

**THE CORPORATION OF THE MUNICIPALITY OF NEEBING**

**MINUTES OF THE REGULAR MEETING OF COUNCIL**

Held using GoToMeeting Web Conference System

On Wednesday, August 11, 2021

**PRESENT:** Mayor Erwin Butikofer  
Blake Councillor Mark Thibert  
Scoble Councillor Brian Kurikka  
Councillor at Large Gordon Cuthbertson  
Pardee Councillor Curtis Coulson  
Crooks Councillor Brian Wright  
Pearson Councillor Gary Gardner

Erika Kromm, Clerk-Treasurer  
Laura Jones, Deputy Clerk-Treasurer

**OTHER ORGANISATIONS:**

Christina Zardo, Food Cycle Municipal Program

**1. PRELIMINARY MATTERS:**

- (a) Call to Order: Mayor Butikofer called the meeting to order at 6:00 p.m.
- (b) Attendance: Attendance was recorded.
- (c) Accept/Amend the Agenda:

Res. No. 2021-08-179

Moved by: Councillor Cuthbertson

Seconded by: Councillor Thibert

BE IT RESOLVED THAT THAT the agenda for this regular meeting of Council be approved as presented.

**CARRIED ✓**

(d) Declarations of Interest:

No declarations of pecuniary interests under the Municipal Conflict of Interest Act were brought forward.

## **2. HEAR DEPUTATIONS FROM AUDIENCE MEMBERS**

### **2.1 Christina Zardo will address Council regarding the Food Cycle Municipal Program**

Food Cycle Science is a company that developed a food cyler to help keep organic waste out of landfill sites. Ms. Zardo discussed the benefits of reducing organic waste in landfill sites and described the features of the Food Cyler device. Their company was awarded a prize for the development of the Food Cyler, and they are using that funding to subsidize have partnered with a number of municipalities to trial the use of the Food Cyler with residents.

If Neebing was interested in having a trail of the Food Cyler in late 2021, the minimum number of residents is 35 people. The unit is \$550 plus shipping, the prize funding would address \$250 and the municipality is asked to contribute \$100 plus the shipping and to administer the distribution of units and the payments on behalf of residents.

Council will discuss participating in a trial of the food cyler at a future meeting.

## **3. CONSENT AGENDA: MINUTES, REPORTS AND CORRESPONDENCE**

- 3.1 Minutes of the Open Session portion of the Regular Meeting of Council held on July 7, 2021  
(Recommendation to approve the minutes for both the open session (Item 3.1) and the Closed Session (Item 7.1), with any error corrections, as required.)
- 3.2 Minutes of the Open Session portion of the Special Meeting of Council held on July 13, 2021  
(Recommendation to approve the minutes for both the open session (Item 3.2) and the Closed Session (Item 7.2), with any error corrections, as required.)
- 3.3 Minutes of the meeting of the Thunder Bay District Social Services Board held on June 17, 2021  
(Recommendation to receive the minutes)
- 3.4 Voucher Report for the previous month – June 2021  
(Recommendation to approve the vouchers in the agenda)
- 3.5 Voucher Report for the previous month – July 2021  
(Recommendation to approve the vouchers in the agenda)
- 3.6 Report from Clerk-Treasurer Regarding Administrative Activity  
(Recommendation to receive the report for information)
- 3.7 Report from Fire Chief Regarding Departmental Activity in June 2021  
(Recommendation to receive the report for information)
- 3.8 Report from Fire Chief Regarding Departmental Activity in July 2021  
(Recommendation to receive the report for information)
- 3.9 Report from Deputy Clerk-Treasurer Regarding Amendment to Speed Limit By-law  
(Recommendation to receive the report for information.)
- 3.10 Report from Deputy Clerk-Treasurer Regarding Relief from Penalties  
(Recommendation to receive the report for information.)

- 3.11 Report from CEMC Regarding 2021 Emergency Plan and Program  
(Recommendation to receive the report for information.)
- 3.12 Correspondence from Ministry of Municipal Affairs and Housing, received August 3, 2021, Regarding Upcoming Legislative Changes  
(Recommendation to receive the correspondence for information.)
- 3.13 Information Correspondence List  
(Recommendation to receive the correspondence for information)

Res. No. 2021-08-180

Moved by: Councillor Wright  
Seconded by: Councillor Thibert

BE IT RESOLVED THAT Council approve the recommendations from Administration with respect to all of the items on the consent agenda portion of this evening's meeting, being Items 3.1, through 3.13, and item 7.1 the Closed Session Minutes from July 11, 2021 and July 13, 2021.

**CARRIED ✓**

**4. REPORTS AND CORRESPONDENCE RECEIVED REQUIRING DIRECTION:**

4.1 Verbal Report from Clerk-Treasurer Regarding Recommendations from Committee of the Whole

The Clerk-Treasurer provided an overview of the recommendations from the Committee of the Whole. The Committee of the Whole recommends that Council approve the Minor Variance request for a Side Yard reduction at 86A Griffiths Road. The committee also recommends that Council re-approve the previously approved severance for the property at 1697 Pardee Road.

Res. No. 2021-08-181

Moved by: Councillor Coulson  
Seconded by: Councillor Thibert

WHEREAS Council considers that approval of the application brought by Linda Colosimo represents good planning;

AND WHEREAS Council recognizes that the approval of the application will not result in any additional service requirements from the Municipality,

NOW THEREFORE BE IT RESOLVED THAT, a public meeting having been held with respect to Linda Colosimo's application relative to the property municipally known as 86A Griffis Road, the minor variance to reduce the side yard setback requirements from the eastern property line from the existing restriction (2 meters) to 1.5 meters, Council approves the minor variance requested in Application B04-2021.

**CARRIED ✓**

Res. No. 2021-08-182

Moved by: Councillor Kurikka

Seconded by: Councillor Cuthbertson

WHEREAS Council considers that approval of the application brought by Rudy Stajkowski to sever a lot from property at 1697 Pardee Road represents good planning;

AND WHEREAS Council considers that the proposed locations for the severed and retained lots will not result in negative impacts to any nearby residential property owners;

AND WHEREAS Council recognizes that the approval of the application will not result in any additional service requirements from the Municipality,

NOW THEREFORE BE IT RESOLVED THAT, a public meeting having been held with respect to the application by Rudy Stajkowski to sever a lot from property with municipal address 1697 Pardee Road, Neebing, and legally described as Part of the South Part of Lot 8, Concession 3, in the Municipality of Neebing (geographic Pardee Township) and the District of Thunder Bay, the consent requested in Application B03-2021, as submitted, be approved, subject to the following conditions:

- a) A survey is finalized and registered;
- b) A driveway entrance for the retained lot is approved by the Working Roads Foreman;
- c) Satisfactory approval from the Thunder Bay District Health Unit relating to adequacy of the severed and retained lots for septic services is obtained
- d) If it is not already in Municipal Ownership, that portion of Pardee Road that is adjacent to the Severed Lot is transferred to the Municipality, free of encumbrances, and at no cost to the Municipality; and
- e) Conveyance of the road allowance and the lot must occur within twelve (12) months of the date that this decision becomes final and binding.

**CARRIED ✓**

4.2 Report from Clerk-Treasurer Regarding Promotional Video Project

Members present reviewed the propose script for promotional video appended to the report.

Res. No. 2021-08-183

Moved by: Councillor Kurikka  
Seconded by: Councillor Gardner

BE IT RESOLVED THAT Council establish a working group to work Epica Pictures to create a script for the promotional video.

**CARRIED ✓**

4.3 Report from Deputy Clerk-Treasurer Regarding Surplus Assets Committee

Members present reviewed the report.

Res. No. 2021-08-184

Moved by: Councillor Wright  
Seconded by: Councillor Gardner

BE IT RESOLVED THAT Council approve the distribution of surplus assets as outlined in the report.

**CARRIED ✓**

4.4 Report from Deputy Clerk-Treasurer Regarding Application for Severance in Oliver Paipoonge near the Stanley Pit Plan

Members present reviewed the report.

Res. No. 2021-08-185

Moved by: Councillor Cuthbertson  
Seconded by: Councillor Coulson

BE IT RESOLVED THAT Council direct Administration to send the letter appended in the report.

**CARRIED ✓**

4.5 Report from Deputy Clerk-Treasurer Regarding NOHFC Project Cost Overruns

Member present reviewed the report.

Res. No. 2021-08-186

Moved by: Councillor Cuthbertson  
Seconded by: Councillor Gardner

BE IT RESOLVED THAT any cost overruns associated with the NOHFC grant for Blake Hall Arena Improvements will be the responsibility of the Municipality of Neebing.

**CARRIED ✓**

Res. No. 2021-08-187

Moved by: Councillor Gardner  
Seconded by: Councillor Coulson

BE IT RESOLVED THAT any cost overruns associated with the NOHFC grant for Alf Olsen Memorial Park Arena Improvements will be the responsibility of the Municipality of Neebing.

**CARRIED ✓**

4.6 Correspondence from Neebing Fire Rescue Association, received July 19, 2021, Regarding Stain for Building at Sand Hill Landfill

Members present reviewed the correspondence.

Res. No. 2021-08-188

Moved by: Councillor Kurikka  
Seconded by: Councillor Thibert

BE IT RESOLVED THAT Council approve the purchase of stain and supplies for Neebing Fire Rescue Association as requested in their correspondence.

**CARRIED ✓**

4.7 Correspondence from Lisa Dampier, received July 23, 2021, Regarding Request to Use Municipal Office Parking Lot for Vendor Market

Members present reviewed the correspondence.

Res. No. 2021-08-189

Moved by: Councillor Wright  
Seconded by: Councillor Kurikka

BE IT RESOLVED THAT Council authorize the use of the municipal office parking lot for a vendor market on weekends as requested.

**CARRIED ✓**

4.8 Correspondence from Northumberland County and City of Toronto, received July 30 and June 24, 2021, Regarding Provincial Offences Act - Advocacy for Regulatory and Legislative Changes

Members present reviewed the correspondence.

Res. No. 2021-08-190

Moved by: Councillor Wright  
Seconded by: Councillor Thibert

BE IT RESOLVED THAT Council support the resolutions from Northumberland County and City of Toronto regarding the Provincial Offences Act

**CARRIED ✓**

4.9 Correspondence from Township of Alberton and Municipality of Sioux Lookout, received July 15 and 30, 2021, Regarding Action for the Impacts of Drought Conditions)

Members present discussed the correspondence.

Res. No. 2021-08-191

Moved by: Councillor Coulson

Seconded by: Councillor Gardner

BE IT RESOLVED THAT Council support the resolutions from the Township of Alberton and Municipality of Sioux Lookout regarding the impacts of drought conditions

**CARRIED ✓**

4.10 Correspondence from City of Woodstock, received July 19, 2021, Regarding Affordable Housing Crisis in Canada

Members present reviewed the correspondence.

Res. No. 2021-08-192

Moved by: Councillor Cuthbertson

Seconded by: Councillor Thibert

BE IT RESOLVED THAT Council support the support the resolution regarding the affordable housing crisis in Canada.

**CARRIED ✓**

4.11 Correspondence from Township of Chapple, received July 14, 2021, Regarding Request for Disaster Relief Plan

Res. No. 2021-08-193

Moved by: Councillor Thibert

Seconded by: Councillor Gardner

BE IT RESOLVED THAT Council support the resolution from the Township of Chapple, regarding the request for disaster relief

**CARRIED ✓**

**5. BY-LAWS**

5.1 By-law 2021-030 to amend the speed limit by-law

Res. No. 2021-08-194

Moved by: Councillor Wright

Seconded by: Councillor Kurikka

BE IT RESOLVED THAT By-law 2021-030 to amend the speed limit by-law, be passed

**CARRIED ✓**

5.2 By-law 2021-031 to amend the zoning by-law

Res. No. 2021-08-195

Moved by: Councillor Coulson

Seconded by: Councillor Kurikka

BE IT RESOLVED THAT By-law 2021-031 to amend the zoning by-law, be passed

**CARRIED ✓**

5.3 By-law 2021-032 to authorize execution of funding agreement

Res. No. 2021-08-196

Moved by: Councillor Thibert

Seconded by: Councillor Cuthbertson

BE IT RESOLVED THAT By-law 2021-032 to authorize execution of the COVID Resilience funding agreement

**CARRIED ✓**

5.4 By-law 2021-033 to approve the Emergency Response Plan and Program

Res. No. 2021-08-197

Moved by: Councillor Thibert

Seconded by: Councillor Coulson

BE IT RESOLVED THAT By-law 2021-033 to approve the Emergency Response Plan and Program, be passed

**6. NEW BUSINESS - ANNOUNCEMENTS**

Councillor Cuthbertson sits on the Lakehead Rural Planning Board and he informed Council that a request from Oliver Paipoonge to do their own subdivision planning may affect the Municipal cost for subdivision approvals as we may have to hire private planners in the future. There is nothing decided regarding this issue, he wanted to make us aware.

Councillor Kurikka stated that there is a budget line for the investigation of new technologies to reduce Landfill Waste and asked that the Food Cycler be placed on the next agenda. Councillor Kurikka noted that there are large tracks of land in Neebing managed by private groups such as the Thunder Bay Field Naturalists. He asked that Neebing send them a letter asking if they have a forest management plan to address the risk of wildfires.

Councillor Gardner noted that he has been contacted by residents concerned about the recent spraying of herbicide by the MTO. There was no notice provided and the signage that was placed is small and only at the beginning of each highway.

Councillor Gardner noted that the rink arena boards for Alf Olsen Park have been assembled and can be painted once they are installed.

The Clerk-Treasurer advised Council that MNRF has contacted Neebing and we will obtain our work permit for the Sturgeon Bay Boat launch at the end of the month.

Mayor Butikofer advised Council of the meeting that was held at Oliver Lake on August 9, 2021, and stated that there would be a report at the next Council Meeting.

## **7. CLOSED SESSION**

### **Res. No. 2021-08-198**

Moved by: Councillor Thibert  
Seconded by: Councillor Gardner

BE IT RESOLVED THAT, the time being 7:16 p.m. Council will enter closed session under those paragraphs of Subsection 239(2) of the Municipal Act, 2001 for which the meeting was closed, to consider item 7.1 (minutes of the Closed session of the prior Council meeting); and

Under paragraph 239(2)(b) to consider item 7.2, involving personal matters about identifiable individuals; and

Under paragraph 239(2)(c) to consider item 7.3, involving a proposed or pending acquisition or disposition of land by the municipality Council will enter closed session under those paragraphs of Subsection 239(2) of the Municipal Act, 2001 for which the meeting was closed, to consider items 7.1 and 7.2(minutes of the Closed session of the prior Council meeting); and

Under paragraph 239(2)(b) to consider items 7.5 and 7.6, involving personal matters about identifiable individuals; and

Under paragraph 239(2)(c) to consider item 7.4, involving a proposed or pending acquisition or disposition of land by the municipality; and

Under paragraph 239(2)(a) to consider item 7.3, involving security of the property of the municipality.

**CARRIED ✓**

During Closed Session the following resolution was passed

### **Res. No. 2021-08-199**

Moved by: Councillor Wright  
Seconded by: Councillor Coulson

BE IT RESOLVED THAT, the time being 7:55 p.m., Council rise from closed session and report in open session.**CARRIED ✓**

### **Matters Arising from Close Session**

#### **7.1 Minutes of the Closed Session portion of the Regular Meeting of Council held on July 11, 2021**

This item was approved as part of the consent agenda

#### **7.2 Minutes of the Closed Session portion of the Special Meeting of Council held on July 13, 2021**

#### **7.3 Report from Clerk-Treasurer Regarding Offers to Purchase Property**

- 7.4 Confidential portion of the Emergency Response Plan (related to Items 3.11 and 5.4)
- 7.5 Report from Clerk-Treasurer Regarding Personnel Matters (Part 1)
- 7.6 Report from Clerk-Treasurer Regarding Personnel Matters (Part 2)

Res. No. 2021-08-200

Moved by: Councillor Gardner

Seconded by: Councillor Coulson

BE IT RESOLVED THAT with respect to Items 7.3, 7.4, 7.5 and 7.6 on this evening's Closed Session agenda, Administration is authorized to proceed as directed in Closed Session.

**CARRIED ✓**

**8. CONFIRMATION BY-LAW**

- 8.1 By-law 2021-034 To Confirm the Proceedings of the Meeting

Res. No. 2021-08-201

Moved by: Councillor Cuthbertson

Seconded by: Councillor Kurikka

BE IT RESOLVED THAT By-law 2021-034, to confirm the proceedings of this evening's meeting, be passed as presented.

**CARRIED ✓**

**9. ADJOURN THE MEETING:**

There being no further business to attend to, Mayor Butikofer adjourned the meeting at 7:57 p.m.

REGULAR MEETING OF COUNCIL

  
Erwin Butikofer  
MAYOR

  
Erika Kromm  
CLERK-TREASURER