please quote:
Ref.: 25-MM26.7**

(Sent by Email)

February 28, 2025

ALL ONTARIO MUNICIPALITIES:

**Subject: Member Motion Item 26.7
Creation of a City of Toronto "Buy Local, Buy Canadian" Campaign - by
Councillor Mike Colle, seconded by Councillor Jennifer McKelvie (Ward All)**

City Council on February 5, 2025, adopted [Item MM26.7](#) as amended and, in so doing, has forwarded the Item to all Ontario municipalities and encouraged them to join Toronto in a "Buy Local, Buy Canadian" campaign.

Yours sincerely,

for City Clerk

S. Przewdziecki/mp

Attachment

c. City Manager

City Council

Member Motions - Meeting 26

MM26.7	ACTION	Amended		Ward: All
--------	--------	---------	--	-----------

Creation of a City of Toronto “Buy Local, Buy Canadian” Campaign - by Councillor Mike Colle, seconded by Councillor Jennifer McKelvie

City Council Decision

City Council on February 5, 2025, adopted the following:

1. City Council request the City Manager, and relevant Divisions to develop a comprehensive, multifaceted “Buy Local, Buy Canadian” campaign in response to the potential 25-percent tariffs announced by the Trump Administration, such campaign to encourage Toronto residents and businesses to join the City of Toronto's divisions and its agencies and corporations in purchasing locally made Canadian goods and services in order to protect local jobs in Toronto and Ontario where the proposed punitive tariffs would result in hundreds of thousands of job losses if imposed on Canada.
2. City Council direct the Chief Financial Officer and Treasurer and the City Manager, in consultation with the Chief Procurement Officer and the General Manager, Economic Development and Culture, to accelerate the development of local procurement approaches as set out in Sidewalks to Skylines: A Ten-Year Action Plan for Toronto’s Economy to strengthen local businesses and protect local jobs.
3. City Council request the Federal Government to develop a standard recognizable label to be placed on all Canadian goods in clear, readable fonts that clearly shows percentages of Canadian content and any and all foreign content.
4. City Council forward the Item to all Ontario municipalities and encourage them to join Toronto in a “Buy Local, Buy Canadian” campaign.

City Council Decision Advice and Other Information

City Council considered the following Items together:

MM26.7 headed “Creation of a City of Toronto “Buy Local, Buy Canadian” Campaign - by Councillor Mike Colle, seconded by Councillor Jennifer McKelvie”; and

MM26.13 headed “Affirming Our Canadian Independence - by Councillor Stephen Holyday, seconded by Councillor Vincent Crisanti”.

Summary

With recent threats from President Donald Trump to impose a 25 percent tariff on Canadian products and services, it is important that municipalities, businesses, and residents across Canada stand up for our country, our economy, and our businesses.

The City of Toronto, Canada's largest municipality, has an opportunity to encourage residents, businesses, and cities across Canada to create and participate in a "Buy Local, Buy Canadian" campaign to ensure that we support local products, local businesses, and local growth.

This motion requests that the City Manager and relevant City Divisions develop a comprehensive "Buy Local, Buy Canadian" campaign that will encourage spending to further develop our own local economies through the purchasing of local goods and services when available.

Background Information (City Council)

Member Motion MM26.7

(<https://www.toronto.ca/legdocs/mmis/2025/mm/bgrd/backgroundfile-252857.pdf>)

Communications (City Council)

(February 2, 2025) E-mail from George Bell (MM.Supp)



The Corporation of the
**Township
of
Uxbridge**

In The Regional Municipality of Durham

SENT VIA E-MAIL

4.3-4

Town Hall
51 Toronto Street South
P.O. Box 190
Uxbridge, ON L9P 1T1
Telephone (905) 852-9181
Facsimile (905) 852-9674
Web www.uxbridge.ca

February 14, 2025

Premier Doug Ford
Legislative Building, Queen's Park
Toronto, Ontario, M7A 1A1
premier@ontario.ca

**RE: IMPLEMENTATION OF "BUY CANADIAN" POLICY
TOWNSHIP FILE: A-00 G**

Please be advised that during the regular meeting of the General Purpose and Administration Committee of February 3, 2025, the following motion was carried:

THAT the Administration and Special Projects Committee receive Report CAO-04/25 regarding the implementation of "Buy Canadian" Policy;

AND THAT the Policy remain in place until such time as there is clear indication from the Provincial and Federal Governments that trade relations have been normalized;

AND THAT the Policy be forwarded to all municipalities in Ontario requesting they implement similar policies;

AND THAT the Policy be forwarded to AMO and ROMA;

AND THAT the Policy be forwarded to the Premier of Ontario, MP O'Connell, all Durham MPP's and appropriate Provincial Ministers;


AND THAT the Policy be forwarded to all Township Committee Chairs for information;

AND THAT Committee support this Policy in principle;

AND THAT the final document be run through the CAO's office for final approval.

I trust you will find the above to be satisfactory.

Yours truly,


Emily Elliott
Deputy Clerk
/ljr

cc: Honourable Jennifer O'Connell, MP
Honourable Peter Bethlenfalvy, MPP (peter.bethlenfalvy@pc.ola.org)
Minister of Finance (Minister.fin@ontario.ca)
Minister of Public and Business Service Deliver (todd.mccarthy@ontario.ca)
AMO (amo@amo.on.ca)
ROMA (roma@roma.on.ca)
All Ontario Municipalities



Municipality of Northern Bruce Peninsula

56 Lindsay Road 5, R.R. #2, Lion's Head, ON N0H 1W0

Telephone: 1-833-793-3537 | Fax: (519)-793-3823

www.northbrucepeninsula.ca

Notice of Motion

RE: Cell Towers and their Associated Maintenance

#06-05-2025

Moved by Aman Sohrab

Seconded by Laurie (Smokey) Golden

Whereas the Municipality of Northern Peninsula experienced several power outages in the fall of 2024;

Whereas this resulted in loss of cellular services that was caused by a faulty generator on the cell tower site and, the entire Northern Bruce Peninsula had no cellular and/or communication services; and

Whereas intermittent or complete lack of cellular services and maintenance of current cellular infrastructure in rural communities creates a significant barrier to access to emergency services, negatively affects emergency response time, and increase public safety risk;

Therefore, it is resolved that Canada and the Province of Ontario set targets to close gaps in cellular service in rural communities and mandate service providers in partnership with all levels of government to develop a 48-hour maximum maintenance period for repairing of cellular infrastructure;

Further that a copy of this motion be sent to the Federal Department of innovation, Science and Economic Development Canada (ISED), Municipalities throughout Ontario, MP for Bruce-Grey-Owen Sound, Alex Ruff and MPP for Bruce-Grey-Owen Sound

Signed

Todd Dowd
Councillor Todd Dowd

From: Tony <tony@capedm.com>
Sent: Monday, February 24, 2025 11:39 AM
To: Erika Kromm
Subject: Wounded Warriors Canada - Renewal
Attachments: MEDIA PACKAGE 2024.pdf

Hi Erika,

Always a pleasure speaking with you:

On behalf of the registered charity Wounded Warriors Canada, we would like to thank your Organization for the ongoing support and as a much-valued sponsor in the official Wounded Warriors Canada Magazine and help the work, Wounded Warriors Canada strives to achieve so to honour and support Canada's ill and injured Canadian Armed Forces Members, Veterans, First Responders and their families.

Our records indicate that your sponsorship is coming up for renewal - Most importantly, the dollars risen after costs going directly back to the charitable programs and services provided by Wounded Warriors Canada.

Attached is the media kit with charity info & full pricing - Please advise, if we may count on your ongoing support for our Canadian Frontline Personnel and their Families.

Regards,

Tony Russo
National Accounts Manager
780-995-2855 (Direct line)

Proudly Supporting:



CRA# 82808-2727-RR0001

The content of this email is confidential and should not be copied, modified, re-transmitted, or used for any purpose except with written authorization. If you are not the intended recipient, please delete all copies and notify us immediately.



#INTHISTOGETHER



Wounded Warriors



Canada

To honour and support Canada's ill and injured Canadian Armed Forces members, Veterans, First Responders and their families.

CRA# 82808-2727-RR0001

Since our humble beginnings in 2006, Wounded Warriors Canada has grown to become one of the leading military support organizations in Canada. From one small program providing care packages to our injured military members in the NATO Hospital in Germany, we have grown to include 15 separate innovative and pioneering programs aimed at supporting our nations heroes and their families overcome the challenges associated with Post Traumatic Stress Disorder or PTSD.

With the war in Afghanistan over, it is often easy to forget that over 45,000 Canadians served during the war in that desert. Prior to this

conflict, thousands more served in countries like Rwanda, Cambodia, Cyprus, Haiti and Bosnia. From these conflict zones, many of our soldiers, sailors and airmen have been injured both physically and mentally. Not all injuries are

Honour the Fallen,

visible – many have mental scars related to their service and these people often face enormous challenges when transitioning back home to Canada.

Wounded Warriors Canada recognized the gap in the support of those suffering from mental health injuries and it has become our mission to make sure no veteran, first responder or their families goes without support. Since its inception in September 2006, it has become the beneficiary of the nation's empathy towards Canadian soldiers and new in 2016, our nations local heroes

Help the Living




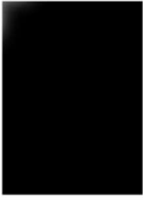
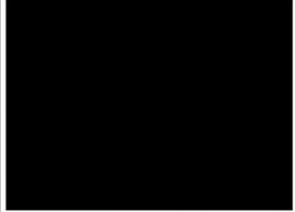



– our First Responders. The outpouring of support from individual Canadians and Canadian businesses has been overwhelming. Wounded Warriors Canada is a success story borne out of a horrible tragedy that continues to support those in need.

Today, we continue our legacy of care and compassion as the nation's leading, wholly independent, Veteran's charity focusing on mental health. Our innovative and wide-ranging direct programming is changing the lives of Veterans, First Responders and their families. This is only made possible as a result of the compassionate trust and support of individual Canadians and Canadian businesses, enabling us to carry forward our guiding ethos: Honour the Fallen, Help the Living.

Mission

To honour and support Canada's ill and injured Canadian Armed Forces members, Veterans, First Responders and their families.

ADVERTISING RATES – QUARTERLY MAGAZINE

<p>Modified Business Card</p> <p>Ad Size 1.5" x 3"</p> 	<p>Business Card</p> <p>Ad Size 4" x 2"</p> 	<p>Quarter Page</p> <p>Ad Size 3.75" x 7.5"</p> 	<p>Quarter Page</p> <p>Ad Size 3.75" x 5"</p> 
<p>Half Page</p> <p>Ad Size 5" x 7.5"</p> 	<p>Half Page</p> <p>Ad Size 5" x 10"</p> 	<p>Full Page (Inside)</p> <p>Ad Size 7.5" x 10"</p> 	<p>Full Page (Cover)</p> <p>Ad Size 8.5' x 11"</p> 

1 Issue 2 Issues 3 Issues 4 Issues

Name Recognition \$50 per issue

Regular Business card	\$195	\$350	\$500	\$625
Business Card	\$320	\$575	\$815	\$1025
Quarter Page	\$460	\$830	\$1175	\$1475
Half Page	\$770	\$1385	\$1965	\$2465
Full Page	\$1200	\$2185	\$3060	\$3700
Inside Cover	\$1500	\$2750	\$4000	\$5000
Outside Cover	\$2000	\$3700	\$5400	\$7000

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**Please Note: Frontline Organizations receive special pricing.



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 Tony Russo
 tony@capedm.com

CAPE DM Inc. has been in business for ten years, with a combined 30+ years of experience in both publishing and direct marketing,

We are pleased to have teamed up with Wounded Warriors Canada for this fundraising initiative. In order to help this amazing charity even more with the support it offers to our frontline staff, we kindly request your support as a Corporate Sponsor. Wounded Warriors Canada works to honor and support Canada's ill and injured veterans, first responders, and members of the armed forces, as well as their families.

We are providing the chance for you to promote your company in the Wounded Warriors E-Magazine as a highly esteemed supporter of the services and programs this deserving organization offers.



From: Selena Owen <Selena.Owen@tbh.net>
Sent: Wednesday, February 19, 2025 4:28 PM
To: Erika Kromm
Subject: Join Us Again for the 2025 Tbaytel Motorcycle Ride for Dad!

Dear Erika,

We can't thank you enough for being a Route Stop Sponsor for last year's Tbaytel Motorcycle Ride for Dad! Your support made a huge impact, and our riders truly loved stopping at your location with all the goodies that were available, your location was the talk of the route. We'd love to have you back for our 23rd annual ride on June 14, 2025!

Over the past 22 years, this event has raised \$1.2 million for the Northern Cancer Fund, helping to advance prostate cancer research, education, and treatment in Northwestern Ontario. This wouldn't be possible without dedicated supporters like you. This year's ride will once again feature a hot buffet breakfast, the "Roar for the Cure" kick start, a parade down Arthur Street, and a scenic poker run—and we'd love for you to be part of it again. The sponsorship is still \$300, and we would collect payment at a later date, we just want to confirm that you're coming back.

Please let us know if you're interested, we'd be thrilled to have you back for yet another year!

Thanks,

Selena Owen
Development Assistant - Events
Health Sciences Foundation
980 Oliver Road
Thunder Bay ON P7B 6V4
(T) 807-684-7788
(F) 807-684-5802
(E)selena.owen@tbh.net



Together, For Better.



FEBRUARY IS HEART MONTH

Donations to the Northern Cardiac Fund are 100% dedicated to supporting world-class cardiac care in Northwestern Ontario



Municipality of Northern Bruce Peninsula

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www.northbrucepeninsula.ca

Notice of Motion

RE: Proposed Mandate that all new cars and trucks sold in Canada be equipped with a tow hook

#06-06-2025

Moved by Rod Anderson

Seconded by Aman Sohrab

Whereas following a major snowstorm throughout the Municipality of Northern Peninsula during the week of January 27th, 2025, several abandoned vehicles were left on municipal roads causing many problems with road clearing procedures; and

Whereas these abandoned vehicles had no means of towing, due to the lack of a tow hook and area tow trucks were busy with the volume of calls and/or road closures;

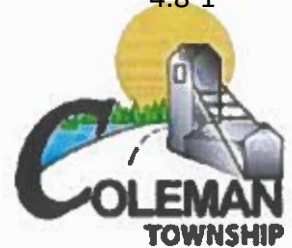
And further be it resolved that the Municipality of Northern Bruce Peninsula sees that there is merit, to having tow hooks installed on new vehicles throughout the Province of Ontario; and

Further that a copy of this motion be sent to the Automobile Manufacturing Companies in Ontario, Municipalities throughout Ontario, the Premier of Ontario, Canadian Towing Association and MPP for Bruce-Grey-Owen Sound

Signed


Councillor Todd Dowd

**Resolution
Regular Council Meeting**



Agenda Number: 15.2.
Resolution Number 25-054
Title: 25-R-22 Northern Highway Safety Plan
Date: Monday, February 24, 2025

Moved by: M. Lubbock
Seconded by: S. Cote

WHEREAS THE TransCanada Highway is the road system meant to move goods and people across the country, but it is no longer equipped to do that safely in Northern Ontario.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Coleman hereby support the Northern Highway Safety Plan proposed by MPP Guy Bourgouin, MPP Lise Vaugeois and MPP John Vanthof which includes the following;

Immediate Actions:

- Require all new drivers to be tested by MTO-certified inspectors instead of third-party companies.
- Return highway maintenance operations to the MTO while working with northern contractors.
- Increase staff at inspection sites, weigh scales, and OPP traffic enforcement.
- Expedite the 2+1 highway pilot project and use excavated material to build additional rest stops and parking areas.

Short-Term Improvements:

- Mandate snow tires for all passenger vehicles in Northern Ontario.
- Ensure driving schools comply with the MELT training system and improve MELT to include winter driving training.
- Address the abuse of “self-insurance provisions” and ensure fair payment for tow truck operators and service providers.
- Require all commercial vehicles to have dash cams.
- Increase the use of traffic cameras and photo radar to reduce speeding.
- Promote rail transport to reduce commercial truck traffic on northern highways.
- Upload connecting links back to the provincial highway system for consistent maintenance.
- Upgrade and expand rest stops with heated washrooms to meet traveler needs.
- Provide compensation to municipalities for damage to local roads caused by highway detours.

Long-Term Solutions:

- Widen and pave all shoulders on Highways 11 and 17.
- Convert Highways 11 and 17 into divided four-lane highways where possible or implement a continuous three-lane system if the 2+1 project proves successful.

AND FURTHER THAT a copy of this resolution be forwarded to the Minister of Transportation; the Minister of Municipal Affairs & Housing; all Provincial Leaders; the Temiskaming Municipal Association; the Federation of Northern Ontario Municipalities (FONOM); the Northwestern Ontario Municipal Association (NOMA); and all municipalities in Ontario.

CARRIED

Certified True Copy



Christopher W. Oslund
CAO/Clerk - Treasurer



January 24, 2025

MPP Guy Bourgouin *Mushkegowuk–James Bay*
MPP Lise Vaugeois *Thunder Bay–Superior North*
MPP John Vanthof *Timiskaming Cochrane*

NORTHERN HIGHWAY SAFETY PLAN

Introduction

Safety on the TransCanada Highways 11 and 17 continues to be the number one concern for most residents of Northern Ontario because they are our main streets. We use these highways to get to work, school, hockey, and medical appointments, but we share them with thousands of cross-country commercial trucks. As a result, Northern MPPs have had a lot to say over the years about the state of highways in the North and for good reason.

Years ago, the problem was proper and consistent winter maintenance. The Liberal government in power at the time claimed everything was fine, so MPP Vanthof's office created the Northern Road Report to show that it wasn't. The Minister of Transportation (MTO) demanded that the report be taken down, but in the end the Northern Road Report helped prove that even when contract requirements were being met, people were still being put at risk. As a result, the government of the day was forced to make changes to the system.

MPP Bourgouin introduced legislation to make maintenance standards the same across the TransCanada system, so that 11 north of North Bay would be maintained to the same standard as south. The legislation was defeated, but the government did create a separate standard for the northern portion of the TransCanada highway. MPP Bourgouin has also introduced other pieces of legislation regarding driver training and not being able to pass on double solid lines. This was defeated, but he remains committed to finding ways to solve safety issues the same as his fellow Northern MPPs. Similarly, MPP Vaugeois introduced a motion that driver testing be taken back by the MTO which would have been an effective way for the government to control the standard of drivers on the roads. All three members have been vocal in the legislature regarding highway safety throughout their careers.

We are once again facing a highway safety crisis, one that we believe requires a plan designed by Northerners for Northerners. It contains clear goals that we can push government of whatever stripe to implement for all our families.

Current Situation

Currently some poorly trained commercial vehicle drivers and the companies they work for are putting all other drivers at undue risk. Incidents have been easy to track on social media. Investigative reports on the problems in commercial truck training and licensing, and from the Auditor General of Ontario identified this problem as far back as 2018. We, Northern MPPs have mentioned this issue many times in the legislature. The response from the government has been that these are the safest roads in North America, and that they are looking into the matter.



January 25, 2025

MPP Guy Bourgouin *Mushkegowuk-James Bay*
MPP Lise Vaugeois *Thunder Bay-Superior North*
MPP John Vanthof *Timiskaming Cochrane*

Regardless of political stance, we hope that we can all agree that one of the basic jobs of any government is to ensure that people who are issued a driver's license are capable of safely driving the vehicle for which they are licensed. There are over a hundred companies in Ontario who recruit, train, and license their own drivers and they can issue Ontario licenses to them. These are among the worst offenders. Of course there are still good driving schools, and companies that provide excellent training programs to their new drivers, but not all of them. Change needs to happen in the immediate and long term, and we are proposing a plan to address these needs. First, there needs to be immediate action by the Ministry to ensure that only properly-trained drivers are graduating by appointing employees of the MTO to conduct driving tests for all new commercial vehicle drivers before they can receive a license.

Immediate Ask

- Have all new drivers tested by MTO certified inspectors, not third-party private companies. If their student drivers can't pass a legitimate road test, then these driving schools will be forced to change how they conduct business.

Short-Term

- Return the management of highway maintenance operations to the MTO, while working with contractors and providers throughout the North.
- Increase staffing at scales and inspection sites, as well as OPP Traffic enforcement to ensure the laws currently in place are being followed.
- Expedite the 2+1 pilot project and the construction of rest stops. Use the fill that is dug out to rebuild sections of the highway to create parking pull offs.

Medium-Term

- Make snow tires mandatory for all passenger vehicles registered in Northern Ontario.
- Ensure that driving schools comply with the current MELT training system.
- Reform issues within MELT itself and expand requirements to include winter driving training.
- Address the current abuse of "self insurance provisions" and ensure tow truck operators and other service providers can get paid for services from these schemes.
- Require that all commercial motor vehicles have dash cams.
- Increase the number of cameras and photo radar to slow down traffic.
- Emphasize rail to move goods so not as many loads must travel on the highway.
- Return connecting links to the provincial highway system so that maintenance is uniform.
- Better equip and increase the availability of rest stops with heated, maintained washrooms.
- Direct the cost of repairing damage to municipal roads caused by detour traffic from highway closures to the MTO.

Long-Term

- Widen and pave all shoulders on Highways 11 and 17.
- Make Highway 11 and 17 a divided four-lane highway wherever possible.
 - If the 2+1 pilot proves successful, a continuous three lane would be a good intermediate step. The TransCanada Highway is the road system meant to move goods and people

January 25, 2025



MPP Guy Bourgouin *Mushkegowuk-James Bay*
MPP Lise Vaugeois *Thunder Bay-Superior North*
MPP John Vanthof *Timiskaming Cochrane*

This plan is designed to be a living document. The goals here have been suggested by industry stakeholders, drivers, municipalities and others. We are open to suggestions, ideas, and constructive criticism. Please send us your comments. By working together, we are hoping to make the highway safer for all our families.

MPP Guy Bourgouin
MPP Lise Vaugeois
MPP John Vanthof

**SEND A LETTER TO THE MINISTER**

<https://win.newmode.net/mppguybourgouin/sendalettertotheministeroftransportation>

**CONTACT US**

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THE CORPORATION OF THE MUNICIPALITY OF NEEBING

BY-LAW NUMBER 2025-012

Being a By-law to set fees and charges imposed for Blake Hall rentals.

Recitals:

1. The *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, authorizes Ontario's municipalities to establish user fees for various municipal services.
2. Council, acting under this authority, charges fees for various activities, services, property use and other matters. These fees are adjusted from time to time in accordance with the annual budget process and the evolution of existing processes and services.
3. There have been several amendments passed in relation to by-law 878-2011 which sets fees for hall usage.
4. Council considers it appropriate to consolidate the by-laws into a single new by-law.

ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF NEEBING HEREBY ENACTS AS FOLLOWS:

5. **Short Title:** This By-law is referred to as the "Blake Hall Rental Fee By-law".
6. **Rental Fees:** Schedule "A" to this By-law establishes the rental fees for the usage of the Blake Hall property.
7. **Grandfathered Events:** Bookings for the Blake Hall which had been received prior to the date of this By-law will proceed on the basis of the hall rental fees in effect as of the date of this By-law, and not as amended in accordance with this by-law.
8. **Repeals:** The following by-laws are repealed in their entirety:
 - a) 759-2008
 - b) 878-2011;
 - c) 2017-06;
 - d) 2019-030; and
 - e) 2024-042
9. **Effective Date:** This By-law shall take effect on the date that it is passed.

ENACTED AND PASSED IN COUNCIL this 5th day of March, 2025 as witnessed by the corporate seal of the Corporation of the Municipality of Neebing and the hands of its proper Officers duly authorized in that behalf.

Mayor

Clerk-Treasurer

Schedule "A"
to
By-Law 2025-012

BLAKE HALL RENTAL FEES

1. The rental fees for the Blake Hall property shall be as follows:

Service	Description	Fee
a) Indoor Rentals	i. Parties, lunches, play groups, etc. (excepting exemptions)	\$25.00 / hour
	ii. Minimum rental is 2 hours.	
	iii. Refundable damage deposit (no exemptions)	\$250.00
	iv. Insurance fee (for events involving liquor)	\$125.00
	v. Linen Fee	\$50.00
b) Exemptions	i. Funeral Luncheons	\$0.00
	ii. Rental by non-profit groups (defined)	\$0.00
	iii. Weddings (covers required set-up time on the date prior to the event, the full day on the date of the event, and take-down time on the date after the event)	\$400.00
c) Outdoor Rentals of Covered Outdoor Arena	i. Summer	\$40 / hour
	ii. Winter (available daily from 7:00 am to 12:00 pm)	\$75 / hour

2. Non-Profit shall be defined as “operated as nearly as possible at cost; an organization not seeking profit and which does not disgorge excess income to its members”. Examples include Brownies, Scouts, Girl Guides or community event meetings such as TOPS, playgroup or line dancing.

THE CORPORATION OF THE MUNICIPALITY OF NEEBING

BY-LAW NUMBER 2025-013

Being a By-law to confirm the Proceedings of the Council of The Corporation of the Municipality of Neebing at its meeting held on the 5th day of March, 2025.

Recitals:

1. Subsection 3 of Section 5 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that municipal powers, including a municipality’s capacity, rights, powers and privileges under Section 9 of the legislation, shall be exercised by By-law unless the municipality is specifically authorized to do otherwise.
2. The Council considers it necessary and desirable to confirm the decisions made, and the proceedings of the Council at this meeting through passage of this confirmation by-law.

ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF NEEBING ENACTS AS FOLLOWS:

1. Confirmation: The actions of the Municipal Council at its meeting held this 5th day of March, 2025, in respect of each motion, resolution and other action passed and taken by the Council is hereby adopted, ratified and confirmed as if all such decisions and proceedings were expressly embodied in this By-law.
2. Actions: The Mayor and/or Deputy Mayor and/or appropriate administrative officers are hereby authorized and directed to do all things necessary to give effect to these actions and/or to obtain any required approvals and, except where otherwise provided, the signing officers are directed to execute all documents necessary in that behalf, and to affix the Corporate Seal of The Corporation of the Municipality of Neebing.
3. Effective Date: This By-law takes effect on the date that it is passed.

ENACTED AND PASSED IN COUNCIL this 5th day of March, 2025, as witnessed by the corporate seal of the Corporation and the hands of its proper Officers duly authorized in that behalf.

THE CORPORATION OF THE MUNICIPALITY OF NEEBING

Mayor

Clerk-Treasurer