

The Corporation of the
Municipality of Neebing

AMENDED AGENDA for Regular Council meeting: September 15, 2021 at 6:00 p.m.

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/168161005>

You can also dial in using your phone.

Canada (Toll Free): [1 888 455 1389](tel:18884551389) Access Code: **168-161-005**

1. Preliminary Matters

- (a) Call to Order
- (b) Attendance
- (c) Accept/Amend the Agenda for this Meeting
- (d) Request/Receive Declarations of Pecuniary Interests under the Municipal Conflict of Interest Act (if any)

2. Hear Deputations from Audience Members

- 2.1 Colin MacDonald and Keith Taylor from ONE Investment will address Council regarding the Prudent Investor Standard 1-18

3. Consent Agenda: Minutes, Reports and Correspondence

- 3.1 Minutes of the Open Session portion of the Regular Meeting of Council held on September 1, 2021 (Recommendation to approve the minutes for both the open session (Item 3.1) and the Closed Session (Item 7.1), with any error corrections, as required.) 19-27
- 3.2 Minutes of the meeting of the Roads Committee held on April 13, 2021 (Recommendation to receive the minutes) 28-29
- 3.3 Minutes of the meeting of the Recreation Committee held on September 7, 2021 (Recommendation to receive the minutes) 30-31
- 3.4 Voucher Report for the previous month (Recommendation to approve the vouchers.) 32-38
- 3.5 Report from Clerk-Treasurer Regarding Administrative Activity (Recommendation to schedule the Special Meetings outlined in the report.) 39-42
- 3.6 Report from Working Roads Foreman Regarding Departmental Activity in the preceding month (Recommendation to receive the report for information) 43-44
- 3.7 Report from Fire Chief Regarding Departmental Activity in the preceding month (Recommendation to receive the report for information) 45-46
- 3.8 Report from Municipal 3Rs Collaborative (M3RC) Regarding Blue Box Transition to Producer Responsibility (Recommendation to receive for information.) 47-57
- 3.9 Information Correspondence List (Recommendation to receive the correspondence for information) 58-59

4. Reports and Correspondence Requiring Direction

- | | | |
|----------------|--|-------|
| 4.1 | Report from Clerk-Treasurer Regarding Trailer By-law
(Recommendation to provide direction.) | 60-63 |
| 4.2 | Report from Deputy Clerk-Treasurer Regarding 10-year Capital Plan
(Recommendation to approve the plan with an annual review) | 64-69 |
| 4.3 | Report from Clerk-Treasurer Regarding Holiday Hours
(Recommendation to provide direction) | 70-72 |
| 4.4 | Report from Clerk-Treasurer Regarding Future Council Meetings
(Recommendation to provide direction.) | 73-74 |
| 4.5 | Report from Clerk-Treasurer Regarding WAYfinder Sponsorship Proposal
(Recommendation to provide direction.) | 75-82 |
| 4.6 | Correspondence from Superior Country, received September 1, 2021,
Regarding Circle Tour
(Recommendation to provide direction.) | 83-87 |
| NEW 4.7 | Report from Clerk-Treasurer Regarding OPP Police Services Board Structure
(Recommendation to authorize submission of final proposal.) | |

5. By-laws for Passage

(Recommendation in each case is to pass the by-law)

- | | | |
|-----|---|-------|
| 5.1 | By-law 2021-036 to claim land on Valley Road West | 88-89 |
| 5.2 | By-law 2021-037 to claim land on Valley Road West | 90-91 |

6. New Business - Announcements

Members of Council and Senior Administration have the opportunity to advise others of events or share other information.

7. Closed Session

Council will enter closed session under those paragraphs of Subsection 239(2) of the Municipal Act, 2001 for which the meeting was closed, to consider item 7.1 (minutes of the Closed session of the prior Council meeting); and Under paragraph 239(2)(c) to consider item 7.2, involving a proposed or pending acquisition or disposition of land by the municipality.

- | | | |
|----------------|--|-------|
| 7.1 | Minutes of the Closed Session portion of the Regular Meeting of Council held on September 1, 2021
(Recommendation to approve the minutes is included in the consent agenda) | 92-93 |
| NEW 7.2 | Report from Clerk-Treasurer Regarding Offer to Purchase Property
(Recommendation to provide direction.) | |

Council will rise from Closed Session

Matters Arising from Closed Session

Resolutions relating to Item 7.2

8. Confirmation By-law

- 8.1 By-law 2021-038, to confirm the proceedings of the meeting 94
(Recommendation to pass the by-law)

9. Adjourn the Meeting

MUNICIPALITIES AS PRUDENT INVESTORS

CONTENTS

- Prudent Investor vs. the Legal List regime
 - Benefits and risks of PI
 - Prudent Investor Governance Model
- Prudent Investor Through ONE Investment
 - How is ONE Investment implementing the PI governance model?
- Fees

PRUDENT INVESTOR VS. LEGAL LIST

LEGAL LIST VS PRUDENT INVESTING

- Prudent Investing: more diverse portfolio
- Greater choice, flexibility
- Ability to adjust to changes in financial environment or need
- Potential for better returns



PORTFOLIO LEVEL THINKING

Legal List

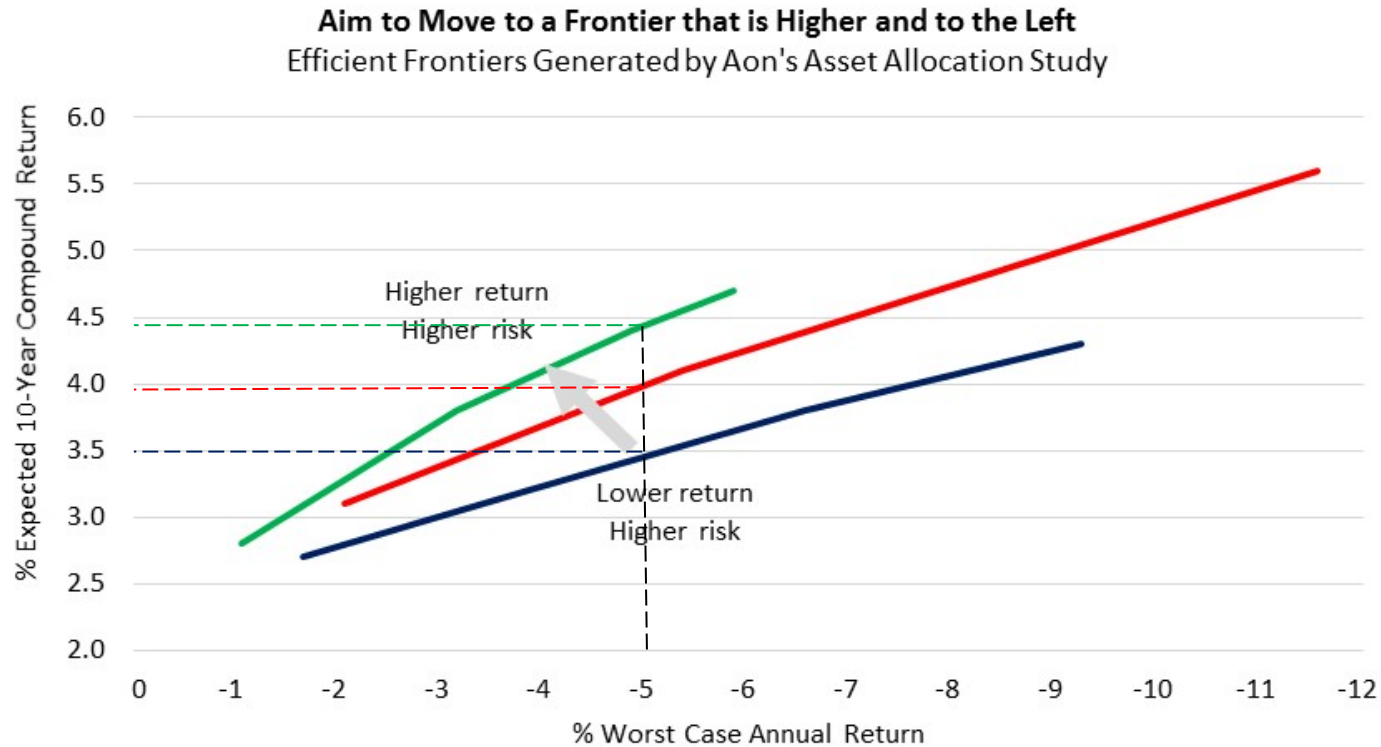
- Council develops investment policy statement (IPS); staff implements
- Manages risk of buying a poor security, ***not the risk of meeting obligations***
- Risk controlled at the security level; limited ability to diversify

Prudent Investor Standard

- Council develops IPS; ONE JIB develops Investment Plan and implements
- ***Emphasis on overall investment outcomes and meeting long-term needs***
- Risk controlled at the portfolio level; broad ability to diversify

RISK ADJUSTED RETURNS

*GRAPH BELOW IS CONCEPTUAL ONLY – MODELING USED VARIOUS HYPOTHESIS AND PROJECTIONS



- 1. From the universe of investments available under Legal List
- 2. From the universe of investments available to Prudent Investors
- 3. From ONE's Prudent Investor offerings

PRUDENT INVESTOR THROUGH ONE INVESTMENT

WHAT IS ONE INVESTMENT?

- A new not-for-profit organization dedicated to serving the investment needs of the Ontario municipal sector
- Established in 1993 and jointly operated by not-for-profits:
 - LAS (*a corporation of AMO*)
 - CHUMS (*a subsidiary of MFOA*)
- Oversight provided by municipalities and investment industry experts
- 165 Ontario municipalities and Boards invest with ONE (37% of all municipalities in Ontario)



ONE – GOVERNANCE

- Access prudent investor standard through pooled arrangements
- Full support of the JIB, as a municipal services board, as contemplated by the Municipal Act
 - Procedure by-law
 - Code of conduct
 - Committee secretary
 - Closed meeting support and more.
- Team of experts to provide investors advice on:
 - Investments and portfolio structure
 - Building investments into a capital financing strategy

MUNICIPALITY'S ROLE UNDER PI

- Adopt Authorizing and Enabling by-laws to join ONE JIB, move to Prudent Investing
- Execute Agreement – ONE JIB Agreement
- Adopt Investment Policy Statement (IPS), update annually
- Keep ONE informed via Municipal Client Questionnaire (MCQ);
- Determine money not required immediately
- Annual reporting to Council on results

ONE JIB'S ROLE

- Municipal Service Board with full clerical functions, public meetings
- Define investment beliefs and principles
- Approve investment plan
- Invest to meet municipal IPS objectives
 - For those without a target asset mix: define asset mixes for typical target outcomes
- Provide annual report to municipalities
- Oversight of responsibilities carried out by ONE Investment through ONE JIB Services Agreement

ONE INVESTMENT'S ROLE

Through ONE JIB Services Agreement

- If desired, advise on investments within parameters defined by ONE JIB
- Include transition plans that incorporate existing PPNs, GICs, preferences not to realize gains/losses on certain bonds
- Implement Investment Plans by:
 - Creating investment products
 - Monitoring, rebalancing asset allocation within prescribed ranges
 - Monitoring portfolio managers
- Support ONE JIB with research, scheduling and logistics

Additional Services

- Support municipal staff, if needed, with templates & presentations

SOLUTIONS

ONE JIB OUTCOME FRAMEWORK

Outcome Category	Outcome Strategy	Objective	Risk Tolerance, Liquidity	Investment Horizon
Cash	Cash	Preservation of capital	Low risk; high liquidity	< 3 years
Stable Return	Stable Return	Income generation: To generate returns to fund recurring needs	Moderate risk with emphasis on growth and stable returns, regular liquidity	> 5 years (Perpetual)
Contingency	Contingency	Contributions for unexpected and infrequent events	Higher risk, emphasis on longer-term capital growth with some liquidity	> 5 years (Perpetual)
	Asset mgt reserves	Contributions to generate returns to fund asset management reserves	Higher risk, emphasis on longer-term capital growth; low liquidity	> 10 years (Perpetual)
Target Date	Target Date 3-5 yrs	Preservation of capital	Low risk; high liquidity	3 - 5 years
	Target Date 5-10 yrs	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Moderate risk, liquid	5 - 10 years
	Target Date 10+ yrs	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Higher risk, emphasis on long term inflation-adjusted growth	> 10 years

CURRENT OFFERINGS

Current offerings through Prudent Investor (accessible only to Prudent Investors)

- High Interest Savings Account
- Canadian Government Bond
- Canadian Corporate Bond
- Canadian Equity
- **Global Equities**
- **Global Fixed Income**

NOTE: ONE JIB New Product Committee is currently reviewing offerings and may add or modify products

FEES

WHAT'S INCLUDED

- Single fee with no hidden costs
- Fees are reviewed at least annually by ONE Investment's Board
- Fees are accrued daily and paid by the funds, so municipalities never receive an invoice
- Fee transparency
 - A fee summary is included in the quarterly reporting package, including any taxes paid by the funds
- Covers:
 - External manager fees
 - Operating expenses
 - Trading cost and expenses
- Excludes:
 - Taxes paid by the funds

FEES*

Fund	Fee
CDN Gov't Bond	35.0 bps
CDN Corporate Bond	40.0 bps
Global Bond	45.0 bps
CDN Equity	45.0 bps
Global Equity	75.0 bps

QUESTIONS?

CONTACT INFORMATION

- Keith Taylor, CFA – Chief Investment Officer
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- Colin Macdonald – Manager, Investment Services
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THE CORPORATION OF THE MUNICIPALITY OF NEEBING

MINUTES OF THE REGULAR MEETING OF COUNCIL

Held using GoToMeeting Web Conference System

On Wednesday, September 1, 2021

PRESENT: Mayor Erwin Butikofer
 Blake Councillor Mark Thibert
 Scoble Councillor Brian Kurikka
 Councillor at Large Gordon Cuthbertson
 Pardee Councillor Curtis Coulson
 Crooks Councillor Brian Wright
 Pearson Councillor Gary Gardner

Erika Kromm, Clerk-Treasurer
 Laura Jones, Deputy Clerk-Treasurer

OTHER ORGANIZATIONS:

Christina Zardo, Food Cycle Municipal Program

MEMBERS OF THE PUBLIC:

Tracy Morgan
 Barry Chezick
 Shannon Dodd Smith
 Other Members of the Public

1. PRELIMINARY MATTERS:

- (a) Call to Order: Mayor Butikofer called the meeting to order at 6:00 p.m.
- (b) Attendance: Attendance was recorded.
- (c) Accept/Amend the Agenda:

Res. No. 2021-09-203

Moved by: Councillor Cuthbertson
 Seconded by: Councillor Thibert

BE IT RESOLVED THAT THAT the agenda for this regular meeting of Council be approved as presented.

CARRIED ✓

- (d) Declarations of Interest:

No declarations of pecuniary interests under the Municipal Conflict of Interest Act were brought forward.

2. HEAR DEPUTATIONS FROM AUDIENCE MEMBERS

2.1 Tracy Gardner will address Council Regarding MTO Highway Spraying

Tracy Gardner is representing residents along highway 595 and 597. Ms. Gardner states it is disheartening to say we have been here before with respect to roadside spraying. In the 1980's residents were successful in discontinuing herbicide.

- 1) Notification of intention to spray was non-existent. Neighbours seen mowing and play immediately after spraying occurred
- 2) Precautions for the type of herbicide indicate against use in residential area
- 3) These chemicals pose a threat to aquatic systems and groundwater wells.
- 4) The herbicide can cause injury or loss of desirable trees whose roots extent into the road right of way.
- 5) Wildflowers and berries that feed pollinators were killed.
- 6) Spray pattern was up-to and alongside the waterways, and in residential areas.
- 7) Since provincial and territorial governments can enact bylaws to control pesticides, she asked that Neebing consider doing the same to have the Province return to a program of brushing and mowing.

Council thanked Ms. Gardner for her presentation. The Mayor stated that other communities have also expressed concerns about the highway spraying and that he was informed the province would be conducting a review.

2.2 Barry Chezick will address Council regarding Oliver Lake

Mr. Chezick has enjoyed Oliver Lake for over 50 years. He is a member of the original committee that was formed at Oliver Lake to address different park issues. He spoke of working in Parks and Recreation with the City of Thunder Bay for over 30 years and his comments are informed from his work experience.

- Oliver Lake is a recreational gem and improvements to the lake make things safer and cleaner for park users.
- In his experience, the only way to deal with litter is to pick up after people. He does not want children to be swimming in an ashtray. Volunteers pick up the beach on a daily basis.
- He stated that the grounds in front of the garbage can is uneven and asked that the ground be levelled.
- He stated that if parking was to be created there may be enough room for 6-8 spots. It is difficult for senior citizens who access the park to park along Podres Road and walk to the beach.
- Mr. Chezick informed Council that the tile drain is too small and needs to be replaced.
- It is time to replace the no parking sign.
- Access to the camps past the beach is cut off when people park along Podres Rd past the beach. That are should be designated as an emergency access lane for emergencies vehicles and be subject to larger fines. There should also be a written sign No Parking at any time.

Council thanked Mr Chezick for his time and for his informative presentation. The Mayor thanked Mr Chezick and all the volunteers that help maintain Oliver Lake.

2.3 Shannon Dodd-Smith will address Council regarding MTO highway spraying and Oliver Lake

Regarding MTO Spraying

Mrs. Dodd- Smith stated that she lives off the highway, however her bees forage 5-8 km from the hive and that they go to the ditches along the highways in search of flowers. She also has a dug well that is influenced by surface water. She supports the presentation by Tracy Gardner, and is willing to lend support to Council if MTO needs to hear from concerned citizens. She also is concerned about the effect on her young children of exposure to aerial herbicide application on adjacent crownland near her house a few years ago and the recent highway spraying.

Council thanked her for her concerns and stated they could contact Greenmantle who has the forest management license for crownland in Neebing

Regarding Oliver Lake

The Municipality must make decisions that are consistent with the Provincial Policy Statement which protects access to public shoreline. Oliver lake will become even more popular. Council is doing the right thing to create a safe place for the public. There needs to be a community solution because Oliver Lake is a shared resource for everyone, and Mrs. Dodd-Smith stated she was happy to have her tax dollars spent on garbage collection and washrooms. Garbage should never be a reason to shut down a beach. Parking is an issue for two months of the year. Time limits can be imposed on parking and Council can consider having a 15-minute time limit on one parking spot. The MNR land was open and inviting. Shared spaces shrink as houses grown. There is a lot pressure to sell off places. She hopes the sense of Oliver Lake as a shared resource returns and hopes that Council will lead a solution to raise a public process for concern.

Council thanked Mrs. Dodd Smith for her concern and comments.

3. CONSENT AGENDA: MINUTES, REPORTS AND CORRESPONDENCE

3.1 Minutes of the Special Meeting of Council held on August 11, 2021

(Recommendation to approve the minutes with any error corrections, as required.)

3.2 Minutes of the Open Session portion of the Regular Meeting of Council held on August 11, 2021

(Recommendation to approve the minutes for both the open session (Item 3.2) and the Closed Session (Item 7.1), with any error corrections, as required.)

3.3 Report from Clerk-Treasurer Regarding Administrative Activity

(Recommendation to authorize transfer to reserve fund and repairs to sign.)

3.4 Report from Working Roads Foreman Regarding Departmental Activity in June 2021

(Recommendation to receive the report for information)

3.5 Report from Working Roads Foreman Regarding Departmental Activity in July 2021

(Recommendation to receive the report for information)

3.6 Report from Deputy Clerk-Treasurer Regarding LRCA Board Representation

(Recommendation to receive the report for information)

- 3.7 Report from Deputy Clerk-Treasurer Regarding Variance Report
(Recommendation to receive the report for information.)
- 3.8 Correspondence from Oliver Paipoonge received August 27, 2021 Regarding Proposed New Lots on Boundary Drive
(Recommendation to receive the correspondence for information.)
- 3.9 Information Correspondence List (Recommendation to receive the correspondence for information)

Res. No. 2021-09-204

Moved by: Councillor Coulson

Seconded by: Councillor Wright

BE IT RESOLVED THAT Council approve the recommendations from Administration with respect to all of the items on the consent agenda portion of this evening's meeting, being Items 3.1, through 3.9, and item 7.1 the Closed Session Minutes from August 11, 2021

CARRIED ✓

4. REPORTS AND CORRESPONDENCE RECEIVED REQUIRING DIRECTION:

- 4.1 Report from Deputy Clerk-Treasurer Regarding Park Improvements at West Oliver Lake

The Deputy Clerk-Treasurer provided an overview of the report and some of the discussion points.

Members present stated their thoughts regarding the items in the report, and whether they supported the creation of additional parking spots on the MNRF land.

Administration was directed to investigate parking enforcement and the creation of either a community safety zone or an emergency lane for emergency access to the camps beyond the beach.

Res. No. 2021-09-205

Moved by: Councillor Wright

Seconded by: Councillor Kurikka

BE IT RESOLVED THAT, Council approves the name change of Falcon's Landing Park back to the name of West Oliver Lake Park

CARRIED ✓

Res. No. 2021-09-206

Moved by: Councillor Gardner

Seconded by: Councillor Kurikka

BE IT RESOLVED THAT Council establish a No Parking zone extending from the boat launch to the camps on both sides of the unmaintained road, and along the south side of Podres Rd from the boat launch to West Oliver Lake Road.

CARRIED ✓

Res. No. 2021-09-207

Moved by: Councillor Coulson
Seconded by: Councillor Cuthbertson

BE IT RESOLVED THAT Council approve the creation of additional perpendicular parking spaces on the MNRF land across from the beach, including the creation of a drop off zone and a handicapped parking spot.

CARRIED ✓

Res. No. 2021-09-208

Moved by: Councillor Kurikka
Seconded by: Councillor Gardner

BE IT RESOLVED THAT Council approve the installation of additional signage indicating No Fires, No Camping, No Smoking, No Alcohol, No Barbequing, No Cooking, No Boat Mooring

CARRIED ✓

4.2 Report from Clerk-Treasurer Regarding Food Cycle Municipal Program

Members present discussed the report.

Res. No. 2021-09-209

Moved by: Councillor Cuthbertson
Seconded by: Councillor Kurikka

BE IT RESOLVED THAT Council will participate in the Food Cycler Municipal Program with Food Cycle Science, as outlined in the proposal appended to the report.

CARRIED ✓

4.3 Report from Clerk-Treasurer Regarding Council Composition

Members present reviewed the report.

Res. No. 2021-09-210

Moved by: Councillor Cuthbertson
Seconded by: Councillor Thibert

BE IT RESOLVED THAT Council schedules a Public Meeting on September 29, 2021 at 6:00 pm at Blake Hall to collect comments relating to Council Composition.

CARRIED ✓

4.4 Report from Deputy Clerk-Treasurer regarding MTO roadside spraying

Members present reviewed the report.

Res. No. 2021-09-211

Moved by: Councillor Wright

Seconded by: Councillor Coulson

BE IT RESOLVED THAT Council direct Administration to send the letter appended in the report.

CARRIED ✓

4.5 Report from Deputy Clerk-Treasurer Regarding National Day for Truth and Reconciliation

Member present reviewed the report.

Res. No. 2021-09-212

Moved by: Councillor Thibert

Seconded by: Councillor Wright

BE IT RESOLVED THAT Council authorizes that Neebing's municipal services be closed on September 30th, in observance of the National Day for Truth and Reconciliation.

CARRIED ✓

Res. No. 2021-09-213

Moved by: Councillor Coulson

Seconded by: Councillor Kurikka

WHEREAS the Truth and Reconciliation Commission released its final report on June 2, 2015, which included 94 Calls to Action to redress the legacy of residential schools and advance the process of Canadian reconciliation;

AND WHEREAS the recent discoveries of remains and unmarked graves across Canada have led to increased calls for all levels of government to address the recommendations in the TRC's Calls to Action;

AND WHEREAS all Canadians and all orders of government have a role to play in reconciliation;

AND WHEREAS Recommendation #80 of the Truth and Reconciliation Commission called upon the federal government, in collaboration with Aboriginal peoples, to establish, as a statutory holiday, a National Day for Truth and Reconciliation to ensure that public commemoration of the history and legacy of residential schools remains a vital component of the reconciliation process;

AND WHEREAS the Federal Government has announced September 30th, 2021, as the first National Day for Truth and Reconciliation (National Orange Shirt Day) and a statutory holiday;

THEREFORE, BE IT RESOLVED THAT the Council of the Municipality of Neebing does hereby commit to recognizing September 30th, 2021, as the National Day for Truth and Reconciliation (National Orange Shirt Day) by sharing the stories of residential school survivors, their families, and communities.

CARRIED ✓

4.6 Correspondence from Township of O'Connor, received August 13, 2021, Regarding Eye Care

Members present reviewed the correspondence.

Res. No. 2021-09-214

Moved by: Councillor Wright
Seconded by: Councillor Cuthbertson

BE IT RESOLVED THAT Council support the resolution from the Township of O'Connor, received August 13, 2021, regarding eye care

CARRIED ✓

4.7 Correspondence from Municipality of Leamington, received August 17, 2021, Regarding Joint and Several Liability

Members present reviewed the correspondence.

Res. No. 2021-09-215

Moved by: Councillor Coulson
Seconded by: Councillor Thibert

BE IT RESOLVED THAT Council support the resolution from Municipality of Leamington, received August 17, 2021, regarding joint and several liability

CARRIED ✓

4.8 Correspondence from Perth County, received August 16, 2021, Regarding Relationship with MPAC

Members present reviewed the correspondence.

Res. No. 2021-09-216

Moved by: Councillor Gardner
Seconded by: Councillor Kurikka

BE IT RESOLVED THAT Council support the resolutions from Perth County, received August 16, 2021, regarding the relationship with MPAC

CARRIED ✓

5. BY-LAWS

No By-laws were presented.

6. NEW BUSINESS - ANNOUNCEMENTS

Councillor Cuthbertson advised there is a discrepancy between the intent of the zoning by-law and the trailer by-law as it relates to trailers in subdivisions. Administration was directed to bring forward the trailer licensing by-law for review.

Mayor Butikofer advised Council that a representative from the Great Lakes Trail Association would be in the Municipality on September 16, 2021 and would be meeting with him to discuss the promotion of sites along their bike route.

The Clerk-Treasurer advised that the Walleye will be doing a feature on the Nor'Wester Mountains in an upcoming issue and asked Council opinion regarding placing an advertisement in that issue. Administration was directed to circulate the information to Council by email.

Councillor Cuthbertson advised that the location of the Mail Boxes on Sturgeon Bay Road is dangerous and asked that we request that the boxes are moved back.

7. CLOSED SESSION

Res. No. 2021-09-217

Moved by: Councillor Wright
Seconded by: Councillor Gardner

BE IT RESOLVED THAT, the time being 8:04 p.m. Council will enter closed session under those paragraphs of Subsection 239(2) of the Municipal Act, 2001 for which the meeting was closed, to consider item 7.1 (minutes of the Closed session of the prior Council meeting); and
Under paragraph 239(2)(b) to consider item 7.3, involving personal matters about identifiable individuals; and
Under paragraph 239(2)(c) to consider item 7.2, involving a proposed or pending acquisition or disposition of land by the municipality

CARRIED ✓

During Closed Session the following resolution was passed

Res. No. 2021-09-218

Moved by: Councillor Thibert
Seconded by: Councillor Coulson

BE IT RESOLVED THAT, the time being 9:06 p.m., Council rise from closed session and report in open session.

CARRIED ✓

Matters Arising from Close Session

7.1 Minutes of the Closed Session portion of the Regular Meeting of Council held on August 11, 2021

This item was approved as part of the consent agenda

7.2 Report from Clerk-Treasurer Regarding Request for Municipal Property

7.3 Report from Clerk-Treasurer Regarding Personnel Matters

Res. No. 2021-09-219

Moved by: Councillor Wright

Seconded by: Councillor Gardner

BE IT RESOLVED THAT with respect to Items 7.2 and 7.3 on this evening's Closed Session agenda, Administration is authorized to proceed as directed in Closed Session.

CARRIED ✓

8. CONFIRMATION BY-LAW

8.1 By-law 2021-035 To Confirm the Proceedings of the Meeting

Res. No. 2021-09-220

Moved by: Councillor Thibert

Seconded by: Councillor Kurikka

BE IT RESOLVED THAT By-law 2021-035, to confirm the proceedings of this evening's meeting, be passed as presented.

CARRIED ✓

9. ADJOURN THE MEETING:

There being no further business to attend to, Mayor Butikofer adjourned the meeting at 9:06 p.m.

REGULAR MEETING OF COUNCIL

Erwin Butikofer
MAYOR

Erika Kromm
CLERK-TREASURER

Municipality of Neebing Roads Committee Meeting Minutes – April 13, 2021

Present:

Members:

Councillor Curtis Coulson
Councillor Gary Gardner
Councillor Brian Kurikka

Staff Support: Barry Livingston, Working Roads Foreman
Laura Jones, Deputy Clerk-Treasurer

1. Preliminary Matters

a) Call to Order

The meeting was called to order at 2:30 p.m.

b) Attendance

Attendance was recorded.

c) Request/Receive Declarations of Pecuniary Interests

No declarations of pecuniary interests were made.

2. Review of Minutes

2.1. Review of Minutes

December 2020 minutes were approved.

3. Budget Discussion

3.1. Review of Roads Maintenance Standards

The Roads Maintenance Policy was reviewed in detail and changes were made to the Policy.

- Class 5 definition was changed to 50-199 vehicles instead of 50-149
- Roads sorted by classification were placed in the appendices
- Pete's Place and John's Place were added to the list of Private Highways
- Information from the Municipal Roads bylaw was added to the appendices
- User fee bylaw number was removed, as the current bylaw should be the one to which that statement refers

- Wording changed for Unmaintained and Seasonally Maintained Municipal Highways
- Table 4.05 Class 6C Maintenance was changed to read “180 days during the Maintenance period from May 1 to September 30”

3.2. Review whether a new Truck should be ordered in 2021

A new truck is necessary and with the delay for the Fire Truck because of COVID, ordering a new truck in 2021 would likely arrive in 2022. Recommend to Council to approve the budget for the truck in 2021.

3.3. Review 2021 Public Works Capital Budget

- Tender external for Oliver Creek, Candy Mountain and McCluskey
- Tender for Gravel Crushing
- West Oliver Lake parking when MNRF approval come in
- Ditching on Cloud Lake

4. Schedule Next Meeting Date(s)

The next meeting will be scheduled in 2021 as required.

5. Adjournment

The meeting adjourned at 12:25 p.m.

Neebing Recreation Committee
 Meeting Minutes of the Hall Board
 September 7th, 2021

Submitted by Penny Shott

Attendance: Penny Shott

Edith Tivendale

Dawne Kilgour

Karen Coulson

Councillor Curtis Coulson

Regrets: Katherine Hill

Guest: Laura Jones

Health & Safety: None at this time

Conflict of Interest: None at this time

We had no minutes at the meeting.

One of our members from the Rec committee has moved to Thunder Bay, so we are a member short, Dawne Kilgour will place a notice in the Neebing News looking for a volunteer to fill the position.

This is our first meeting since March 9th, of 2020, due to the Covid pandemic.

Hopefully our meetings will continue and all is behind us now.

WE first discussed the Harvest dinner and we feel that it is not going to happen this October, and we have fingers crossed that next year all our events will take place.

New Business: Laura Jones gave us a lot of information at tonight's meeting. She spoke about the 10 year capital plan for the parks and recreation. These plans may include more play grounds, gazebo's and new expenditures. She has applies for funding monies from the "NOHFC" for improvements to the skating areas at the Century Hall and the Alf Olsen Memorial Park, new concrete surfaces and roof coverings etc. over top of them.

We also have permission from the Ministry to do improvements to the Sturgeon Bay boat launch. We spoke about the improvements made to the baseball area at the Alf Olsen Memorial Park, crusher fines were put on the field. We had been approached by a resident that wished to start up a children's game of baseball . Will get in contact with her next year to see what else can be done out there to attract children or adults.

We now have internet at the Century Hall, NES received some funding and it was spent on a sound system and new learning screens for the hall, we look forward to that being installed.

Council had a meeting with 34 members of the community to discuss West Oliver Lake, parking issues etc. Ministry has given permission to make parking spots, new signage also to be installed. They also do not want the name of Falcon's landing, they want it to remain as West Oliver Lake boat launch, Mayor and Council ok'd the change back.

Laura spoke about getting input on a Great Lake's cycling trail, she will keep us informed on the progress.

Laura told us that there is some Covid monies available and we may install a air exchanger. We have also recommended that we close up the garbage cans and washrooms for the winter season due too the increase in household garbage being put in them. We recommend closing them at the end of September and re-opening middle

of May. We will monitor and if it is not working out it can go back to the way it was. We will need to figure out which ones though, Century hall porta potty is used in the winter In the year 2024 the Century Hall (Blake Hall) will be 100 years old. We are thinking of a celebration and are getting ideas together.

Time being 8:30 pm meeting was adjourned, next meeting will be scheduled for November 2021.

VOUCHER REPORT

FOR THE MONTH OF AUGUST 2021

	<u>Amount</u>
Liabilities	
HST, Source Deductions, Liabilities	\$ 52,240.40
Expense Accounts	
General Government	28,006.07
Protection to Persons and Property	25,669.34
Policing	23,831.50
Transportation Services	65,015.44
Environmental Services	9,642.46
Health Services	77,144.00
Cemetery	
Social and Family Services	33,357.00
Building Services	931.84
Recreation and Cultural Services	3,065.69
Economic Development	58.72
Capital Projects General	
Capital Projects-Fire Department	
Capital Projects Public Works	4,568.21
Capital Projects Parks	
School Boards - Education Levy	
Total disbursements in month	<u><u>\$323,530.67</u></u>

<u>Cheque Runs</u>	
AUG 4-2021	\$ 21,564.63
AUG 19-2021	219,058.10
AUG 31-2021	32,511.82
AUG 31-2021	5,501.46
AUG 31-2021	2,356.50
	<u><u>\$280,992.51</u></u>
<u>Direct Deposits - Payroll</u>	
PR 1539	\$ 16,688.86
PR 1541	17,630.08
PR 1542	1,365.27
PR 1543	6,767.73
PR 1548	86.22
	<u><u>\$42,538.16</u></u>
Total disbursements in month	<u><u>\$323,530.67</u></u>

**Municipality of Neebing
Voucher Report - August 2021**

3.4-2

Chq #	Date	Cr Vendor Name / Description	GL Acct #	Trans Detail	Amount
15213	8/4/2021	CANADIAN UNION OF PUBLIC EMPLOYEES - LOCAL #87			\$464.00
		PR1536 - Payroll from 7/03/21 to 7/16/21	01-00-204600	Source Deductions	
		PR1535 - Payroll from 6/19/21 to 7/02/21	01-00-204600	Source Deductions	
15214	8/4/2021	MINISTER OF FINANCE (EHT)			\$1,120.92
		PR1537 - Payroll from 7/01/21 to 7/30/21	01-00-204700	Source Deductions	
		PR1536 - Payroll from 7/03/21 to 7/16/21	01-00-204700	Source Deductions	
		PR1535 - Payroll from 6/19/21 to 7/02/21	01-00-204700	Source Deductions	
15216	8/4/2021	RECEIVER GENERAL			\$14,648.19
		PR1535 - Payroll from 6/19/21 to 7/02/21	01-00-204400	Source Deductions	
		PR1536 - Payroll from 7/03/21 to 7/16/21	01-00-204200	Source Deductions	
		PR1537 - Payroll from 7/01/21 to 7/30/21	01-00-204300	Source Deductions	
15217	8/4/2021	WSIB (WORKER'S SAFETY INSURANCE BOARD)			\$2,516.49
		ADD FIRE JUL 2021 - ADDITIONAL FIRE PREMIUM JULY 2021	01-03-501260	Fire / Protection PP	
		PR1537 - Payroll from 7/01/21 to 7/30/21	01-00-204750	Source Deductions	
		PR1536 - Payroll from 7/03/21 to 7/16/21	01-00-204750	Source Deductions	
		PR1535 - Payroll from 6/19/21 to 7/02/21	01-00-204750	Source Deductions	
15218	8/19/2021	A. VILLENEUVE MECHANICAL LTD.			\$1,177.01
		48058 - REPAIRS TO OFFICE WATER SYSTEM - TANK/PRESSURE SWITCH	01-01-501430	General Government	
15219	8/19/2021	A-1 SEWAGE SERVICES (1989) LTD.			\$1,423.80
		87472 - LANDFILLS/OLIVER LK/CLOUD LK SANITARY SERVICES	01-08-504210	Environmental	
		87546 - WEST OLIVER LAKE SANITARY SERVICES	01-15-507410	Recreation	
		87594 - WEST OLIVER LAKE SANITARY SERVICES	01-15-507410	Recreation	
		87629 - WEST OLIVER LAKE SERVICE POTTY	01-15-507410	Recreation	
		87687 - SERVICE TO CLOUD LAKE BOAT LAUNCH POTTY	01-15-507410	Recreation	
		87698 - WEST OLIVER & CLOUD LAKE SANITARY SERVICES	01-15-507410	Recreation	
		87775 - WEST OLIVER LAKE SANITARY SERVICES	01-15-507410	Recreation	
		87831 - SERVICE WEST OLIVER LAKE PORT-A-POTTY	01-15-507410	Recreation	
15220	8/19/2021	AIR LIQUIDE CANADA INC			\$106.81
		73195559 - OCY/ACET TANK REFILL	01-05-503350	Public Works	
15221	8/19/2021	ANNEX PUBLISHING & PRINTING INC.			\$390.47
		BK0007480 - 4 FIRE TRAINING BOOKS	01-03-502158	Fire / Protection PP	
15222	8/19/2021	ARMTEC INC.			\$5,072.80
		6-242832 - CULVERTS - WAMSLEY/OLIVER CREEK	01-51-513302	Capital Projects - PW	
15223	8/19/2021	BARB ASHBEE			\$87.96
		CPR DEPOT-4554 - TOURNIQUETS - EFR SUPPLIES	01-03-502165	Fire / Protection PP	
15224	8/19/2021	DALE ASHBEE			\$17.82
		NOFRILLS-AUG2021 - BOTTLED WATER FOR DEPT.	01-03-502165	Fire / Protection PP	
15225	8/19/2021	BELL CANADA			\$91.89
		9642098-AUG2021 - GARAGE TELEPHONE - AUG 2021	01-05-503410	Public Works	

**Municipality of Neebing
Voucher Report - August 2021**

3.4-3

Chq #	Date	Cr Vendor Name / Description	GL Acct #	Trans Detail	Amount
15226	8/19/2021	CENTRAL CANADA INDUSTRIES INC			\$48.18
		01QZ1934 - SCREENER FUEL LINE	01-05-503320	Public Works	
15227	8/19/2021	CODY CHEESMAN			\$289.53
		CHQ-REQ-AUG2021 - RADIO PARTS/DUTY/SHIPPING	01-03-502130	Fire / Protection PP	
15228	8/19/2021	CITY OF THUNDER BAY			\$72,816.00
		1820148336 - EMS 2ND QTR LEVY 2021	01-10-505300	Health Services	
15229	8/19/2021	CITY OF THUNDER BAY			\$234.11
		1820148463 - NEEBING SIGNS	01-01-501570	General Government	
15230	8/19/2021	CRC COMMUNICATIONS LIMITED			\$320.36
		1145733 - REPEATER RENTAL - SYSTEM LIC FEES	01-05-503415	Public Works	
15231	8/19/2021	DANIEL VANLENTHE MECHANICAL			\$17,227.98
		2021-INVOICE - ROADSIDE GRASS CUTTING CONTRACT	01-05-503347	Public Works	
15232	8/19/2021	ROSALIE A. EVANS LAW OFFICE			\$423.75
		NBG-3-2021 - LEGAL CONSULTING SERVICES	01-01-501520	General Government	
15233	8/19/2021	FORT GARRY INDUSTRIES LTD			\$495.06
		F8838278 - 6-13 - PIN & SPRING BRAKE	01-05-503320	Public Works	
		F8842768 - SHOP STOCK - VALVES/CONNECTORS	01-05-503320	Public Works	
		F8849372 - 6-13 ANCHOR TEE/HOSE ASSY	01-05-503320	Public Works	
		F8863739 - SHOP STOCK - TUBING/COUPLERS/REDUCERS/FITTINGS	01-05-503320	Public Works	
15234	8/19/2021	GFL ENVIRONMENTAL INC			\$3,128.74
		RC147366 - RECYCLE COLLECTION: JULY 7-14-21-28-31-BIN RENTAL	01-08-504250	Environmental	
15235	8/19/2021	CHERYL JASPERS			\$117.32
		CHQ-REQ-AUG2021 - CANADA POST/IMAGETECH/CAN-TIRE	01-03-502165	Fire / Protection PP	
		CHQ-REQ-AUG2021 - CANADA POST/IMAGETECH/CAN-TIRE	01-15-507220	Recreation	
15236	8/19/2021	KGS GROUP CONSULTING ENGINEERS			\$2,149.26
		101268 - SCOBLE LANDFILL EXPANSION	01-08-504255	Environmental	
15237	8/19/2021	CAMERON KIECMAN			\$320.34
		CHQ-REQ-OMERS - REFUND OMERS PAYMENTS DEDUCTED IN ERROR	01-00-204500	Source Deductions	
15238	8/19/2021	LIFEWORKS			\$622.74
		1430646 - EMPLOYEE ASSISTANCE PLAN 1/4'LY BILLING	01-02-501270	Council Expense	
		1430646 - EMPLOYEE ASSISTANCE PLAN 1/4'LY BILLING	01-08-501270	Environmental	
		1430646 - EMPLOYEE ASSISTANCE PLAN 1/4'LY BILLING	01-03-501270	Fire / Protection PP	
		1430646 - EMPLOYEE ASSISTANCE PLAN 1/4'LY BILLING	01-01-501270	General Government	
		1430646 - EMPLOYEE ASSISTANCE PLAN 1/4'LY BILLING	01-05-501270	Public Works	
15239	8/19/2021	LOCAL AUTHORITY SERVICES LTD			\$354.51
		MGBP1495 - COPY PAPER / ENVELOPE MOISTENERS	01-01-501505	General Government	
15240	8/19/2021	LOCAL AUTHORITY SERVICES LTD			\$5,096.20
		PF-1478-92908 - DIESEL 1869.60 L	01-05-503325	Public Works	
		PF-1469-92889 - DIESEL 1990.90 L	01-05-503325	Public Works	

**Municipality of Neebing
Voucher Report - August 2021**

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Chq #	Date	Cr Vendor Name / Description	GL Acct #	Trans Detail	Amount
15241	8/19/2021	MICROAGE COMPUTER CENTRE			\$403.32
		1555 - IT SERVICE - PASSWORD CHANGE	01-01-501518	General Government	
		1572 - EMAIL MANAGEMENT SERVICES JULY 2021	01-01-501518	General Government	
		1476 - EMAIL FORWARDING RE EDO DEPARTURE	01-01-501518	General Government	
		1522 - ONLINE BACKUP - JULY 2021	01-01-501518	General Government	
15242	8/19/2021	MINISTER OF FINANCE			\$37,481.00
		211307211041051 - OPP CONTRACT BILLING LAKEHEAD GROUP JULY 2021	01-07-502300	Policing	
		211307211041051 - OPP CONTRACT BILLING LAKEHEAD GROUP JULY 2021	01-00-103850	Asset	
15243	8/19/2021	NORTH ROCK			\$366.92
		209646 - R-155 REPLACE TIRE	01-03-502135	Fire / Protection PP	
15244	8/19/2021	NORWEST PEST CONTROL			\$395.50
		337121 - CLUSTER FLY APPLICATION TO MUNICIPAL OFFICE	01-01-501430	General Government	
15245	8/19/2021	NOVA-PRO INDUSTRIAL SUPPLY LTD.			\$65.54
		494863 - 2 FIRST AID KITS	01-03-502165	Fire / Protection PP	
15246	8/19/2021	ONTARIO MUNICIPAL EMPLOYEES RETIREMENT SYSTEM			\$5,726.76
		KIECMAN CREDIT - CREDIT DEDUCTION MADE FOR NON OMERS EMPLOYEE	01-00-204500	Source Deductions	
		PR1536 - Payroll from 7/03/21 to 7/16/21	01-00-204500	Source Deductions	
		PR1535 - Payroll from 6/19/21 to 7/02/21	01-00-204500	Source Deductions	
15247	8/19/2021	POLLARD DISTRIBUTION INC.			\$19,492.50
		5221 - 60,000 L DUSTMASTER CALCIUM	01-05-503340	Public Works	
15248	8/19/2021	QUALITY DOOR HARDWARE			\$118.65
		S100598857 - 3 MASTER PRO PADLOCKS FOR FIRE DEPT BINS	01-03-502130	Fire / Protection PP	
15249	8/19/2021	REALTAX Inc.			\$3,774.20
		78391 - TBNG20-04 - 050-009-07000 - TAX REGISTRATION	01-00-103500	Asset	
		78392 - TBNG20-03 - 050-008-07700 - TAX REGISTRATION	01-00-103500	Asset	
		78393 - TBNG20-02 - 050-008-05600 - TAX REGISTRATION	01-00-103500	Asset	
		78394 - TBNG20-01 - 030-006-19200 - TAX REGISTRATION	01-00-103500	Asset	
15250	8/19/2021	IAN ROBSON			\$331.00
		CHQ-REQ-AUG2021 - BY LAW ENFORCEMENT	01-07-502200	Policing	
15251	8/19/2021	SPECTRUM TELECOM GROUP LTD			\$33.90
		INV-02456-V2N8 - PROGRAMMING RADIO	01-03-502160	Fire / Protection PP	
15252	8/19/2021	TBAY TEL			\$429.40
		56600-AUG2021 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASU RER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-16-502455	Building Expense	
		56600-AUG2021 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASU RER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-02-501530	Council Expense	
		56600-AUG2021 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASU RER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-17-501530	Economic Development	
		56600-AUG2021 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASU RER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-08-504201	Environmental	

**Municipality of Neebing
Voucher Report - August 2021**

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Chq #	Date	Cr Vendor Name / Description	GL Acct #	Trans Detail	Amount
		56600-AUG2021 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASU RER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-03-502155	Fire / Protection PP	
		56600-AUG2021 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASU RER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-01-501530	General Government	
		56600-AUG2021 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASU RER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-05-503410	Public Works	
15253	8/19/2021	THUNDER BAY DISTRICT HEALTH UNIT			\$4,328.00
		AUG-2021-LEVY - THUNDER BAY DISTRICT HEALTH LEVY	01-10-505200	Health Services	
15254	8/19/2021	THUNDER BAY DISTRICT SOCIAL SERVICES ADMIN. BOARD			\$33,357.00
		SI102938 - AUGUST 2021 LEVY	01-12-506100	Social / Family Services	
		SI102938 - AUGUST 2021 LEVY	01-12-506400	Social / Family Services	
15255	8/19/2021	TOROMONT CAT			\$13.87
		PS91168118 - SEAL-O-RING	01-05-503320	Public Works	
15256	8/19/2021	USTI CANADA, INC			\$313.95
		326426 - ASYST EBILLING ANNUAL SUB. FEE	01-01-501518	General Government	
15258	8/19/2021	IRENE WIGGETT			\$42.92
		WALMART-JUL2021 - COOLING FAN FOR LANDFILL	01-08-504202	Environmental	
15259	8/19/2021	XEROX CANADA LTD.			\$371.03
		P57875749 - COPIER CHARGES	01-03-502157	Fire / Protection PP	
		P57875749 - COPIER CHARGES	01-01-501505	General Government	
		9L0704415 - SERVICE FEES	01-01-501585	General Government	
15260	8/31/2021	A-1 SEWAGE SERVICES (1989) LTD.			\$841.85
		87888 - WEST OLIVER LAKE SANITARY SERVICES	01-15-507410	Recreation	
		87997 - OLIVER LAKE - SANITARY SERVICES	01-15-507410	Recreation	
		89039 - OLIVER LAKE - SANITARY SERVICES	01-15-507410	Recreation	
		97937 - LANDFILLS - OLIVER/CLOUD - SANITARY SERVICES	01-08-504210	Environmental	
		97937 - LANDFILLS - OLIVER/CLOUD - SANITARY SERVICES	01-15-507410	Recreation	
15261	8/31/2021	AMCTO ZONE 9			\$169.50
		AMCTO-FALL2021 - AMCTO FALL MEETING - ELECTION TRAINING WORKSHOP	01-01-501550	General Government	
15262	8/31/2021	CENTRAL CANADA INDUSTRIES INC			\$528.26
		01RA6958 - SHOP SUPPLIES - GREASE	01-05-503320	Public Works	
		01RA9838 - SHOP SUPPLIES: WRENCH-PLIERS- SEALANT - B/HOE: FITTINGS/HOSE	01-05-503350	Public Works	
15263	8/31/2021	CODY CHEESMAN			\$292.09
		CHQ-REQ-#2-AUG2021 - MARKS-EBAY	01-03-502175	Fire / Protection PP	
15264	8/31/2021	DESIGN HOUSE PUBLICATIONS			\$339.00
		3927 - NEEBING NEWS PRODUCTION - JULY-AUG- 2021	01-01-501571	General Government	
15265	8/31/2021	eSOLUTIONS GROUP LIMITED			\$4,802.50
		131275 - SOFTWARE LICENSING/SITE SEARCH	01-01-501518	General Government	
15266	8/31/2021	MEAGHAN FORNERI			\$541.14
		CHQ-REQ-AUG2021 - MARKS - CANADIAN TIRE	01-03-502175	Fire / Protection PP	
15267	8/31/2021	FORT GARRY INDUSTRIES LTD			\$1,576.79
		B8871462 - SAFETY INSPECTION - FLOAT TRAILER	01-05-503319	Public Works	

**Municipality of Neebing
Voucher Report - August 2021**

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Chq #	Date	Cr Vendor Name / Description	GL Acct #	Trans Detail	Amount
		F8873611 - SHOP SUPPLIES - WD-40 BRAKE CLEAN BUNGIE CORDS	01-05-503350	Public Works	
		F8876054 - 6-13: MUDFLAPS	01-05-503320	Public Works	
15268	8/31/2021	CHERYL HOMAC			\$354.26
		CHQ-REQ-AUG2021 - REFUND CREDIT BALANCE ON TAX ACCOUNT	01-00-202500	Asset	
15269	8/31/2021	LAKEHEAD REGION CONSERVATION AUTHORITY			\$275.00
		2ND-QTR-2021-PLAN - 2ND QUARTER LRCA PLANNING FEES	01-00-103855	Asset	
15270	8/31/2021	NORWEST PEST CONTROL			\$395.50
		337150 - CLUSTER FLY APPLICATION - BLAKE HALL	01-15-507220	Recreation	
15271	8/31/2021	BERNIE OLEKSUK			\$230.00
		CHQ-REQ-AUG2021 - DAMAGE TO GLASSES DURING FIRE CALL	01-03-502131	Fire / Protection PP	
15272	8/31/2021	PITNEY BOWES			\$132.96
		3201780378 - POSTAGE METER LEASE	01-01-501525	General Government	
15274	8/31/2021	SPECTRUM TELECOM GROUP LTD			\$52.26
		INV-02915-P0M6 - HAND HELD RADIO PROGRAMMING	01-03-502160	Fire / Protection PP	
15275	8/31/2021	SPI HEALTH AND SAFETY INC.			\$20,482.04
		11178174-00 - SBCA CLYLINDERS - 14 UNITS	01-03-502165	Fire / Protection PP	
15276	8/31/2021	TBAY TEL			\$878.53
		50900-AUG2021 - INTERNET/WEATHER/OFFILE LINES/FAX/DEBIT/HEALTH/FIRE HALL 1,4,5,6/BLAKE HALL	01-03-502155	Fire / Protection PP	
		50900-AUG2021 - INTERNET/WEATHER/OFFILE LINES/FAX/DEBIT/HEALTH/FIRE HALL 1,4,5,6/BLAKE HALL	01-03-502155	Fire / Protection PP	
		50900-AUG2021 - INTERNET/WEATHER/OFFILE LINES/FAX/DEBIT/HEALTH/FIRE HALL 1,4,5,6/BLAKE HALL	01-01-501530	General Government	
		50900-AUG2021 - INTERNET/WEATHER/OFFILE LINES/FAX/DEBIT/HEALTH/FIRE HALL 1,4,5,6/BLAKE HALL	01-15-507230	Recreation	
15277	8/31/2021	THUNDER BAY CO-OP FARM SUPPLIES			\$20.32
		140522 - WASP-B-GON SPRAY	01-08-504202	Environmental	
15278	8/31/2021	WEB PRESS (THUNDER BAY) LIMITED			\$599.82
		W21-27786 - PRINTING CHARGES - NEEBING NEWS	01-01-501571	General Government	
15279	8/31/2021	LOCAL AUTHORITY SERVICES LTD			\$4,247.34
		PF-1509-92944 - DYED 1913.20L / DIESEL 1581.90L	01-05-503325	Public Works	
15280	8/31/2021	MICROAGE COMPUTER CENTRE			\$150.65
		1608 - ONLINE BACKUP	01-01-501518	General Government	
HYDRO	8/31/2021	HYDRO ONE NETWORKS INC			\$1,103.47
		AUG-2021-HYDRO - HYDRO - ALL MUNICIPAL PROPERTIES	01-03-502120	Fire / Protection PP	
		AUG-2021-HYDRO - HYDRO - ALL MUNICIPAL PROPERTIES	01-01-501420	General Government	
		AUG-2021-HYDRO - HYDRO - ALL MUNICIPAL PROPERTIES	01-05-503310	Public Works	
		AUG-2021-HYDRO - HYDRO - ALL MUNICIPAL PROPERTIES	01-15-507215	Recreation	
SUNLIFE	8/4/2021	SUNLIFE ASSURANCE COMPANY OF CANADA			\$2,815.03
		JUL-2021 - JULY 2021 EMPLOYEE BENEFITS	01-01-501250	General Government	

**Municipality of Neebing
Voucher Report - August 2021**

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Chq #	Date	Cr	Vendor Name / Description	GL Acct #	Trans Detail	Amount
			JUL-2021 - JULY 2021 EMPLOYEE BENEFITS	01-05-501250	Public Works	
			JUL-2021 - JULY 2021 EMPLOYEE BENEFITS	01-01-501250	General Government	
			JUL-2021 - JULY 2021 EMPLOYEE BENEFITS	01-05-501250	Public Works	
VISA 0319 - JASPERS	8/16/2021	TD	VISA 0319 - JASPERS			\$626.95
			JUL 2021 VISA - JULY 2021 VISA CHARGES	01-02-501540	Council Expense	
			JUL 2021 VISA - JULY 2021 VISA CHARGES	01-17-501589	Economic Development	
			JUL 2021 VISA - JULY 2021 VISA CHARGES	01-03-502157	Fire / Protection PP	
VISA 1662 - ASHBEE	8/16/2021	TD	VISA 1662 - ASHBEE			\$101.70
			JUL 2021 VISA - JULY 2021 VISA CHARGES	01-03-502195	Fire / Protection PP	
VISA 1688 - VANBALLE GOOIE	8/16/2021	TD	VISA 1688 - VANBALLEGOOIE			\$30.50
			JUL 2021 VISA - JULY 2020 VISA CHARGES	01-03-502135	Fire / Protection PP	
VISA 1992 - JONES	8/16/2021	TD	VISA 1992 - JONES			\$204.25
			JUL 2021 VISA - JULY 2021 VISA CHARGES	01-08-504202	Environmental	
VISA 5738 - KROMM	8/16/2021	TD	VISA 5738 - KROMM			\$1,393.10
			JUL 2021 VISA - JULY 2021 VISA CHARGES	01-01-501555	General Government	

\$280,992.51

The Corporation of the Municipality of Neebing Administrative Report

Date: September 10, 2021 (For Meeting on September 15, 2021)

To: Mayor and Council

Subject: Administrative Activity Report

File Number:

Submitted by: Erika Kromm, Clerk-Treasurer

This report updates Council since the last activity report was prepared (August 27, 2021).

General:

1. Meetings, etc.: The list of meetings, events, office closures, etc. is appended.
2. Neebing News: The deadline for submission to the Neebing News October edition is September 20.
3. Economic Development: The Fall curated packages are available for purchase and will be distributed on September 18 from the Municipal Office and Chees Encounter.

Administration is continuing to work with the organizer to prepare for the Thunder Grinder event as we await the decision of the NOHFC grant application.

4. Landfill Site Work: KGS submitted the Environmental Assessment Application for the Scoble Landfill expansion to the Province for review. There has been a bit of a delay with establishing the attenuation zone around the landfill site due to staff changeovers at the Ministry of Natural Resources and Forestry. Administration will request a meeting with the Ministry and KGS to discuss the start of the Sand Hill Landfill expansion. Following that meeting it will be possible to obtain a cost estimate.
5. Transition to Producer Responsibility: A report from the Municipal 3Rs Collaborative regarding the transition of the Blue Box to Full Producer Responsibility follows this. The Municipality of Neebing submitted the initial report to the Resource Productivity and Recovery Authority. A second transition report is due in August of 2022,
6. Asset Management: The Asset Management Committee met on September 2 to review the draft capital plan prior to it being presented to other committees. The draft plan was cleared to go forward for other reviews and be presented to Council later this meeting

Neebing enrolled in a free FCM Asset Technical Assistance Program for assistance with our budgeting and financial forecasting, and are waiting to find out what that assistance will entail.

7. Prudent Investor Standard: Colin MacDonald and Keith Taylor from the One Investment Board will address Council at the September 16th meeting and provide an overview of the Prudent Investor Standard. A draft capital plan appears later in this meeting. The next meeting will have a bylaw for Council to approve to move the Prudent Investor Standard forward.
8. Municipal Properties: Marketing is continuing for the remaining surplus municipal properties.
9. Broadband Project: Both the provincial and federal funding programs have closed the application process and we are awaiting decisions. Now that the Federal Election has been called, promotion of any federal funding programs has been put on hold. There will be no funding announcements until sometime after the election. The Province has opened an RFQ process for telecom providers to bid on broadband upgrades to underserved areas. It is not yet known what areas are included in the RFQ.
10. West Oliver Lake Park: Actions taken since the last Council meeting:
 - The Roads Committee reviewed the resolutions from Council regarding West Oliver Lake Park and determined that additional rules signs near the outhouse and just before the shale pit would help remind people of park rules, without causing undue “sign pollution”.
 - The MNRF permit for work at West Oliver Lake had expired and Administration has asked for an extension. It is unknown if the extension will be approved in time to complete the project this fall.
 - Administration ordered a new locate for the parking area, as the existing locate was only valid for 30 days. In the spring locates were taking several weeks to complete.
 - The Recreation Committee recommends that the season for the park amenities would be from May 15 to September 30th, before and after this date washroom facilities and garbage receptacles would not be available. The recreation committee asked that a sign be placed to indicate those dates.
11. Sturgeon Bay Boat Launch: The work permit for the improvements to the Sturgeon Bay Boat Launch was submitted to the Ministry of Natural Resources and Forestry. There has been a staff changeover in the ministry office and a response is expected in September.
12. Tenders: No tenders or RFPs are active.
13. Grants: Administration is continuing to work on NOHFC Grant Applications.

14. Covid Vaccination Policy: The Province has made vaccine policies mandatory in some sectors. It is not yet clear whether municipalities are a mandatory sector. The health unit reported that direction would be arriving in the next few weeks. A report will follow at a future meeting.

Planning:

15. Zoning By-law Amendment: One new re-zoning application has been received. Administration recommends that Council schedule a COW meeting for October 6, 2021 at 5:00 pm. Administration has not received any further information regarding the re-zoning application that was deferred on April 21, 2021.
16. Severance Applications: No new applications have been received.
17. Other Matters: There continues to be conflict regarding the tennis court on Memory Road that is partially on municipal road allowance. Administration recommends that Council schedule a Special Council Meeting on September 22, 2021 at 6:00 pm to review the matter.

Training:

18. Training: All training events lists are occurring via web conference. The Deputy Clerk Treasurer attended an RPRA webinar on the reporting requirement for the Blue Box Regulations on September 8. The Deputy Clerk Treasurer and the Clerk Treasurer are enrolled in an Elections training event on September 21st, and will attend the AMCTO Zone 9 meeting on September 22.

ATTACHMENTS: List of upcoming meetings, events and training courses involving members of Council.

ATTACHMENT: Upcoming Meetings/Events

NOTE: Due to the COVID 19 Emergency, most committee and board meetings have been suspended until further notice.

Date/Time	Meeting	Attendees/Comments
September 15, 2021 @ 6:00 pm Via Web Conference	Regular Council meeting	Open to the public (excepting Closed portion, if any)
September 22, 2021 @ 6:00 pm Via Web Conference	Proposed Special Meeting regarding Tennis Court	Open to the public (excepting Closed portion, if any)
September 29, 2021 @ 6 pm At the Blake Hall	Special Public Meeting to receive feedback regarding Council Composition	Open to the public
October 6, 2021 @ 5:00 pm Via Web Conference	Proposed COW Planning meeting	Open to the public (excepting Closed portion, if any)
October 6, 2021 @ 6:00 pm Via Web Conference	Regular Council meeting	Open to the public (excepting Closed portion, if any)
October 13, 2021 @ 6:00 pm Via Web Conference	Lakehead Police Services Board	Mayor Butikofer, Ms. Kromm, Open to the public
October 20, 2021 @ 6:00 pm Via Web Conference	Regular Council meeting	Open to the public (excepting Closed portion, if any)
December 14, 2021 @ 9:00 a.m. Via Web Conference	Health & Safety Committee	Councillor Wright, Ms. Kromm

Known "regular" committee meetings:

NEDAC: last Monday of each month (5:00 p.m.; Municipal Office)

Recreation Committee: second Monday of each month (7:00 p.m.; Blake Hall)

Cemetery Board: last Monday of mid-quarter months (4:00 p.m.; Municipal Office)

Waste Management Committee: second Monday of each month (5:30 p.m.; Municipal Office)

Lakehead Police Service Board: October 14 (6:00 p.m.; O'Connor Municipal Office)

Lakehead Rural Municipal Coalition: Third Tuesday of each month (4:00 p.m.; Oliver Paipoonge Municipal Office.)

**The Corporation of the Municipality of Neebing
Administrative Report**

Date: September 10, 2021 (For Meeting on September 15, 2021)

To: Mayor and Council

Subject: Roads Report – August 2021

File Number: 05-A01-00002-2015

Submitted by: Barry Livingston, Working Roads Foreman

RECOMMENDATION:

This Report is prepared for Council's information.

Equipment Maintenance:

- Routine maintenance was ongoing
- Unit 6-13 had tail light system repaired.
- Unit 6-98 had fuel tank straps and steps rebuilt
- One air tank was replaced on Unit 6-98
- 30 ton float trailer had yearly safety done
- New carbide teeth were installed on 772 grader

Road Maintenance

- Routine grading was ongoing, but was limited due to dry conditions
- Gravel was hauled from Fraleigh Pit to Chimo and Wamsley Roads
- 9 culverts were replaced, 3 entrance culverts were installed
- Halow Construction finished gravel haul on Candy Mountain Drive and Oliver Creek Road.
- Calcium was applied to Oliver Creek Rd, Candy Mountain Dr and McCluskey Dr
- Ditching was done on Cloud Lake Rd from end of Chipseal to Boat Launch.

Landfill Sites

- Both Landfill sites were cleaned up.

Parks & Building Maintenance

- Grass cutting and Garbage Collection was ongoing at Parks and Buildings.

Roads Complaints

- There were two complaints in August and both were resolved.

The Corporation of the Municipality of Neebing Administrative Report

Date: September 10, 2021 (for Council meeting on September 15, 2021)

To: Mayor and Council

Subject: August Monthly Report

Submitted by: Dale Ashbee, Fire Chief

Overview

NES activity in August was consistent with long term averages, with team responses required in order to manage **six (6)** emergency situations. The month experienced weather that remained crushingly hot and dry until the last few days of August, when some 20+ mm of rain over several days, accompanied by cooler temperatures, allowed for the lifting of the Fire Ban.

MAINTENANCE ACTIVITY:

Vehicle Maintenance: included:

- Minor maintenance and servicing items were dealt with by NES members.

Hall Maintenance:

- **Hall 4** – A member reported that the hall floor appeared to be settling towards the south wall. There is a history of animal burrowing under the south side and some floor settling. Remedial actions were taken some years ago and the situation is being reviewed to determine if additional action is required.

CALLS

The **six (6) call-outs** included **three (3) fire-related** incidents (including one (1) wildfire ignited by a lightning strike, and a second issue that was reported involved the sighting of “extremely heavy smoke and ash in the border area”, which on investigation was determined to be originating from Minnesota”. **Two (2)** NES page-outs involved requests for **medical assistance**, and **one (1)** call required the management of an **ATV accident**.

A second lightning strike event in Neebing (in the area west of Lake Lenore), which also caused a wildfire, occurred at a site which was very difficult to access due to the rugged terrain. The MNR responded to the fire location and was able to extinguish it without having to request assistance from NES.

TRAINING AND EDUCATION

Although summer is usually a time period set aside as a training hiatus period, this year NES continued to perform practical outdoor training in August. One (1) practical exercise involved **Low Angle Rope Rescue**, and a second involved a scenario requiring a safe **auto extrication**, followed by subsequent necessary **patient care**.

One (1) NES Officer was registered in the **Officer III** program, which will involve on-line participation in September, and face-to-face class time in October.

As a result of the continuing pandemic conditions, there were no **Public Education** activities scheduled in August, 2021.

ADMINISTRATION

Keeping members COVID safe during training and while on calls, even with double vaccines in place, remains a high priority for NES, and requires continual monitoring and modifying of protocols.

With an expectation that the pandemic protocols will continue to allow for more training opportunities this fall, NES Officers worked on a **training calendar** that will provide a full mix of outside practical and inside classroom activities. Blake Hall will remain the classroom location for the foreseeable future until the pandemic protocols can be terminated.

NES prepared **regular reports** and **newsletter articles**, submissions of **fire incident reports, fire investigation reports** to the **OFM**, as well as routine office duties.

Transition of the Blue Box to Full Producer Responsibility

August 5, 2021

1.0 Disclaimer

Staff of the Municipal 3Rs Collaborative (M3RC) have prepared the following commentary for consideration by municipal staff when completing their own review of the Province's final Blue Box regulation. This should not be considered legal advice, nor does it usurp or replace the local decision-making of Councils. Rather, this analysis is intended to help in prepare for the impending changes.

If there any questions related to this material, please contact Dave Gordon, Senior Advisor at dgordon@amo.on.ca.

2.0 Executive Summary

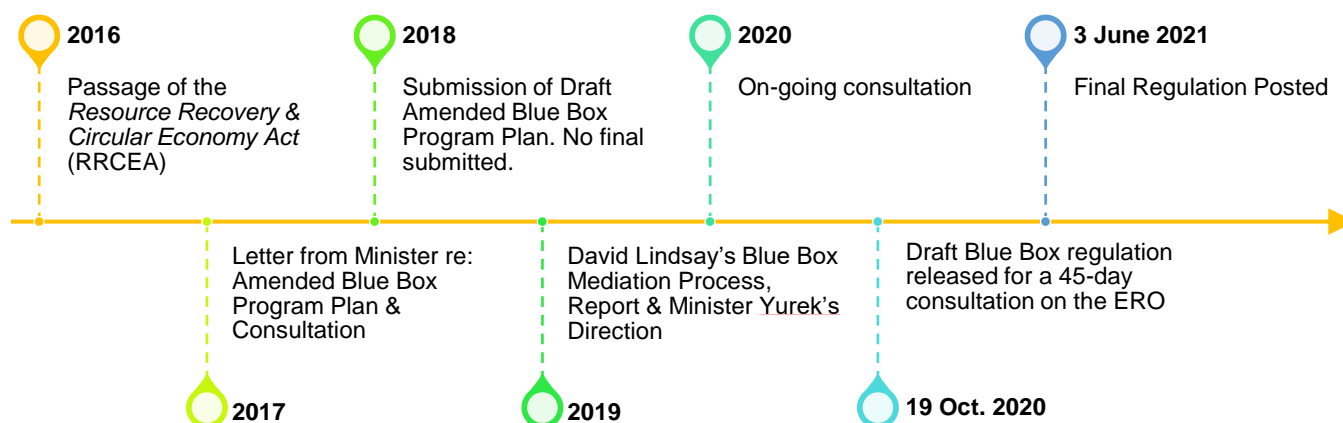
- Final Blue Box regulation (Ontario Regulation 391/21) under the Resource Recovery and Circular Economy Act, 2016 passed on June 3, 2021, and transitions municipal Blue Box programs to full Producer responsibility.
- The Blue Box Regulation transitions the responsibility for promotion and education, collection and processing for Blue Box materials to producers and identifies minimum service, and diversion targets. The transition will occur between July 1, 2023 to December 31, 2025.
- As per the new Blue Box Regulation, all transitioning municipalities are required to submit an Initial Report to the Resource Productivity and Recovery Authority by September 30, 2021. The Initial Report will identify current services levels, number of residences, number of eligible locations and number of recycling containers located in public spaces.
- The Municipality of Neebing is currently scheduled to transition in 2024. Details on the transition are not known yet but staff will continue to provide timely information and details to Council during the transition process.
- Council will likely need to make decisions in the following key areas:
 - Does the municipality want to provide services to producers (e.g., promotion and education, contract management, collection, processing), if producers are interested in using municipal services and a mutually agreeable commercial agreement can be established?
 - How will this be decided? Delegated authority from Council to enter into discussions w/ producers/PRO's/service providers to determine what the terms of commercial agreements may look like? Comparison of offers with what your cost is to perform the services? Consideration of performance requirements like promotion and education, contamination, compaction rates, distance travelled to transfer stations, service complaint management etc.

- Based on the decisions above, how might the municipality address any associated impacts such as:
 - Assets that may need to be re-purposed, sold, leased, etc.,
 - Contracts that may need to be terminated or renegotiated,
 - Human resource implications or re-deployments,
 - Services for non-eligible sites currently serviced that may need to be addressed through other means (e.g., servicing of small businesses and municipal facilities), and
 - Change management measures (e.g., internal / external communications) to allow for a smooth transition to the Blue Box.

3.0 Context

On June 3, 2021 the Ministry of Environment, Conservation, and Parks (MECP) published the final Blue Box regulation ([O. Reg. 391/21](#)) under the *Resource Productivity and Circular Economy Act, 2016* (RRCEA). The final regulation and the accompanying amendment to [O. Reg. 101/94](#) remove the responsibility to operate Blue Box recycling programs from municipalities and instead make the producers of blue box materials (e.g., paper, packaging, packaging-like products, and certain single use items) directly responsible for the operation and financing of the programs and the achievement of outcomes established in the regulation. This change in responsibility will save municipal taxpayers an estimated \$156M annually across the province.

This regulatory change has been advocated for by municipal governments for over a decade with major consultations occurring over the last two years to discuss how a smooth transition from municipally-operated programs to a producer-led Blue Box system could occur.



Currently, Ontario municipalities with a population of at least 5,000 are required to provide a Blue Box management system. This is done either directly by the municipality or via a contract with a service provider. Producers of Blue Box materials (e.g., Unilever, Loblaw, Proctor & Gamble, Coca Cola etc.), are required to compensate municipalities for roughly 50% of the costs on an annual basis.

There is agreement amongst all stakeholders, including municipalities, service providers, and producers, that the current Blue Box system is not working. Recycling rates have broadly stagnated or declined and costs are steadily increasing. This is because municipal governments have no mechanism

to respond to the rapidly changing composition of Blue Box materials and provide the necessary investments in collection and processing infrastructure. They also do not have the ability to influence end markets. That is why making producers fully responsible for managing the Blue Box materials that they supply into Ontario fundamentally changes this structure.

There has been broad support to transition the Blue Box program to the RRCEA because producers are best positioned to reduce waste, increase the resources that are recovered and reincorporated into the economy and enable a consistent province-wide system that makes recycling easier and more accessible.

3.1 Positives Associated with the Final Regulation

The Blue Box regulation is generally in keeping with what municipalities have advocated for. It removes seeks to make producers fully responsible for the management of their materials at the end-of-life (i.e., collection and recycling).

The regulation is expected to result in:

- **Net savings:** a net savings for municipal governments of over \$156 million per year once fully implemented
- **Expansions in servicing:** to all communities (including First Nation communities) except those in the Far North, regardless of their population by 2026
- **More materials collected:** an expanded and standardized list of Blue Box materials collected and managed across the province through one common collection system with curbside, depot and public space infrastructure;
- **Province-wide eligible sources:** expanded Blue Box services to a comprehensive list of sources, such as multi-unit residential buildings, schools (e.g., public and private), non-profit retirement homes, non-profit long-term care homes and some public spaces (e.g., parks, playgrounds, sidewalks, public transit stop or station), by 2026
- **Target requirements for producers:** enforceable targets which producers must meet for a number of material categories
- **Certainty:** a two-and-half year schedule between July 2023 and December 2025 to transition all current municipal Blue Box programs to full producer responsibility.

The regulation provides producers with the ability to find efficiencies (e.g., standardizing collection and processing, investing in new collection and processing infrastructure to address the changing packaging stream, better supporting end markets, adapting packaging design). It includes provisions to capture internet retailers and other producers without residency in Ontario to ensure fairness. It also continues to provide an exemption for small businesses - businesses with less than \$2 million in annual revenue would be exempt (e.g., small, independent convenience store owners, however we note this will likely result in municipalities being considered a producer).

3.2 Potential Areas of Concern in the Final Regulation

There are several priority areas that councils may want to aware that could pose some potential issues:

- **Certified compostable materials:** certified compostable materials are exempt from collection and managements targets which means that there is no incentive for producers to find adequate solutions to ensure their products can be managed properly. Instead, these products and packaging simply add to the costs of the municipal waste management system.
- **Servicing requirements:** once transition of municipal programs is complete in 2026, the regulation removes the requirement for producers to provide depot collection in communities

that have curbside collection. A number of communities currently supplement curbside collection with depots. This could be seen as a reduction in service and remove an important part of the current collection infrastructure.

- **Annual Performance Audits:** Producers should be required to perform annual performance audits, as is required for Ontario's deposit return system. The current proposal requires performance audits every 3 years, which increases risks and does little to actually reduce any administrative burden (i.e., it simply condenses three years of audits into one year).
- **Enforcement Mechanisms:** Municipal governments remain concerned about the timely development and implementation of the Administrative Monetary Penalties regulation which is the key enforcement mechanism to ensure a level playing field for producers and to ensure their targets are met.
- **Commercial servicing:** As with the previous Blue Box program plan, municipalities are not compensated for the collection and processing of materials captured from businesses and not-for profit organizations. As producers are not responsible to collect from these sites, municipal governments may have to come to alternative arrangements to ensure these sites continue to be serviced.

Appendix A provides more specific information on the key areas of the regulation.

4.0 Initial Analysis and Next Steps

Outline of any initial issues and outline of steps key milestones for staff to report back to Council before transition.

- **Certified compostable materials:** Reducing compostable waste material entering our landfill still extends the expected useful life of the Landfill
- **Servicing requirements:** Since we do have curbside collection, our depot collection should not be affected.
- **Annual Performance Audits:** Neebing tracks material entering our landfill, reporting in this tracking every three years will lessen our reporting burden.
- **Enforcement Mechanisms:** As we are transitioning in 2024, not 2023, it is expected that initial hiccups with the advent of producer responsibility for recycle collection will be reduced in 2024. Neebing will monitor this situation. Development and implementation of the Administrative Monetary Penalties regulation may be complete by the time we transition.
- **Commercial servicing:** Currently, we do not perform collection and processing of materials from businesses and not-for profit organizations. It is recommended that businesses and not-for profit organizations continue to use the depot service provided.
- **Initial Reporting:** The initial reporting was submitted to the RPRA in September 9, 2021.
- **Transition Report:** The transition report for Neebing is due in August of 2022. That report is reflective of conditions in 2022, and cannot be prepared in advance.
- **Depot Servicing:** Because producers will have the responsibility for our recycling, and because enforcement mechanisms to report problems are unclear at this time, it is possible we may not agree with the way in which the producer responsible depot collect is performed.
- **Recycling at Park Locations:** In 2026, a minimum of two recycling containers at our public parks will have to be provided by producers. Neebing might want to task the Recreation Committee with determining the location of these collection points.
- **Material accepted for Recycling:** Initial requirements for Producers are to continue to accept and provide the same level of service that is currently offered. By 2026, Producers must accept an expended list detailed in Appendix B. This may involve additional collection units.

Appendix A - Key Areas of the Blue Box Regulation

Designated Materials

The final regulation includes a number of new items that many municipal programs do not currently collect, such as all rigid and flexible plastic packaging and certain single use items. A full list of the materials is included in Appendix B.

These Blue Box materials would need to be collected by 2026 as part of a standardized common collection system across Ontario. The details of how this will be achieved will likely be set out as part of the rules for the Allocation Table (see section 4.8).

At a minimum during the transition period producers would need to collect all eligible Blue Box materials currently being collected. Note that producers would not need to collect non-obligated materials during the transition period that municipalities may currently accept (e.g., books, pots and pans).

The regulation only requires certified compostable products and packaging material to registry and report (i.e., they are not required to be collected or managed). By not obligating these materials, it provides an incentive for companies to move to this format which property taxpayers will be forced to subsidize.

Establishment of Responsibility

The final regulation establishes a cascading hierarchy to ensure that the person with the closest connection to designated products and packaging is the responsible producer.

The regulation captures producers that are located out-of-province but who supply Blue Box materials to Ontario consumers through the internet. The regulation continues to exempt producers who fall under a \$2 million annual revenue threshold. This is the same approach currently taken under the shared responsibility model to avoid undue burden on small business.

Municipalities and First Nations communities who have a Blue Box program today also have reporting requirements:

1. Initial Reports (based on section 54 of [O. Reg. 392/21](#)):
 - All municipalities submit on or before September 30, 2021
 - All reserves submit on or before November 30, 2021
2. Transition Report (based on section 55 of [O. Reg. 392/21](#))
 - Municipalities transitioning in 2023 submit by September 30, 2021
 - Reserves transitioning in 2023 submit on or before November 30, 2021
 - Municipalities and reserves transitioning in 2024 submit on or before August 31, 2022
 - Municipalities and reserves transitioning in 2025 submit on or before August 31, 2023

Reporting is required by the lower tier municipality, however, section 58(1) does allow for information to be submitted by a person acting under authority or direction (e.g., Regional/County government, municipal Association).

The Municipal 3Rs Collaborative and Continuous Improvement Fund are working with the Resource Productivity and Recovery Authority (RPRA) to ease the burden associated with reporting and will be

providing regularly updates. Local governments should be assessing the data they have available to report to ensure it is up-to-date and comprehensive enough to ensure all currently serviced eligible sources are accounted for.

All Blue Box processors, including those municipal processors, would also need to register and report annually to RPRA starting on or before April 1, 2022.

Eligible Sources

Based on the final regulation, Blue Box programs would operate as they do today during the transition period from July 2023 to the end of 2025. Producers are required to at least maintain servicing (based on servicing as of August 15, 2019) for all eligible sources already serviced (e.g., residences – single unit and multi-unit residential, depots, public schools, long term care and retirement homes, parks, playgrounds, and streetscapes) and to at least maintain how program currently provides servicing (i.e., material collected, collection frequency). New developments would also need to be serviced, where services are already provided (e.g., new multi-residential units will be serviced if the municipality already collects from these types of buildings).

By 2026, producers would need to ensure any non-serviced communities outside the Far North, multi-residential units, public and private schools, non-profit long-term care and retirement homes that notify their intention to be serviced are serviced. For all communities, including new communities, the service level would be equivalent to how garbage collection is provided (e.g., depot/drop-off based, curbside or a combination if curbside is not provided to the entire community).

Producers would also need to meet public space accessibility targets (e.g., parks, playgrounds, sidewalks and transit station/stops) by 2026. Producers would be required to provide collection at public spaces based on a density formula:

Population of lower tier municipality divided by

- 400, if the eligible community has a population equal to or greater than 500,000;
- 600, if the eligible community has a population equal to or greater than 30,000, but less than 500,000;
- 800, if the eligible community has a population equal to or greater than 5,000, but less than 30,000; and
- 1000, if the eligible community has a population less than 5,000, with no less than one Blue Box receptacle in any eligible community

The regulation does not include the public facing areas of municipal buildings or facilities (i.e., community centres, libraries, arenas), nor businesses or not-for-profit organizations in Business Improvement Areas or other locations. If Councils wish to provide services to these locations, they would need to be managed through a separate agreement. The regulation also does not require producers to use the public space recycling sites that are currently being used by the municipality.

Also note that any contemplated changes to Blue Box services by a municipality that could result in increased costs compared to 2019, should be vetted by RPRA and the process is described in [RPRA's 2020 Datacall User Guide](#). Changes in Blue Box services could include:

- Changes in collection type (i.e., single stream vs multi-stream; depot vs curbside)
- Changes in collection method (i.e., bags, containers, carts)
- Changes in collection frequency
- Changes in accepted materials

If a municipality or First Nations community operating a Blue Box program contemplates a change in Blue Box Services and wishes to know if the change will impact their funding eligibility prior to implementing the change, the program may submit a [Blue Box Service Change Assessment Form](#) to RPRA.

Servicing Requirements

During transition years (July 2023 – end of 2025), producers would be required to at a minimum to maintain the service level and frequency provided by municipalities to residences and blue box materials currently collected.

As noted above by 2026, producers would be required to collect all designated materials and expand servicing to more sources. The regulation also requires that producers would have the ability to change how servicing is provided as long as it is in keeping with obligations established in the regulation.

These obligations for curbside collection, depot collection, and collection for other eligible sources generally includes:

Residence or Facility Type	Blue Box Service Standard	Blue Box Frequency Standard
Households with curbside garbage collection	Curbside Blue Box collection	No less than every other week
Households with depot garbage collection	Depot Blue Box collection	Before bins are full
Apartments, schools, other eligible facilities	Must collect Blue Box materials directly from the building or eligible space (e.g., school)	Before bins are full
Public spaces, including parks, playgrounds, sidewalks, transit stops	Must provide number of bins in each community according to regulated per person standards	According to a frequency designed to collect materials before bins are full

In instances where municipalities receive curbside collection but also supplement that with depot collection, producers would only be required to provide curbside collection. They could choose to continue to provide depot collection, but this would not be a requirement.

Producers are required to provide Blue Box receptacles for the storage of Blue Box material until it is collected (adequate size). Each residence must have a Blue Box receptable before the day collection commences and replacements must be provided within one week of request.

Note as discussed, throughout the consultation process municipal governments would not have a 'First Right of Refusal' to provide services to producers. Decisions on contracting would be made by producers. This does not preclude producers from negotiating commercial agreements with municipal governments to continue to provide services.

Management Requirements

Management targets in the regulation are applicable in 2026 for multiple material categories and are in-line with best-in-class to comparable programs (see Table below). During the transition period, producers are required to make best efforts to meet the 2026 targets.

These targets are improvements compared to the current program where only one aggregate target is measured without any enforcement or consequences for non-performance, this is a substantial improvement.

Target Category	Existing Diversion Rates (2018)	Stage 1: 2026-2029 Final Target (draft target)	Stage 2: From 2030 Final Target (draft target)
Paper	72%	80% (90%)	85% (90%)
Rigid Plastic	48%	50% (55%)	60% (60%)
Flexible Plastic	7%	25% (30%)	40% (40%)
Glass	68%	75% (75%)	85% (85%)
Metal	54%	67% (67%)	75% (75%)
Non-Alcoholic Beverage Containers (flexible plastic formats excluded)	Unknown	75% (75%)	80% (80%)

The targets are based on the Blue Box material that is marketed (i.e., bales of material sold) and continues to exclude energy from waste or the use of materials for fuels as part of the target. This is the same way recycling is measured in the current Blue Box program plan. This is more rigorous than the targets established in British Columbia, which are based on the amount of material collected. It is however less rigorous than the European Union, which is moving to recycling targets that takes into account contamination before materials are used in new products.

The targets are also increasing the amount of materials included in the program such as unprinted paper, packaging-like products, certain single use-items and the beverage container target includes materials sold to businesses. This is a positive development and a significant improvement based on today's Blue Box program.

As a means to reduce administrative burden, the regulation requires performance audits every 3 years, instead of annually. This increases potential risks associated with poor performers and is likely not to reduce any administrative burden, as it simply condenses three years of audits into one year.

Promotion and Education

Producers will be required to provide a promotion and education program. This will include a publicly accessible website and at least one piece of material delivered annually to each eligible source.

Producers must provide details on:

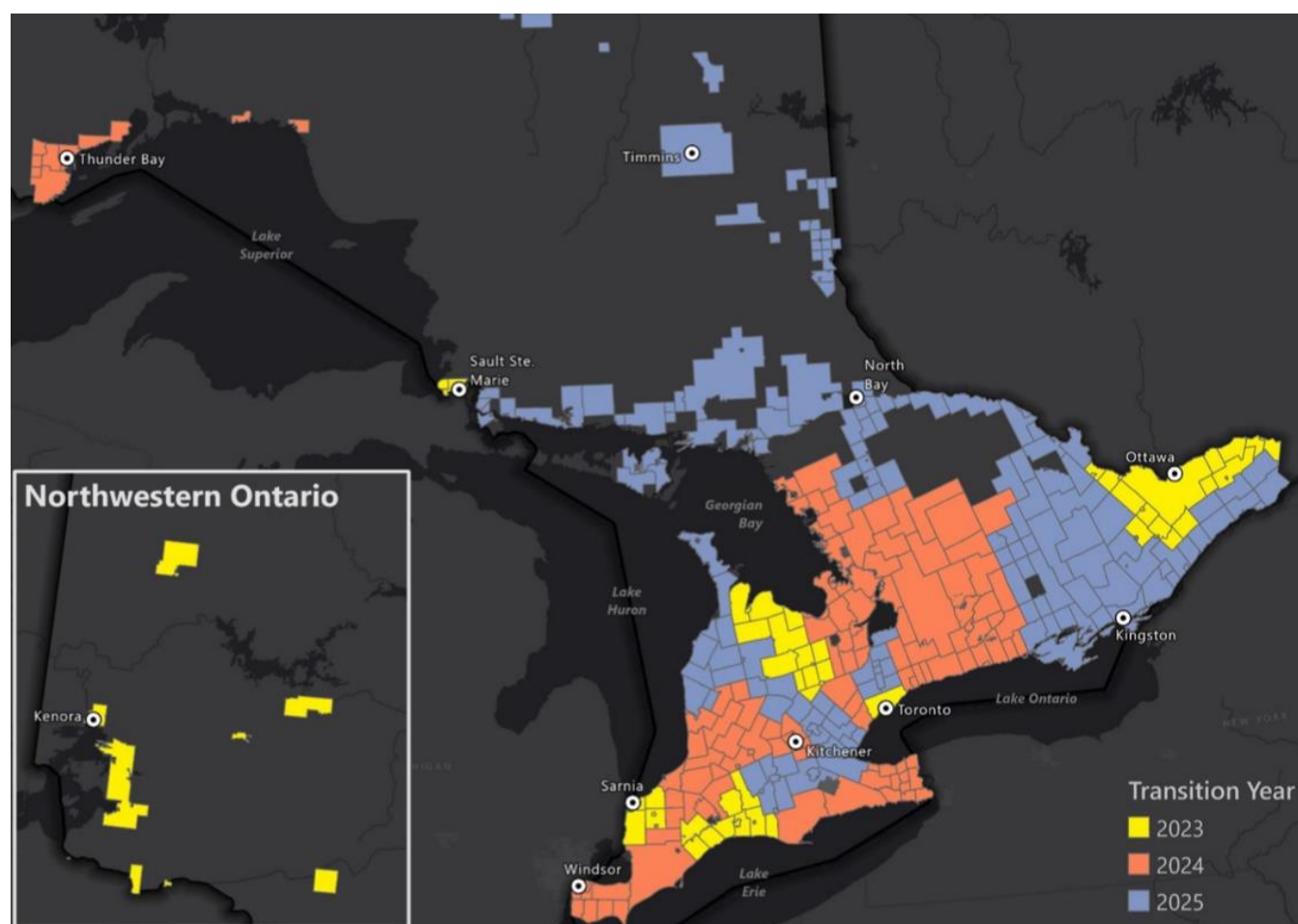
- Blue box material that may be deposited into Blue Box receptacles;
- Materials that cannot be deposited into Blue Box receptacles;
- Instructions on how to replace or request Blue Box receptacles;
- A description of how the producer will fulfil its collection responsibilities; and,
- Contact information.

Promotion and education materials must be provided in both English and French. In the transition period, information must also be provided in any language used by the municipality to communicate to its residents about its Blue Box program.

Transition Schedule

The regulation includes a [transition schedule](#) that outlines what municipal Blue Box programs will transition between July 2023 and the end of 2025.

The government indicated that they used municipal preferred dates but also included geographical catchments, tonnes and costs to set the schedule.



If there are issues with the transition date, municipal staff are encouraged to reach out directly to the Ministry and to RPRA. It is important they understand any potential problems (e.g., contractual) a municipality might have.

It is also helpful that the regulation does not preclude the ability for municipalities to be transitioned earlier, if producers and municipalities are in agreement to do so.

Common Collection System

Producers are required to collaborate to establish a common collection system to provide collection services to all eligible sources with no duplicate services to residents. Accountability for the common collection system lies with producers and their PROs, and is enabled through the creation of an Allocation Table.



Once the approach for the common collection system is decided, the regulation relies upon the Allocation Table to determine who will be liable for ensuring collection happens in a given location. The Allocation Table identifies which producer is liable for making sure collection standards are met for a given area. The regulation allows for all producers registered with a producer responsibility organization (PRO) to be jointly liable for a given area, and for the PRO to share liability with these producers. If there are any gaps in collection service requirements, RPRA can undertake compliance and enforcement with the liable producers and PROs.

The Allocation Table is created by following a set of rules which are agreed upon and written by PROs who register by November 1, 2021 to be “rule making” PROs. The regulation requires the Allocation Table to be submitted to RPRA by July 1, 2022 at the latest.

Subsequent Tables are submitted by March 31 of the year before the Table will apply and can endure for multiple years. The rules must specify a process by which producers and PRO’s can change the rules in the future.

Municipal governments will be able to pursue a commercial agreement with PRO’s to provide services for blue box. We expect these discussions to start later this year or early in 2022.

Appendix B – List of Designated Materials Under the Final Blue Box Regulation

 Designated Materials	 Not Included
<p>The following items, where made from paper, metal, glass, plastic, compostable materials, or any combination of these materials:</p> <ul style="list-style-type: none"> • Packaging, including aerosol containers • Printed and unprinted paper • Single-use packaging-like products, like foils, trays, and boxes • Single-use food and beverage service items like straws, cutlery, plates, food service ware <p>*Compostable materials are also designated, but only incur reporting requirements</p>	<ul style="list-style-type: none"> • Packaging single-use packaging-like products, and single-use food and beverage service products that are made primarily from other materials, such as wood, textiles, wax • Packaging-like products made of flexible plastics and used for food protection, containment, handling (e.g., plastic freezer bags, plastic sandwich bags) • Any materials designated under a different diversion program (e.g., automotive oil containers) • Garbage bags, recycling bags, compostable waste bags • Books and hardcover periodicals • Paper fibres used for sanitary purposes (e.g., tissues, paper towel) • Biomedical or hazardous Biomedical or hazardous waste (e.g., pressurized containers for propane) • Alcoholic beverage product and packaging (including LCBO and Brewers Retail Ltd. materials) *Note the deposit return system is required to report annually on performance

The Corporation of the Municipality of Neebing Administrative Report

Date: September 10, 2021 (For Meeting on September 15, 2021)

To: Mayor and Council

Subject: Information Correspondence List

File Number: 02-A01-00001-2016 (Council General Administration)

Submitted by: Erika Kromm, Clerk-Treasurer

ORGANIZATION	DESCRIPTION	DATE
Requests/Information/Minutes		
Carole Lem	TBDSSAB Update from the Board - July 2021 Meeting	Wed 9/8/2021 2:11 PM
FCM Communiqué	FCM releases Election 2021 recommendations	Thu 9/2/2021 2:47 PM
Training/Events		
Circular Innovation Council	WCEF Accelerator Session: Speaker Showcase and Complimentary Registration	Fri 9/3/2021 9:31 AM
Delayne from ACHIEVE	Free Leadership Development Webinar	Fri 9/3/2021 1:10 PM
Environmental Research & Educati...	🎵 Let's Get Back into the "Swing" of Things!	Wed 9/8/2021 9:51 AM
Fahad Shuja	RE: CAV Data Center Project with NVS	Wed 9/8/2021 9:30 AM
FCM Communiqué -...	FCM Voice: Let's get our election message out Join Doug McKenzie-Mohr at the 2021 SCC Register now for GMF's e	Tue 9/7/2021 1:45 PM
FCM Connect	Available now: new asset management training	Fri 9/10/2021 10:02 AM
FCM Connect	New: Asset Management Resource Library Join municipal leaders at the 2021 Sustainable Communities Conference a...	Wed 9/8/2021 10:01 AM
Ontario Chapter of SWANA	Ontario Chapter Fall Waste Courses	Tue 9/7/2021 2:06 PM
Ontario Good Roads Association	Be the voice of road and pavement authority in your region	Fri 9/10/2021 9:43 AM
Ontario Good Roads Association	Learn the common soils and aggregates used in municipal infrastructure construction	Thu 9/9/2021 9:43 AM
Ontario Good Roads Association	Good Roads' renowned Managing Winter Operations Workshop is back in person.	Wed 9/8/2021 11:21 AM
Ontario Good Roads Association	Cover yourself and your municipality when dealing with contracts and agreements.	Mon 9/6/2021 9:16 AM
Ontario Good Roads Association	The best practices in sewer inspection, watermain and road construction projects	Fri 9/3/2021 9:42 AM
Ontario Waste Management Assoc...	Proof of Vaccination Update	Fri 9/3/2021 12:58 PM
Newsletters		

ORGANIZATION	DESCRIPTION	DATE
AMO Communications	AMO WatchFile - September 9, 2021	Thu 9/9/2021 10:04 AM
AMO Communications	AMO WatchFile - September 2, 2021	Thu 9/2/2021 10:03 AM
Canadian HR Reporter Editor	KPMG requires vaccinations HR Awards Sept. 15 Pay equity takes effect	Tue 9/7/2021 3:02 PM
Canadian HR Reporter Editor	Q&A on vaccine policies Employee poaching Return-to-office discrimination	Thu 9/2/2021 3:03 PM
CHRR_HRNEWSWIRE	HR Guide: What to look for in a best-in-class HR technology solution	Wed 9/8/2021 11:01 AM
Municipal Information Network	Municipal Information Network News	Fri 9/10/2021 3:42 AM Thu 9/9/2021 3:42 AM Wed 9/8/2021 3:42 AM Fri 9/3/2021 3:16 AM
Municipal Information Network	Municipal Information Network Jobs	Tue 9/7/2021 12:32 PM
Ontario Clean Air Alliance	Do your candidates support fossil-free electricity by 2030?	Tue 9/7/2021 1:34 PM
OWMA	OWMA News - September 8, 2021	Wed 9/8/2021 9:42 AM
RPRA Communications	RPRA's September Newsletter	Fri 9/3/2021 12:45 PM
Thunder Bay Chamber of Commerce	#tbaymarketplace: NOIC & Chamber Events	Wed 9/8/2021 10:31 AM
Thunder Bay Chamber of Commerce	the latest: September 7	Tue 9/7/2021 2:01 PM

**The Corporation of the Municipality of Neebing
Administrative Report**

Date: September 10, 2021 (For Meeting on September 15, 2021)

To: Mayor and Council

Subject: Trailer By-law

Submitted by: Erika Kromm, Clerk-Treasurer

RECOMMENDATION

Administration requires direction from Council regarding changes to the trailer by-law.

BACKGROUND

In April of 2021, Council amended the Zoning By-law to exclude seasonal dwellings from areas within the municipality with subdivisions as permitted uses in order to promote residential development. These changes do not preclude the use of recreational vehicles provided they are in compliance with the Trailer License By-law (695-2005), as amended. At the regular Council meeting, held on September 1, 2021, Administration was directed to bring forward the Trailer Licensing By-law for review.

DISCUSSION

A copy of the by-law is appended to the report for Council's review. The original suggestion for amendment that was brought forward was to only allow a trailer license to properties that were not in a plan of subdivision. However, it has also been suggested that Council extend the same courtesy to new property owners that is provided to those who enter into a development agreement with the Municipality.

Under the development agreement, the property owner is required to build a residence on the property within three years. A similar provision could be provided to trailer licenses on properties in subdivision. That is, a trailer would be permitted on a vacant lot within a plan of subdivision for no more than three years, provided a license is obtained. This will give property owners the option to stay on the property while they are building, which is a common practice. In addition, with construction prices so high, some people will require more time after purchasing land before they can start construction.

Administration will bring forward an amending by-law to reflect any changes requested by Council.

Also, Council had previously agreed to increase the trailer license fee to \$50. To date an amendment has not been passed to reflect this change. This will be done at the same time as the other amendments, provided Council still wishes to make that change.

ATTACHMENTS: Office Consolidated Version of the Trailer License By-law

AVAILABLE FOR REVIEW UPON REQUEST: Zoning By-law or applicable legislation

ATTACHMENT ONE: Office Consolidated Version of the Trailer License By-law

THE CORPORATION OF THE MUNICIPALITY OF NEEBING

BY-LAW NUMBER 697-2005

Being a by-law for licensing trailers located in the Municipality of Neebing.

OFFICE CONSOLIDATION – AS AMENDED BY BY-LAWS 033-2016, 007-2014 and 2017-031

WHEREAS Section 168 of the Municipal Act, R.S.O. 2001 Chapter c25 and amendments thereto, provides that by-laws may be passed for licensing trailers located in the Municipality, except in a trailer camp operated or licensed by the Municipality, for thirty (30) days or longer in any year and for prohibiting such trailers being located in the Municipality, except in a trailer camp operated or licensed by the Municipality, without a licence therefor.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF NEEBING ENACTS AS FOLLOWS:

1. In this by-law:

“Corporation” means the Corporation of the Municipality of Neebing.

“Construction Site” means a parcel of land upon which structures are being erected or site improvements are occurring in preparation for structural erection or site development.

“Habitation” means providing temporary inside accommodation which shall include but not be limited to, the eating, sleeping or activities of daily living.

“Licensee” means the registered property owner.

“Municipality” means the geographic area of the Municipality of Neebing.

“Occupancy” means shall be deemed to be in use for every day it is located on the property except where it is located for the purpose of storage or sale.

“Property” means that portion of the property legally described as:

Part of the East Subdivision of Section 2, Concession 6, Geographic Township of Crooks, now in the Municipality of Neebing in the District of Thunder Bay, more particularly described as:

All that part of the said East Subdivision of Section 2, Concession 6 lying south and west of the Cloud River saving and excepting Part 2 on Plan 55R-2533, being the lands as described in Instrument No. 405534, together with Parts 1 and 2 on Plan 55R-11196.

which has water frontage along the Cloud River. **(Definition added by By-law 007-2014)**

“Recreation Vehicle” for the purpose of this by-law means the same as “Trailer”.

“Trailer” means any vehicle constructed to be attached and propelled by a motor vehicle and that is capable of being used by persons for living, sleeping or eating, even if the vehicle is jacked up or its running gear is removed. Examples are, tent trailers, motor homes, campers, travel trailers, 5th wheel trailers, and converted buses, trucks or vans.

“Trailer Camp” means any land on which a trailer or recreational vehicle as defined in this by-law is kept.

“Tourist Camp” includes any land used as a camping or parking ground for the public whether or not a fee is charged for the use.

2. There shall be only one (1) licence issued per registered property owner.
3. No person shall locate a trailer or recreation vehicle in or upon land in the Municipality for more than thirty (30) days in any year unless and until he shall have procured a licence from the Corporation to do so hereunder, but shall not apply to:
 - A) A trailer or recreation vehicle located in a trailer camp operated or licensed by the Corporation, nor
 - B) A trailer or recreational vehicle used in a commercial woodlands operation, or on a Construction Site, nor
 - C) A trailer or recreation vehicle located in the Municipality only for the purpose of sale or storage on a non-commercial basis.
4. The fee for such licence shall be the sum of twenty dollars (\$20.00) for every month or portion of a month that the trailer or recreation vehicle is located in the Municipality.
5. No licence fee shall be charged in respect of a trailer or recreation vehicle assessed under The Assessment Act, 1976, c69 and amendments thereto.
6. If a licensee shall fail to comply with any condition upon which the trailer licence was issued, the trailer licence may be revoked forthwith. Upon notification that a trailer licence is revoked or has expired, the licensee shall within thirty (30) days of said notification, remove from the land the trailer for which the licence was issued and that a holder of a revoked or expired licence who is in contravention of this by-law is liable to a fine as if a licence had not been issued. Where a licence is revoked, the licensee may be entitled to a refund of a part of the licence fee proportionate to the unexpired part of the term for which it was issued.
7. No licence issued hereunder shall be voluntarily surrendered for a refund of all or any part of the fee paid therefor.
8. A licence issued hereunder may not be transferred.
9. Each day that a trailer or recreation vehicle is located in the Municipality in contravention of this by-law, shall be deemed to constitute a separate offence hereunder.
10. A person convicted of a breach of any of the provisions of this by-law shall forfeit and pay, at the discretion of the convicting judge, a penalty not less than fifty dollars (\$50.00)

and not more than two thousand dollars (\$2,000.00), exclusive of costs, for each offence. Such penalty and costs to be recoverable under the provisions of the Provincial Offences Act, R.S.O. 1990, Chap P.33 and amendments thereto.

11. That By-law Number 548-2001 shall be repealed and that the provisions of this by-law apply notwithstanding the provision of any other by-law of the Corporation of the Municipality of Neebing and, in the event of any conflict between this by-law and other such by-laws, this by-law prevails.
12. Section 2 of this By-law does not apply to the Property. The provisions of Subsections 12(a) and 12(b) apply instead.
 - (a) A maximum of sixteen (16) Trailers may be located on the Property at any one time.
 - (b) A maximum of sixteen (16) Trailer licences may be issued to the Licensee annually for trailers situated on the Property.
 - (c) The Trailers shall at all times be situated on the Property such that they are no closer to the Cloud River than fifty (50) feet. **(Section amended by 2017-031)**
13. This By-law shall come into force on the final passing thereof. **(Section re-numbered by By-law 2014-007)**

ENACTED AND PASSED IN COUNCIL this 16th day of November, 2005,
Amended the 19th day of March, 2014 & the 20th of September, 2017

**The Corporation of the Municipality of Neebing
Administrative Report**

Date: September 9, 2021 (For Meeting on September 15, 2021)

To: Mayor and Council

Subject: Draft Capital Plan

Submitted by: Laura Jones, Deputy Clerk-Treasurer

RECOMMENDATION:

Administration recommends that Council approve the attached draft Capital Plan with an annual review.

DISCUSSION:

The draft capital plan was reviewed by the Asset Management Committee, administration, the Roads Committee and the Recreation Committee. It is the intention that this document will be reviewed and updated on an annual basis, and that this document be used to inform the capital portion of the next annual budget.

Data from Neebing's Asset Register and the Renewal Forecast that was developed by consultants was useful in crafting this draft Capital Plan. The Asset Renewal Forecast provides a snapshot in time of Neebing's Assets and their condition. However, the asset renewal forecast does not take into account shifting priorities, financial realities, and current updated condition scoring of Neebing assets. An annual review by staff and various departments and committees is critical to ensuring the capital planning document is robust, useful and financially viable.

This Capital Plan document contains an estimate of a tax levy increase percentage required to meet the future needs of the Municipality. This levy increase is placed on the plan for information purposes. Approving this planning document does not commit Council to any of the items contained in the plan, nor does it approve the levy increase. Approval of the Capital Plan means that Council approves it's use for planning purposes. Individual; projects and levy increases are approved when the annual budget is passed.

ATTACHMENTS:

Draft Capital Plan and Project Lists

AVAILABLE UPON REQUEST: None

First Draft Capital Plan

Other Capital Projects	Year	Amount
Administration		
Computer Systems and Software		
Asset Management software	2022	30,000
New Computers	2026	10,000
New Computers	2027	10,000
Server Replacement	2028	20,000
Office Rennovations	2022	220,000
Environmental Expenditures		
Landfill Projects (electricity connection at Sandhill	2022	200,000
Landfill Expansion	2022	100,000
	2023	50,000
	2024	50,000
Cemetery Expenditures		
Cemetery Fence and location pins	2023	20,000
Parks and Recreation		
Blake Hall Rink Improvementsand roof over rink surface	2022	580,000
Alf Olsen Park Rink Improvements	2022	78,250
Sturgeon Bay Boat Launch Development (Vault Toilet facility and park improvements)	2022	40,000
Sturgeon Bay Boat Launch park improvements	2024	20,000

Fire Projects Capital Plan

2022 Regular replacements each year	
Fire Equipment 01-51-512131	10,000
Fire Bunker Units 01-51-512132	18,000
Fire Radios 01-51-512136	10,000
Fire Radio Repeater	40,000
New Fire Bay Addition (grant permitting)	500,000
Dry Hydrant Installation	20,000

2023	
New Fire Building (grant permitting)	2,000,000
Fire Equipment 01-51-512131	10,000
Fire Bunker Units 01-51-512132	18,000
Fire Radios 01-51-512136	5,000
Dry Hydrant Installation	20,000

2024	
Siding Hall 1	20,000

2025	
R155	135,000

2026	
P101	100,000

2027	
2028	
T103	250,000

2029	
2030	
P106	100,000
P151	100,000

2031	
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2036 - Front line fire pumper 600,000 (order in 2035)

2035-2040 Roof Shingles on most building

2035 - T-107Fire

2037 - Jaws of Life extraction Kit

2035-R152

Public Work Project Capital Plan

Year	Location	Discription	Length	Budget
2022				
	Sturgeon Bay Rd	Chipseal	8 km	500,000
	East/West/Podres (contract)	Gravel		300,000
	Willowdale/South Bay	Gravel		
	Podres toward lake done 2018-2019			
	Plow truck to replace Truck 98 (deferred from 2021)			300,000
	Farm Road Bridge			500,000
	Pardee Road Bridge			450,000
2023				
	Sturgeon Bay Rd	Chipseal	8 km	500,000
	Larson (in house)	Gravel (Crushed)	6	135,000
	Cloud Lake (in house)	Gravel (crushed)	7.5	
2024				
	Cloud Lake	Chipseal		600,000
	Cloud Bay	Chipseal		
	Jarvis Bay	Chipseal		
	Old Border Rd	Gravel (hire trucks)	2.5	135,000
2025	East Oliver		2	500,000
	Boundary		4.2	
	Various in-house Gravel projects			
	TBD	Gravel (crushed)		
2026				
	Memory Rd			500,000
	Valley East (in house)		0.7	270,000
	Mannisto		4.8	
	Replace 2016 Pickup Truck			80,000

Public Work Project Capital Plan

Year	Location	Discription	Length	Budget
2027	McClusky		0.8	500,000
	copper Cliff?		6	
	Various in-house Gravel projects			
	TBD	Gravel (crushed)		
	Replace Plow truck 2013			350,000
2028				
	Matson Rd (in house)			
	Various in-house Gravel projects			
	TBD	Gravel (crushed)		
2029				
	Loader			300,000
	Brusher & Tractor			200,000
	Various in-house Gravel projects			
	TBD	Gravel (crushed)		
2030				
	Salt/Sand cover replacement			180,000
	Gravel projects TBD	contract		270,000
2031				
	Replace Plow truck 2015			350,000
	Various in-house Gravel projects			
	TBD	Gravel (crushed)		



Municipality of Neebing Draft Capital Plan 2022-2031
Capital Forecast

Capital Forecast											Funding Source									
														Gas tax and Reserve	OCIF	Other Grants	Reserve Funds	Levy	Debt Financing	
Project	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total Budget	Gas Tax	OCIF						Total Funding	
Administration																				
Computer Systems and Software	30,000				10,000	10,000	20,000				70,000				30,000		20,000	20,000	70,000	
Office Rennovations	220,000										220,000				100,000		60,000	60,000	220,000	
											-								-	
Fire Expenditures																				
Fire Buildings 01-51-512125	500,000	2,000,000	20,000								2,520,000				1,250,000		20,000	1,250,000	2,520,000	
Fire Fleet 01-51-512130				135,000	100,000		250,000		100,000		585,000						585,000		585,000	
Fire Equipment 01-51-512131	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000						100,000		100,000	
Fire Bunker Units 01-51-512132	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	180,000						180,000		180,000	
Fire Radios 01-51-512136	50,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	95,000						95,000		95,000	
Dry Hydrand Installation	20,000	20,000									40,000						40,000		40,000	
Fire Wildland Protection 01-51-512145											-								-	
											-								-	
											-								-	
Public Works																				
PW Gravel Roads Renewal	300,000	135,000	135,000		270,000				270,000		1,110,000	1,080,000					30,000		1,110,000	
PW Chip Seal Road Renewal	500,000	500,000	600,000	500,000	500,000						2,600,000		1,563,030		250,000		786,970		2,600,000	
PW Gravel Crushing		100,000		100,000		100,000		100,000			400,000						400,000		400,000	
PW Bridges (General Repairs)	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	500,000						500,000		500,000	
PW Projects (Misc road projects)	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	300,000						300,000		300,000	
Transp. - Equipment	300,000				80,000	350,000		500,000		350,000	1,580,000					1,200,000	380,000		1,580,000	
PW Culverts	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	400,000						400,000		400,000	
Major projects	980,000								180,000		1,160,000				473,000	506,000	181,000		1,160,000	
											-								-	
Environmental Expenditures																				
Landfill Projects (electricity)	200,000										200,000						200,000		200,000	
Landfill Expansion	100,000	50,000	50,000								200,000						200,000		200,000	
											-								-	
Cemetery Expenditures																				
Cemetery Improvements		20,000									20,000						20,000		20,000	
											-								-	
Parks and Recreation																				
Blake Hall	580,000										580,000				435,000		145,000		580,000	
Alf Olsen Park	78,250										78,250				58,688		19,562		78,250	
Sturgeon Bay	40,000		20,000								60,000						60,000		60,000	
Other Park Improvements											-								-	
	4,046,250	2,978,000	978,000	888,000	1,113,000	613,000	423,000	753,000	703,000	503,000	12,998,250	1,080,000	1,563,030	2,346,688	756,000	2,529,562	3,472,970	1,250,000	12,998,250	
Upcoming																				
2036 - Front line fire pumper 600,000 (order in 2035)																		135,000		212,297
2035-2040 Roof Shingles on most building																		212,297		
2035 - T-105 Fire																		7.76%		
2033 Tack Kettle																				
2037 - Jaws of Life extraction Kit																				
2034 - Plow Truck 17																				
2032 - Steamer Unit																				
2035-R152																				

The Corporation of the Municipality of Neebing Administrative Report

Date: September 10, 2021 (For Meeting on September 15, 2021)

To: Mayor and Council

Subject: Operations in Holiday Periods

File Numbers: General Administration: 01-A01-405130-2016
Landfill Sites Administration: 08-A01-00001-2014

Submitted by: Erika Kromm, Clerk-Treasurer

RECOMMENDATION

Administration requires direction from Council as to which seasonal office and landfill operating hours are preferable over Christmas and New Year's in 2021-2022.

BACKGROUND

Administration reports annually to Council to seek direction regarding the office hours and landfill site hours for the Christmas season.

DISCUSSION

Christmas

This year's Christmas Season Calendar appears as follows:

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
19	20	21	22	23	24 Christmas Eve	25 Christmas Day
26 Boxing Day	27 In lieu of Christmas Day	28 In lieu of Boxing Day	29	30	31 New Year's Eve	1 New Year's Day
2	3 In lieu of New Year's Day	4	5	6	7	8

This time period includes 3 Ontario Statutory Holidays (December 25, 26 and January 1). The CUPE Agreement for the Roads Crew adds the afternoons of Christmas Eve and New Year's Eve Day, which the Office share.

Neebing staff will typically use vacation days or time-in-lieu-of-overtime days to cover their pay over the Christmas office closure period where there is no statutory holiday applicable. It is of assistance to staff in planning their holiday season to know how many days they need to either cover or to take as a day off without pay. Attachment One to this Report is a summary of the closures in past years for Council's information.

Administration understands that the Roads crew typically take the same “down” time as the municipal Office staff and use lieu or vacation time to keep their pay at a full time level. The understanding there is that call-ins on non-statutory holiday dates are done at regular wages and the vacation/lieu time bank are not used for those hours.

Options for Office Closure:

1. Only close on the statutory holidays (counting the “eves” as ½ day statutory holidays). We would be open Thursday the 23rd, the morning of the 24th, Wednesday the 29th, Thursday the 30th, the morning of the 31st, and then re-open on Tuesday, January 4th at 9:00 a.m. (This does not require staff to use any vacation days, but does result in a mish-mash of being open/closed over the 2 weeks involved.)
2. Open the half day (morning) on December 24th and close all of the other dates until re-opening with regular hours at 9:00 a.m. on Tuesday, January 4th. (Requires use of 2.5 vacation days – ½ day on December 31st, and full days on each of December 29 and 30.)
3. Close the full day December 24th and close all of the other dates until re-opening with regular hours at 9:00 a.m. on Tuesday, January 4th. (Requires the use of 3 vacation days – ½ days on the each of the two “eves”, and full days on each of December 29 and 30.)
4. Close for the full 2 week period – Monday, December 20th, re-opening on Tuesday, January 4th at 9:00 a.m. (Requires the use of 7 vacation days – ½ days on each of the two “eves”, and full days on each of December 20, 21, 22, 23, 29 and 30.)

Landfill Site Operations

The Landfill sites are ordinarily open for business (during winter) on Saturdays and Sundays. Christmas Day, Boxing Day and New Year’s Day fall on the weekends and the landfill sites should be closed for those days. Council may wish to adjust opening days/hours to add additional hours for the public’s convenience, given that many people are at home (time off work) during the season.

Administration has sought feedback from the landfill staff; however, no responses have been received at the time this report was prepared. Administration will provide and update at the Council meeting.

Financial Implications

There are no financial implications to the Municipality with respect to the options for office closure. There are financial implications for staff, as noted. Should any staff member need to take time off without pay, this would result in savings to the Municipality. That is not anticipated at this time.

There are no financial implications to the Municipality with respect to the options for Landfill Site hours unless Council chooses be open additional hours over Christmas.

Communications

Administration will be able to advertise the decisions in Neebing News, at the Municipal office and/or landfill sites, and online through the website and Facebook.

ATTACHMENTS

One: Historic office closure choices 2013-2020.

AVAILABLE FOR REVIEW UPON REQUEST

Calendars

ATTACHMENT ONE: Historic Christmas Closure Decisions

In 2013, Council decided to keep the office open until noon on the 24th (which was a Tuesday) and remain closed for the balance of the week. For that week, staff were required to provide for ½ day on the 24th and the full day for Friday the 27th. During the second week, Council remained closed Monday, Tuesday and Wednesday (December 30th, New Year's Eve and New Year's Day) and opened on Thursday and Friday (the 2nd and 3rd of January) with regular hours. This required staff to provide for 2 further days (the 30th and 31st). Staff were required to cover a total of three and one-half days using vacation time or time-in-lieu of overtime. If they had not had sufficient time to do so, the time would have had to be taken as unpaid time.

In 2014, the municipal office closed at noon on December 24th (which was a Wednesday) and re-opened at 8:00 a.m. on January 5th (a Monday). This required Office staff to utilize 4.5 days' vacation (covering ½ the day on the 24th, plus the full days on the 29th, 30th, 31st and January 2nd). Roads crew needed to use 3.5 days.

In 2015, the municipal office closed for the full day on Christmas Eve (which fell on a Thursday) and did not re-open again until Monday, January 4th. Office staff were required to use 4 vacation days to cover the closure, while Roads staff used 3.

In 2016, the municipal office closed at noon on Friday, December 23rd and re-opened at 8:00 a.m. on Tuesday, January 3rd. Office staff needed 3.5 vacation days for full coverage and Roads crew needed 2.5.

In 2017, the municipal office closed fully from December 23, 2017 through January 1, 2018. Office staff required 3 vacation days (as Christmas and New Years' Eves were on Sundays) for full coverage and the Roads Crew needed 2 days.

In 2018, the municipal office closed fully from the close of business on Friday, December 21st, to 9:00 a.m. on Wednesday, January 2nd. This required the Roads Crew to use 3 vacation days, and the Office Staff to use 4 vacation days.

This Council made a decision to provide the office staff with the same days off as the roads crew are provided in the CUPE agreement. Accordingly, in 2019, the number of vacation days required for both roads crew and office staff will be the same.

In 2019, the municipal office closed fully from the close of business on Friday, December 20th, to 9:00 a.m. on Thursday, January 2nd. This required the Roads Crew and the Office Staff to use 4 vacation days.

In 2020, the municipal office closed fully from the close of business on Friday, December 18th, to 9:00 a.m. on Monday, January 4th. This required the Office Staff to use 6 vacation days. The Roads Crew kept working until December 24th and were only required to use 3 vacation days. Due to the pandemic, the office was already operating on a limited capacity and the decision was made to allow for a slightly longer closure for the 2020 holiday season.

The Corporation of the Municipality of Neebing Administrative Report

Date: September 10, 2021 (For Meeting on September 15, 2021)

To: Mayor and Council

Subject: Future Council Meetings

Submitted by: Erika Kromm, Clerk-Treasurer

RECOMMENDATION

Administration requires direction regarding the format and location of future Council meetings.

BACKGROUND

Since mid-2020, Neebing's Council meetings have been held via web conference in wake of the COVID-19 pandemic. In this ever evolving situation, we have experienced various forms of lockdown and restrictions as cases rose and fell. As restrictions have been decreased, Administration is looking to Council to determine if they want to make any changes to the current meeting format.

DISCUSSION

The options for future meetings would be one of the following:

1. Continue with online meetings
2. Move the meeting location to the Blake Hall with or without online participation
3. Return to meeting in the Council Chambers with or without online participation

Throughout the past year, Administration has been preparing the Blake Hall for Council meetings. The eventual goal will be to host hybrid meetings from Blake Hall. Meaning people could participate in person as well as online.

To date the following upgrades have been completed:

- Internet installed
- Polycom system purchased and equipment tested (this allows web conferencing from Blake Hall)

The following upgrades still need to be completed:

- Test of the Polycom system with the GoToMeeting web conferencing software
- Purchase of an Owl camera system
- Installation of an HVAC unit at Blake Hall for better air circulation

Under the current rules, indoor meeting spaces can allow up to 50% capacity provided social distancing is practiced. The Blake Hall has a capacity limit of 137 people seated in chairs. This means 69 people could be allowed in the hall. The Council Chambers has a capacity of 35 and could accommodate 18 people under the current requirements.

To date no modifications have been made to the Council Chambers to make it suitable for meetings at this time. While the Polycom system could be set up in the Council Chambers, the current Council table does not accommodate the required 6 foot spacing.

In the media, there has been lots of discussion regarding a fourth wave. The Thunder Bay District Health Unit advises that vaccination rates over the next month determine how hard the fourth wave will hit. While Thunder Bay's numbers are looking good, it is likely the district will be subjected to whatever restrictions the Province deems necessary to keep Southern Ontario under control.

October is a busy month at the Blake Hall. The college fire program is renting the hall for a large part of the month. In addition, the line dancing group will start back up. The booking for the line dancing group conflicts with the Council meetings. If Council wishes to start meeting at the Blake Hall, a review of the current bookings will be required.

It might be best to wait until after October when there are fewer bookings and there is a better idea of what the fourth wave will look like.

The Public Meeting on September 29 will be our first real test run for meetings at the Blake Hall.

ATTACHMENTS

None

AVAILABLE FOR REVIEW UPON REQUEST

Provincial regulations regarding Ontario reopening

**The Corporation of the Municipality of Neebing
Administrative Report**

Date: September 10, 2021 (For Meeting on September 15, 2021)
To: Mayor and Council
Subject: WAYfinder Sponsorship Proposal
Submitted by: Erika Kromm, Clerk-Treasurer

RECOMMENDATION

Administration recommends that Council provides a Basic Sponsorship to the WAYfinder App.

BACKGROUND / DISCUSSION:

The WAYfinder App was developed by an area resident for the purpose of providing an accessible information relating to local trails and recreational areas. Currently, you will find information on Pigeon River Provincial Park, Mink Mountain and Big Trout Bay Nature Reserve. Hopefully, the Pearson wetland trail will also be included once it's complete. The app provides an opportunity to promote Neebing through the use of in-app advertising.

The proposal attached to the report provides an outline of the sponsorships that could be provided. Administration feels that the basic package for \$1,500/year provides sufficient exposure and would be manageable for staff. It is likely that staff does not have the capacity to effectively manage all the options available under the premium or deluxe package.

ATTACHMENTS

WAYfinder Sponsorship Proposal

AVAILABLE FOR REVIEW UPON REQUEST

None



Sponsorship

Proposal

05.02.2021

Katherine Couzelis

Wayfinder Trails & Recreation

16 Gillespie rd.

Slate River, ON P7J0E3

E: katherinecouzelis@hotmail.com

P: 1 (807) 356-2680

Overview

I created WAYfinder Trails & Recreation to alleviate many of the safety and accessibility issues outdoor enthusiasts face in a region with a seemingly infinite number of trails areas to explore. My goal is to provide the best possible experience in nature by improving public awareness of trails and outdoor recreational activities in our region. I have combined my education in Forestry and Tourism with my first hand experience of being born and raised in the Slate River Valley to develop the WAYfinder Trails & Recreation mobile application resource. It houses an extensive outdoor recreation database with all the information needed to confidently explore the great outdoors. I value education and continue to work tirelessly to provide unique ways of incorporating this into my services. I promote community educators, organizations, municipalities, and businesses that share similar values and goals to utilize my platform as an additional sustainability tool. I want to help you showcase what your municipality has to offer, whether it's outdoor experience, local services, small businesses, or general knowledge of the area. Now is the best time to get on board with WAYfinder Trails & Recreation because summer 2021 I plan to launch the WAYfinder Eco-Adventures pilot project and expand into group guided hikes, workshops, and staycation packages aimed to further enhance outdoor experience in our region.

Goals

1. Develop a mutually beneficial relationship between the municipality of Neebing and my small local business that serves your region.
2. Provide opportunities to showcase the beauty that the Municipality of Neebing has to offer to potential residents and visitors.
3. Accurately portray the new branding and image developed by the municipality.
4. Ultimately, attract more people to the area by showcasing how desirable it is to spend time in the area in hopes more residents choose to relocate.

Specifications

I have put together a few sponsorship packages in a tiered format in order to cater to a variety of budgets. Below are the options in an easy to read chart followed by detailed descriptions of each service provided in that tier. The prices that are outlined are on a yearly basis and will be subject to change from year to year depending on demand, though special pricing will be offered to those who choose to renew their sponsorship support. The one year period starts the day the sponsorship scope of work is signed, not the traditional calendar year.

WAYfinder Sponsorship Packages 2021

Service	Basic	Premium	Deluxe
Banner Advertisements	✓	✓	✓
Trail Sponsor	✓ (3)	✓ (5)	✓ (10)
Area Advertisements	✓ (1)	✓ (3)	✓ (5)
Website Mention	✓	✓	✓
Social Media Promotion		✓	✓
Group Guided Hikes		✓	✓
Winter Activity Sponsor		✓	✓
Analytics			✓
Trail Gamification			✓
Survey's			✓

*** I am always open to new ways of supporting each other and welcome any ideas that promote innovative collaborations between my small business and your Municipality.*

Basic Package (\$1,500/yr)

Banner Advertisements

There are two main ways for users to view the trails available, one being the main map and the other a list format. Within the list view, I have the ability to insert advertisements in replacement of a trail listing. Included in this package is one banner advertisement that will be clickable and linked to your website. ->

Trail Advertisements

For this option, you will have the chance to have full screen advertisements pop up on screen while the user is tracking themselves on the chosen trails. With new and improved technology we are also able to give the advertisement a specific location to pop up on the trail (geo-referenced).

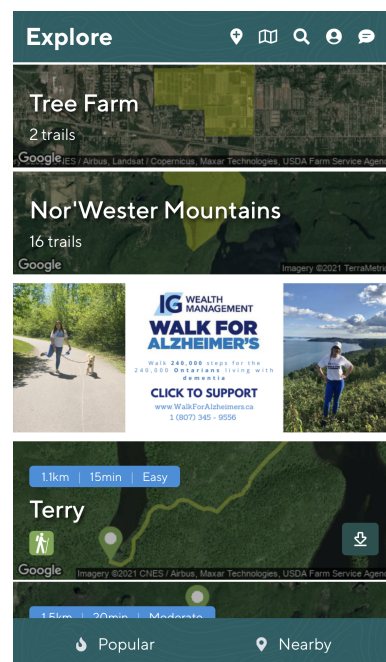
Area Advertisements

Within my mobile app each trail area has its own colour coordinated map showcasing the trail network. Below the map there is an ad space before the area description. Within the basic sponsorship package you can choose any three trail networks to showcase your marketing content. Some area examples in the Municipality of Neebing;

- Pigeon River Provincial Park
- Mink Mountain
- Big Trout Bay Nature Reserve

Website Mention

In July 2021, I will be launching a new website that will highlight my past and present sponsors with a clickable logo that links to your site. My website is the place I direct everyone who is looking to download the WAYfinder app or learn more about the app and my new expansion.



Premium Package (\$3,000/yr)

This option includes everything the basic package offers plus the additional services outlined below. *Note: Trail sponsor advertising increases to 5 and area advertising to 3.*

Social Media Promotion

In today's day and age it is crucial to maximize your online presence, this is something I have challenged myself to learn over the past year since the pandemic made this even more evident. I have been utilizing social media as a tool to build my brand awareness and I would love to help the Municipality of Neebing to do the same. I am regularly posting to both Facebook and Instagram in a number of ways that mutually benefit myself and those who I have relations with. I love how you choose to highlight local businesses in your area because I have started to do the same with businesses and products that I use regularly. As I visit trails, businesses, and other highlights in Neebing, I can ensure you are heavily promoted to my following. With that being said, I recently submitted an article I was asked to write for the Walleye and I made sure to mention "the beautiful Municipality of Neebing" as the location of the James Duncan Nature Trail.

Group Guided Hikes

With the WAYfinder Eco-Adventures expansion happening this summer I am able to offer more sponsorship opportunities to you. I have a series of planned group hikes happening from July - October, many of these excursions are located in the Municipality of Neebing. Before, during, and after I would like to highlight you as the sponsor who is making these activities happen for the public. I can include your logo on the marketing materials, refer participants to your website and portray the message or branding you desire. *Note: Group sizes will depend on covid restrictions and all precautions will be taken.*

Winter Activity Sponsor

In addition to the group snowshoeing and hiking activities happening throughout the winter I would like to partner with you to host some extra activities/events that will attract more people to your area year round.

Deluxe Package (\$5,000/yr)

Note: Trail sponsor advertising increases to 10 and area advertising to 5.

Analytics

Within the WAYfinder mobile application analytics tracking is embedded in a multitude of ways. I am able to create a report that indicates the... Total number of downloads, ad clicks, ad views, user generated heat maps, This package includes everything outline in the basic sponsorship package

Trail Gamification

Utilizing geo-located trail pop-ups you will have the ability to highlight local businesses and attractions. This is a great opportunity to offer discounts or special giveaways for those who come to your municipality to hike. This component paired with social media promotion will direct more users to your area in hopes to find a hidden prize on the trail. The more users who track their hikes the more data you will have for analytics.

Survey's

To get more insight on those who are hiking trails of interest we are able to connect questions to the end of the trails for people to answer. These questions can be in the form of yes/no, short answer, true false, and multiple choice. You can use the analytics for data collection or incorporate also use this feature as an educational tool.

Milestones

I. Internal Meeting Proposal Review

Planned date: June 17th, 2021. If possible, have this proposal highlighted and attached in the agenda for the board meeting prior to the planned date. During the meeting keep a list of questions, comments, and concerns anyone may have and follow up with an email to me post board meeting. I will respond as soon as possible with clarification.

II. Collaboration Meeting

If interested, I suggest we follow up as soon as possible in order to ensure your sponsorship services are included in the app by July. I want to ensure you get the most out of summer 2021 as it will be a very busy season with my business expansion plan.

III. Finalize Sponsorship Package

Once a final decision has been made, if interest and a package has been chosen I will create a scope of work between my business and the Municipality. The scope of work will outline the deliverables of the sponsorship with estimated completion dates. Upon signature from both parties an initial 50% payment will be due within 30 days and the additional 50% will be due once the following milestone is completed.

IV. Content Planning & Creation

Depending on the sponsorship package that is chosen, we will work with your staff to create the required content (ie. area ad's, banner ads, trail sponsorship ads, social media posts, website presence).

V. Continued Communication

Throughout the year I will keep you up to date with my schedule of events for group hikes, year round planned outdoor recreational activities, and any workshops or collaboration opportunities that exist.

Erika Kromm

From: Dan Bevilacqua <dan@superiorcountry.ca>
Sent: Wednesday, September 1, 2021 11:54 AM
To: Courtney Lanthier
Subject: Circle Tour Renewal
Attachments: Lake Superior Circle Tour Rate Form Package.pdf

Good morning,

Lake Superior Circle Tour advertising deadlines are quickly approaching. Will you be apart of the circle this year? Last year your organization purchased a business card sized advertisement. We have not increased prices! This ad still only costs \$500. In addition, we have launched a brand-new website with a mobile app coming soon. These include an online trip planner which, as an advertiser, you are included!

Are you looking to increase your exposure? You can upgrade to a 1/6-page advertisement for only \$400 more! Remember that we can design your ad for no extra charge! More detailed information is attached for your review.

If you would like to be apart of the Lake Superior Circle Tour again, please let me know ASAP. This will allow us to reserve your space in the 2022 issue! If you have any questions, please feel free to contact us.

Thank you,

Dan Bevilacqua
 Executive Director
 Superior Country
dan@superiorcountry.ca
 P 1-807-887-3188
 C 1-807-889-1589
www.superiorcountry.ca
www.lakesuperiorcircuitour.info

LAKE SUPERIOR CIRCLE TOUR ADVENTURE GUIDE

ADVERTISING INFORMATION KIT



www.LakeSuperiorCircleTour.info



LAKE SUPERIOR CIRCLE TOUR ADVENTURE GUIDE

Starting from \$500

- Up to 80,000 copies printed
- Distributed around the Lake Superior Circle Tour through many travel and welcome information centres, businesses, and strategically placed magazine racks
- Online version of the guide can be downloaded by travelers for free on LakeSuperiorCircleTour.info
- Printed copies can be ordered by travelers online for a small fee
- Free online mapped location on LakeSuperiorCircleTour.info
- Free advertisement design available upon request



STAMP PROGRAM

Minimum of Full-Page Advertisement Purchase Required

- Travelers required to visit your location to collect a stamp in order to receive their Lake Superior Circle Tour Certificate
- Each participating stamp location receives one stamp and two posters which advertises them as a stamp location
- Stamp sheet is available to travelers in the guide and on LakeSuperiorCircleTour.info
- Stamp locations given first-choice standing for the following year

**Stamp locations must meet guidelines set by Superior Country. First come first served basis with limited locations available. For additional details please contact Superior Country.*



LAKE SUPERIOR JAVA JOURNEY

\$150

- Featured within the Lake Superior Adventure Guide's Lake Superior Java Journey page
- Java Journey available as an online download and within the Lake Superior Circle Tour Adventure Guide
- Receive a paragraph description and hyperlink on the Java Journey Blog
- Free online mapped location on LakeSuperiorCircleTour.info Map and Trip Planner



LAKE SUPERIOR ALE TRAIL

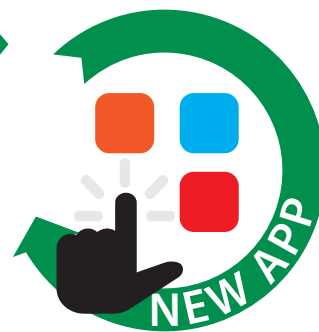
\$150

- Featured within the Lake Superior Adventure Guide's Lake Superior Ale Trail page
- Ale Trail available as an online download and within the Lake Superior Circle Tour Adventure Guide
- Receive a paragraph description and hyperlink on Ale Trail Blog
- Free online mapped location on LakeSuperiorCircleTour.info Map and Trip Planner

MAPPED ON LAKESUPERIORCIRCLETOUR.INFO

\$500 or Free with Print Advertisement

- Your location pinned on the LakeSuperiorCircleTour.info online map
- Users will be able to add your location to their planned trips
- Your location to appear within appropriate location and accessibility filters
- Up to 1,000-word description of your location
- Your contact information (address, phone, email, social media links)
- A hyperlink to your website (or URL of your choice)
- Up to 5 photos and 1 video of your location



LAKESUPERIORCIRCLETOUR.INFO BANNER AD

\$500

- Banner advertisement placed on LakeSuperiorCircleTour.info for 1 year
- Advertisement to be within random rotation that reloads on multiple pages
- Free design of banner advertisement if requested



LAKESUPERIORCIRCLETOUR.INFO BLOG PACKAGE

\$1,000

- Development and/or posting of a 900 to 1,200 word article
- Up to 6 photos and 1 video featured within article
- Appropriate hyperlinks placed throughout article
- Posted onto LakeSuperiorCircleTour.info/blog indefinitely to take advantage of all future website visitors
- Article posted on Lake Superior Circle Tour Facebook Page and Group
- \$200 of total price put towards advertising your article, over 7 days, through the Lake Superior Circle Tour Facebook Page
- Advertisement report upon completion of the 7 days

LakeSuperiorCircleTour.info BANNER AD — 1176 x 145

**Order your copy of the
Lake Superior Circle Tour
Adventure Guide**



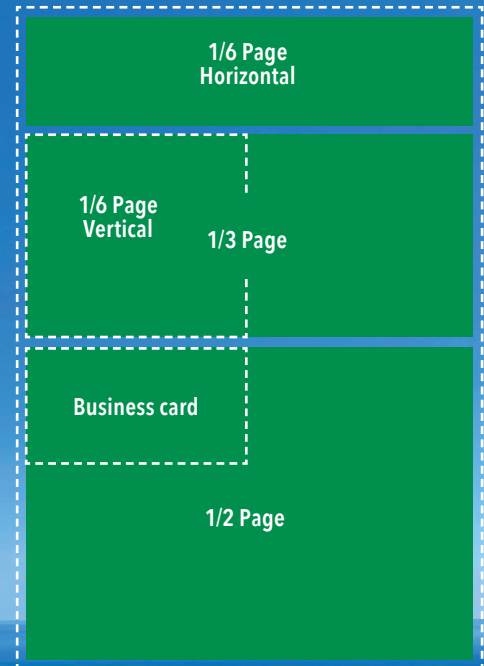
Lake Superior Circle Tour Adventure Guide

Advertising Deadline: November 1st

Artwork Deadline: November 15th

✓	Cost	Advertisement Size	Width	Height
	\$150	Lake Superior Ale Trail Listing	N/A	N/A
	\$150	Lake Superior Java Journey Listing	N/A	N/A
	\$500	Business Card	3.5"	2"
	\$900	1/6 Page - Horizontal	7.0"	1.5"
	\$900	1/6 Page - Vertical	3.5"	3.125"
	\$1,500	1/3 Page	7.0"	3.125"
	\$2,000	1/2 Page	7.0"	4.875"
	\$3,500	Full Page Advertisement	8.0"	10.75"
	\$4,000	Cover Page Advertisement	8.0"	10.75"

**All print ads come with FREE Online Mapped Location on LakeSuperiorCircleTour.info*



LakeSuperiorCircleTour.info

✓	Cost	Package
	\$500	Online Mapped Location (one year) - Free with Print Advertising
	\$300	Online Banner Advertisement (one year)
	\$1,000	Lake Superior Circle Tour Blog Package (\$200 of total spent on social media advertising)

Artwork Selection

✓	Advertiser will Provide New Artwork
	Advertiser selects to use same artwork as previous year
	Advertisers chooses to have the Lake Superior Circle Tour Adventure Guide Design Artwork

**If choosing to have your artwork designed photos, editorial, and other relevant information must be provided no later than November 1st*

Business Name:

Contact:

Email:

Address:

City:

Prov:

Postal Code:

Website:

P: () _____ - _____ F: () _____ - _____

Signature:

**The Corporation of the Municipality of Neebing
Administrative Report**

Date: September 14, 2021 (For Meeting on September 15, 2021)

To: Mayor and Council

Subject: OPP Detachment Board Structure

Submitted by: Erika Kromm, Clerk-Treasurer

RECOMMENDATION:

Administration is recommending that Council pass a resolution to support the submission of the final proposal for the new OPP Detachment Police Services Boards:

BACKGROUND/DISCUSSION:

In July, Council passed a resolution to support the proposal of two police service boards for the Thunder Bay Detachment municipalities. At that time, correspondence seeking input had not yet been distributed to the First Nation communities in the detachment. The letters were sent following the July Council meeting. The detachment board proposal was submitted to the province as a draft pending feedback from First Nation communities.

To date no response has been received from any of the communities. It has been suggested that the proposal be submitted as a final draft with the provision that if any of the communities come forward the group will be open to discussions. The contact at the Ministry is open to this proposal.

The Province has stated that they would like to have all the proposals submitted before the end of the year so that there is sufficient time to review before preparing the relevant legislation in the new year.

It is not known if or when any of the five First Nation communities will respond. In the meantime, the detachment municipalities need to move forward to meet the timelines put in place by the Province.

ATTACHMENTS: Previous Council reports, notes from the June 24th Detachment Board Meeting

AVAILABLE UPON REQUEST: None

THE CORPORATION OF THE MUNICIPALITY OF NEEBING

BY-LAW NUMBER 2021-036

Being a by-law to take title to Land required for a
portion of Valley Road West.

Recitals:

1. Crown Patent No. 65, registered on January 22nd, 1914 to the original Grantee conveyed the following lands:

The North West quarter of Section 11, Concession 6 in the Township of Blake (now in the Municipality of Neebing), District of Thunder Bay, reserving “five per cent of the acreage hereby granted for roads and the right to lay out the same where the Crown or its officers may deem necessary”.

2. The lands described in Recital 1 lie within the jurisdiction of The Corporation of the Municipality of Neebing.
3. The Council of The Corporation of the Municipality of Neebing deems it necessary to expand Valley Road West to include a turn-around for municipal vehicles, school buses, and general public traffic. A portion of the lands described in Recital 1 are required for this purpose.

ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF NEEBING ENACTS AS FOLLOWS:

1. Title: Pursuant to Subsections 27(1) and 30(2) of the Municipal Act, 2001 (S.O. 2001, c. 25), and Subsection 65(1) of the Public Lands Act (R.S.O. 1990, c. P.43), be it enacted that the following land is vested in the name of The Corporation of the Municipality of Neebing:

Part of the North West quarter of Section 11, Concession 6 in the Township of Blake (now in the Municipality of Neebing), District of Thunder Bay, described as Parts 3 and 4 on Reference Plan of Survey Number 55R-14813, registered at the Land Titles Office for Thunder Bay (No. 55).

The said land shall be registered into the name of The Corporation of the Municipality of Neebing.

2. Establishment of Highway: Pursuant to Subsection 28(1) of the Municipal Act, 2001 (S.O. 2001, c. 25), the land described in Section 1 of this By-law is established as a highway.

3. Effective Date: This By-law takes effect upon the date of its passage.

ENACTED AND PASSED IN COUNCIL this 15th day of September, 2021, as witnessed by the corporate seal of the Corporation and the hands of its proper Officers duly authorized in that behalf.

THE CORPORATION OF THE
MUNICIPALITY OF NEEBING

Mayor

Clerk-Treasurer

THE CORPORATION OF THE MUNICIPALITY OF NEEBING

BY-LAW NUMBER 2021-037

Being a by-law to take title to Land required for a
portion of Valley Road West.

Recitals:

1. Crown Patent No. 65, registered on January 22nd, 1914 to the original Grantee conveyed the following lands:

The South West quarter of Section 11, Concession 5 in the Township of Blake (now in the Municipality of Neebing), District of Thunder Bay, reserving “five per cent of the acreage hereby granted for roads and the right to lay out the same where the Crown or its officers may deem necessary”.

2. The lands described in Recital 1 lie within the jurisdiction of The Corporation of the Municipality of Neebing.
3. The Council of The Corporation of the Municipality of Neebing deems it necessary to expand Valley Road West to include a turn-around for municipal vehicles, school buses, and general public traffic. A portion of the lands described in Recital 1 are required for this purpose.

ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF NEEBING ENACTS AS FOLLOWS:

1. Title: Pursuant to Subsections 27(1) and 30(2) of the Municipal Act, 2001 (S.O. 2001, c. 25), and Subsection 65(1) of the Public Lands Act (R.S.O. 1990, c. P.43), be it enacted that the following land is vested in the name of The Corporation of the Municipality of Neebing:

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The said land shall be registered into the name of The Corporation of the Municipality of Neebing.

2. Establishment of Highway: Pursuant to Subsection 28(1) of the Municipal Act, 2001 (S.O. 2001, c. 25), the land described in Section 1 of this By-law is established as a highway.

3. Effective Date: This By-law takes effect upon the date of its passage.

ENACTED AND PASSED IN COUNCIL this 15th day of September, 2021, as witnessed by the corporate seal of the Corporation and the hands of its proper Officers duly authorized in that behalf.

THE CORPORATION OF THE
MUNICIPALITY OF NEEBING

Mayor

Clerk-Treasurer