

The Corporation of the
Municipality of Neebing

AGENDA for Regular Council meeting: November 3, 2021 at 6:00 p.m.

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/679306477>

You can also dial in using your phone.

Canada (Toll Free): [1 888 455 1389](tel:18884551389) Access Code: **679-306-477**

1. Preliminary Matters

- (a) Call to Order
- (b) Attendance
- (c) Accept/Amend the Agenda for this Meeting
- (d) Request/Receive Declarations of Pecuniary Interests under the Municipal Conflict of Interest Act (if any)

2. Hear Deputations from Audience Members

No Deputation Requests have been Received for this Meeting

3. Consent Agenda: Minutes, Reports and Correspondence

- 3.1 Minutes of the Open Session portion of the Regular Meeting of Council held on October 20, 2021 (Recommendation to approve the minutes for both the open session (Item 3.1) and the Closed Session (Item 7.1), with any error corrections, as required.) 1-5
- 3.2 Minutes of the Special Meeting of Council held on October 27, 2021 (Recommendation to approve the minutes with any error corrections, as required.) 5-9
- 3.3 Minutes of the meeting of the Thunder Bay District Social Services Administration held on September 16, 2021 (Recommendation to receive the minutes) 10-18
- 3.4 Report from Clerk-Treasurer Regarding Administrative Activity (Recommendation to receive the report for information) 19-21
- 3.5 Report from Deputy Clerk-Treasurer Regarding Sale of Surplus Assets (Recommendation to receive the report for information) 22
- 3.6 Correspondence from Ministry of Finance, received October 21, 2021, Regarding OMPF Allocation (Recommendation to receive for information.) 23-30
- 3.7 Information Correspondence List (Recommendation to receive the correspondence for information) 31-35

4. Reports and Correspondence Requiring Direction

- 4.1 Report from Clerk-Treasurer Regarding Council Composition (Recommendation to provide direction.) 36-69
- 4.2 Report from Clerk-Treasurer Regarding Future Council Meetings (Recommendation to provide direction.) 70-71
- 4.3 Report from Deputy Clerk-Treasurer Regarding Tax Arrears Notices (Recommendation to approve arrears notice insert.) 72-73
- 4.4 Report from Deputy Clerk-Treasurer Regarding Expanded Plastics Recycling (Recommendation to authorize an application for expanded collection.) 74-78

4.5	Report from Deputy Clerk-Treasurer Regarding Parking Lot Plowing (Recommendation to provide direction.)	79
4.6	Correspondence from Great Lakes Waterfront Trail, received October 18, 2021, Regarding Support for the Phase II Expansion Project. (Recommendation to provide a letter of support.)	80-82
4.7	Correspondence from Municipality of Leamington, received October 8, 2021, Regarding Long Term Care Homes (Recommendation to support the resolution.)	83-85
4.8	Correspondence from Ontario Good Roads Association, received October 14, 2021, Regarding Call for Nominations (Recommendation to provide direction.)	86-88
4.9	Correspondence from Ministry of the Environment, Conservation and Parks, received September 23, 2021, Regarding Black Ash Protection (Recommendation to provide direction.)	89-90
5.	By-laws for Passage	
5.1	By-law 2021-043 to Change Council Composition and Ward Boundaries (Recommendation to pass the by-law)	91-92
6.	New Business - Announcements	
	Members of Council and Senior Administration have the opportunity to advise others of events or share other information.	
7.	Closed Session	
	Council will enter closed session under those paragraphs of Subsection 239(2) of the Municipal Act, 2001 for which the meeting was closed, to consider item 7.1 (minutes of the Closed session of the prior Council meeting).	
7.1	Minutes of the Closed Session portion of the Regular Meeting of Council held on October 20, 2021 (Recommendation to approve is in the consent agenda)	93-94
	Council will rise from Closed Session	
	Matters Arising from Closed Session	
	Resolutions relating to Item 7.1	
8.	Confirmation By-law	
8.1	By-law 2021-044 to confirm the proceedings of the meeting (Recommendation to pass the By-law)	95
9.	Adjourn the Meeting	

THE CORPORATION OF THE MUNICIPALITY OF NEEBING

MINUTES OF THE REGULAR MEETING OF COUNCIL

Held using GoToMeeting Web Conference System

On Wednesday October 20, 2021

PRESENT: Mayor Erwin Butikofer
Pardee Councillor Curtis Coulson
Blake Councillor Mark Thibert
Scoble Councillor Brian Kurikka
Councillor at Large Gordon Cuthbertson
Crooks Councillor Brian Wright
Pearson Councillor Gary Gardner

Erika Kromm, Clerk-Treasurer
Laura Jones, Deputy Clerk-Treasurer

1. PRELIMINARY MATTERS:

- (a) Call to Order: Mayor Butikofer called the meeting to order at 6:00 p.m.
- (b) Attendance: Attendance was recorded.
- (c) Accept/Amend the Agenda:

Res. No. 2021-10-255

Moved by: Councillor Cuthbertson
Seconded by: Councillor Kurikka

BE IT RESOLVED THAT THAT the agenda for this regular meeting of Council be approved as amended by adding as Item 4. 6, advertising request from Chronicle Journal.

CARRIED ✓

- (d) Declarations of Interest:

No declarations of pecuniary interests under the Municipal Conflict of Interest Act were brought forward.

2. HEAR DEPUTATIONS FROM AUDIENCE MEMBERS

No Deputation Requests have been received for this Meeting.

3. CONSENT AGENDA: MINUTES, REPORTS AND CORRESPONDENCE

- 3.1 Minutes of the Special Meeting of Council held on October 6, 2021
(Recommendation to approve the minutes, with any error corrections, as required.)
- 3.2 Minutes of the Open Session portion of the Regular Meeting of Council held on October 6, 2021
(Recommendation to approve the minutes for both the open session (Item 3.2) and the Closed Session (Item 7.1), with any error corrections, as required.)
- 3.3 Minutes of the meeting of the Lakehead Region Conservation Authority held on August 25, 2021
(Recommendation to receive the minutes)
- 3.4 Voucher Report for the previous month
(Recommendation to approve the vouchers in the agenda)
- 3.5 Report from Clerk-Treasurer Regarding Administrative Activity
(Recommendation to receive the report for information)
- 3.6 Report from Working Roads Foreman Regarding Departmental Activity in the preceding month
(Recommendation to receive the report for information)
- 3.7 Report from Fire Chief Regarding Departmental Activity in the preceding month
(Recommendation to receive the report for information)
- 3.8 Correspondence from Northwestern Ontario Municipal Association, received October 12, 2021, Regarding Board Meeting Report to Membership
(Recommendation to receive for information.)
- 3.9 Information Correspondence List
(Recommendation to receive the correspondence for information)

Res. No. 2021-10-256

Moved by: Councillor Coulson

Seconded by: Councillor Kurikka

BE IT RESOLVED THAT Council approve the recommendations from Administration with respect to all of the items on the consent agenda portion of this evening's meeting, being Items 3.1, through 3.9, and item 7.1 the Closed Session Minutes from October 6, 2021

CARRIED ✓

Mayor Butikofer advised that there was a typo in the minutes from the Lakehead Region Conservation Authority at Item 3.3.

4. REPORTS AND CORRESPONDENCE RECEIVED REQUIRING DIRECTION:

- 4.1 Report from Clerk-Treasurer Regarding Highway 61 Preliminary Design
Members present reviewed the report. No resolution was passed.

4.2 Report from Deputy-Clerk Treasurer Regarding Update to Roads Maintenance Policy

Members present reviewed the report.

Res. No. 2021-10-257

Moved by: Councillor Coulson

Seconded by: Councillor Wright

BE IT RESOLVED THAT Council amend the Roads Maintenance Policy and the road sign to change Willowdale Drive to Willowdale Road.

CARRIED ✓

4.3 Correspondence from Ministry of Northern Development, Mines, Natural Resources and Forestry, received October 7, 2021, Regarding Proposed Legislative Changes

Members present discussed the correspondence. Councillor Kurikka advised that the report includes proposed legislative changes that streamline forest harvest for person use such as sawmills, fuel and Christmas trees. It delineates responsibilities related to the Professional Forester Act, and reduces red tape for the sale of public shoreline while stating that 25% of all shoreline must remain as public access.

No resolution was passed

4.4 Correspondence from Rural Ontario Municipal Association (ROMA), received October 12, 2021, Regarding 2022 Conference and Zone Vacancy

Members present discussed the correspondence.

Res. No. 2021-10-258

Moved by: Councillor Wright

Seconded by: Councillor Kurikka

BE IT RESOLVED THAT Council directs Administration to register Councillor Wright, Councillor Cuthbertson, and Mayor Butikofer for the 2022 ROMA Conference.

CARRIED ✓

4.5 Correspondence from Ontario Good Roads Association (OGRA), received October 12, 2021, Regarding 2022 Conference

Members present discussed the correspondence.

Res. No. 2021-10-259

Moved by: Councillor Cuthbertson

Seconded by: Councillor Thibert

BE IT RESOLVED THAT Council BE IT RESOLVED THAT Council directs Administration to register Brian Kurikka and Barry Livingston for the 2022 OGRA Conference.

CARRIED ✓

4.6 Correspondence from Chronicle Journal regarding Remembrance Day Advertisement

Members present discussed the correspondence.

Res. No. 2021-10-260

Moved by: Councillor Wright

Seconded by: Councillor Thibert

BE IT RESOLVED THAT Council direct Administration to place an ad in the Chronicle Journal's Remembrance Day feature with the same ad used in 2020 with the addition of the Neebing logo.

CARRIED ✓

5. BY-LAWS

No by-laws were presented at this meeting.

6. NEW BUSINESS - ANNOUNCEMENTS

The Clerk-Treasurer advised that there was an inquiry about the Municipality taking over the Scoble Cemetery. Administration has been in contact with the Bereavement Authority regarding the process to transfer a cemetery. If a formal request is made to the Municipality, a report will be presented to Council at that time.

The Clerk-Treasurer advised that the survey has been completed for the Cloud Bay Cemetery and a report will be presented to Council regarding the next steps at a future Council meeting..

The Clerk-Treasurer advised that TBT Engineering on the pre-design reports for the Farm Road and Pardee Road bridge replacements. It is expected that a report about bridge options will be available in November in preparation for a spring tender..

7. CLOSED SESSION

Res. No. 2021-10-261

Moved by: Councillor Wright

Seconded by: Councillor Thibert

BE IT RESOLVED THAT, the time being 6:35 p.m., Council will enter closed session under those paragraphs of Subsection 239(2) of the Municipal Act, 2001 for which the meeting was closed, to consider item 7.1 (minutes of the Closed session of the prior Council meeting); and Under paragraph 239(2)(a) to consider item 7.2, involving security of the property of the municipality; and Under paragraph 239(2)(d) to consider item 7.3, involving labour relations or employee negotiations.

CARRIED ✓

During Closed Session the following resolution was passed

Res. No. 2021-10-262

Moved by: Councillor Thibert

Seconded by: Councillor Coulson

BE IT RESOLVED THAT, the time being 7:07 p.m., Council rise from closed session and report in open session.

CARRIED ✓

7.1 Minutes of the Closed Session portion of the Regular Meeting of Council held on October 6, 2021

This item was approved as part of the consent agenda

7.2 Report from Deputy Clerk-Treasurer Regarding Security Matters

7.3 Report from Clerk-Treasurer Regarding Personnel Matters

Res. No. 2021-10-263

Moved by: Councillor Wright

Seconded by: Councillor Gardner

BE IT RESOLVED THAT with respect to Items 7.2 and 7.3 on this evening's Closed Session agenda, Administration is authorized to proceed as directed in Closed Session.

CARRIED ✓

8. CONFIRMATION BY-LAW

8.1 By-law 2021-042 To Confirm the Proceedings of the Meeting

Res. No. 2021-10-264

Moved by: Councillor Thibert

Seconded by: Councillor Coulson

BE IT RESOLVED THAT By-law 2021-042, to confirm the proceedings of this evening's meeting, be passed as presented.

CARRIED ✓

9. ADJOURN THE MEETING:

There being no further business to attend to, Mayor Butikofer adjourned the meeting at 7:07 p.m.

REGULAR MEETING OF COUNCIL

Erwin Butikofer
MAYOR

Erika Kromm
CLERK-TREASURER

THE CORPORATION OF THE MUNICIPALITY OF NEEBING

MINUTES OF THE SPECIAL MEETING OF COUNCIL

Held using GoToMeeting Web Conference System and in-person at Blake Hall
On Wednesday, October 27, 2021

PRESENT: Mayor Erwin Butikofer
Blake Councillor Mark Thibert
Councillor at Large Gordon Cuthbertson
Crooks Councillor Brian Wright
Pearson Councillor Gary Gardner
Pardee Councillor Curtis Coulson
Scoble Councillor Brian Kurikka

Erika Kromm, Clerk-Treasurer
Laura Jones, Deputy Clerk-Treasurer

MEMBERS OF THE PUBLIC:

Linda Cuthbertson

1. PRELIMINARY MATTERS:

- (a) Call to Order: Mayor Butikofer called the meeting to order at 5:00 p.m.
- (b) Attendance: Attendance was recorded.
- (c) Declarations of Interest:

No declarations of pecuniary interests under the Municipal Conflict of Interest Act were brought forward.

2. PUBLIC MEETING RELATING TO THE REVIEW OF COUNCIL COMPOSITION

2.1 Report from Clerk-Treasurer Regarding Council Composition

There was roughly equal feedback through the survey of people wanting to keep the current composition of seven Councillors and people in favour of reducing the number of Councillors.

2.2 Hear from Members of the Public Regarding Council Composition

A list of questions was submitted by resident Tracy Gardner. Her list of question was addressed as follows:

- 1. Councillor Cuthbertson ... How do you see the jobs/committees that you now hold distributed among 4 councillors and who around the table would be willing to take on the work? Please be specific.**

Councillor Cuthbertson responded that he only committee where he sits alone as a Councillor is the Lakehead Rural Planning Board. He can not say who would take on that committee work as

he does not know who the next Council will appoint. The other committees he is involved with have two or three members of Council on them and he does think than the number of representatives being reduced by one person would have any effect.

- 2. Councillors Gardner and Coulson...You have both volunteered to do work involved with maintaining and upkeeping the rinks at Blake Hall and Alf Olsen Park. Considering the difficulty in attracting volunteers for these jobs, how do you see this work distributed if one of your seats on council is eliminated?**

Councillor Coulson responded that he can still volunteer without being a member of Council, and whomever is on Council will pick up the slack.

Councillor Gardner stated he would still volunteer whether or not he was on Council.

Mayor Butikofer stated that volunteering for Blake Hall, or Alf Olsen Park, or other work, is not part of the Council job description or expectation. A future Councillor may be a person with disabilities, or unable to volunteer for other reasons.

- 3. If council is to eliminate 2 positions and the workload be absorbed, then can we expect an increase in the amount of honourarium a Councillor receives?**

This Council does not foresee an increase in the Honorarium outside of the annual cost of living increase given to all staff. However, Council acknowledges they cannot control the decisions made by a future Council.

The Mayor stated that he did not anticipate the workload to increase and would likely remain as 2 meetings per month on average plus committee work. There is no extra remuneration for participating on committees.

- 4. Seeing as council is now (since Sept. meeting) moving towards reducing council numbers by combining Pearson/Pardee as one ward, should then all of the tax payers of these two wards be contacted and consulted as this affects them directly?**

Various Councillors spoke. Another round of consultation would delay the bylaw. This project has been in the works since 2019: It was in the Neebing News; it was on Facebook; It was on our Website.

Shannon Loukola, a member of the public joined the meeting in person.

A Councillor asked what would happen if the bylaw was approved at Council and a resident appealed the bylaw.

Ms. Kromm stated that the bylaw appeal period is 45 days. In order to allow for the appeal period, the bylaw would have to be passed at the November 3 Council meeting. If there was an appeal it would be addressed by the Ontario Land Tribunal and their ruling is final. The tribunal changed their structure and she does not know the timeline for the new tribunal meetings.

Mayor Butikofer confirmed that if Council chooses to pass the bylaw to reduce Council size, and someone objects, and the tribunal upholds Neebing's bylaw, then the bylaw would take effect in 2026 election period.

The Mayor invited Shannon Loukala to speak. Ms. Loukala asked about public consultation. The Neebing News article in September stated we would consult for over the next months.

Council was asked if anyone had contacted them about this issue. Councillor Gardner has received four calls. No one else received any calls.

Ms. Loukala stated that Neebing should not take a non-response as agreement. This process should have been started earlier. It is not fair to residents. Ms. Loukala asked Council could place an end-date on the survey and advertise the end-date so the public would know that the consultation period is ending.

Ms. Kromm stated that if the process was extended it would not be valid for the next term of Council. She also stated that having a question on the next election ballot may be challenging because often Council seats are acclaimed in Neebing. If there is no election, MMAH may require us to pull the question. If Council chooses, the survey can run until to November 3 at noon, and we can advertise that fact on Facebook and on the website.

2.3 Debate from Council

Councillor Gardner stated that once the new Council is in charge, he does not know if the Honorarium will change. He prefers the seven-member Council as each Councillor brings a different set of skills to the table.

Councillor Coulson stated that he supports the existing seven Councillor composition, however he can also see the reasoning behind why the change is being recommended. He stated that more volunteers might lighten the load.

Councillor Cuthbertson stated that he has dealt with neighbouring Municipalities that function with five Councillors. He acknowledged Councillor Gardner's comment about diversity of skill, but he still supported a Council comprised of five members.

Councillor Wright stated that he had mixed thoughts about the issue. He noted that other Municipalities function well with five Councillors and that overall he thinks that five will be enough for Neebing.

Councillor Kurikka stated that he has a 50-50 opinion on this issue. He noted that Neebing does not have in-house expertise and we have to hire expertise. The next Council will have the same issue. He acknowledges that skill is picked up by the committees, so he would support either outcome.

Councillor Thibert stated he has received no feedback from residents and is voicing his personal opinion. He has been a part of a number of organizations that have undergone downsizing and he supports an approach that favours saving money, so he supports a five-member Council.

Mayor Butikofer stated that he favours downsizing. He would rather see funds directed to more staff, rather than more management. There is no guarantee who will run, and no guarantee of their skill set. Overall, he represents Neebing and Neebing will still be represented by a five-member Council.

Shannon Loukala was thanked for her participation in the meeting.

3. ADJOURN THE MEETING:

There being no further business to attend to, Mayor Butikofer adjourned the meeting at 6:10 p.m.

REGULAR MEETING OF COUNCIL

Erwin Butikofer
MAYOR

Erika Kromm
CLERK-TREASURER



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 13/2021
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: September 16, 2021

TIME OF MEETING: 10:01 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Shelby Ch'ng
Jody Davis
Andrew Foulds
James Foulds
Brian Hamilton
Kevin Holland
Rebecca Johnson
Lucy Kloosterhuis
Ray Lake
Elaine Mannisto
Aldo Ruberto
Wendy Wright

OFFICIALS:

William (Bill) Bradica, Chief Administrative
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Crystal Simeoni, Manager, Housing Programs
Keri Greaves, Manager, Finance
Louise Piercey, Manager, Child Care & Early Years
Programs
Jennifer Lible, Manager, Social Assistance Programs
Michelle Wojciechowski, Manager, Intake and Eligibility
Roxanne Brunelle-Crupi, Manager, Human Resources
Aaron Park, Supervisor, Research and Social Policy
Carole Lem, Communications & Engagement Officer

REGRETS:

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

None.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 21/50

Moved by: Jody Davis
Seconded by: Kevin Holland

THAT with respect to the agendas for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for September 16, 2021, we approve the agendas as printed;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Board Meeting No. 11/2021 (Regular Session) and Meeting No. 12/2021 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on July 15, 2021, were presented for confirmation.

Resolution No. 21/51

Moved by: Ray Lake
Seconded by: Elaine Mannisto

THAT the Minutes of Board Meeting No. 11/2021 (Regular Session) and Meeting No. 12/2021 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on July 15, 2021, be confirmed.

CARRIED

CLOSED SESSION

Administration recommends that the Board adjourn to a closed meeting relative to receipt of information with respect to identifiable individuals including regarding 2021 Market Rent Increase and with respect to a matter of which a council, board, committee or other body may hold a closed meeting under another Act regarding information identified as confidential by the Ministry of Municipal Affairs and Housing regarding funding under the Social Services Relief Fund and Little Lions Waldorf Child Care Centre Update.

Resolution No. 21/52

Moved by: Ray Lake
Seconded by: Albert Aiello

THAT the Board adjourns to Closed Session relative to receipt of information with respect to identifiable individuals including regarding 2021 Market Rent Increase and with respect to a matter of which a council, board, committee or other body may hold a closed meeting under another Act regarding information identified as confidential by the Ministry of Municipal Affairs and Housing regarding funding under the Social Services Relief Fund and Little Lions Waldorf Child Care Centre Update.

CARRIED

REPORTS OF ADMINISTRATION

2022 Market Rent Increase

Report No. 2021-34 (Integrated Social Services Division) was presented to the Board to provide information and a recommendation relative to the 2022 market rents for TBDSSAB owned units, for consideration.

The Confidential attachment was presented to the Board in Closed Session.

Resolution No. 21/53

Moved by: James Foulds
Seconded by: Brian Hamilton

THAT with respect to Report No. 2021-34 (Integrated Social Services), we, The District of Thunder Bay Social Services Administration Board, approve the 2022 market rents as outlined in Confidential Attachment #1 of Report No. 2021-34, presented in Closed Session.

AND THAT any approved market rent increase be effective February 1, 2022.

CARRIED

Social Services Relief Fund Phase 3 Update

Report No. 2021-35 (Integrated Social Services Division) was presented to the Board providing updated information regarding the Ministry of Municipal Affairs and Housing Social Services Relief Fund Phase 3, for their information.

At 10:36 a.m. Shelby Ch'ng, Board Member joined the meeting.

William Bradica, CAO provided a brief introduction and responded to questions.

Ken Ranta, Director, Integrated Social Services provided clarification and responded to questions.

Crystal Simeoni, Manager, Housing Programs provided further information and responded to questions.

At 10:38 a.m. Jennifer Lible, Manager, Social Assistance Programs joined the meeting.

Ontario Works Service Plan

Report No. 2021-36 (Integrated Social Services Division) was presented to the Board to provide the TBDSSAB Ontario Works Service Plan: 2021-2022 for consideration.

Jennifer Lible, Manager, Social Assistance Programs provided brief highlights from the Service Plan and responded to questions.

William Bradica, CAO provided further information and clarification and responded to questions.

At 10:46 a.m. Louise Piercey, Manager, Child Care & Early Years Programs and Michelle Wojciechowski, Manager, Intake and Eligibility joined the meeting.

Resolution No. 21/54

Moved by: Albert Aiello
Seconded by: Jody Davis

THAT with respect to Report No. 2021-36 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board), approve the draft TBDSSAB Ontario Works Service Plan: 2021-2022, as presented;

AND THAT we direct the Chief Administrative Officer to submit the approved TBDSSAB Ontario Works Service Plan: 2021-2022 to the Ministry of Children, Community and Social Services.

CARRIED

At 11:19 a.m. Aaron Park, Supervisor, Research and Social Policy joined the meeting.

Maximum Daily Rates for Child Care
Fee Subsidy _____

Report No. 2021-37, (Integrated Social Services Division) was presented to the Board to request approval of an increase to the maximum per diem rates that TBDSSAB pays for child care fee subsidy, for their consideration.

Resolution No. 21/55

Moved by: Elaine Mannisto
Seconded by: Jody Davis

THAT with respect to Report No. 2021-37 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board, approve the increase in the maximum child care rates for fee subsidy recipients effective January 1, 2022 as presented.

CARRIED

At 11:21 a.m. Keri Greaves, Manager, Finance and Roxanne Brunelle-Crupi, Manager, Human Resources joined the meeting.

2021 Second Quarter Operational Report

Report No. 2021-38 (Integrated Social Services Division) was presented to provide the Board with the 2021 Second Quarter Operational Report, for information.

Ken Ranta, Director, Integrated Social Services provided a brief overview and responded to questions.

William Bradica, CAO provided clarification and responded to questions.

Enterprise Risk Management Annual Update

Report No. 2021-39 (Corporate Services Division) was presented to the Board to provide an update on the organization's Enterprise Risk Management Framework, for their information.

Georgina Daniels, Director, Integrated Social Services provided a brief overview of the Report and responded to questions.

At 11:51 a.m. Shelby Ch'ng Board member left the meeting.

William Bradica, CAO responded to questions.

Roxanne Brunelle-Crupi also responded to questions.

At 12:00 p.m. the Chair called for a break and Crystal Simeoni, Manager, Housing Programs, Keri Greaves, Manager, Finance, Louise Piercey, Manager, Child Care & Early Years Programs, Jennifer Lible, Manager, Social Assistance Programs, Michelle Wojciechowski, Manager, Intake and Eligibility and Aaron Park, Supervisor, Research and Social Policy left the meeting.

At 12:35 p.m. the meeting reconvened and Steven Melnichuk, Manager, Information Services joined the meeting.

Records Retention Schedules By-law Updates

Report No. 2021-40 (Integrated Social Services Division) was presented to the Board to provide recommended amendments to the TBDSSAB record retention schedule for the Board's consideration.

Steven Melnichuk, Manager, Information Services responded to questions.

William Bradica, CAO provided clarification and responded to questions.

Roxanne Brunelle-Crupi responded to questions.

Georgina Daniels, Director, Corporate Services responded to questions.

Resolution No. 21/56

Moved by: Kevin Holland
Seconded by: Elaine Mannisto

THAT with respect to Report No. 2021-40 (Corporate Services Division), we The District of Thunder Bay Social Services Administration Board (the Board) approve the updated Retention Schedules as presented;

AND THAT any necessary by-law be presented to the Board.

CARRIED

At 12:43 p.m. Steven Melnichuk, Manager Information Services left the meeting and Katherine Bruneau, Process Review Officer joined the meeting.

2023 Strategic Plan Quarterly Update

Report No. 2021-41 (CAO Division) providing the quarterly update on the 2023 Strategic Plan progress as at June 30, 2021 was presented to the Board for consideration.

William Bradica, CAO responded to questions.

Resolution No. 21/57

Moved by: Kim Brown
Seconded by: Rebecca Johnson

THAT with respect to Report No. 2021-41 (CAO Division), we, The District of Thunder Bay Social Services Administration Board receive the 2023 Strategic Plan – 2021 Second Quarter Update for information only.

CARRIED

Process Reviews Update

Report No. 2021-42 (CAO Division) providing an update on process reviews was presented to the Board for information only.

Advocacy & Engagement Policy

Report No. 2021-43 (CAO Division) was presented to the Board providing the draft Advocacy & Engagement Policy, for review and consideration.

William Bradica, CAO responded to questions.

Carole Lem, Communications and Engagement Officer responded to questions.

A discussion was held regarding amending the language in the procedure presented with the Advocacy and Engagement policy. On consensus, the Board directed Administration to amend the language in the Advocacy and Engagement procedure to clarify how the Board directs Administration to develop items for advocacy.

Resolution No. 21/58

Moved by: Kim Brown
Seconded by: Albert Aiello

THAT with respect to Report No. 2021-43 (CAO Division) we, The District of Thunder Bay Social Services Administration Board, approve the draft Advocacy & Engagement Policy as presented;

AND THAT we authorize the Chief Administrative Officer to amend the policy with respect to housekeeping items, as may be required from time to time.

CARRIED

CORRESPONDENCE

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, October 21, 2021, in the 3rd Floor Main Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

ADJOURNMENT

Resolution No. 21/59

Moved by: Brian Hamilton
Seconded by: Jim Foulds

THAT Board Meeting No. 13/2021 of The District of Thunder Bay Social Services Administration Board, held on September 16, 2021, be adjourned at 1:07 p.m.

CARRIED



Chair



Chief Administrative Officer

**The Corporation of the Municipality of Neebing
Administrative Report**

Date: **October 29, 2021 (For Meeting on November 3, 2021)**

To: **Mayor and Council**

Subject: **Administrative Activity Report**

File Number:

Submitted by: **Erika Kromm, Clerk-Treasurer**

This report updates Council since the last activity report was prepared (October 1, 2021).

General:

1. Meetings, etc.: The list of meetings, events, office closures, etc. is appended.
2. Neebing News: The deadline for submission to the Neebing News November edition is November 20.
3. Economic Development: The Thunder Grinder event has passed but Administration is still working with NOHFC to complete the paperwork for the funding. The event organizers are interested in working with Neebing again and possibly looking at expanding on future cycling events.
4. Landfill Site Work: KGS submitted the Environmental Assessment Application for the Scoble Landfill expansion to the Province for review. KGS is preparing for the work related to an additional monitoring well at Scoble as well as the annual testing program for both sites.
5. Waste Management: The FoodCycler units arrived at the municipal office on October 28, 2021 and Administration will be working to distribute the units over the next week. There is still one spot available in the trial.
6. Prudent Investor Standard: The One Investment Board meets the morning of November 17. The Deputy-Clerk has been requested to speak about the process of Neebing joining the JIB at the November Meeting.
7. Municipal Properties: Marketing is continuing for the remaining surplus municipal properties.
8. Broadband Project: Both the provincial and federal funding programs have closed the application process and we are awaiting decisions. No decisions have been received regarding either application.

9. West Oliver Lake Park: The requested extension from NDMNRF for the has been approved. We have until June 30, 2022 to complete the project.
10. Sturgeon Bay Boat Launch: It is expected that the work permit will be issued soon. The Ministry requested confirmation of the project timeline since the permit had been delayed. Administration requested that the permit be extended for an extra year in case there are further delays.
11. Tenders: A rep from the Lakehead Purchasing Consortium will help with the RFP
12. Taxes: The final installment date was October 29, 2021. Penalty calculations will occur the first week of November for taxes that are not paid prior to October 31.
13. Insurance: We have received on 2022 Insurance renewal forms.
14. COVID Vaccination Policy: A policy regarding vaccines is being developed in conjunction with the Fire Chief and will be reviewed by the Union prior to being presented to Council.

Planning:

15. Zoning By-law Amendment: No new applications have been received. Administration has not received any further information regarding the re-zoning application that was deferred on April 21, 2021.
16. Severance Applications: No new applications have been received.
17. Official Plan: The final edit of the Official Plan with the map schedules will be presented to Council for adoption at the November 17, 2021 regular meeting.

ATTACHMENTS: List of upcoming meetings, events and training courses involving members of Council.

ATTACHMENT: Upcoming Meetings/Events

NOTE: Due to the COVID 19 Emergency, most committee and board meetings have been suspended until further notice.

Date/Time	Meeting	Attendees/Comments
November 3, 2021 @ 6:00 pm Via Web Conference	Regular Council meeting	Open to the public (excepting Closed portion, if any)
November 16, 2021 @ 5:30 pm Via Web Conference	LRMC Meeting	Mayor Butikofer, Ms. Kromm
November 17, 2021 @ 6:00 pm Via Web Conference	Regular Council meeting	Open to the public (excepting Closed portion, if any)
November 17, 2021 @ 6:00 pm Via Web Conference	Regular Council meeting	Open to the public (excepting Closed portion, if any)
December 1. 2021 @ 6:00 pm	Regular Council meeting	Open to the public (excepting Closed portion, if any)
December 14, 2021 @ 9:00 a.m. Via Web Conference	Health & Safety Committee	Councillor Wright, Ms. Kromm
December 15. 2021 @ 6:00 pm	Regular Council meeting	Open to the public (excepting Closed portion, if any)
December 21, 2021 @ 5:30 pm Via Web Conference	LRMC Meeting	Mayor Butikofer, Ms. Kromm

Known "regular" committee meetings:

NEDAC: last Monday of each month (5:00 p.m.; Municipal Office)

Recreation Committee: second Monday of each month (7:00 p.m.; Blake Hall)

Cemetery Board: last Monday of mid-quarter months (4:00 p.m.; Municipal Office)

Waste Management Committee: second Monday of each month (5:30 p.m.; Municipal Office)

Lakehead Police Service Board: October 14 (6:00 p.m.; O'Connor Municipal Office)

Lakehead Rural Municipal Coalition: Third Tuesday of each month (4:00 p.m.; Oliver Paipoonge Municipal Office.)

**The Corporation of the Municipality of Neebing
Administrative Report**

Date: October 29, 2021 (for meeting on November 3, 2021)

To: Mayor and Council

Subject: Surplus Assets

Submitted by: Laura Jones Deputy Clerk-Treasurer

RECOMMENDATION

This Report is prepared for Council's information.

BACKGROUND

At the August 11, 2021 a list of surplus assets was presented to Council. An article in the October Neebing News informed residents to look on our website for surplus items and the website directed residents to the GovDeals bidding site.

The Roads Foreman placed a reserve bid on each item equivalent to the price we could obtain for scrap metal. Here are the winning bids for each item.

1969 Dump Box	\$ 300
2009 Dodge Ram 2500 Quad Cab SWB 4WD	\$1,905
2000 Sterling LT9513 Plow Truck	\$1,000
1987 Float Trailer	\$2,075
1980 Ford 8000 Fire Tanker	\$ 500
	=====
Total	\$5,780

The Scoble attendant shed that was listed as surplus was not included in this round of dispositions as it is being used at the landfill for storage.

ATTACHMENTS: None

AVAILABLE UPON REQUEST: None

October 21, 2021

Dear Head of Council:

I am writing to provide details on 2022 funding allocations under the Ontario Municipal Partnership Fund (OMPF). We are announcing allocations today – the earliest they have ever been announced because we know that municipalities need this information as early as possible to support municipal budget planning.

Municipalities have stressed the importance of stability and predictability in these uncertain times. Our government is responding by maintaining both the structure of the OMPF and the program envelope at \$500 million for 2022.

Maintaining the current structure of the OMPF for 2022 means that the grant components and transitional assistance funding guarantees of the program will remain. The program will continue to be responsive to changing municipal circumstances through annual data updates and related adjustments.

I am also pleased to confirm that maintaining the program envelope at \$500 million will allow for further support to be targeted to rural farming municipalities. Specifically, rural municipalities with the highest levels of farmland will receive additional funding of up to \$5 per household.

As in prior years, Transitional Assistance will ensure that the 2022 funding guarantee for municipalities in northern Ontario will be at least 90 per cent of their 2021 OMPF allocation and for municipalities in southern Ontario will be at least 85 per cent of their 2021 OMPF allocation.

Northern and rural municipalities with the most challenging fiscal circumstances will continue to have their guarantee enhanced up to 100 per cent of the prior year's allocation.

The Ministry of Finance's Provincial-Local Finance Division will be providing your municipal Treasurers and Clerk-Treasurers with further details on the 2022 OMPF. This information and other supporting materials are also available online at fin.gov.on.ca/en/budget/ompf/2022.

.../cont'd

As you know, the Province has provided significant support to Ontario's municipalities to address the critical public health and economic challenges brought on by the pandemic. This includes almost \$1 billion in financial relief for municipalities in 2021 as well as \$4 billion in joint funding with the federal government through the Safe Restart Agreement in 2020 to support municipal operating and transit pressures.

Our government is committed to supporting municipalities in a way that is sustainable and responsible. Working together, we can achieve remarkable things for Ontario.

Sincerely,

Original signed by

Peter Bethlenfalvy
Minister of Finance

c: The Honourable Steve Clark, Minister of Municipal Affairs and Housing

2022 Allocation Notice

Municipality of Neebing

5801

In 2022, the Province is providing the Municipality of Neebing with \$542,700 in funding through the OMPF, which is the equivalent of \$440 per household.

A Total 2022 OMPF	\$542,700
--------------------------	------------------

1. Assessment Equalization Grant Component	\$61,700
2. Northern Communities Grant Component	\$294,700
3. Rural Communities Grant Component	\$161,600
4. Northern and Rural Fiscal Circumstances Grant Component	\$24,700
5. Transitional Assistance	-

B Key OMPF Data Inputs

1. Households	1,233
2. Total Weighted Assessment per Household	\$285,764
3. Rural and Small Community Measure (RSCM)	100.0%
4. Farm Area Measure (FAM)	n/a
5. Northern and Rural Municipal Fiscal Circumstances Index (MFCI)	2.0
6. 2022 Guaranteed Level of Support	90.0%
7. 2021 OMPF	\$518,200

Note: See line item descriptions on the following page.

2022 Allocation Notice

Municipality of Neebing

5801

2022 OMPF Allocation Notice - Line Item Descriptions

A	Sum of 2022 OMPF grant components and Transitional Assistance, which are described in the 2022 OMPF Technical Guide. This document can be accessed on the Ministry of Finance's website at: https://www.fin.gov.on.ca/en/budget/ompf/2022
A5	If applicable, reflects the amount of transitional support provided to assist the municipality in adjusting to year-over-year funding changes. See the enclosed Transitional Assistance Calculation Insert for further details.
B1	Based on the 2021 returned roll from the Municipal Property Assessment Corporation (MPAC).
B2	Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.
B3	Represents the proportion of a municipality's population residing in rural areas and/or small communities. For additional information, see the 2022 OMPF Technical Guide, Appendix A.
B4	Represents the percentage of a municipality's land area comprised of farm land. Additional details regarding the calculation of the Farm Area Measure are provided in the 2022 OMPF Technical Guide, Appendix B.
B5	Measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province, and ranges from 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances. For additional information, see the enclosed MFCI Insert, and the 2022 OMPF Technical Guide, Appendix D.
B6	Represents the guaranteed level of support the municipality will receive through the 2022 OMPF. For additional information, see the 2022 OMPF Technical Guide.
B7	2021 OMPF Allocation Notice (Line A).

Note: Grant components and Transitional Assistance are rounded up to multiples of \$100.

2022 Transitional Assistance Calculation Insert

Municipality of Neebing

5801

A 2022 OMPF Transitional Assistance (Line B2 - Line B1, if positive)	n/a
---	------------

As the municipality's 2022 OMPF identified on line B1 exceeds the guaranteed support identified on line B2, Transitional Assistance is not required.

B Supporting Details

1. Sum of 2022 OMPF Grant Components (excluding Transitional Assistance)	\$542,700
2. 2022 Guranteed Support (Line B2a x Line B2b)	\$466,400
a. 2021 OMPF	\$518,200
b. 2022 Guranteed Level of Support	90.0%

Note: See line item descriptions on the following page.

2022 Transitional Assistance Calculation Insert

Municipality of Neebing

5801

2022 Transitional Assistance Calculation Insert - Line Item Descriptions

A	Transitional Assistance ensures that in 2022, northern municipalities will receive a minimum of 90 per cent of the support they received through the OMPF in 2021. The Municipality of Neebing's 2022 OMPF exceeds their guaranteed level. As a result, Transitional Assistance is not required.
B1	Sum of the following 2022 OMPF grant components: Assessment Equalization, Northern Communities, Rural Communities, and Northern and Rural Fiscal Circumstances Grant Components.
B2	Guaranteed amount of funding through the 2022 OMPF.
B2a	2021 OMPF Allocation Notice (Line A).
B2b	Represents the guaranteed level of support the municipality will receive through the 2022 OMPF. For additional information, see the 2022 OMPF Technical Guide.

Note: Grant components and Transitional Assistance are rounded up to multiples of \$100.

2022 Northern and Rural Municipal Fiscal Circumstances Index

Municipality of Neebing

5801

A Northern and Rural Municipal Fiscal Circumstances Index (MFCI)	2.0
---	------------

The Northern and Rural Municipal Fiscal Circumstances Index (MFCI) measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province on a scale of 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances.

The Northern and Rural MFCI is determined based on six indicators that are classified as either primary or secondary, to reflect their relative importance in determining a municipality's fiscal circumstances.

The table below provides a comparison of the indicator values for the Municipality to the median for northern and rural municipalities.

B Northern and Rural MFCI - Indicators

Primary Indicators	Municipality of Neebing	Median
1. Weighted Assessment per Household	\$285,764	\$289,000
2. Median Household Income	\$87,424	\$69,000
Secondary Indicators		
3. Average Annual Change in Assessment (New Construction)	1.6%	1.1%
4. Employment Rate	55.5%	56.0%
5. Ratio of Working Age to Dependent Population	212.9%	170.0%
6. Per cent of Population Above Low-Income Threshold	92.7%	86.0%

Note: An indicator value that is higher than the median corresponds to relatively positive fiscal circumstances, while a value below the median corresponds to more challenging fiscal circumstances.

Additional details regarding the calculation of the Northern and Rural MFCI are provided in the 2022 OMPF Technical Guide, as well as in the customized 2022 Northern and Rural MFCI Workbook.

Note: See line item descriptions on the following page.

2022 Northern and Rural Municipal Fiscal Circumstances Index

Municipality of Neebing

5801

2022 Northern and Rural Municipal Fiscal Circumstances Index - Line Item Descriptions

A	The municipality's 2022 Northern and Rural MFCI. Additional details are provided in the municipality's customized 2022 Northern and Rural MFCI Workbook.
B1	Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.
B2	Statistics Canada's measure of median income for all private households in 2015.
B3	Measures the five-year (2016 - 2021) average annual change in a municipality's assessment, for example, as a result of new construction or business property closures, excluding the impact of reassessment.
B4	Statistics Canada's measure of number of employed persons, divided by persons aged 15 and over.
B5	Statistics Canada's measure of working age population (aged 15 to 64), divided by youth (aged 14 and under) and senior population (aged 65 and over).
B6	Statistics Canada's measure of the population in private households above the low-income threshold for Ontario compared to the total population in private households.

**The Corporation of the Municipality of Neebing
Administrative Report**

Date: October 15, 2021 (For Meeting on October 20, 2021)

To: Mayor and Council

Subject: Information Correspondence List

File Number: 02-A01-00001-2016 (Council General Administration)

Submitted by: Erika Kromm, Clerk-Treasurer

ORGANIZATION	DESCRIPTION	DATE
Requests/Information/Minutes		
Carole Lem	TBDSSAB Update from the Board - September 2021 Meeting	Fri 10/15/2021 4:06 PM
Thunder Bay and Area Food Strategy ...	October 2021 Updates! 🍷	Fri 10/15/2021 11:53 AM
Lake Superior Circle Tour	Lake Superior Circle Tour Stakeholder Update	Fri 10/29/2021 10:22 AM
Lake Superior Circle Tour	A Lake Superior Circle Tour Update	Mon 10/25/2021 11:23 AM
ROMA Communications	ROMA 2020 Annual Report	Tue 10/19/2021 3:30 PM
Superior Country	Superior Country Stakeholder Newsletter	Fri 10/29/2021 10:04 AM
Training/Events		
AMO Communications	AMO Policy Update - New Long-Term Legislation, Additional Personal Support Workers' Wage Enhancements, New LT	Thu 10/28/2021 3:22 PM
AMO Events	Navigating Conflict Relationships as an Elected Officials - New Date Added	Tue 10/19/2021 10:03 AM
Canadian HR Reporter Editor	New webinar: make the right health decisions for your team	Fri 10/29/2021 11:08 AM
Canadian HR Reporter	Is your company offering great reward and recognition programs?	Mon 10/25/2021 11:05 AM
Delayne from ACHIEVE	New Leadership Workshops	Fri 10/15/2021 11:15 AM
Environmental Research & Educati	Earn 1 PDH by Attending EREF's Upcoming Science Session	Thu 10/28/2021 2:05 PM
Environmental Research & Educati...	LAST CHANCE TO REGISTER!	Tue 10/26/2021 11:05 AM
Good Roads	Good Roads Webinar - Supreme Court of Canada Gives Guidance on Core Policy Immunity and Operational	Fri 10/29/2021 10:31 AM
Good Roads	Good Roads Webinar - Supreme Court of Canada Gives Guidance on Core Policy Immunity and Operational	Wed 10/27/2021 4:31 PM

ORGANIZATION	DESCRIPTION	DATE
Ontario Good Roads Association	2022 Good Roads Conference Keynotes	Thu 10/28/2021 10:21 AM
Ontario Good Roads Association	Conflict affects us all and negotiation is the key to successful resolutions.	Tue 10/26/2021 8:43 AM
Ontario Good Roads Association	2022 Good Roads Conference - Connect In-Person	Mon 10/25/2021 10:21 AM
Ontario Good Roads Association	2022 Good Roads Conference Hotel Accommodation Now Open	Tue 10/19/2021 12:21 PM
Ontario Good Roads Association	Time is running out to join our Managing Winter Operations Workshop	Mon 10/18/2021 10:49 AM
Ontario Waste Management Assoc...	Collaborative Contracting Webinar	Fri 10/22/2021 3:21 PM
Newsletters		
AMO Communications	AMO WatchFile - October 28, 2021	Thu 10/28/2021 10:02 AM
AMO Communications	AMO Policy Update - Community Paramedicine Expansion, Broadband Internet Expansion, Launch of LTC Inspections P...	Tue 10/26/2021 2:45 PM
AMO Communications	FINAL REMINDER: Solutions to Enhance Mental Health in the Workplace Webinar Oct 27	Mon 10/25/2021 1:01 PM
AMO Communications	AMO Policy Update - OMPF Allocations and LTC Development Call	Thu 10/21/2021 3:03 PM
AMO Communications	Solutions to Enhance Mental Health in the Workplace Webinar Oct 27	Mon 10/18/2021 5:02 PM
AMO Events	Navigating Conflict Relationships as an Elected Officials - New Date Added	Tue 10/26/2021 10:03 AM
Bang the Table	Community Engagement Bulletin: Digital-First Community Visioning Leads to Better Outcomes	Fri 10/29/2021 12:11 PM
Canadian HR Reporter Editor	Best R&R programs Q&A on vaccine mandates Labour mobility in Alberta	Thu 10/28/2021 3:04 PM
Canadian HR Reporter Partner Mes...	An employee benefit your team will love	Thu 10/28/2021 11:02 AM
Canadian HR Reporter Partner Mes...	Appointment of Dave Jones as President, Sun Life Health	Wed 10/27/2021 11:02 AM
Canadian HR Reporter Editor	Big changes in Ontario Payroll for non-vaccinated Does 4-day workweek make sense?	Tue 10/26/2021 3:02 PM
Canadian HR Reporter Editor	Challenges of vaccine passports Remote onboarding Dismissing an injured worker	Thu 10/21/2021 3:04 PM
Canadian HR Reporter Partner Mes...	Get pay right – complimentary compensation toolkit from Mercer	Thu 10/21/2021 11:02 AM
Canadian HR Reporter Partner Mes... s.	Here's your invitation to something Informative, Insightful and Interesting. It's the ADP Insights Serie	Wed 10/20/2021 11:03 AM

ORGANIZATION	DESCRIPTION	DATE
Canadian HR Reporter	Video Exclusive: Creatives Options Regina focuses on supporting employees	Mon 10/18/2021 10:18 AM
Circular Innovation Council	New Partnership with the LEGO® Group	Thu 10/21/2021 4:06 PM
Circular Innovation Council	Research Report: Considerations for Integration of Recycled Content in Plastic Products	Tue 10/19/2021 10:02 AM
Delayne from ACHIEVE	New Book: Don't Blame the Lettuce	Fri 10/29/2021 11:05 AM
Delayne from ACHIEVE	Employee Engagement Training	Tue 10/26/2021 1:08 PM
Delayne from ACHIEVE	What's New at ACHIEVE	Fri 10/22/2021 11:06 AM
Employee Engagement Summit Ca...	Revealed: Employee Engagement Summit Canada	Fri 10/8/2021 10:35 AM
Environmental Research & Educati...	5 Days: Register now for the EREF Super Silent Auction	Fri 10/29/2021 10:16 AM
Environmental Research & Educati...	Meet EREF Scholar, Brooke Marten	Wed 10/27/2021 9:16 AM
Environmental Research & Educati...	NOW AVAILABLE: EREF Super Silent Auction Outings Information!	Fri 10/22/2021 10:31 AM
Environmental Research & Educati...	REGISTRATION OPEN Two Deep-Dive Science Sessions on PFAS	Thu 10/21/2021 12:31 PM
Environmental Research & Educati...	ONE WEEK: Book Your EREF Fall Classic Reservations by Wed., Oct. 27	Wed 10/20/2021 2:46 PM
Environmental Research & Educati...	Register Now – PFAS Removal Study from Geosyntec and the University of Minnesota	Tue 10/19/2021 12:02 PM
Environmental Research & Educati...	You Asked For It: GWMS is More Comprehensive than Ever!	Mon 10/18/2021 12:31 PM
Fahad Shuja	[MACAVO Share: External Event]: Incorporating EVs into your Fleet Plan + Electrical Utility Strategies for Transportation	Fri 10/22/2021 11:38 AM
FCM Connect	Guide for municipal climate change professionals Guide for financing tools for local climate action and more	Tue 10/26/2021 10:04 AM
FCM Communiqué	FCM Voice: SCC 2021 FCM President on RCMP contract policing Roadmap to connectivity	Mon 10/25/2021 4:24 PM
FCM Communiqué	FCM Voice: SCC 2021 kicks off tomorrow! Big-city mayors host PM New support for women leaders more	Mon 10/18/2021 2:24 PM
Korn Ferry Institute	Stuck with Second Choices Promotion Backlog Hybrid-Era Time Management	Thu 10/28/2021 9:40 AM

ORGANIZATION	DESCRIPTION	DATE
Korn Ferry Institute	Too Much Quitting Varying Vax Rates Performance-Review Primer	Thu 10/21/2021 9:20 AM
MPAC - InTouch	October 2021 - InTouch	Fri 10/29/2021 10:59 AM
Municipal Information Network	Municipal Information Network News	Thu 10/28/2021 3:28 AM Wed 10/27/2021 3:29 AM Tue 10/26/2021 3:29 AM Mon 10/25/2021 3:28 AM Thu 10/21/2021 3:28 AM Tue 10/19/2021 3:29 AM
Municipal Information Network	Municipal Information Network Jobs	Tue 10/26/2021 1:37 PM Tue 10/19/2021 2:23 PM
Northwestern Ontario Innovation C	NOIC Newsletter	Thu 10/14/2021 3:07 PM
Ombudsman Ontario	October newsletter: Strengthening school board governance, Oct. 27 as Dress Purple Day, and more	Fri 10/29/2021 1:04 PM
Ontario Chapter of SWANA	Canadian SWANA Chapters National Safety Summit	Mon 10/25/2021 11:49 AM
Ontario Clean Air Alliance	Is the IESO serious about phasing out gas power?	Thu 10/21/2021 2:34 PM
Ontario Clean Air Alliance	Your chance to respond to IESO misdirection on gas phase-out	Wed 10/20/2021 11:27 AM
OECM	OECM's COVID-19 Customer Newsletter	Thu 10/28/2021 11:48 AM
OECM	Announcing OECM's Market Research Project Invitation to Participate	Tue 10/26/2021 1:11 PM
Ontario Heritage Trust Fiducie du ... AM	Reminder: Heritage Matters ... more! October edition Questions de patrimoine... toujours plus! Numéro d'octobre	Fri 10/22/2021 10:07 AM
Ontario Heritage Trust Fiducie du ...	Heritage Matters ... more! October edition Questions de patrimoine... toujours plus! Numéro d'octobre	Mon 10/18/2021 9:53 AM
Ontario Good Roads Association	Asset Management of Road Networks	Fri 10/22/2021 8:45 AM
Ontario Trillium Foundation	Vignette Ontario Trillium Foundation November 2021 Newsletter 🍁	Tue 10/26/2021 9:03 AM
Ontario Waste Management Assoc...	2022 OWMA Member & Services Guide	Tue 10/26/2021 10:09 AM

ORGANIZATION	DESCRIPTION	DATE
OWMA	OWMA News - October 20, 2021	Wed 10/20/2021 12:16 PM
Savour Ontario	The 2022 Milk Calendar is Here!	Wed 10/20/2021 10:27 AM
Thunder Bay Chamber of Commerce	#tbaymarketplace: Gear Up For Outdoors - Contact North	Wed 10/27/2021 10:31 AM
Thunder Bay Chamber of Commerce	the latest: October 25	Mon 10/25/2021 2:31 PM
Thunder Bay Chamber of Commerce	COVID Update: Ontario Releases Plan to Safely Reopen	Fri 10/22/2021 2:53 PM
Thunder Bay Chamber of Commerce	COVID Update: Federal Support Program Changes Announced	Thu 10/21/2021 3:03 PM
Thunder Bay Chamber of Commerce	#tbaymarketplace: Shaw Business, Primary Foto Source	Wed 10/20/2021 10:50 AM
Thunder Bay Chamber of Commerce	the latest: October 18	Mon 10/18/2021 2:31 PM
Waste Reduction Week in Canada	It's Textiles Tuesday!	Tue 10/19/2021 12:46 PM

**The Corporation of the Municipality of Neebing
Administrative Report**

Date: October 29, 2021 (For Special Meeting on November 3, 2021)
To: Mayor and Council
Subject: Council Composition
Submitted by: Erika Kromm, Clerk-Treasurer

RECOMMENDATION:

Administration seeks Council direction with regards to proposed changes to Council Composition.

BACKGROUND / DISCUSSION:

This report is largely a duplicate of the report provided to Council at the meeting on October 27. Some updates have been provided in this report and are in blue text for ease of reference.

One of Council's strategic goals is to complete a review of the composition of Neebing Council and the possibility of reducing Council to five members. In the fall of 2019, a series of articles was published in the Neebing News seeking input from the public on this matter. Very few comments were received and in September 2021 Administration put out a survey to obtain further comments. The results of the survey are summarized in Attachment One.

In addition, Council held a public meeting on September 29, 2021 to provide an opportunity for in person feedback. Attachment Three is a copy minutes from that meeting which summarizes the comments received. At this meeting, it was discussed with attendees that Council was interested in pursuing a 5-member Council which wouldn't have an at-large position and would combine the Pearson and Pardee wards. It was suggested that a follow-up survey could be circulated to receive feedback on this proposal. At the October 6, 2021 regular Council meeting, Administration as directed to circulate the follow up survey. The results of this survey are attached at Attachment Two.

The purpose of this meeting is to review the comments received from the public and debate the proposed changes to Council Composition.

At the time this report was written, 97 responses had been received for the original survey and six responses had been received for the follow-up survey. In addition, seven individuals have submitted comments by mail or email. There were four comments received in 2019, it is not known if those individuals also completed the 2021 survey. The responses are fairly split down the middle between those who are in favour of the change versus those who are in favour of the status quo. While we don't expect to have 100% participation in this type of consultation, 108 responses is not very representative of the population and there is no clear direction from the public.

Since this report was originally circulated, one additional survey was received by fax, one was received online and one response was received online to the follow-up survey.

The proposed changes have the greatest impact to Pardee and Pearson. There were 18 responses from Pardee and Pearson and a summary of their responses is listed below:

1. 12 prefer the ward system.
2. 12 of the responses want to keep the existing wards
3. 9 of the responses prefer a 7-member council

As set out in Section 222 of *the Municipal Act, 2001*, municipalities wanting to create, dissolve or change ward boundaries are required to comply with certain processes and requirements, including:

- passing a by-law that sets out the new ward boundaries or at-large structure
- providing notice of the passing of the by-law to the public within 15 days
- specifying the last date for the public to file a notice of appeal of the by-law

If Council wishes to move forward with the change, Administration would bring forward a by-law for adoption at the November 3, 2021 regular Council Meeting. This would allow for the 45 day appeal period before the change can become effective by the end of the year. If the by-law becomes effective by the end of 2021, then the change will take effect for the 2022 election. If someone submits an appeal, then the matter would be directed to the Ontario Land Tribunal to schedule a hearing. In this case, the by-law would not be effective until the Tribunal has a hearing and makes a ruling. Any hearings with the Tribunal likely would not take place until 2022 which means the by-law would be in effect for the 2026 election, if approved by the Tribunal.

ATTACHMENTS:

- One: Responses to Council Composition Survey
- Two: Responses to Follow-up Survey
- Three: Minutes from September 29 Public Meeting
- Four: Responses from 2019 Consultation
- Five: Responses Received by Mail or Email
- Six: Responses since October 27 Report

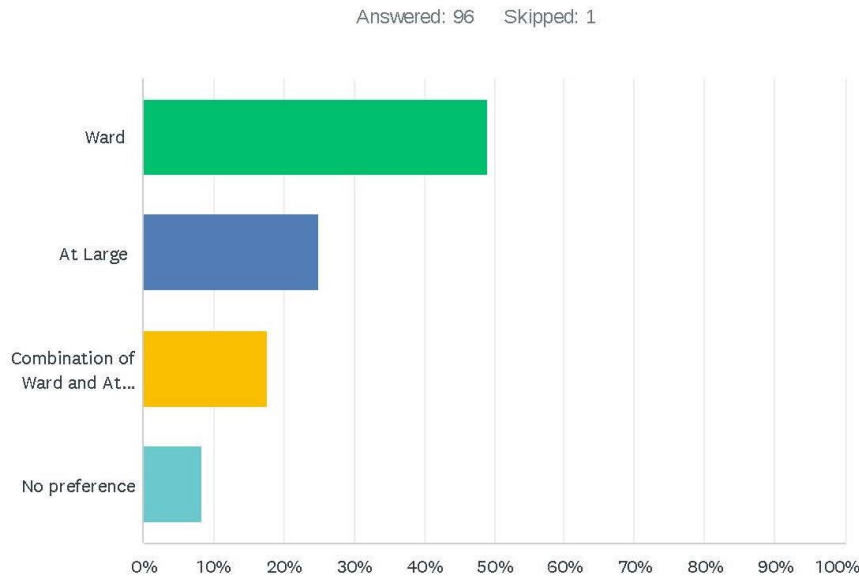
AVAILABLE UPON REQUEST:

Past Council reports and Neebing News Articles, Relevant legislation, Individual Survey Responses

ATTACHMENT ONE: Responses to Council Composition Survey

Below are the responses to the Council Composition Survey.

1. Is it important to you to have a “ward councillor”, elected to represent your geographic township’s interests? Or would you be comfortable having all Council members elected “at large”? What is your preference?



ANSWER CHOICES	RESPONSES	
Ward	48.96%	47
At Large	25.00%	24
Combination of Ward and At Large	17.71%	17
No preference	8.33%	8
TOTAL		96

2. Please provide additional comments regarding your response to Question 1.

Answered: 57 Skipped: 40

Combination provides better public support, and at large councilors can assist ward councilors if they are overloaded with issues.
We have had no councillor visit since the current one took position.
I feel our council doesn't listen to us and vote together anyways so who cares!
With the ward, if a unpopular decision has to be made. It is that person that stands up for us. Not someone who lives in a different ward.
A councilor for a ward will be more in touch that area of the township
I have no further comments
If all are at large then they all become responsible for all areas of needing

I believe that adequate representation could be provided fairly.
I think there is no need for ward councillors and councillors at large
Let's try and be more fair to all areas, roads maintenance is a huge issue and needs more attention...
Remote and unique.
I feel my interests are better considered if there is a ward Counsellor from my township
Someone living in that ward with you would be more understanding of the situation in that ward.
I need a representative from where I live.
Good idea
Due to the history of marginalizing certain areas, a combination might insure that everyone receives strong representation.
None of these is my preference. Current Wards are disproportionate with respect to residents. There are significant geographic differences in issues, but current wards do not capture these differences. We need to reconsider ward boundaries as part of deciding on how many council members we have. Each ward should contain approximately the same number of people.
Nothing to add
Large area with different issues in each one
Councils are too large and have to be reduced.
Combination gives you a good representation of pros and cons
Don't know what they mean
Historically if certain areas do not have a ward councilor, they are quickly forgotten or purposely ignored.
Neebing is a large municipality with different interests in different areas (farming, natural resources, recreation, etc) I don't believe at large members can properly represent the diverse needs of the entire municipality.
Wards are irrelevant
As long as they represent the whole community
Theres no reason why one "township" would get favoured over another
Someone living in the ward should represent it on council
As long as ward issues are considered by Council and not eliminated from consideration, it is fine either way
Large landbase and wide diversity of users make it imperative to retain ward representation in order to prevent densely populated areas from drowning out the voices of the areas with lower density
I want representation in my area not all congregated in Cloud Bay or other areas
If all councillors are at large you run the risk of a region being un- or under-represented
Need a ward approach
Would like to retain a councillor for our specific ward with its interests at heart.
At large will allow high density areas to elect councillors to represent their interests.

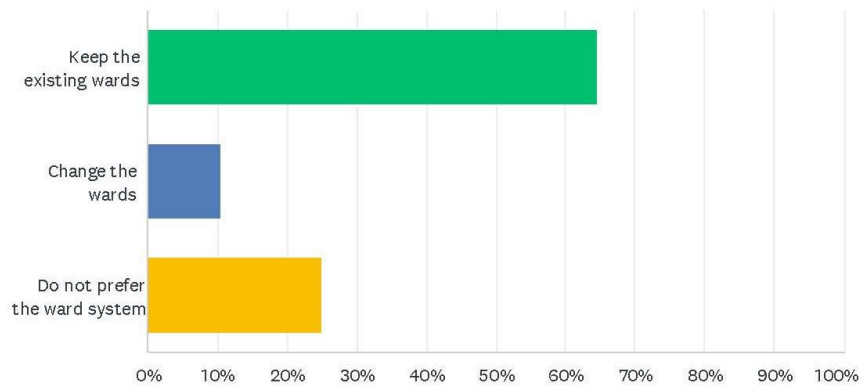
<p>We agreed to joining Neebing from Scoble Unorganized Township with the understanding we would have ward representatives. Neebing is a large and diverse township. Ward representatives are more likely to be cognizant of the needs of their area.</p>
<p>All wards need equal representation to be fair to all wards. To much work Togoerinnen 5 representatives to fill all committe positions.</p>
<p>With our low population levels it does not seem relevant to have councilors dedicated to smaller geographic areas.</p>
<p>To accommodate representation by population combine Pardee/Pearson</p>
<p>It would be unfortunate if all were unintentionally from the same area, which could happen? If they were all at Large.</p>
<p>Different wards have different needs, roads, populations and challenges. Each ward deserves a voice in council</p>
<p>Ward councillors are needed as I feel that Neebing is quite large geographically and that people in Scoble have different concerns than someone in Blake or pardee. Also just because more people live in one area doesn't mean all the councillors should come from that area.</p>
<p>Neebing is such a large area that it would be important to still have councillors attached to geographic areas. It would present some more popular neighbourhoods from becoming overrepresented on Council.</p>
<p>Neebing is a large municipality, decisions made in one area may not necessarily be in the best interest of another.</p>
<p>No comments</p>
<p>Considering I have never met my ward council (even at time of elections), doesn't make a difference.</p>
<p>I prefer each ward have its own representation, with one seperate "at large" council position.</p>
<p>We need representation from each area or council could be loaded with people from one area as self interest group to get what they want on their area</p>
<p>Better representation for each township</p>
<p>Do not want and at large council. It could present a situation where there are several councillors from one geographical area and present a chance for a hidden agenda to be created.</p>
<p>I think each area is so large with different priorities and unique issues.</p>
<p>A ward representative has a personal stake in your geographic area. He/she will truly be in touch with their constituents.</p>
<p>Ward councilors are vital for fair representation of the varying priorities residents of Neebing may have – some areas have higher population densities, whereas other areas have people who own larger parcels of land. Some residences on the lakefront have a higher monetary property value, which may result in more credence being given to their priorities. However, the ecological value of most of the area in Neebing is invaluable (for example the carbon sink and water retention capacity of wetlands, including but not limited to the provincially significant wetland in Pearson) even though the 'property values' may be less. On the other hand, at-large councilors are not beholden to a given ward and can make decisions based on the best interest of the whole community. It is a difficult balance, and in the end, it rests on how good of a job council does. However, small government does not necessarily benefit the residents of a community, and should not be a goal in itself (the monetary savings are not that significant – if they are in fact \$20,000/yr).</p>
<p>I feel we have too many councillors and it should be reduced. Also in a small municipality the councillors should represent everyone</p>

Council should be responsible for all areas of the municipality and know the whole municipality and needs of the residents

at large

3. If you are a fan of the “ward councillor” system, are you comfortable with the way the wards are drawn up? Or do you think the ward boundaries should be changed?

Answered: 96 Skipped: 1



ANSWER CHOICES	RESPONSES	
Keep the existing wards	64.58%	62
Change the wards	10.42%	10
Do not prefer the ward system	25.00%	24
TOTAL		96

4. If you would like to see the existing wards changed, how do you think they should be changed?

Answered: 43 Skipped: 54

Pearson and Pardee combined.
No comment
Vote
Na
N/A
No preference
No change
Same as before. Designated
population
N/A

Na
1) approx same number of people in each ward. Also wards should be functional entities, not just random boundaries. For example, we could have Lakeshore subdivisions, commercial (forestry, farming), and non-waterfront wards. If one of these categories contains too many people ..
combine pearson/scoble, and crooks/pardee
NA
NA
I don't really think they need changing and I am sure most people wouldn't want that. For heaven sake Thunder Bay was renamed 50+ years ago and are still referred to as FW and PA
No change
Idk
Some wards can be doubled up
No concerns
Na
Leave it as is if keeping the ward system
No opinion
NA
All at large
No change. We are a large municipality and need 7.
Do not want it changed
n/a
combine Pardee/Pearson
Keep the same. They are connected to living history of folks who lived through amalgamation; and participate (have interests and understanding) in the community accordingly.
I think they are drawn ok and could be revisited at a later date after two terms of a five member council to ensure each constituent is still fairly represented.
not familiar enough with current ward boundaries to propose changes.
I think we should stop using them
n/a
N/A
They shouldn't be changed. Just a useless waste of money
Should not be changed - keep township boundaries as they are
Keep existing
Please keep it the same
the wards should represent the composite townships. If population density were to change the wards, some areas would be under-represented

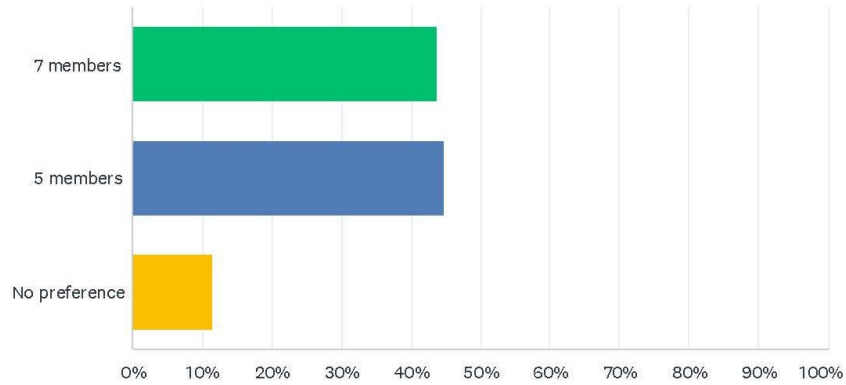
go to at large

I'm not sure how it should be changed yet.

n/a

5. Are you comfortable with a 7-member Council when most other rural municipalities opt for 5-member Councils? What is your preferred size of Council?

Answered: 96 Skipped: 1



ANSWER CHOICES	RESPONSES	
7 members	43.75%	42
5 members	44.79%	43
No preference	11.46%	11
TOTAL		96

6. Please provide additional comments regarding your response to Question 5.

Answered: 55 Skipped: 42

It is important to have representatives from the corners of the municipality. At large councillors won't guarantee this.
With a larger council there are more opinions and ideas that can be proposed.
Save money.
Again I feel as though they all vote together anyways and non of them think for themselves so what would it matter.
Na
I believe the savings realized by reducing to 5 councillors will be better spent elsewhere.
It shouldn't take 7 ppl to oversee this township
A 5 member council can provide sufficient governance
No need for 7 councillors
As long as equal consideration is provided...
I have no opinion
Easier decision making
Less cost
For a population of 2,000 residents five counsellors should be able to manage either electronic or in-person communication with the residents they are responsible for.
Na
increase the number of wards for that category.
Nothing to add
Again very large sized municipality, would be difficult for a smaller council to represent
If most municipalities can do it with 5, why can't Neebing?
More voices are always better. Not so polarized to one area
Idk
Nothing to add. Just makes sense
I don't think it would hurt anything to reduce council, my preference would be to remove the at large councilors if anything. The last several elections have gone uncontested while I know some residents have expressed concern with reduced representation there doesn't appear to be a significant interest in stepping forward to participate
5 is enough to represent 2000 people
5 members should be able to look after 2000 people.
More councillors means more opions which can be a good thing. Also more votes cast demonstrates clear directions from council 7-0 , 4-3 means an issue is still contested
Large geographic area despite a small population base. I think there may well be extra logistical challenges as a result

Most other municipalities are much smaller geographically than the municipality of neebing
Don't need 7.. that's too many
More voices heard
Why would anyone want smaller democratic representation ?i
One councillor from each wa4d.
7 are needed due to our diversity in areas of the municipality.
All wards need to have a say in municipal affairs.
i have no strong feelings either way. i would support moving to a 5 member council though.
cost savings, administrative efficiencies,
Oh right! It can't be an even number...I would go for 5 for financial reasons; but please consider it being a "working Council", similar to many Boards in order to continue services and ensure there is time/staff/Council attention to economic development and delivery of community services PS Parks are more important to creating good citizens and building community than good roads (I still enjoy the latter, but you get my point, hopefully). So maybe Councillors can have an expanded mandate which includes applying for funding, researching things; etc. that would traditionally fall to staff.
I want each ward to have a voice in council and I believe there is a place for a few at large councillors as well
I find that as of now all 7 members vote the same usually anyway. We may take any resources freed up from 2 council positions and have it better spent/utilized in office settings, legal matters or planning situations. Volunteer committees play an active role in community input where I think they are more important than an additional two councillors
Would like to see a core group attached to geographic areas and maybe two 'at large' councillors
Neebing may be small in population however due to geographic size multiple members are required for proper representation. Just because other places do something doesn't mean you must follow suit.
7 is a lot. Disburse the additional funds to funding the fire department or health related programs
Five is sufficient.
My preference is for there to be a greater diversity of representation.
We have 5 wards 1 at large and the Reece. Leave it be
5 is enough to represent 2000 people
We have 5 townships and each township should have separate representations.
All areas should be represented
Neebing does not need seven councillors.
I think having a member representing each ward, one member at large, and the mayor representing all areas worked in the past and will continue to work going forward.
Neebing is too large as it is. We need fair representation for all taxpayers. We live in west Pearson it has seemed for years that the residents living closer to Hwy 61 get more value for their tax dollars. Reducing the number of councillors will only perpetuate this further.
Each township should have a representative. Per my first comment, at-large councilors may provide an "uninvested" voice. The monetary savings of reducing council is not significant. The questions of this survey are slanted to reflect what current mayor wants (see Q. 5 above).

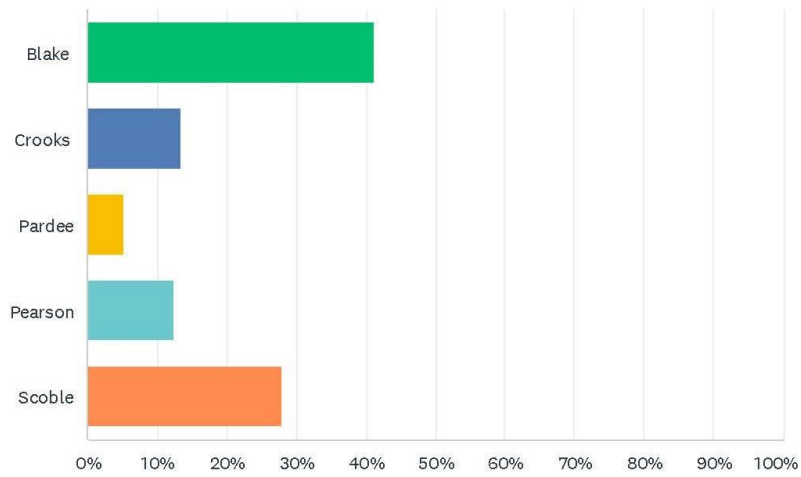
I feel 7 is too many for Neebing and many other municipalities do great with 5

Depending on the need

no should be 5

7. In which Ward (geographical township) do you live?

Answered: 97 Skipped: 0



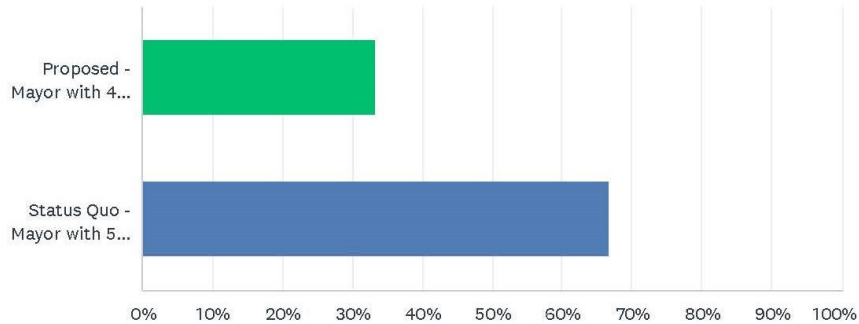
ANSWER CHOICES	RESPONSES	
Blake	41.24%	40
Crooks	13.40%	13
Pardee	5.15%	5
Pearson	12.37%	12
Scoble	27.84%	27
TOTAL		97

ATTACHMENT TWO: Responses to Follow-up Survey

Below are the responses to the Follow-up Survey.

1. Which Council Composition do you prefer?

Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES
Proposed - Mayor with 4 Ward Councillors (with Pardee and Pearson combined)	33.33% 2
Status Quo - Mayor with 5 Ward Councillors and 1 Councillor-at-Large	66.67% 4
TOTAL	6

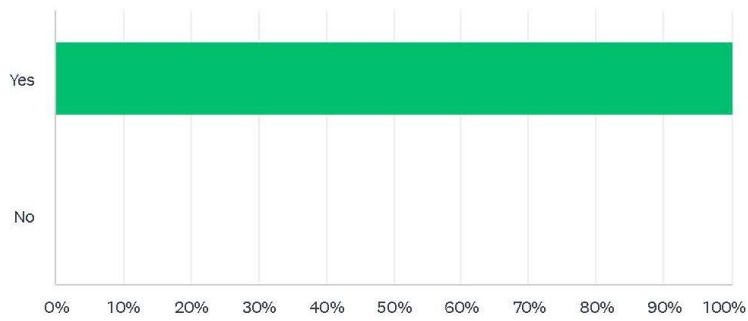
2. Please provide any additional comments.

Answered: 2 Skipped: 4

In the 90's when communities amalgamated it was to cut costs. Council should be cut to save costs
Leave as is - better representation

3. Did you complete the first Council Composition Survey?

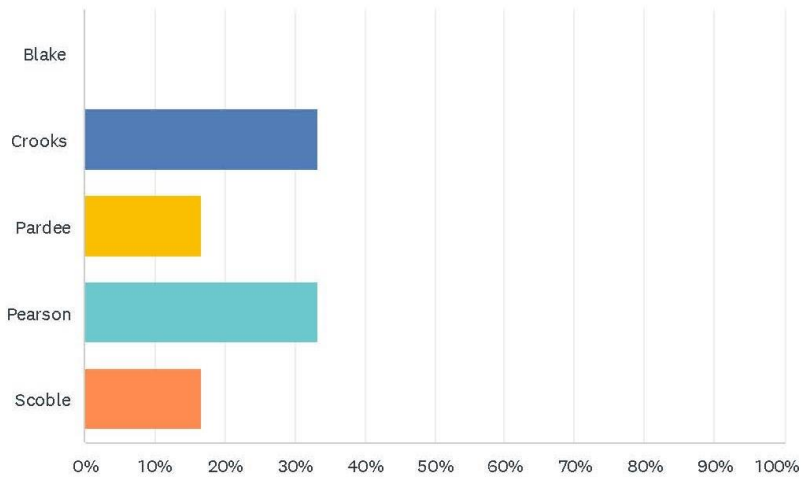
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	100.00%	6
No	0.00%	0
TOTAL		6

4. Which ward do you live in?

Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Blake	0.00%	0
Crooks	33.33%	2
Pardee	16.67%	1
Pearson	33.33%	2
Scoble	16.67%	1
TOTAL		6

ATTACHMENT THREE: Minutes of September 29 Public Meeting

THE CORPORATION OF THE MUNICIPALITY OF NEEBING

MINUTES OF THE SPECIAL MEETING OF COUNCIL

Held using GoToMeeting Web Conference System and in-person at Blake Hall

On Wednesday, September 29, 2021

PRESENT: Mayor Erwin Butikofer
Blake Councillor Mark Thibert
Councillor at Large Gordon Cuthbertson
Crooks Councillor Brian Wright
Pearson Councillor Gary Gardner
Pardee Councillor Curtis Coulson
Scoble Councillor Brian Kurikka

Erika Kromm, Clerk-Treasurer
Laura Jones, Deputy Clerk-Treasurer

MEMBERS OF THE PUBLIC:

Ev and Mike MacGray (participating via web conference)
Tracy Gardner
Gertrude Belanger
Bill Lankinen
Marilyn Lankinen
Shannon Loukola
Clara Butikofer

PRELIMINARY MATTERS:

- (a) **Call to Order:** Mayor Butikofer called the meeting to order at 6:00 p.m.
- (b) **Attendance:** Attendance was recorded.
- (c) **Declarations of Interest:**

No declarations of pecuniary interests under the Municipal Conflict of Interest Act were brought forward.

PUBLIC MEETING RELATING TO THE REVIEW OF COUNCIL COMPOSITION

1.1 Report from Clerk-Treasurer Regarding Council Composition

Council is proposing a reduction in the number of Councillors from 7 to 5 people, and Council also requested feedback as to how that could occur. Ms. Kromm highlighted the number of ways that the reduction in Council members could occur.

The Mayor spoke in support of the Council size reduction. He listed the population of each of the wards and stated that most surrounding Municipalities have five Councillors and by reducing Neebing to four Councillors and a Mayor that the expected cost savings of \$20,000 could be used by the Municipality towards other budget items.

1.2 Hear from Members of the Public Regarding Council Composition (

Bill Lankinen spoke and stated he disputed the amount of the savings and while he was not opposed to the reduction in the number of Council representatives from seven to five, he was strongly opposed to having the representation all from one area of the Municipality. He also inquired if Councillor received separate remuneration for being on committees and was informed that they do not receive extra remuneration.

Mayor Butikofer stated the savings would be applied to other areas. Mayor Butikofer and other Councillors spoke of how each Councillor representing Neebing as a whole.

Shannon Loukala spoke and stated she also did not believe there would be \$20,000 saved. Ms. Loukala stated she thinks something will be lost by the reduction in the size of the Council and she is not in support of the reduction. She stated her father informed her that when amalgamation occurred the deal was that each area would have representation. Ms. Loukala is also not in favour of having all Councillors from the same geographic area of the Municipality.

Councillor Coulson stated that he personally supports the existing system, however he can also see the reasoning behind why the change is being recommended. He stated that in the past Pearson and Pardee had their own recreation organization.

Councillor Cuthbertson stated there are problems finding people to run for Council. Scoble has had no one from Scoble wanting to run for the past three terms. In the last election all the Councillors were acclaimed and the only election was for the position of Mayor.

Gertrude Belanger spoke and stated that there are areas within the Municipality that have specific interests such as Oliver Lake, and those areas would still want to have representation.

Ev MacGray asked what the online survey results showed. Ms. Kromm responded and said there were 32 respondents and that approximately 40 % were in favour of five Councillor and 60% in favour of maintaining the existing system.

Tracy Gardner stated that the survey had several options, and that the number of options was concerning, and that people were apprehensive. She asked what process would be followed prior to making a decision, and where does public opinion fit into the decision

The Mayor stated that that Council wanted to know if residents wanted to have representation by numbers or neighbourhood. He informed Mrs. Gardner that there were attempts to engage the public in 2019 with newspaper articles regarding Council Composition and there was no response. He stated that what Council would likely discuss is Council representation from Pearson/Pardee, Blake, Scoble, Crooks and a Mayor.

Mrs. Gardner said that was not clear on the survey. No one wants to lose their Councillor. She asked if the survey could be condensed to two options.

Mrs. Gardner also stated that because Pearson and Pardee represent about ½ of the area's geography, she had concerns about the workload for that Councillor.

Councillor Wright reiterated that Council works as a whole to solve the problems of the Municipality, and that workload would be shared amongst the Councillors.

The Clerk-Treasurer stated that the survey provided all options to reduce the size of Council, as Council had not yet indicated a direction for any one form of representation. She will bring a report to the next Council meeting so Council can provide direction.

2. ADJOURN THE MEETING:

There being no further business to attend to, Mayor Butikofer adjourned the meeting at 7:28 p.m.

REGULAR MEETING OF COUNCIL

Erwin Butikofer
MAYOR

Erika Kromm
CLERK-TREASURER

ATTACHMENT FOUR: Responses from 2019 Consultation

August 30 Email Constituent	I just read the article in the Neebing News regarding the composition of our council. I think it would be better to keep it at 7 members, particularly because there would be more expertise around the table and workload would be lighter. Quorum is also import, I've sat on committees that often could meet quorum and it was really frustrating, so I wouldn't want to see that happen at our council meetings.
October 4 Letter Constituent	First of all, I like to speak to the question of the future number of councillors. I firmly believe that the present number of councillors should be maintained. And preferably they should be residing in their respected wards.
November 8 Phone Call Constituent	She wanted to respond to the Neebing News articles about Council composition, etc. She stated "she is in favour of the smallest council possible" and that she feels they should all be elected at large.
November 28 Email Constituent	For the record, I do not support reducing the number of Councillors in Neebing. Pearson has been long-ignored from what I understand over the years. It would be even more difficult to receive resources and participate in decision-making without a rep. Ditto for other areas that don't generate the same tax revenue as other areas.

ATTACHMENT FIVE: Responses received by Mail or Email

From: Tbaytel <mosipenk@tbaytel.net>
Sent: Tuesday, October 5, 2021 10:31 AM
To: Erika Kromm
Subject: Needing Council Composition

This is Marlene Osipenko at 752A Cloud Lake Rd. Just thought I'd reply my thoughts on your survey. I think a 5 member at large council should be sufficient for a municipality of 2000 residents. I would agree with whatever our voted in mayor thinks would work best. The 7 member ward system is a luxury that we've been lucky to have but is probably not needed. Sent from my iPhone

From: sgilmore <sgilmore@tbaytel.net>
Sent: Tuesday, September 28, 2021 10:24 AM
To: Erika Kromm
Subject: Ward Councilors Edit

Hello Erika,

I would prefer a system of 5 councilors. I would like them to represent certain designated areas. Could our geographical area be divided into 5 sections so that each councilor would still be representing resident's individual concerns?

Thank you for this survey,

--

Suzanne Gilmore
7070 Highway 61
Neebing ON P7L 0A1
(807) 964-2223



Virus-free. www.avast.com

From: sgilmore <sgilmore@tbaytel.net>
Sent: Friday, September 24, 2021 10:52 AM
To: Erika Kromm
Subject: Ward Councilors

Hello Erika,

I would prefer and at large system of 5 councilors. This will save us money and relieve funds that we are able to divert to other needed areas.

Thank you for this survey,

--

Suzanne Gilmore
7070 Highway 61
Neebing ON P7L 0A1
(807) 964-2223



Virus-free. www.avast.com

From: Ian Pattison <ipattison47@gmail.com>
Sent: Thursday, September 16, 2021 6:51 PM
To: Erika Kromm
Subject: Neebing's council composition

Sept. 16, 2021

25 Cottage Drive West, Cloud Bay
Neebing ON P7L0A9

The council and administration
Municipality of Neebing

Re: Neebing's council composition

Thank you for the invitation to participate in consideration of the makeup of Neebing municipal council as appeared in the Neebing News, September 2021 issue.

In answer to the article's three questions:

- a. It is essential to maintain ward councillors to represent the diverse interests of taxpayers in the wards. Direct representation would be diluted or lost if citizens were asked to vote entirely at-large, and successful candidates attempted to speak for all residents at once. Or worse, if they sought to speak collectively for a constituency that might seek to influence them on matters that did not serve the interests of the municipality as a whole or those of one or more of its wards.
- b. Neebing is, I believe, the second-largest municipality by size in Ontario. I don't think that many of its residents are aware of wards much beyond their own and certainly not other wards' particular issues. Residents would need this council to present a 'guide to wards' in order for people to get some idea of whether the existing ward boundaries provide an accurate division of interests and issues.
- c. A smaller council is, in theory, an opportunity for more efficient discussions at the council table and a way to save some money. The suggested number of five members lends itself to consideration of different forms of representation. For example, three wards comprise the large majority of Neebing's population. Do the two much less populous wards each need a councillor or might one representative be sufficient to speak to their similar combined interests? A reorganized council might even see new ward boundaries redrawn around primary land uses -- lakeshore, inland residential, industrial (farming and forestry). The current single at-large position seems irrelevant in this scenario (no offence to Councillor Cuthbertson). A wards study with input from interested residents would be helpful.

Any consideration of council representation must, in my view, include the core issue of taxation and how it is applied across Neebing's neighbourhoods.

Taxes at this address have risen steadily and remarkably to levels consistent with homes in the City of Thunder Bay with its vast array of public services. While recognizing Neebing's limited population and tax base, all Neebing residents receive landfills, roads and infrastructure maintenance directly from the municipality. As lakeshore residents on approximately one acre of land, is it fair that my wife and I are forced to subsidize use by most lesser-taxed inland residents, often on much larger properties, of those same Neebing services solely because we happen to live on Lake Superior? I put it to you that it is highly unfair and, for that reason, I would hope that the issue of how Neebing is governed is broadened to include how Neebing is taxed.

I look forward to further discussion of this project and to an eventual outcome that accurately represents the best interests of all residents of this wonderful municipality.

Thank you for all that you do.

Sincerely,

Ian Pattison

From: Mitchell Taylor <mktaylor@lakeheadu.ca>
Sent: Tuesday, September 7, 2021 10:29 AM
To: Erika Kromm
Subject: Neebing's Council Composition

Good morning,

This message is in response to the request for input from Neebing residents recently posted in the Neebing News. My name is Mitchell Taylor (66 Cottage Drive West), Crook's Township.

With respect, I think you are going about this in the wrong way. Having all the councilors as "at large" does not serve to ensure regional representation, or representation in proportion to population, or representation of any other socioeconomic strata in Neebing (such as lakeshore subdivision residents, off-lake residents, farmers, forest industry properties, renters, business, and non-resident property owners). What purpose are you trying to achieve with the system you are proposing? Where are the residents of Neebing living and how does the system work for them (e.g., MPAC method for taxation)?

I am concerned that having all councilors "at large" would render the council vulnerable to activist special interest groups that would not consider the Municipality as a whole. I also agree that just using the historical system without evaluating it or discussing it doesn't make sense either. But the key question is not how many councilors should Neebing have. The key question is what are Neebing's main socioeconomic groups and how are they distributed. It doesn't have to be by area. Individuals could self-declare by category or it could be done by mapping types and thus assigning property (voters) into types.

Underlying all is the democratic principle of equal representation while ensuring respect for minority perspectives and human rights.

I think you are trivializing this important issue without walking the Municipality through the many considerations and options available. Redistribution of representatives can be a good thing for the Municipality, but it can also result in mistrust and a lack of confidence in government. Who were the winners and who were the losers?

Why 5? Why 7? Why not 3 or 10? This needs to be driven by demonstrated need and a careful consideration of what will function best, not picked on some vague preference like an ice cream flavor.

It's a big job, and good for you for bringing it up. But I don't think Neebing is ready to vote on any of these choices yet. It needs a lot more public discussion first.

Thanks for asking my opinion and please let me know how I can participate in any ongoing discussion.

best,

Mitch

--

Dr. Mitchell Taylor
Faculty of Science and Environmental Studies
Department of Geography and Environment
Lakehead University
955 Oliver Road
Thunder Bay, ON, P7B 5E1
(807) 343-8658 (W)
(807) 964-2678 (H)

From: Beverley Dale <bevdale506@icloud.com>
Sent: Sunday, September 5, 2021 8:41 AM
To: Erika Kromm
Subject: Council composition

I like the ward representation. To cut council down to five it makes sense population wise to cut out the At Large councillor and join Pearson and Pardee. As it stands now you could have 3 members of council from one ward, a perceived bias.

Bev Dale
78 Cottage Dr West
Needing

From: Lea Matyuska <flmaty@tbaytel.net>
Sent: Saturday, September 4, 2021 2:36 PM
To: Erika Kromm
Subject: Neebing's Council Composition

HI,

I am in favour of reducing the size and composition of Neebing's Council.

Our current ward system is geographically based upon historic township boundaries.

Although the size of our Municipality is huge, given our small population I believe the needs of all Neebing residents would be better served with a smaller Council serving all of us.

I believe the ward system of governance is no longer efficient, cost effective, or required.

Thanks,

Lea Matyuska

Sent from my iPad



RECEIVED
SEP 24 2021
Municipality of Neebing

COUNCIL COMPOSITION SURVEY

NEEBING IS SEEKING YOUR INPUT

In the fall of 2019, the Municipality published a series of articles seeking input from residents regarding the composition of Council. As the current term of Council is nearing an end in 2022, Council is interested in providing another opportunity for residents to provide input on the composition of Neebing's Council.

In the 2019 articles, we explained the differences between elections "at large" and elections by geographic ward. In addition, we looked at the possibility of reducing the size of Council from seven to five members. These articles are available for reference on our website at www.neebing.org/notices.

Through the articles Neebing asked residents to respond to the following questions:

1. Is it important to you to have a "ward councillor", elected to represent your geographic township's interests? Or would you be comfortable having all Council members elected "at large"? What is your preference?
 - Ward
 - At large
 - Combination of Ward and At Large
 - No preference

2. Please provide additional comments regarding your response to Question 1.

In the Fall of 1999, Pearson township along with Scoble township voted to amalgamate with the municipality of Neebing (Blake, Crooks and Pardee) bringing approximately 1000 residents to the tax base. For us to agree to this arrangement, we needed the assurance that we would not lose our representation. Because of the diversity between the individual wards, it is essential that our representation reflects and has the understanding of the lifestyles of the area.

3. If you are a fan of the "ward councillor" system, are you comfortable with the way the wards are drawn up? Or do you think the ward boundaries should be changed?
 - Keep the existing wards
 - Change the wards
 - Do not prefer the ward system



4. If you would like to see the existing wards changed, how do you think they should be changed?

Because we are approaching this restructuring of council from a cost savings point, it would make very little sense to put tax dollars to the re-defining of the existing boarders. It's our history and many of us are proud of and identify with our individual community's heritage.

5. Are you comfortable with a 7-member Council when most other rural municipalities opt for 5member Councils? What is your preferred size of Council?

- 7 members
 5 members
 No preference

6. Please provide additional comments regarding your response to Question 5.

In rural area around Thunder Bay, Neebing is the largest municipality (877sqkm) then Shuniah (570 sqkm) and OliverPaipoonge (350 sqkm). Neebing has 13 committees with councillors making up 23 positions. If you reduce the number of councillors by 2, where is the make up of those lost positions going to come from? Eg: Pearson councillor – 5 committees, Pardee councillor – 6 committees, Councillor at Large – 2 committees. Eliminating two of those councillors creates 7 or 8 new positions to be filled. Also, considering the volunteer hours outside of committee meetings that would need to be filled, the workload would increase for council by many hours/miles which should and would lead to an increase in the individual honorariums paid out.

7. In which Ward (geographic township) do you live?

- Blake
 Crooks
 Pardee
 Pearson
 Scoble

We look forward to your input. Make your voice heard on this important matter.

Please submit comments by one of the following methods:

Email: clerk@neebing.org

Fax: 807-474-5332

Mail or hand deliver to: 4766 Hwy 61, Neebing, ON P7L 0B5

If you would prefer to complete the survey online, visit our website at www.neebing.org/notices.

ATTACHMENT SIX: Responses since October 27 Report

Council Composition

Needing Council Composition Survey

In the fall of 2019, the Municipality published a series of articles seeking input from residents regarding the composition of Council. As the current term of Council is nearing an end in 2022, Council is interested in providing another opportunity for residents to provide input on the composition of Needing's Council.

In the 2019 articles, we explained the differences between elections "at large" and elections by geographic ward. In addition, we looked at the possibility of reducing the size of Council from seven to five members. These articles are available for reference on our website at www.needing.org/notices.

Through the articles Needing asked residents to respond to the following questions:

* 1. Is it important to you to have a "ward councillor", elected to represent your geographic township's interests? Or would you be comfortable having all Council members elected "at large"? What is your preference?

- Ward
- At Large
- Combination of Ward and At Large
- No preference

2. Please provide additional comments regarding your response to Question 1.

Prefer one Councillor to represent one area that he/she is familiar with. Would also prefer that Councillor to live in his/her Ward so aware of the Ward's issues.

* 3. If you are a fan of the "ward councillor" system, are you comfortable with the way the wards are drawn up? Or do you think the ward boundaries should be changed?

- Keep the existing wards
- Change the wards
- Do not prefer the ward system

4. If you would like to see the existing wards changed, how do you think they should be changed?

no change

* 5. Are you comfortable with a 7-member Council when most other rural municipalities opt for 5-member Councils? What is your preferred size of Council?

7 members

5 members

No preference

Mayor with 5 Ward Councillors and no Councillor at Large.

6. Please provide additional comments regarding your response to Question 5.

If there are 5 Ward councillors, plus mayor- what is the purpose of having an extra seat for Councillor at large?

* 7. In which Ward (geographical township) do you live?

Blake

Crooks

Pardee

Pearson

Scoble

Council Composition Follow-up Survey

This survey is a follow up to the Council Composition Survey previously circulated.

It has been proposed that Neebing Council be reduced to 5 members by removing the seat for Councillor-at-Large and having one seat for Pardee and Pearson combined. The Blake, Crooks and Scoble Wards would remain the same.

* 1. Which Council Composition do you prefer?

Proposed - Mayor with 4 Ward Councillors (with Pardee and Pearson combined)

Status Quo - Mayor with 5 Ward Councillors and 1 Councillor-at-Large

Propose Mayor with 5 Ward Councillors and no Councillor at large

2. Please provide any additional comments.

Why not have mayor and 5 Ward Councillors?
Why do we have an extra Councillor at Large?

* 3. Did you complete the first Council Composition Survey?

Yes

If no, then visit <https://www.surveymonkey.com/r/GFTPP0Z> to complete the survey.

* 4. Which ward do you live in?

Blake

Pearson

Crooks

Scoble

Pardee

#98

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Thursday, October 28, 2021 9:23:58 PM
Last Modified: Thursday, October 28, 2021 9:28:00 PM
Time Spent: 00:04:01
IP Address: 216.211.56.150

Page 1: Needing Council Composition Survey

Q1**Ward**

Is it important to you to have a "ward councillor", elected to represent your geographic township's interests? Or would you be comfortable having all Council members elected "at large"? What is your preference?

Q2

Please provide additional comments regarding your response to Question 1.

Our area is already under represented with services. Pearson does not get the same attention as the wards closer to Hwy 61

Q3**Keep the existing wards**

If you are a fan of the "ward councillor" system, are you comfortable with the way the wards are drawn up? Or do you think the ward boundaries should be changed?

Q4

If you would like to see the existing wards changed, how do you think they should be changed?

Don't change it

Q5**7 members**

Are you comfortable with a 7-member Council when most other rural municipalities opt for 5-member Councils? What is your preferred size of Council?

Q6

Please provide additional comments regarding your response to Question 5.

Needing is a large geographic area. We need representation

Q7

Pearson

In which Ward (geographical township) do you live?

#7

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Tuesday, October 26, 2021 9:29:55 AM
Last Modified: Tuesday, October 26, 2021 9:46:57 AM
Time Spent: 00:17:02
IP Address: 69.46.127.6

Page 1

Q1**Status Quo - Mayor with 5 Ward Councillors and 1 Councillor-at-Large**

Which Council Composition do you prefer?

Q2

Please provide any additional comments.

I understand the logic behind the proposal to reduce the number of councilors. However, I think the status quo is fair when considering the history of the communities and vast area of Neebing, and has been working to this point. The benefits of reducing council members is limited - any monetary savings gained by not having the 2 councilors would be taken up by paying additional staff or volunteer honorarium for doing the work councilors are currently doing (for a bargain price). It does seem that the issue of the number of councilors is at least partly one of principal - i.e., "Why does Neebing need this number when other municipalities have less?" In summary, no significant benefit from reducing the number of councilors and the current system has been working to this point. Therefore, I don't support the proposed change at this time (though I do see the reasoning behind the proposal).

Q3**Yes**

Did you complete the first Council Composition Survey?

Q4**Pearson**

Which ward do you live in?

**The Corporation of the Municipality of Neebing
Administrative Report**

Date: October 29, 2021 (For Meeting on November 3, 2021)

To: Mayor and Council

Subject: Future Council Meetings

Submitted by: Erika Kromm, Clerk-Treasurer

RECOMMENDATION

Administration requires direction regarding the format and location of future Council meetings.

BACKGROUND

Since mid-2020, Neebing's Council meetings have been held via web conference in wake of the COVID-19 pandemic. In this ever evolving situation, we have experienced various forms of lockdown and restrictions as cases rose and fell. Council reviewed the possibility of moving back to in-person meetings in September, but opted to continue with virtual meetings into the fall. This was to wait and see what would happen with the fourth wave. The district has maintained a relatively low case count throughout the fall and the province has recently released its plan to begin lifting covid safety measures. Administration is requesting that Council review the matter again to determine if they wish to make any changes to how Council meetings are held.

DISCUSSION

The options for future meetings would be one of the following:

1. Continue with online meetings
2. Move the meeting location to the Blake Hall with or without online participation
3. Return to meeting in the Council Chambers with or without online participation

Throughout the past year, Administration has been preparing the Blake Hall for Council meetings. The eventual goal will be to host hybrid meetings from Blake Hall. Meaning people could participate in person as well as online.

To date the following upgrades have been completed:

- Internet installed
- Polycom system purchased and equipment tested (this allows web conferencing from Blake Hall)

The following upgrades still need to be completed:

- Installation of AV equipment (speakers), which are on backorder and have no estimated time of arrival.
- Purchase of an Owl camera system
- Installation of an HVAC unit at Blake Hall for better air circulation

To date no modifications have been made to the Council Chambers to make it suitable for meetings at this time. While the Polycom system could be set up in the Council Chambers, the current Council table does not accommodate the required 6 foot spacing.

There is a booking conflict with the regular Wednesday council meeting time, if Council wishes to begin meeting at the Blake Hall. There is a long standing booking with a line dancing group up. This would have to be addressed before the meetings could begin at the Hall. It is possible that any adjustments to Hall bookings could be temporary, as the provincial plan is to remove all or most restrictions by March 2022. This is dependent on continual improvement in the covid case count.

ATTACHMENTS

None

AVAILABLE FOR REVIEW UPON REQUEST

Provincial regulations regarding Ontario reopening

**The Corporation of the Municipality of Neebing
Administrative Report**

Date: October 14, 2021 (For Meeting on October 20, 2021)
To: Mayor and Council
Subject: Arrears Notices
Submitted by: Laura Jones, Deputy Clerk-Treasurer

RECOMMENDATION:

Administration recommends that Council send the attached insert with the arrears notices.

DISCUSSION:

Since March 1, 2021 penalties on overdue tax arrears were cancelled. This penalty forgiveness provided taxpayers with flexibility to adjust payments during the COVID Pandemic. Now that Ontario is returning to more normal operation, and the office is open for payments, Council determined that penalties will be applied for overdue balances as of October 31. In addition to applying penalties, a notice of arrears due is also mailed to ratepayers whose balance is \$5.00 or higher, advising them of the arrears balance.

For ratepayers who have an outstanding 2021 tax balance, the notice of arrears should suffice. For ratepayers who have a 2020 or older tax balance, then the Deputy Clerk-Treasurer would like approval to send the attached notice with the notice of arrears. You are being asked to review and approve this notice, as it deviates from the sample personalized letters approved in the tax collection policy.

ATTACHMENTS:

Tax arrears notice for properties with arrears in 2020 or older.

AVAILABLE UPON REQUEST:

Tax Collection Policy
Past arrears reports.

Dear Property Owner:

If you currently have a payment plan in place - please ignore this letter.

If your arrears notice shows a tax balance that you think is incorrect, please call the office and let us know.

If you do not have a payment plan, or have been making only occasional payments, your property may be eligible for tax sale. Please check the enclosed Tax Arrears Notice and read on ...

The oldest arrears dictate what will happen to your property.

- If your property has tax arrears from **2018 or earlier**, your property is currently eligible for tax sale. The first step of the tax sale process will occur in December 2021 and your tax account will be charged a fee of approximately \$550 unless the arrears are paid or you enter into a payment arrangement.
- If your oldest tax arrears are from **2019**, your property is eligible for tax sale, and will go for tax sale in early 2022 unless the arrears are paid or you enter into a payment arrangement.
- If your oldest tax arrears are from **2020**, your property is eligible for tax sale in 2022, and will go for tax sale in late 2022 unless the arrears are paid or you enter into a payment arrangement.

TAX SALES – What you need to know

There are several steps to the tax sale process and each step will add fees of between \$400-\$700 to your property tax. Once a property has been registered for tax sale, the entire balance of the property tax, all the penalty interest and any fees are due in full in order to release the property from the tax sale process.

PENALTIES – What you need to know

Penalty Interest is applied to overdue tax accounts at a rate of 15% per year. The Municipality's rates for penalties and interest are significantly higher than today's bank and credit union rates for loans or mortgages. It may be in your best interest to speak with a financial advisor and arrange alternative financing.

PAYMENT ARRANGEMENTS - Avoid the tax sale process

Please call the office (807) 474-5331 and ask to speak to Laura to set up a payment arrangement plan.

**The Corporation of the Municipality of Neebing
Administrative Report**

Date: October 29, 2021 (For Meeting on November 3, 2021)

To: Mayor and Council

Subject: Expanded Blue Box Collection
File: 08-A01-403190

Submitted by: Laura Jones, Deputy Clerk-Treasurer

RECOMMENDATION:

Administration recommends that Council apply for expanded Blue Box Collection.

DISCUSSION:

Neebing's landfill sites offer depot collection service of Blue Box material. Municipalities that participated in the Blue Box Program on August 15, 2019 are eligible to receive recycle services supplied by producers. The only services producers must supply are those that were available August 31, 2019. In 2019 Neebing offered the recycling of plastics number 1 & 2.

Recently, the City of Thunder Bay applied to the Resource Productivity & Recovery Authority (RPRA) expand their recycle collection to plastics 1-7.

If Neebing would like to expand our plastics collection, we have to submit a Blue Box Program Change Eligibility Assessment Form. However, according to the RPRA, even if we submit that form, expanded service may not automatically be extended to depot sites such as Neebing. The RPRA informed us that more information will be available by July

From a report on Canada Post-Consumer Plastic Recycling – 2018, prepared by MORE Recycling for the Canadian Plastics Industry, 92% of plastic material collected was reclaimed in Canada or the U.S. The percent of plastics reclaimed in Canada in 2018 are as follows:

42% #1 - PET (Polyethylene Terephthalate) ...
32% #2 - HDPE (High-Density Polyethylene) ...
7% #3 – PVC (Polyvinyl Chloride) ...
13% #4 – LDPE (Low-Density Polyethylene) ...
2% #5 – PP (Polypropylene) ...
1% #6 – PS (Polystyrene) ...
3% #7 – Other (BPA, Polycarbonate and LEXAN)

Of plastics recycled in Canada in 2018 26% were numbers 3-7. In 2019, Neebing recycled

29.45 tonnes of combined Fibre, Glass, Aluminum, Steel, Plastic material. GFL estimates that plastics made up 8% of that material. If the plastic diversion increased 25% in Neening, this would result in addition diversion of approximately 0.59 tonnes per year.

Diversion benefit (because of landfill capacity extension) would be roughly \$6,000 per year in reduction of landfill closure and post - closure liability.

Does Council want to also apply for Glass recycling?

ATTACHMENTS: Blue Box Program Change Eligibility Assessment Form for RPRA

AVAILABLE UPON REQUEST: Email correspondence from RPRA
2018 Post-Consumer Plastics Recycling in Canada, July
2020 report from MORE Recycling (28 pages)
2019 Landfill Closure and Post Closure spreadsheet data

About the program change eligibility pre-assessment process:

- Requesting an eligibility assessment prior to implementing the change is strongly recommended, but not mandatory. If the change is not submitted for pre-assessment, eligibility of related costs will be considered as part of the usual verification process and may be rejected.
- A decision taken as a result of the pre-assessment is final and will not be revoked in any other Blue Box cost verification process.

For more information, please refer to the [Datacall User Guide](#).

Please fill out the form below and email it to datacall@rpra.ca with the subject: Request for Program Change Eligibility Assessment [Program Name].

Contact information
Municipal/Organization name: Program number: Email address:
Nature of the change in Blue Box service considered
Please select the change that applies
<input type="checkbox"/> Change in collection type (e.g. single stream vs multi-stream, depot vs curbside) <input type="checkbox"/> Change in collection method (e.g. bags, containers, carts) <input type="checkbox"/> Change in collection frequency <input type="checkbox"/> Change in accepted materials <input type="checkbox"/> Other
Description of the change in Blue Box services

Change rationale
Estimated impact on diversion For example, on tonnage collected, on tonnage marketed, on residue rate or quality
Estimated impact on gross costs If impact stretched out over a number of years, please provide estimates for the relevant years
Impact on resident access to Blue Box services
Potential impact on resident's perception of the Blue Box Program

Summary of key alternatives considered and reason for rejection

**The Corporation of the Municipality of Neebing
Administrative Report**

Date: October 26, 2021 (For Meeting on November 3, 2021)
To: Mayor and Council
Subject: Parking Lot Snow-Plowing Services
Submitted by: Laura Jones, Deputy Clerk-Treasurer

RECOMMENDATION:

Administration seeks Council's direction regarding plowing of the Nature Conservancy trail parking lots.

DISCUSSION:

The Nature Conservancy has created the James Duncan Trail and the Pearson Wetland Hiking Trails in Neebing. As a gesture of good faith, Mayor Butikofer would like to ask Council if they want to consider offering snowplowing services for the parking lots at both locations.

ATTACHMENTS: None

AVAILABLE UPON REQUEST: None

From: David Meyer <projects@wrtrust.com>
Sent: Monday, October 18, 2021 3:38 PM
To: Steve Turco; Christine Ropeter; Festival Coordinator; edo@marathon.ca; cao@manitouwadge.ca; cds@terracebay.ca; spc@terracebay.ca; cedc@schreiber.ca; jmehagan@doriontownship.ca; CAO; Ryan Mackett; Erika Kromm; Laura Jones
Cc: Alana Kenopic; Wendy Landry; robertpierre@fwfn.com; MichaelPelletierSr@fwfn.com; Marlaine Koehler; jennifer.metherel-potter@canada.ca; Wetzl, Carly (PC); Crowell, Colin (PC)
Subject: Great Lakes Waterfront Trail Expansion Letter of Support Template
Attachments: Superior Letter of Support Template.docx

Good afternoon Everyone,

In follow-up to last week's update and next steps, I've attached a draft letter of support below as a template for your consideration. It would be well appreciated if you could complete the and sign the letter on your own letterhead and email back to me to support our funding application for the next phase of this project which includes wayfinding and detail mapping. We would deeply appreciate receiving all letters by October 30, 2021.

Letters from each of our community partners demonstrate local commitment, collaboration and interest in the expansion which we can leverage to support the work of the Trust, and to maintain momentum on the critical work that the mInistry of Transportation is doing to improve Highway 17.

The Great Lakes Waterfront Trail/Trans Canada Trail would not be possible without the support of the communities who own and maintain the facilities (roads and trails) designated as part of these routes.

Please feel free to reach out to me with any questions on the letter of support at your earliest opportunity. I'm happy to discuss and would appreciate the opportunity to touch in on the initiative again. The best way to reach me is via my cell number below.

WRT Partnership

I will be in touch via email to provide more details on the WRT partnership program, which involves a modest annual contribution used to support the following critical activities.

- Creating and maintaining essential trail resources (partner community microsites, mapping, interactive maps, etc). We promote and make these resources available to the public for free. www.waterfronttrail.org is the only trail-wide resource that connects all trail users to this information;
- Developing itineraries, loops and experiences that promote communities connected by the Trail.
- Facilitating knowledge sharing and co-ordination on trail-wide priorities through regional and trail-wide partner meetings;
- Promoting the Trail through social media;
- Responding to trail user inquiries and requests for help with trip planning;
- Engaging strategic partners such as RTOs, DMOs, Parks Canada, Ontario Parks, CAA, NGOs in the work to help complete, improve and promote the Great Lakes Waterfront Trail as signature tourism experience and as an innovative legacy project that benefits communities, the ecology and economy.

As part of our feasibility study, we will assess the initiative's sustainability by gauging community commitment to the maintenance and enhancement of the route as well as interest and willingness to participate in the partnership program.

Next Steps:

Please reach out to let me know of any questions on the letter of support and/or a timeline on when you could have the letter completed and returned. Our deadline for the letters of support is the end of this year. Having them all in ahead of the deadline means we can look at making our appeals for grant funding for phase II all the sooner.

Thanks very much for your time and consideration. We're grateful for the support and look forward to chatting about the project again soon.

Best regards and be well,

Dave

David Meyer
Project Manager
Waterfront Regeneration Trust
projects@wrtrust.com
www.waterfronttrail.org
Office: (416) 943-8080
Cell: (905) 518-8457



4195 Dundas St W, Suite 327
Toronto, ON,
M8X 1Y4

Like us on [Facebook](#)
Follow us on [Twitter](#)

[current date]

Marlaine Koehler
Executive Director, Waterfront Regeneration Trust
4195 Dundas Street West, Ste 327
Toronto, ON M8X 4Y1

via email: mk@wrtrust.com

Dear Ms. Koehler;

We are writing this letter to express our support for the Waterfront Regeneration Trust's (WRT) funding application to complete the Phase II mapping and wayfinding of the Great Lakes Waterfront Trail and Trans Canada Trail expansion between Sault Ste Marie, Thunder Bay and the Pigeon River border crossing with the USA in Neebing, Ontario, which we recognize as both a signature local and regional cycle tourism product. This includes the development of a wayfinding plan.

We recognize that the WRT has over twenty-five years of experience in trails development that has resulted in 3600 km of signed, mapped routes along the Great Lakes and through the Greenbelt, and a united partnership of 150+ communities and First Nations. On behalf of the Municipality of Neebing] we encourage and welcome the **Province** to support the Trust's application.

This initiative is an integral element to growing cycling and cycle tourism in Northern Ontario and eventually growing to connect to the cycle tourism market in the United States. Showcasing our historic communities, scenic trails, and waterfronts as part of the Great Lakes Waterfront Trail and Trans Canada Trail will help our communities and local businesses realize the economic benefits associated with cycle tourism in addition to enjoying other recreational and environmental advantages associated with the Trail including encouraging a healthier, more active lifestyle.

At a regular meeting of Council on November 3, 2021, Council passed the following resolution of support:

WHEREAS expanding the Great Lakes Waterfront Trail would support the goals of Neebing's Strategic Plan by promoting tourism and recreational amenities; while encouraging healthy and active lifestyles.

BE IT RESOLVED THAT Council of the Municipality of Neebing supports the Great Lakes Waterfront Trail and Trans Canada Trail expansion project;

We look forward to working with you and the partnership.

Sincerely,

Erwin Butikofer
On Behalf of Council
Resolution #2021-10-***

October 8, 2021

To Whom it May Concern:

Please be advised that the Council of The Corporation of the Municipality of Leamington, at its meeting held Tuesday, September 14, 2021 enacted the following resolution:

No. C-279-21

WHEREAS residents and staff at long-term care (LTC) homes have been disproportionately affected by COVID-19; and

WHEREAS in the first wave of the pandemic (March - July 2020) there were approximately 5,488 resident cases and 2,290 staff cases in Ontario and tragically 1,817 residents and seven staff lost their lives to this disease; and

WHEREAS on 15 April 2020, Premier Ford stated, “we will stop at nothing to protect those who cannot protect themselves. Today we are launching an all-out plan to fight COVID-19 in our long-term care homes. We will fortify the iron ring of protection around our long-term care residents and those who care for them. We’ll go further in our testing, screening, surveillance, targeting the homes facing outbreaks”; and

WHEREAS there have been approximately 9,417 resident cases and 4,217 staff cases in Ontario in the second wave (2 September 2020-16 February 2021) and 1,869 residents and three staff lost their lives, representing an increase of resident deaths from the first to second wave; and

WHEREAS for-profit LTC homes have seen a disproportionate incidence of care failing to meet the standard of the Long-Term Care Act, which states that “...a long-term care home is primarily the home of its residents and is to be operated so that it is a place where they may live with dignity and in security, safety and comfort and have their physical, psychological, social, spiritual and cultural needs adequately met”; and

WHEREAS the Canadian Armed Forces (CAF) report dated 20 May 2020 revealed conditions including inadequate staffing levels and training, limited medical supplies, unsafe medication administration, insufficient procedures to reduce the spread of

COVID-19, poor infection prevention and control standards of practice, deficiencies in infrastructure and significant concerns about standards of care including seniors calling out for help, rotting food, missed meals, seniors left in soiled diapers and linens and cockroach and bug infestations; and

WHEREAS similar conditions were found in the second wave, including ongoing shortages of qualified, trained staff, ineffective use of PPE to prevent COVID-19 transmission, violation of protocols and practices including one instance in which residents who had tested positive for COVID-19 had their door handles removed, physical distancing and isolation challenges from continuing to house several residents in ward rooms with a shared bathroom and ongoing infection prevention and control standard concerns, all problems that were not fixed after the recommendations of the CAF;

WHEREAS the Provincial Government has launched an independent commission to investigate COVID-19 spread within LTC homes, how residents, staff and families were impacted and the adequacy of measures taken by the province and other parties to prevent, isolate and contain the spread; and

WHEREAS the Association of Municipalities of Ontario (AMO) has provided a Board-approved submission, Improving the Long-Term Care Outbreak Response in Ontario: Submission to the Long-Term Care COVID-19 Commission, on 29 January 2021, outlining recommendations to the Commission on behalf of the municipal governments that operate 100 of the 626 long-term care homes in Ontario; and

WHEREAS AMO's submission puts forward 48 recommendations for action in both public and private long-term care homes across nine themes: Vision for Long-Term Care and Leadership Culture, Public Health and Safety, Planning and Communications, Staffing Measures, Care for Residents, Funding, Inspections - Enforcement and Compliance, and Mental Health and Well-Being; and

WHEREAS one of the key recommendations of the AMO submission is that the Ministry of Long-Term Care and Ministry of Health review the adequacy of infection prevention and control programs under the Long-Term Care Homes Act, 2007 in preventing and managing COVID-19 outbreaks, and to institute higher standards with increased funding to homes to implement these standards; and

WHEREAS the Canada Health Act's aim is to protect, promote and restore the physical and mental well-being of residents of Canada, and that the Federal Government provides health care funding to Provinces and Territories through the Canada Health Transfer; and

WHEREAS the Federal Government does not currently provide funding earmarked to support the LTC home sector, and;

WHEREAS the Federation of Canadian Municipalities (FCM) works with and advocates to the Federal Government to secure new tools and empower municipalities to build stronger communities; and

WHEREAS the operation of LTC homes is a municipal responsibility in Ontario but is of significance to the federal-municipal relationship.

NOW THEREFORE BE IT RESOLVED:

THAT Leamington Municipal Council endorses AMO's recommendations contained in its submission to the Long-Term Care COVID-19 Commission;

THAT Leamington Municipal Council strongly urges the Provincial Government to move forward with implementation of these recommendations, including instituting higher standards with increased funding to homes to implement those standards;

THAT Leamington Municipal Council advocate to the Federal Government to enhance federal health care funding to the Provinces and Territories, specifically dedicating funding to long- term care, and to undertake further efforts to protect, promote and restore the physical and mental well-being of long-term care residents in Canada;

THAT Leamington Municipal Council request the FCM to develop a policy and advocacy position on enhanced federal support for long-term care;

THAT this resolution be sent to the Prime Minister of Canada, the Premier of Ontario, the Federal and Provincial Ministers of Health, and FCM for their immediate action and that a copy be sent to AMO, and Windsor-Essex Members of Parliament and Provincial Parliament for their information;

AND that a copy of this resolution be sent to all Ontario upper-tier and single-tier municipalities for their endorsement.

Carried

Dated today, the 8th day of October, 2021.

Brenda Percy
Signed with ConsignO Cloud (2021/10/12)
Verify with verifio.com or Adobe Reader.



Brenda Percy, Clerk
The Corporation of the Municipality of Leamington

Call for Nominations to the 2022-2023 Good Roads Board of Directors

To: Head and Members of Council
Chief and Council

From: Scott Butler, Executive Director

Date: October 14, 2021

Pursuant to Good Roads Policy B-008, the Nominating Committee of the 2021-2022 Good Roads Board of Directors will present a slate of 11 directors to attendees at the Annual Good Roads Conference taking place February 27 – March 02, 2022, at the Fairmont Royal York in Toronto, Ontario.

The Good Roads Board of Directors understands the strength that diversity provides and is committed to achieving equity and inclusion on its leadership team. Women and individuals from equity seeking groups are encouraged to apply.

The following directors will automatically serve on the 2022-2023 Board of Directors:

- **President:** Paul Schoppmann – Mayor, Municipality of St.-Charles;
- **First Vice-President:** John Parsons – Division Manager, Roads Operations, City of London;
- **Second Vice-President:** Bryan Lewis – Councillor, Town of Halton Hills; and
- **Immediate Past President:** Dave Burton – Mayor, Municipality of Highlands East.

The Nominating Committee will put forward a slate comprised from Good Roads' municipal and First Nations membership. The slate will satisfy the geographic requirements prescribed in Section 12 of the Constitution as well as the criteria in Policy B-008.

The Constitution can be viewed in its entirety on the Good Roads website.

The following vacancies need to be filled:

.../2

City of Toronto

1 Vacancy

The City of Toronto Zone consists of the City of Toronto.

Northern Zone

2 Vacancies

The Northern Zone consists of the municipalities within and First Nations adjacent to the Districts of Algoma, Cochrane, Kenora, Manitoulin, Nipissing, Parry Sound, Rainy River, Sudbury, Thunder Bay and Timiskaming; municipalities in and including the District of Muskoka and the City of Greater Sudbury.

South Central Zone

0 Vacancies

The South Central Zone consists of the municipalities within and First Nations adjacent to the Counties of Dufferin, Grey, Simcoe, and Wellington, and municipalities in and including the Regional Municipalities of Durham, Halton, Niagara, Peel and York, and the City of Hamilton.

Southeast Zone

2 Vacancies

The Southeast Zone consists of the municipalities within and First Nations adjacent to the Counties of Frontenac, Haliburton, Hastings, Lanark, Leeds and Grenville, Lennox and Addington, Northumberland, Peterborough, Prescott and Russell, Prince Edward, Renfrew, and Stormont, Dundas and Glengarry, and the Cities of Kawartha Lakes and Ottawa.

Southwest Zone

1 Vacancies

The Southwest Zone consists of the municipalities within and First Nations adjacent to the Counties of Brant, Bruce, Elgin, Essex, Haldimand, Huron, Lambton, Middlesex, Norfolk, Oxford, and Perth, the municipality of Chatham-Kent, and municipalities in and including the Regional Municipality of Waterloo.

Those elected shall serve for a two-year term ending on Wednesday, February 28, 2024.

Any member of Council or a permanent full-time staff from a Good Roads member municipality or First Nation who is interested in being considered as a candidate for a position on the Board of Directors must complete the attached Nomination Consent form found below and submit it along with a résumé to the attention of Rick Harms, Chair of the Nominating Committee no later than 1700 h Eastern Time on November 19, 2021. Nominations can be emailed to info@ogra.org or mailed to Good Roads, 1525 Cornwall Road, Unit 22, Oakville, Ontario L6J 0B2.

The Nominating Committee will meet on November 24, 2021, to recommend a slate of directors to the membership. The Nominating Committee is comprised of the following directors:

- Chair: Rick Harms, Immediate Past President
- Vice Chair: Rick Kester, Past President
- Members: John Parsons, OGRA Second Vice-President
Paul Ainslie, OGRA Director
Cheryl Fort, OGRA Director

Questions regarding the nomination process or serving on the Board of Directors can be directed to Scott Butler at scott@ogra.org or 416-564-4319.

Sincerely,



Scott Butler
Executive Director

c: Rick Harms, Chair, Nominating Committee

Nomination/Consent Form for the 2022-2023 Good Roads Board of Directors

Nominee Name:

Title:

Municipality:

Nominated by:

Title:

Municipality:

Seconded by:

Title:

Municipality:

**Nominee
Signature**

Date

This form must be received e-mail (info@ogra.org) to the attention of Rick Harms, Chair of the Nominating Committee, by 1700 h Eastern Time on Friday, November 19, 2021.

From: [ESAREg \(MECP\)](#)
To: [ESAREg \(MECP\)](#)
Subject: Seeking feedback on regulatory proposals for newly listed species, including a temporary suspension of Black Ash protection, under the Endangered Species Act – Ministry of the Environment, Conservation and Parks
Date: September 23, 2021 4:50:03 PM

**Ministry of the
Environment,
Conservation and Parks**

**Ministère de
l'Environnement, de la
Protection de la nature et des
Parcs**

Ontario 

Hello,

The Ministry of the Environment, Conservation and Parks is seeking input on two regulatory proposals currently posted on the Environmental Registry connected to the 2019-2020 Annual Report from the Committee on the Status of Species at Risk in Ontario (COSSARO). Ontario is committed to providing protections for species at risk.

On January 27, 2021, the ministry received COSSARO's 2019-2020 Annual Report, which includes new species classifications made by COSSARO, which included the classification of Black Ash as an Endangered species. Black Ash was not previously classified as a species at risk in Ontario. The *Endangered Species Act, 2007* (ESA) requires the Species at Risk in Ontario (SARO) List (SARO List regulation) to be amended within one year of the ministry receiving COSSARO's annual report (i.e., by January 27, 2022) to reflect the new species classifications made by COSSARO. Once the SARO List regulation is amended, species classified as Endangered and Threatened receive automatic species and habitat protection under the ESA. Conditional exemptions are not automatically available to species that are newly listed in the SARO List regulation.

In response to the receipt of COSSARO's Annual Report, the ministry is proposing two amendments:

- The ministry is proposing to make a regulation that would temporarily suspend protections for Black Ash afforded under the ESA for a period of two years from the time the species is added to the SARO List regulation.

Black Ash trees are found throughout Ontario and protecting the species is likely to result in social and economic implications for Ontarians. This pause will allow the ministry time to gather scientific and socioeconomic information to develop an approach that balances the protection of the species with social and economic considerations. This includes impacts related to forestry, development, infrastructure, and agriculture industries because Black Ash trees are broadly distributed and may not be easily avoided when undertaking these activities. The ministry plans to develop a recovery strategy for Black Ash within a year of its listing on the SARO List, and to develop species-specific policy direction for species recovery within 9 months of the publication of the recovery strategy. ([notice number 019-4278](#)).

- Amend O. Reg. 242/08 - General Regulation under the ESA - to allow the use of existing conditional exemptions for select newly-listed species that will be added to the Species at Risk in Ontario List regulation in January 2022.

These conditional exemptions allow proponents to carry out eligible activities (those that have common and routine mitigation actions with well understood requirements to reduce impacts on species), without having to obtain an ESA permit or agreement. ([notice number 019-4280](#)).

We invite feedback and input from the public, Indigenous communities and stakeholders on these proposed changes, so that we can continue to help preserve Ontario's rich biodiversity for generations to come.

Please provide comments on the proposals by November 7, 2021.

Thank you for your interest in the protection and recovery of species at risk in Ontario.

Sincerely,

Susan Ecclestone,
Director, Species at Risk Branch,
Ministry of the Environment, Conservation and Parks

Please note: As part of providing [accessible customer service](#), please let me know if you have any accommodation needs or require communication supports or alternate formats.

THE CORPORATION OF THE MUNICIPALITY OF NEEBING

BY-LAW NUMBER 2021-043

Being a by-law to change the composition of Council, and to change ward boundaries for the Municipality of Neebing.

Recitals:

1. Section 217 of the *Municipal Act, 2001* S.O. 2001, c. 25, as amended, provides that a municipality may change the composition of its Council, subject to certain prescribed rules.
2. Section 222 of the *Municipal Act, 2001* S.O. 2001, c. 25, as amended, provides that a municipality may pass a by-law to change ward boundaries.
3. Neebing considers it appropriate to reduce the size of Council from seven members to five members by removing the Councillor at-Large seat, and by combining two of its five wards, being the Pardee and Pearson Wards.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF NEEBING ENACTS AS FOLLOWS:

1. Neebing Council shall be comprised of five members of Council as follows:
 - a. The Mayor, who shall serve as Head of Council and be elected at-large in accordance with the provisions of the *Municipal Elections Act, 1996*, S.O. 1996, c. 32, as amended, and shall have the duties and the responsibilities of the head of municipal Council as set out in the *Municipal Act, 2001* S.O. 2001, c. 25, as amended.
 - b. Four (4) Councillors, who shall be elected by ward vote in accordance with the *Municipal Elections Act, 1996*, S.O. 1996, c. 32, as amended, as follows:
 - i. One (1) Councillor elected by the eligible electors in the geographical Blake Township (Ward 1);
 - ii. One (1) Councillor elected by the eligible electors in the geographical Crooks Township (Ward 2);
 - iii. One (1) Councillor elected by the eligible electors in the geographical townships of Pardee and Pearson (Ward 3);
 - iv. One (1) Councillor elected by the eligible electors in the geographical Scoble Township (Ward 4);
2. This By-law shall come into effect subject to and in accordance with Subsections 217 (3) and 222(8) *Municipal Act, 2001* S.O., c. 25, as amended, for the 2022 election.

3. All previous by-laws inconsistent with the foregoing are repealed.

ENACTED AND PASSED IN COUNCIL this 3rd day of November, 2021 as witnessed by the corporate seal of the Corporation and the hands of its proper Officers duly authorized in that behalf.

THE CORPORATION OF THE
MUNICIPALITY OF NEEBING

Mayor

Clerk-Treasurer