

The Corporation of the
Municipality of Neebing

AGENDA for Regular Council meeting: June 2, 2021 at 6:00 p.m.
Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/759945141>

You can also dial in using your phone.

Canada (Toll Free): [1 888 299 1889](tel:18882991889) Access Code: **759-945-141**

1. Preliminary Matters

- (a) Call to Order
- (b) Attendance
- (c) Accept/Amend the Agenda for this Meeting
- (d) Request/Receive Declarations of Pecuniary Interests under the Municipal Conflict of Interest Act (if any)

2. Hear Deputations from Audience Members

- 2.1 No Deputation Requests have been Received for this Meeting

3. Consent Agenda: Minutes, Reports and Correspondence

- 3.1 Minutes of the Open Session portion of the Regular Meeting of Council held on May 19, 2021 (Recommendation to approve the minutes for both the open session (Item 3.1) and the Closed Session (Item 7.1), with any error corrections, as required.) 1-6
- 3.2 Minutes of the meeting of the Thunder Bay District Social Services Administration Board held on April 15, 2021 (Recommendation to receive the minutes.) 7-14
- 3.3 Minutes of the meeting of the Lakehead Regional Conservation Authority held on April 28, 2021 (Recommendation to receive the minutes.) 15-19
- 3.4 Report from Clerk-Treasurer Regarding Administrative Activity (Recommendation to receive the report for information) 20-23
- 3.5 Correspondence from Ministry of Municipal Affairs and Housing, received May 27, 2021, Regarding Three-Step Roadmap to Safely Reopen the Province (Recommendation to receive for information.) 24-26
- 3.6 Information Correspondence List (Recommendation to receive the correspondence for information) 27-30

4. Reports and Correspondence Requiring Direction

- 4.1 Report from Economic Development Officer Regarding Proposed Monthly Newsletter (Recommendation to authorize the creation of an Economic Development Monthly Newsletter.) 31
- 4.2 Report from Economic Development Officer Regarding Curated Packages (Recommendation to authorized Administration to launch the curated packages program.) 32-33
- 4.3 Report from Clerk-Treasurer Regarding Roadside Grass Cutting (Recommendation to waive the purchasing by-law to continue the roadside grass cutting contract.) 34-35

4.4	Report from Clerk-Treasurer Regarding Consultation on the Phase 1 Regulations Under the Conservation Authorities Act (Recommendation to provide direction.)	36-85
4.5	Report from Deputy Clerk-Treasurer Regarding the Grant Application for Municipal Office Addition (Recommendation to authorize Administration to submit application.)	86-90
4.6	Report from Clerk-Treasurer Regarding a Request to the Ministry of Transportation to Repair Secondary Highway 597 (Recommendation to pass the resolution appended to the report.)	91-92
4.7	Report from Deputy Clerk-Treasurer Regarding the Municipal Vision and Mission (Recommendation to provide direction.)	93-97
4.8	Correspondence from Perth County, received May 26, 2021, Regarding Domestic COVID-19 Vaccine Production and Capacity (Recommendation to support the resolution.)	98-99
4.9	Correspondence from Township of Terrace Bay, received May 18, 2021, Regarding Advocacy for Reform MFIPPA (Recommendation to support the resolution.)	100-101
4.10	Correspondence from Wounded Warriors Magazine, received May 18, 2021, Regarding Sponsorship Renewal (Recommendation to provide direction.)	102
4.11	Correspondence from Township of McKellar, received May 17, 2021, Regarding Tax Breaks on 2020 CERB Payments (Recommendation to provide direction.)	103-106
4.12	Correspondence from York Region, received May 27, 2021, Regarding Reopening Ontario Plan (Recommendation to provide direction.)	107
4.13	Correspondence from Municipality of Calvin, received May 25, 2021, Regarding Lottery Licensing (Recommendation to support the resolution.)	108

5. By-laws for Passage

There are no by-laws to be presented this meeting.

6. New Business - Announcements

Members of Council and Senior Administration have the opportunity to advise others of events or share other information.

7. Closed Session

Council will enter closed session under those paragraphs of Subsection 239(2) of the Municipal Act, 2001 for which the meeting was closed, to consider item 7.1 (minutes of the Closed session of the prior Council meeting); and Under paragraph 239(2)(k) to consider item 7.2, involving a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

7.1	Minutes of the Closed Session portion of the Regular Meeting of Council held on May 19, 2021 (Recommendation to approve is in the consent agenda)	109
7.2	Report from Economic Development Officer Regarding Negotiations Relating to a Proposed Plan (Recommendation to provide direction.)	110-113

Council will rise from Closed Session

Matters Arising from Closed Session

Resolutions relating to Item 7.2

8. Confirmation By-law

8.1	By-law 2021-025 to confirm the proceedings of the meeting (Recommendation to pass the By-law)	114
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9. Adjourn the Meeting

THE CORPORATION OF THE MUNICIPALITY OF NEEBING

MINUTES OF THE REGULAR MEETING OF COUNCIL

Held using GoToMeeting Web Conference System

On Wednesday, May 19, 2021

PRESENT: Mayor Erwin Butikofer
 Blake Councillor Mark Thibert
 Scoble Councillor Brian Kurikka
 Councillor at Large Gordon Cuthbertson
 Pardee Councillor Curtis Coulson
 Crooks Councillor Brian Wright
 Pearson Councillor Gary Gardner

Erika Kromm, Clerk-Treasurer
 Laura Jones, Deputy Clerk-Treasurer

1. PRELIMINARY MATTERS:

- (a) Call to Order: Mayor Butikofer called the meeting to order at 6:00 p.m.
- (b) Attendance: Attendance was recorded.
- (c) Accept/Amend the Agenda:

Res. No. 2021-05-108

Moved by: Councillor Thibert
 Seconded by: Councillor Cuthbertson

BE IT RESOLVED THAT the agenda circulated for this regular meeting of Council be amended to:

- a) Add , as Item 4.9, a report regarding NOHFC grant application for the Alf Olsen Memorial Park outdoor rink; and
- b) Add, as Item 4.10, a report regarding a Zoning By-law clarification; and
- c) Remove, Item 5.1, a by-law relating to a land claim for the Valley Road West turnaround; and
- d) Add, as Item 7.2, a report regarding potential litigation.

CARRIED ✓

- (d) Declarations of Interest:

No declarations of pecuniary interests under the Municipal Conflict of Interest Act were brought forward.

2. HEAR DEPUTATIONS FROM AUDIENCE MEMBERS:

No deputations were scheduled for this meeting of Council.

3. CONSENT AGENDA: MINUTES, REPORTS AND CORRESPONDENCE

- 3.1 Minutes of the Open Session portion of the Regular Meeting of Council held on May 5, 2021
 (Recommendation to approve the minutes, with any error corrections, as required)

- 3.2 Minutes of the Open Session portion of the Special Meeting of Council held on May 12, 2021
(Recommendation to approve the minutes, with any error corrections, as required)
- 3.3 Minutes of the meeting of the Neebing Economic Advisory Committee held on April 15, 2021
(Recommendation to receive the minutes]
- 3.4 Voucher Report for the previous month
(Recommendation to approve the vouchers)
- 3.5 Report from Clerk-Treasurer Regarding Administrative Activity
(Recommendation to schedule a Special Meeting for Planning matters and to receive the report for information)
- 3.6 Report from Working Roads Foreman Regarding Departmental Activity in the preceding month
(Recommendation to receive the report for information)
- 3.7 Report from Fire Chief Regarding Departmental Activity in the preceding month
(Recommendation to receive the report for information.)
- 3.8 Information Correspondence List
(Recommendation to receive the report for information.)

Res. No. 2021-05-109

Moved by: Councillor Coulson
Seconded by: Councillor Kurikka

BE IT RESOLVED THAT Council approve the recommendations from Administration with respect to all of the items on the consent agenda portion of this evening's meeting, being Items 3.1, through 3.8.

CARRIED ✓

4. REPORTS AND CORRESPONDENCE RECEIVED REQUIRING DIRECTION:

4.1 Report from Clerk-Treasurer Regarding Valley Road Turnaround

The Clerk advised that notices regarding the turnaround were mailed to affected property owners and no comments were received. None of the property owners attended the meeting to provide comments to Council. No resolution was passed

4.2 Report from Clerk-Treasurer Regarding Summer Meeting Schedule

Members present reviewed the report.

Res. No. 2021-05-110

Moved by: Councillor Thibert
Seconded by: Councillor Coulson

BE IT RESOLVED THAT Council schedules the regular summer Council meetings for July 7, 2021 and August 11, 2021.

CARRIED ✓

4.3 Report from Clerk-Treasurer Regarding Fees for Severance Application

Members present reviewed the report.

Res. No. 2021-05-111

Moved by: Councillor Kurikka

Seconded by: Councillor Thibert

BE IT RESOLVED THAT Council directs administration to waive the application fee for the re-submission of the application for consent for the property on Nicholson Road.

CARRIED ✓

4.4 Report from Deputy Clerk-Treasurer Regarding Road Maintenance Policy

Members present reviewed the report. Councillor Coulson outlined the changes to the policy.

Res. No. 2021-05-112

Moved by: Councillor Wright

Seconded by: Councillor Coulson

BE IT RESOLVED THAT Council adopts the revised Roads Maintenance Policy, as appended to the report.

CARRIED ✓

4.5 Correspondence from Ministry for Seniors and Accessibility, received May 7, 2021, Regarding Senior of the Year Award

Members present reviewed the correspondence. No resolution was passed.

4.6 Correspondence from Town of Perth, received May 6, 2021, Regarding Funding Hospital Capital Equipment

Members present reviewed the correspondence.

Res. No. 2021-05-113

Moved by: Councillor Thibert

Seconded by: Councillor Gardner

BE IT RESOLVED THAT Council supports the resolution passed by the Town of Perth regarding funding for hospital capital equipment.

CARRIED ✓

4.7 Correspondence from Municipality of Calvin, received May 4, 2021, Regarding Funding for Fire Departments

Members present reviewed the correspondence.

Res. No. 2021-05-114

Moved by: Councillor Cuthbertson

Seconded by: Councillor Coulson

BE IT RESOLVED THAT Council supports the resolution passed by the Municipality of Calvin regarding funding for fire departments.

CARRIED ✓

4.8 Correspondence from Association of Municipalities of Ontario (AMO), received April 24, 2021, Regarding 2021 AMO Conference.

Members present reviewed the correspondence.

Res. No. 2021-05-115

Moved by: Councillor Thibert

Seconded by: Councillor Kurikka

BE IT RESOLVED THAT Council supports enrolling Mayor Butikofer to the AMO conference

CARRIED ✓

4.9 Report from Deputy Clerk-Treasurer Regarding NOHFC Grant Application for Alf Olsen Memorial Park Outdoor Rink

Members present reviewed the correspondence.

Res. No. 2021-05-116

Moved by: Councillor Thibert

Seconded by: Councillor Kurikka

BE IT RESOLVED THAT Council authorize Administration to submit the NOHFC grant application for the Alf Olsen Memorial Park outdoor rink, as appended to the report.

CARRIED ✓

4.10 Report from Clerk-Treasurer Regarding Zoning By-law Clarification Plan

Members present discussed the report.

Res. No. 2021-05-117

Moved by: Councillor Cuthbertson

Seconded by: Councillor Gardner

BE IT RESOLVED THAT Council rules that the intent of the wording for the definition of Guest Cottage in the Comprehensive Zoning By-law (BL 2017-030) is to allow washrooms in guest cottages.

CARRIED ✓

5. BY-LAWS

5.1 ~~By law 2021-023 to claim land for a turnaround on Valley Road West~~

This item was removed when the agenda was approved.

6. NEW BUSINESS - ANNOUNCEMENTS

Councillor Wright discussed the meeting regarding the formation of the new OPP Detachment Police Service Board. Shuniah does not support a one board structure and it seems as if other Municipalities also support a two board model. There has been no formal discussion yet with First Nation Communities, but is thought that those communities may prefer their own board. Mayor Butikofer requested that when the decision regarding the board structure is made, could Councillor Wright request a recorded vote.

The Clerk-Treasurer advised that Superior North Emergency Medical Services will be working on their Master Plan and will have a process to consult with Municipalities.

7. CLOSED SESSION

Res. No. 2021-05-118

Moved by: Councillor Thibert

Seconded by: Councillor Wright

BE IT RESOLVED THAT, the time being 6:40 p.m. Council will enter closed session under paragraph 239(2)(d) of the Municipal Act, 2001 to consider item 7.1 involving personnel matters about identifiable individuals; and Under paragraph 239(2)(e) to consider item 7.2, involving litigation or potential litigation affecting the municipality

CARRIED ✓

During Closed Session the following resolution was passed

Res. No. 2021-05-119

Moved by: Councillor Wright

Seconded by: Councillor Gardner

BE IT RESOLVED THAT, the time being 6:55 p.m., Council rise from closed session and report in open session.

CARRIED ✓

Matters Arising from Close Session

Items 7.1 and 7.2 were dealt with in a single resolution:

7.1 Report from Clerk-Treasurer regarding Personnel Matters

7.2 Report from Clerk-Treasurer regarding upcoming Litigation

Res. No. 2021-05-120

Moved by: Councillor Coulson

Seconded by: Councillor Kurikka

BE IT RESOLVED THAT with respect to Items 7.1 and 7.2 on this evening's Closed Session agenda, Administration is authorized to proceed as directed in Closed Session.

CARRIED ✓

8. CONFIRMATION BY-LAW

8.1 By-law 2021-024 To Confirm the Proceedings of the Meeting

Res. No. 2021-05-121

Moved by: Councillor Kurikka

Seconded by: Councillor Cuthbertson

BE IT RESOLVED THAT By-law 2021-024, to confirm the proceedings of this evening's meeting, be passed as presented.

CARRIED ✓

9. ADJOURN THE MEETING:

There being no further business to attend to, Mayor Butikofer adjourned the meeting at 6:57 p.m.

REGULAR MEETING OF COUNCIL

Erwin Butikofer
MAYOR

Erika Kromm
CLERK-TREASURER



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

BOARD MINUTES

**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 06/2020
OF**

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: April 15, 2021

TIME OF MEETING: 10:00 AM

LOCATION OF MEETING: Microsoft Teams

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Shelby Ch'ng
Jody Davis
Andrew Foulds
James Foulds
Kevin Holland
Rebecca Johnson
Lucy Kloosterhuis
Elaine Mannisto
Aldo Ruberto
Wendy Wright

OFFICIALS:

William (Bill) Bradica, Chief Administrative
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Crystal Simeoni, Manager, Housing Programs
Jennifer Lible, Manager, Social Assistance Programs
Keri Greaves, Manager, Finance
Barry Caland, Manager, Infrastructure & Asset
Management
Carole Lem, Communications & Engagement Officer

REGRETS:

Ray Lake

ABSENT:

Brian Hamilton

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

NEW BUSINESS

TBDHC Fifteenth Annual Shareholder's Meeting – Confirmation of Proxy

Memorandum from William Bradica, CAO dated April 8, 2021, was presented to the Board recommending the Board Chair for appointment as proxy for the Thunder Bay District Housing Corporation Shareholder's meeting.

Resolution No. 21/22

Moved by: Albert Aiello
Seconded by: Rebecca Johnson

THAT with respect to the Thunder Bay District Housing Corporation Fifteenth Annual Shareholder's Meeting, to be held on April 15, 2021 at The District of Thunder Bay Social Services Headquarters, we, The District of Thunder Bay Social Services Administration Board appoint the Board Chair, Lucy Kloosterhuis, to be the designated Proxy.

CARRIED

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 21/23

Moved by: Kim Brown
Seconded by: Elaine Mannisto

THAT with respect to the agendas for the Board Regular Session meeting of The District of Thunder Bay Social Services Administration Board for April 15, 2021, we approve the agendas as printed;

AND THAT we approve any additional information and new business.

CARRIED

ADJOURNMENT

Resolution No. 21/24

THAT the Board Meeting No. 06/2021 of The District of Thunder Bay Social Services Administration Board, held on April 15, 2021, be adjourned at 10:04 a.m.

CARRIED

At 10:41 a.m. the meeting reconvened in Regular Session and Barry Caland, Manager, Infrastructure & Asset Management joined the meeting.

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Board Meeting No. 04/2021 (Regular Session) and Board Meeting No. 05/2021 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on March 18, 2021, were presented for confirmation.

Resolution No. 21/25

Moved by: James Foulds
Seconded by: Albert Aiello

THAT the Minutes of Meeting No. 04/2021 (Regular Session) and Meeting No. 05/2021 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on March 18, 2021, respectively, be confirmed.

CARRIED

CLOSED SESSION

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information with respect to security of the property of the Board regarding the confidential attachment to the Capital Carryforward report.

Resolution No. 21/26

Moved by: Shelby Ch'ng
Seconded by: Jody Davis

THAT the Board adjourns to Closed Session relative to the receipt of information with respect to security of the property of the Board regarding the confidential attachment to the Carryforward of Capital Projects report.

CARRIED

At 10:49 a.m. the meeting reconvened in Regular Session.

REPORTS OF ADMINISTRATION

Year 2020 Investment Portfolio Performance

Report No. 2021-13 (Corporate Services Division) providing information regarding the year 2020 performance of investments held by TBDSSAB was presented to the Board for information.

Georgina Daniels, Director, Corporate Services Division responded to questions.

Carryforward of Capital Projects

Report No. 2021-14 (Corporate Services Division) providing the list of budgeted capital projects that the Chief Administrative Officer has approved to be carried forward and completed in the 2021 was presented to the Board for information.

At 10:53 a.m. Barry Caland, Manager, Infrastructure & Asset Management left the meeting.

2020 Fourth Quarter Financial Report and
Program Levy Operating Surplus Disposition

Report No. 2021-15 (Corporate Services Division) providing the Board with the 2020 Fourth Quarter Financial Report and Administrations recommendation regarding the disposition of the 2020 program levy operating surplus was presented for consideration.

William Bradica, CAO provided a brief introduction and responded to questions.

Georgina Daniels, Director, Corporate Services Division provided an overview of the report and responded to questions.

A discussion was held regarding the options provided by Administration in Report No 2021-15. An amendment was proposed and a recorded vote was requested for the amendment proposed and the amended motion.

Resolution No. 21/27

Moved by: Shelby Ch'ng
Seconded by: Elaine Mannisto

THAT with respect to Report No. 2021-15 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board, approve Option 3 – Transfer the net levy surplus related to various housing programs of \$241,257 to the Capital Regeneration Reserve Fund, and return the remaining net surplus of \$844,916 using the 2020 cost apportionment.

Resolution No. 21/27 (Amendment)

Moved by: Andrew Foulds
Seconded by: Albert Aiello

THAT Resolution No. 21/27 be amended to change Option 3 to Option 2.

MEMBER	YEAS	NAYS	MEMBER	YEAS	NAYS
Albert Aiello	X		Kevin Holland	X	
Kim Brown	X		Rebecca Johnson	X	
Shelby Ch'ng	X		Lucy Kloosterhuis	X	
Jody Davis	X		Ray Lake		
Andrew Foulds	X		Elaine Mannisto		X
James Foulds	x		Aldo Ruberto	X	
Brian Hamilton			Wendy Wright	x	

CARRIED

Resolution No. 21/27 (As Amended)

Moved by: Shelby Ch'ng
Seconded by: Elaine Mannisto

THAT with respect to Report No. 2021-15 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board, approve Option 2 – Transfer the full \$1,086,173 levy surplus to the Capital Regeneration Reserve Fund to further support financing of the Bertrand Court Redevelopment project

MEMBER	YEAS	NAYS	MEMBER	YEAS	NAYS
Albert Aiello			Kevin Holland		
Kim Brown			Rebecca Johnson		
Shelby Ch'ng			Lucy Kloosterhuis		
Jody Davis			Ray Lake		
Andrew Foulds			Elaine Mannisto		
James Foulds			Aldo Ruberto		
Brian Hamilton			Wendy Wright		

CARRIED

**June 2021 Mortgage Renewal –
131 Wadsworth Drive**

Report No. 2021-16 (Integrated Social Services Division) providing the Board with the upcoming mortgage renewal arrangements for the property located at 131 Wadsworth Drive in the Township of Nipigon, was presented for consideration.

Resolution No. 21/28

Moved by: Rebecca Johnson
Seconded by: James Foulds

THAT with respect to Report No. 2021-16 (Corporate Services Division) we, The District of Thunder Bay Social Services Administration Board (TBDSSAB), approve the Ministry Resolution as attached, to be duly signed in accordance with TBDSSAB By-Law No. 01-2017 (Governance and Procedural);

AND THAT we authorize the Board Chair and Chief Administrative Officer to execute the mortgage financing documents related thereto.

CARRIED

At 11:33 a.m. Crystal Simeoni, Manager, Housing Programs and Jennifer Libl, Manager, Social Assistance Programs joined the meeting.

Social Services Relief Fund (SSRF)

Report No. 2021-17, (Integrated Social Services Division) was presented to the Board providing updated information regarding the Ministry of Municipal Affairs and Housing Social Services Relief Fund Phase 3, for information.

William Bradica, CAO provided clarification and responded to questions.

Ken Ranta, Director, Integrated Social Services Division responded to questions.

On consensus, a list of Warming and Support Locations in Thunder Bay is to be provided to the entire Board by email.

Provincial Vision – Social Assistance Modernization

Memorandum from William Bradica, CAO, dated April 1, 2021 was presented to the Board to provide information regarding social assistance modernization.

William Bradica, CAO provided an overview of the information received to date from the Ministry of Children, Community and Social Services regarding the vision for social assistance modernization and responded to questions.

At 12:09 p.m. Crystal Simeoni, Manager, Housing Programs and Jennifer Liblé, Manager, Social Assistance Programs left the meeting.

TBDSSAB 2020 Annual Report

Memorandum from William Bradica, CAO, (CAO Division) providing the Board with the 2020 Annual Report, for review and consideration.

William Bradica, responded to questions.

Resolution No. 21/29

Moved by: Kim Brown
 Seconded by: Jody Davis

THAT The District of Thunder Bay Social Services Administration Board, approve the 2020 Annual Report, as presented;

AND THAT the 2020 Annual Report be posted to the TBDSSAB website.

CARRIED

CORRESPONDENCE

BY-LAWS

NEXT MEETING


The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, May 20, 2021 at 10:00 a.m., in the 1st Floor Training Rooms, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

ADJOURNMENT

Resolution No. 21/30

Moved by: James Foulds
Seconded by: Elaine Mannisto

THAT the Board Meeting No. 06/2021 of The District of Thunder Bay Social Services Administration Board, held on April 15, 2021, be adjourned at 12:11 p.m.


Chair
Chief Administrative Officer



LAKEHEAD REGION

CONSERVATION AUTHORITY

Minutes of the Fourth Regular Meeting of the Lakehead Region Conservation Authority held on Wednesday, April 28, 2021, via Microsoft Teams. The Chair called the Meeting to order at 5:00 p.m.

PRESENT: Donna Blunt, Chair
Grant Arnold, Vice-Chair
Joel Brown
Rudy Buitenhuis
Erwin Butikofer
Andrew Foulds
Andrea Goold
Umed Panu
Allan Vis
Jim Vezina

REGRETS: Trevor Giertuga

ALSO

PRESENT: Tammy Cook, Chief Administrative Officer
Mark Ambrose, Finance Manager
Gail Willis, Watershed Manager
Ryne Gilliam, Lands Manager
Ryan Mackett, Communications Manager
Melanie O'Riley Receptionist/Admin Clerk, recorder of Minutes
Rosy Brizi, Auditor, Grant Thornton LLP (part of Meeting)
Allan McKitrick, Lawyer, McKitrick's (In-Camera portion only)

1. ADOPTION OF AGENDA

Resolution #51/21

Moved by Allan Vis, Seconded by Umed Panu

"THAT: the Agenda be adopted as published." CARRIED.

2. DISCLOSURE OF INTEREST

None.

3. MINUTES OF PREVIOUS MEETING

Resolution #52/21

Moved by Andrea Goold, Seconded by Erwin Butikofer

“THAT: the Minutes of the Lakehead Region Conservation Authority Third Regular Meeting held on Wednesday, March 31, 2021 are adopted as published.” CARRIED.

4. 2020 AUDIT REPORT FINANCIAL STATEMENTS

The 2020 Audit Report and Financial Statements from the Authority’s Audit firm of Grant Thornton LLP Thunder Bay were presented. Rosy Brizi, Auditor from the Audit Firm presented the Statements and answered any questions.

Statements will be forwarded to all Member Municipalities.

Resolution #53/21

Moved by Erwin Butikofer, Seconded by Rudy Buitenhuis

“THAT: the 2020 Audit Report and Financial Statements are adopted as presented AND FURTHER THAT each Member Municipality will be forwarded a copy of the final version.” CARRIED.

5. IN-CAMERA AGENDA

Resolution #54/21

Moved by Joel Brown, Seconded by Grant Arnold

“THAT: we now go into Committee of the Whole (In-Camera) at 5:20 p.m.” CARRIED.

Resolution #55/21

Moved by Grant Arnold, Seconded by Joel Brown

“THAT: we go into Open Meeting at 6:06 p.m.” CARRIED.

Resolution #56/21

Moved by Umed Panu, Seconded by Allan Vis

“THAT: the In-Camera Minutes of the Lakehead Region Conservation Authority’s, March 31, 2021 meeting be adopted as published.” CARRIED.

The purpose of the In-Camera Meeting pertained to legal matters.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

7. CORRESPONDENCE

a) Confederation College Bursary

Correspondence from Confederation College advising that Jonathon Fogolin, a Civil Engineering Technician was the recipient of this year’s Lakehead Region Conservation Authority Award was noted.

8. STAFF REPORTS

None.

9. CHIEF ADMINISTRATIVE OFFICER’S REPORT

Members were provided with the monthly Treasurer’s Report for March’s Administration and Capital.

Members were advised, as per the Tangible Capital Asset Policy, staff are required to review the policy every five years. It was concluded that no changes were required.

10. PASSING OF ACCOUNTS

Resolution #57/21

Moved by Andrea Goold, Seconded by Andrew Foulds

“THAT: having examined the accounts for the period March 1, 2021 to March 31, 2021 cheque #2213 to #2260 for \$98,109.90 and preauthorized payments of \$81,443.89 for a total of \$179,553.79 we approve their payment.” CARRIED.

11. REGULATORY ROLE

Members were provided with the Plan Input and Review Summary for the period of March 2021 to April 20, 2021 and advised that there were no new Section 28 permits issued since the last meeting.

12. PROJECTS UPDATE

Members were provided with the 2020 Annual Report for approval. Once printed the Report will be distributed via the Chronicle Journal on Saturday, May 29, 2021. The other physical copies the Authority is obligated to provide will be mailed out as soon as possible.

Resolution #58/21

Moved by Joel Brown, Seconded by Allan Vis

“THAT: the 2020 Lakehead Region Conservation Authority Annual Report be approved.”
CARRIED.

It was noted that the LRCA’s complimentary in-class Watershed Connections and Arbor Week programs will be held virtually this year, similarly to how the Spring Water Awareness Program (SWAP) was delivered (i.e., a pre-recorded virtual presentation distributed to classes/schools).

It was noted that funding may be provided by Ontario Power Generation (OPG) to sponsor the LRCA’s complimentary school programming for 2021, in addition to the typical programs already sponsored by OPG (i.e., Water Festival, Waterfowl Viewing Day/Bird Festival, Viewing Scopes, Calendar, etc.).

It was noted that the LRCA was successful in receiving \$10,000.00 in funding from the TD Friends of the Environment Fund for the new Watershed Explorers program. The programs are planned to run similarly to the former Seniors/Living Classroom programs, with LRCA staff and an invited expert guest speaker leading a guided hike at one of the LRCA’s Conservation Areas or Forest management Properties. It was noted that In-person programs will only be held once the stay-at-home order has been lifted and it is safe and responsible for the LRCA to host in-person events.

It was noted that the LRCA’s Education Coordinator will be leading a citizen science initiative, along with local experts from the Thunder Bay Field Naturalists, Lakehead University, and the public, involving the collection of frog call data at Mills Block Forest.

Members were advised that as part of the annual Walk for Alzheimer’s fundraising initiative, the Alzheimer Society of Thunder Bay will be placing temporary informational signage along several LRCA trails during their virtual walking program throughout the month of May.

It was noted that the LRCA partnered with several other organizations to create a series of climate change fact sheets, which are available on the LRCA website. The Education Coordinator will continue working with Lakehead University to co-lead this group (Thunder Bay Climate Change Connection) toward new goals, including potential funding opportunities, reduction of programming overlap and more effective partnerships.

Members were provided with 32nd annual Spring Melt Meeting Minutes, which was held virtually due to COVID-19.

It was noted on April 14 and 22, 2021, the LRCA conducted its annual inspections of the tipping bucket rain gauges.

It was noted that the April 15, 2021 snow surveys indicated that there was no snow recorded at McVicar Creek, Current River, and Pennock Creek snow survey locations. Typical depths for this date range from 5.2-24.7 centimetres.

It was noted that the Lake Superior water levels remain above average.

It was noted that LRCA staff were successful in receiving \$35,000 in donations from the RBC Foundation through their RBC Tech for Nature program to implement the new Green Stormwater Infrastructure Monitoring and Action Plan (GSI MAP) project. The overall goals of the GSI MAP project is to build a community-led early warning program with real-time monitoring of water levels and a volunteer rain gauge network, and to assess the effectiveness of green stormwater infrastructure facilities (also known as LID's) to reduce flooding and pollution within the McVicar Creek watershed.

13. NEW BUSINESS

None.

14. NEXT MEETING


Wednesday, May 26, 2021, at 4:30 p.m.

15. ADJOURNMENT

Resolution #59/21

Moved by Jim Vezina, Seconded by Erwin Butikofer

"THAT: the time being 6:33 p.m. AND FURTHER THAT there being no further business THAT we adjourn." CARRIED.


Chair


Chief Administrative Officer

The Corporation of the Municipality of Neebing Administrative Report

Date: May 28, 2021 (For Meeting on June 2, 2021)

To: Mayor and Council

Subject: Administrative Activity Report

File Number:

Submitted by: Erika Kromm, Clerk-Treasurer

This report updates Council since the last activity report was prepared (May 14, 2021).

General:

1. Meetings, etc.: The list of meetings, events, office closures, etc. is appended. Due to the COVID-19 Emergency, most meetings and events have been cancelled and postponed.
2. Neebing News: The deadline for submission to the Neebing News July edition is June 20.
3. Economic Development: Ms. Lanthier has been working alongside Mayor Butikofer to develop a route along Highway 61 to promote within the feasibility study underway through the Great Lakes Waterfront Trail organization. Their study will be completed by December 2021, at which point their board will make decisions on how best to capture Northern communities in trail enhancements and signage along the Great Lakes.

Ms. Lanthier has also been preparing to launch the curated packages project. A report has been prepared outlining the project on this agenda. The project will be rolled out in the coming week.

Ms. Lanthier has been working with Councillor Kurikka to conceptualize a snowmobile route from Fort William First Nation to the border at Pigeon River. A draft route has been provided on this agenda, as well as property owners in the vicinity and a draft letter to send to them. Once our snowmobile group agrees on a draft route, we will be seeking engagement from the property owners to get their feelings on the project.

4. Landfill Site Work: The Environmental Assessment for Scoble Landfill is now posted on the municipal website for a 60-day review and comment period. KGS is now preparing for a 60-day comment period that will begin on May 8. Administration met with KGS to discuss the wrap-up of the Scoble Expansion application and the next steps to begin the Sand Hill Expansion project.

5. Community Safety & Well Being Plan: Due to the current state of emergency, no further work has been done on the plan. The plan was originally required to be completed by January 1, 2021. The Province has advised that plans are now due on July 1, 2021.
6. Asset Management Plan: Administration is still awaiting the results of the FCM grant application. If successful, work will begin on operationalizing the asset management plan. The program has been flooded with applications and Neebing's application is on the waiting list to be reviewed. We will be notified when our application is under review. It is estimated that the application may be reviewed by mid to late 2021.
7. Municipal Properties: Marketing is continuing for the remaining surplus municipal properties. Administration will be moving forward with marketing the Island Avenue lot once the leaves are on the trees in order to maximize the marketing photos.
8. Broadband Project: Both the provincial and federal funding programs have closed the application process and we are awaiting decisions. The members of the LRMC have been asked to promote the applications with local MPs and MPPs. Members of the LRMC have agreed to contact local politicians for this purpose. .
9. West Oliver Lake Park: An application for a work permit to improve the parking at West Oliver Lake was submitted to the Ministry of Natural Resources and Forestry in early March. Administration has been advised that the application was not received. A copy of the application has been resubmitted.
10. Sturgeon Bay Boat Launch: The work permit for the improvements to the Sturgeon Bay Boat Launch was submitted to the Ministry of Natural Resources and Forestry. It is anticipated that a meeting will be scheduled with the Ministry in May. The project was denied under the first intake of the Healthy Community Initiative. Administration will move forward with an application for the second intake.
11. Prudent Investor Standard: The Deputy Clerk-Treasurer attended a meeting with the Prudent Investor participating Municipalities and staff from AMO on May 26. A 10-year capital and financial plan will need to be developed from our asset management plan and in discussion with staff. This plan would be approved by Council prior to creating the Prudent Investor By-law. This capital plan will dictate how our reserves should be invested to ensure we have the optimal mix of short-, medium- and long-term investments, based on when we require the funds. At the meeting, the Deputy Clerk Treasurer obtained the answers to questions Council asked at a previous Council Meeting:

Is there a cost to transfer our existing investments? No there is no cost to transfer our ONE Investment Portfolio. The Joint Investment Board provides oversight and governance of the ONE Investment Program.

Can we change our mind? Yes. At the meeting, the fund manager stated that Municipal circumstances may change, and we may have an immediate requirement for funds we had previously identified as medium- or long-term funds (for example a flood, or receipt of a project grant etc.). He did state that if we have to cash-in investments we may lose on the expected returns depending on the timing.

Can we borrow against our own funds? Yes... However, the Joint Investment Board is not a bank and does not make loans. We would “cash-out” the funds we wish to use and create paperwork describing the loan, terms, and the payment schedule for ourselves. One of the participating Municipalities stated they had borrowed from their own funds in the past and had two pieces of advice. 1) There is significant administrative workload. 2) When times are tight and Council is looking to save money, paying yourself does not come to the top of the list and it is possible future councils could default on the terms of the loan.

Investment Staff from AMO who work for the Joint Investment Board offered to attend a future Council meeting to answer questions if Council determines they want more information.

12. Tenders: A tender has been issued for the supply and apply of gravel to East Oliver Lake Road, McClusky Road and Candy Mountain Drive. It is slated to be reviewed at the June 16th Council Meeting.
13. Grants: Administration is continuing to work on NOHFC Grant Applications. The NOHFC Application for the Fire Bay Addition to the Municipal Office is included as an item later this meeting.

Planning:

14. Zoning By-law Amendment: No new applications have been received. Administration has not received any further information regarding the re-zoning application that was deferred on April 21, 2021.
15. Severance Applications: No new applications have been received.

Training:

16. Training: All training events lists are occurring via web conference.

The Clerk-Treasurer is attending a workshop held by the Municipal Engineers Association on Municipal Class Environmental Assessments on June 1 to 3, 2021.

ATTACHMENTS: List of upcoming meetings, events and training courses involving members of Council.

ATTACHMENT: Upcoming Meetings/Events

NOTE: Due to the COVID 19 Emergency, most committee and board meetings have been suspended until further notice.

Date/Time	Meeting	Attendees/Comments
June 15, 2021 @ 9:00 a.m. Via Web Conference	Health & Safety Committee	Councillor Wright, Ms. Kromm
June 16, 2021 @ 5:00 pm Via Web Conference	Special Council meeting	Open to the public (excepting Closed portion, if any)
June 16, 2021 @ 6:00 pm Via Web Conference	Regular Council meeting	Open to the public (excepting Closed portion, if any)
July 7, 2021 @ 6:00 pm Via Web Conference	Regular Council meeting	Open to the public (excepting Closed portion, if any)
July 14, 2021 @ 6:00 pm Via Web Conference	Lakehead Police Services Board	Mayor Butikofer, Ms. Kromm, Open to the public
August 11, 2021 @ 6:00 pm Via Web Conference	Regular Council meeting	Open to the public (excepting Closed portion, if any)
September 1, 2021 @ 6:00 pm Via Web Conference	Regular Council meeting	Open to the public (excepting Closed portion, if any)
September 14, 2021 @ 9:00 a.m. Via Web Conference	Health & Safety Committee	Councillor Wright, Ms. Kromm
October 13, 2021 @ 6:00 pm Via Web Conference	Lakehead Police Services Board	Mayor Butikofer, Ms. Kromm, Open to the public
December 14, 2021 @ 9:00 a.m. Via Web Conference	Health & Safety Committee	Councillor Wright, Ms. Kromm

Known "regular" committee meetings:

NEDAC: last Monday of each month (5:00 p.m.; Municipal Office)

Recreation Committee: second Monday of each month (7:00 p.m.; Blake Hall)

Cemetery Board: last Monday of mid-quarter months (4:00 p.m.; Municipal Office)

Waste Management Committee: second Monday of each month (5:30 p.m.; Municipal Office)

Lakehead Police Service Board: October 14 (6:00 p.m.; O'Connor Municipal Office)

Lakehead Rural Municipal Coalition: Third Tuesday of each month (4:00 p.m.; Oliver Paipoonge Municipal Office.)

**May 27, 2021**

MEMORANDUM TO: Municipal Chief Administrative Officers and Clerks

SUBJECT: Three-Step Roadmap to Safely Reopen the Province of Ontario and Amendment to Orders under the *Reopening Ontario (A Flexible Response to COVID-19) Act (ROA)*

As you heard on May 20, 2021, from the Premier of Ontario, the government has released its Roadmap to Reopen, a three-step plan to safely and cautiously reopen the province and gradually lift public health measures.

As our municipal partners in the continued efforts to keep communities safe and healthy, I am writing today to make sure that you stay informed about the roadmap and the corresponding changes to orders under the *Reopening Ontario (A Flexible Response to COVID-19) Act (ROA)*.

It is important to note that the provincewide Stay-At-Home order under the Emergency Management and Civil Protection Act (EMCPA) remains in effect until June 2, 2021. However, the government has made changes to some of the existing orders under ROA that take effect prior to the end of the Stay-At-Home order.

Roadmap to Reopen

The Roadmap to Reopen is based on the provincewide vaccination rate and improvements in key public health and health care indicators. In summary:

- Step 1 is intended to focus on resuming outdoor activities with smaller crowds where the risk of transmission is lower and permitting retail with restrictions.
- Step 2 further expands outdoor activities and resumes limited indoor services with small number of people and with face coverings being worn.
- Step 3 expands access to indoor settings, with restrictions, including where there are larger numbers of people and where face coverings can't always be worn.

The government has indicated that the province will remain in each step for at least 21 days to evaluate any impacts on key public health and health system indicators. Vaccination thresholds will need to be met, along with positive trends in other key public health and health system indicators, in order to enter each respective step of the Roadmap.

To find out full details on the roadmap and its implementation, please review the [Roadmap to Reopen](#) on the Ontario government website.

Until the province moves to Step 1 of the roadmap, the rules and public health measures under the provincewide emergency brake must continue to be followed, subject to the following changes announced on May 20, 2021.

Outdoor Recreational Amenities

Several outdoor recreational amenities are permitted to open as of May 22, 2021 at 12:01 a.m. For a full list of these outdoor recreational amenities, please review [Ontario Regulation 344/21](#), and [Ontario Regulation 374/21](#), amendments to [Ontario Regulation 82/20](#) (Rules for Areas in Stage 1).

These outdoor recreational amenities may be open so long as:

- physical distancing of at least 2 metres is maintained; however, this physical distancing requirement does not apply to members of the same household, or a person who lives alone and has gathered with the household, or a caregiver for any member of the household;
- no team sports, or any other sports that are not compatible with physical distancing requirements, are practiced or played within the amenity, with limited exceptions; and,
- any locker rooms, changerooms, showers, clubhouses, restaurants, pools, meeting rooms, fitness centres or other recreational facilities on the premises remain closed, except to the extent they provide access to take-out or delivery services, equipment storage, a washroom or a portion of the amenity that is used to provide first aid.

In addition, any person responsible for a boat or watercraft shall ensure that, if it is used by a group for recreational purposes, it is only used by members of the same household, or a person who lives alone and has gathered with the household, or a caregiver for any member of the household.

Marinas, boating clubs and other organizations that maintain docking facilities for members or patrons may open provided that any clubhouse, restaurant, pool, communal steam room, sauna or whirlpool, meeting room, fitness centre or other recreational facility on the premises is closed to the public. Any portion of an area that must be closed that is used to provide first aid, used to provide take-out or delivery services, or contains a washroom may be open.

Lastly, social gatherings and organized public events of no more than five people that are held outdoors are permitted. The gathering limit does not apply to members of the same household, a gathering of a household plus one person who lives alone, or a gathering that includes a caregiver for any of those persons. All other public health and workplace safety measures under the Stay-at-Home order will remain in effect.

Overnight Camps

The government has made amendments to regulations pertaining to Rules for Areas in [Stage 1](#), [Stage 2](#) and [Stage 3](#) to permit the operation of overnight camps in Ontario. The amending regulations are as follows:

[Ontario Regulation 345/21 \(Rules for Areas in Stage 1\)](#)

[Ontario Regulation 347/21 \(Rules for Areas in Stage 2\)](#)

[Ontario Regulation 346/21 \(Rules for Areas in Stage 3\)](#)

Instructional Program in Post-Secondary Institutions

[Ontario Regulation 348/21](#) updates the permitted fields/occupations where instructional programs may continue to operate in post-secondary institutions.

Enforcement of Orders

As a reminder, for offences under the ROA and EMCPA, police and other provincial offences officers, including First Nation Constables, special constables, and municipal by-law officers, have discretion to either issue tickets to individuals for set fine amounts or issue a summons under Part I of the Provincial Offences Act (POA) or to proceed under Part III of the POA by laying an information.

Police and other provincial offences officers, including by-law officers, have the authority to disperse gatherings or organized public events that are not complying with gathering/event limits; and all provincial offences officers, including by-law officers, can temporarily close premises where prohibited gatherings are occurring and require individuals to vacate.

As the province prepares to reopen, the ministry recognizes that collaboration amongst municipalities, public health units, police, local enforcement partners and our multi-ministry teams is important to ensure coordinated compliance and enforcement activities in an effort to continue the recent progress on reducing the presence of COVID-19 in our communities.

Yours truly,

A handwritten signature in black ink, appearing to read "K. Manson-Smith".

Kate Manson-Smith
Deputy Minister

The Corporation of the Municipality of Neebing Administrative Report

Date: May 28, 2021 (For Meeting on June 2, 2021)

To: Mayor and Council

Subject: Information Correspondence List

File Number: 02-A01-00001-2016 (Council General Administration)

Submitted by: Erika Kromm, Clerk-Treasurer

ORGANIZATION	DESCRIPTION	DATE
Requests/Information/Minutes		
TBDSSAB	2020 TBDSSAB Financial Statement	Fri 5/21/2021 2:17 PM
TBDSSAB	TBDSSAB Update from the Board - April 2021 Meeting	Tue 5/18/2021 10:05 AM
EABOX	May COVID-19 Update to Municipalities	Thu 5/20/2021 3:54 PM
Delegations (MMAH)	Municipal Delegations at 2021 AMO Conference	Tue 5/18/2021 11:46 AM
Training/Events		
AMO Communications	LAS CHANCE: AMO Digital Partner Webinar - Digital Mental Health Support	Tue 5/25/2021 5:01 PM
AMO Events	Second Date Added for AMO Human Rights and Equity Training: The Role and Obligations of Municipal Leaders	Tue 5/25/2021 10:04 AM
AMO Events	AMO 2021 Training Human Rights and Equity The Role and Obligations of Municipal Leaders	Tue 5/18/2021 10:01 AM
Canadian HR Reporter Editor	[New webinar] How you can revamp employee support strategies	Fri 5/28/2021 11:04 AM
Canadian HR Reporter Editor	Is proof of vaccination needed? Preparing for the hybrid model \$370 million for jobs	Tue 5/25/2021 3:03 PM
Career Concepts	Is proof of vaccination needed? Preparing for the hybrid model \$370 million for jobs	Tue 5/25/2021 3:03 PM
Delayne from ACHIEVE	Conflict Resolution Skills for Leaders Training	Tue 5/18/2021 11:39 AM
Environmental Research & Education Foundation	Looking for Face Time with Waste Executives?	Fri 5/28/2021 10:31 AM
FCM Events team	Last chance to register for AC2021	Thu 5/27/2021 4:38 PM
FCM Communiqué	FCM Voice: One week to FORWARD! Our street rebalancing guide wins award Community Buildings Retrofit initiativ...	Tue 5/25/2021 9:53 AM...
FCM Events team	More AC2021 surprises unveiled	Thu 5/20/2021 3:46 PM
Housing Services Corporation	REMINDER - SHARE webinar on Employment Practices Claims - Prevention and Best Practices	Fri 5/21/2021 11:30 AM

ORGANIZATION	DESCRIPTION	DATE
OECM	You're invited to the Innovation, Acceleration & The Intelligent Connected Workplace!	Thu 5/27/2021 3:56 PM
Ontario Chapter of SWANA	Ontario Chapter Landfill Fire Safety Course	Thu 5/20/2021 2:32 PM
Newsletters		
AMO Communications	AMO-Loomex Training Leading Through Crisis - New Date!	Wed 5/26/2021 3:01 PM
AMO Communications	AMO Policy Update - New Provincial COVID-19 Plan, Federal COVID-19 Support Ask, Social Assistance Recovery and R...	Thu 5/20/2021 4:41 PM
AMO Communications	AMO WatchFile - May 20, 2021	Thu 5/20/2021 10:03 AM
AMO Communications	AMO-Loomex Training Leading Through Crisis - New Date!	Wed 5/19/2021 10:02 AM
BDO	4 resources for measuring business performance after COVID	Thu 5/27/2021 2:18 PM
The BINPAK Team	What are your waste and recycling services REALLY costing you?	Mon 5/17/2021 7:59 AM
Emmanuelle Bolduc	Additional information on Urben Blu's self-cleaning toilets	Fri 5/21/2021 11:46 AM
Canadian HR Reporter	Can we ask if workers are vaccinated? Employee burnout on the rise Insufficient accommodation?	Thu 5/27/2021 3:04 PM
Canadian HR Reporter Editor	Last chance to nominate a Young Influencer	Thu 5/27/2021 10:33 AM Tue 5/18/2021 10:35 AM
Canadian HR Reporter Editor	5 reasons to offer virtual care The ROI of mental health Younger workers embrace virtual	Tue 5/25/2021 2:02 PM
Canadian HR Reporter Editor	New white paper: Improve your remote employee feedback	Fri 5/21/2021 11:02 AM
Canadian HR Reporter Editor	Canadian HR Reporter Editor Nominate a Young Influencer Job cutting adds up to constructive dismissal 5-Star HR Consultants	Thu 5/20/2021 3:04 PM
Canadian HR Reporter Editor	What's one secret to building a company that survives? Skill data.	Wed 5/19/2021 11:02 AM
Canadian HR Reporter Editor	Vaccine bonus of \$2,500 Amazon hiring 75,000 Discrimination over disability	Tue 5/18/2021 3:02 PM
Canadian HR Reporter Editor	Invitation to nominate - Canadian HR Awards 2021	Mon 5/17/2021 1:05 PM
Career Concepts	Career Concepts - Managing Conflict in the Workplace	Wed 5/26/2021 2:22 PM
Chase	Free issue of the daily digital newspaper Ontario Construction News	Tue 5/18/2021 9:11 AM
The Checker	Avoid fines. Make sure you have inspection checklist books .	Fri 5/28/2021 10:20 AM
The "CHECKER"®	Inspection Check... Learn how how inspection software works in this video.	Wed 5/19/2021 9:13 AM

ORGANIZATION	DESCRIPTION	DATE
Confederation College	Fwd: We are pleased to share our Report to Community 2021!	Wed 5/26/2021 3:24 PM
Delayne from ACHIEVE	Trauma-Informed Leadership Workshop	Tue 5/25/2021 11:11 AM
Environmental Research & Education Foundation	Stand Out and Stand Up for Solid Waste Science	Thu 5/27/2021 4:16 PM
Environmental Research & Education Foundation	Reminder: 2 Great ELL Training Sessions in June	Wed 5/26/2021 6:04 PM
Environmental Research & Education Foundation	CORRECTION: EREF Executive Outings Auction	Fri 5/21/2021 1:16 PM Fri 5/21/2021 9:31 AM
Environmental Research & Education Foundation	Participate and win a \$500 Visa gift card!	Thu 5/20/2021 2:51 PM
Environmental Research & Education Foundation	ELL Virtual Training Session - Last Chance to Register	Tue 5/18/2021 8:41 AM
FCM Communiqué	2021 Resolutions Plenary, June 3 - Update	Fri 5/28/2021 9:46 AM
FCM Elections	It's official: Director candidates for your FCM Board	Wed 5/26/2021 5:49 PM
FCM Communiqué	President's Corner : We've achieved so much together	Wed 5/26/2021 2:41 PM
FCM Connect	Community Buildings Retrofit funding now available to Quebec municipalities Develop your own circular economy str...	Wed 5/26/2021 10:37 AM
FCM Communiqué	Your FCM Table Officer candidates	Wed 5/19/2021 5:07 PM
FCM Connect	New insights on good infrastructure data \$21.7 million endowment for low carbon solutions and more	Tue 5/18/2021 10:19 AM
FCM Communiqué	FCM Voice: AC2021 trade show Applications open for Reaching Home FCM elections more	Mon 5/17/2021 2:27 PM
FEDNOR	Fwd: Sharing infographic and economic profiles – Immigration Matters	Wed 5/26/2021 3:24 PM
GovDeals	The GovDeals Newsreel	Wed 5/26/2021 10:26 AM
HR Tech Summit Canada 2021	Discover the power of people data with insights from IntelliHR	Tue 5/18/2021 1:11 PM
Korn Ferry Institute	Vax Honor System Workers' Stress Limits Getting Job References	Thu 5/20/2021 9:58 AM
Elyia Morgan	NEWSFLASH: Ontario's new plan to reopen province	Fri 5/21/2021 2:21 PM
Municipal Information Network	Municipal Information Network News	Fri 5/28/2021 3:17 AM
Municipal Information Network	Municipal Information Network News	Thu 5/27/2021 3:17 AM
Municipal Information Network	Municipal Information Network News	Wed 5/26/2021 3:17 AM
Municipal Information Network	Municipal Information Network Jobs	Tue 5/25/2021 1:16 PM

ORGANIZATION	DESCRIPTION	DATE
Municipal Information Network	Municipal Information Network New	Tue 5/25/2021 3:17 AM
Municipal Information Network	Municipal Information Network News	Thu 5/20/2021 3:17 AM
Municipal Information Network	Municipal Information Network News	Wed 5/19/2021 3:17 AM
Municipal Information Network	Municipal Information Network Jobs	Tue 5/18/2021 1:32 PM
Municipal Information Network	Municipal Information Network News	Tue 5/18/2021 3:17 AM
Municipal Information Network	Municipal Information Network News	Mon 5/17/2021 3:17 AM
Municipal World Careers Team	Leading the small army inside local government – HR Insider News	Thu 5/20/2021 9:05 AM
NOMA and Ontario Clean Air Alliance	FW: IESO outlines plans to look at a gas plant phase-out	Fri 5/21/2021 12:52 PM
Ontario Association of Committees...	2021 OACA Conference - Register Today!	Wed 5/26/2021 2:07 PM
OECM	OECM's COVID-19 Customer Newsletter	Thu 5/27/2021 3:26 PM
Ontario Clean Air Alliance	More than half of ON supports gas plant phase-out	Fri 5/28/2021 11:21 AM
Ontario Clean Air Alliance	Fortis seeks another taxpayer handout	Wed 5/26/2021 11:21 AM
Ontario Good Roads Association	What Shape Are Your Municipal Assets In?	Wed 5/19/2021 9:06 AM
Ontario Good Roads Association	Need to Know Where Your Municipal Vehicles Have Been?	Tue 5/18/2021 9:15 AM
Ontario Good Roads Association	Are Your Municipal Insurance Rates Out of Control? Find out Why - Milestones Podcast Episode 11	Mon 5/17/2021 10:00 AM
Ontario Heritage Trust	Reminder: Heritage Matters ... more! May edition	Tue 5/25/2021 8:45 AM
Ontario Heritage Trust	Heritage Matters ... more! May edition	Tue 5/18/2021 9:48 AM
Ontario Municipal Leadership Instit...	OMLI: Creating A Culture of Continuous Improvement in Government	Wed 5/26/2021 3:12 PM
Ontario Trillium Foundation	Vignette Ontario Trillium Foundation June 2021 Newsletter	Tue 5/25/2021 10:06 AM
Sarah Stevens	FW: Ontario Releases Three-Step Roadmap to Safely Reopen the Province	Thu 5/20/2021 4:13 PM
Stewardship Ontario	Stewardship Ontario Board Appoints New Executive Director	Fri 5/21/2021 9:04 AM
Thunder Bay Chamber of Commerce	the latest: May 24	Tue 5/25/2021 2:31 PM
Thunder Bay Chamber of Commerce	Thunder Bay Chamber of Commerce the latest: May 17	Mon 5/17/2021 2:31 PM
WSPS News	eNews May 2021	Thu 5/27/2021 1:09 PM

**The Corporation of the Municipality of Neebing
Administrative Report**

Date: May 19, 2021 (For Meeting on June 2, 2021)

To: Mayor and Council

Subject: Newsletter Report
File Number: 02 100 002 2014

Submitted by: Courtney Lanthier, Economic Development Officer Intern

RECOMMENDATION:

Administration is recommending Council approve the creation of an economic development and events newsletter.

BACKGROUND:

The Neebing Economic Development Advisory Committee ("NEDAC") recommended Ms. Lanthier create a newsletter via email for business owners and interested parties on funding opportunities, ongoing projects, areas for collaboration, etc.

DISCUSSION:

Plan

The newsletter could contain information about funding opportunities that business owners would want to apply for; projects that we are conducting where collaboration is needed; upcoming events; and more.

Logistics

The newsletter could be distributed monthly via email. A sign-up sheet can be placed on the website for any interested resident, business owner, or outside party.

ATTACHMENTS:

None

AVAILABLE UPON REQUEST:

None

The Corporation of the Municipality of Neebing Administrative Report

Date: May 28, 2021 (For Meeting on June 2, 2021)

To: Mayor and Council

Subject: Curated Packages – Summer Rollout

Submitted by: Courtney Lanthier, Economic Development Officer

RECOMMENDATION:

Administration is recommending that Council approve the plan for the first curated package in this series, as detailed in the report.

BACKGROUND:

Council approved the creation of curated packages at the February 3, 2021 regular Council meeting. Administration has been working with Eaten & Told to develop two curated packages to promote Neebing products and Neebing as a destination.

DISCUSSION:

Overview

This project highlights the hyper-local food scene in the Municipality of Neebing through two picnic bundles that demonstrate a shift in seasons. Each basket will feature ready-to-consume food products from local Neebing producers, packaged and presented as a quality picnic offering. Encouraging people to consume these picnic bundles at key Neebing locations through corresponding articles and social media content will serve to emphasize the local taste of place by consuming these food products in the region they are actually from.

Contents

The package will come in a picnic basket and will showcase local producers. Contents include:

- Fresh bread from the Bakeshop on Boundary
- Cheese from Thunder Oak Cheese Farm
- Pickled item from H&P Jams & Jellies
- Jam or jelly from H&P Jams & Jellies
- Lemon Squares or Brownies from the Bakeshop on Boundary
- Freshly made maple lemonade from Nor'Wester Maple Co.
- Menu describing all producers involved

The goal of the picnic is to feed two people comfortably; however, roughly 2-4 people can participate.

Add-ons

When viewers go to Eaten & Told's website to purchase their picnic baskets, they will have the option of adding on special items. So far these include: a picnic themed tote bag and a custom picnic blanket. Opportunities to showcase non-food related Neebing businesses is being explored.

Location

This curated package will be paired with the Little Trout Bay Conservation Area/James Duncan Nature Trail in Neebing. Articles and marketing efforts will highlight this hotspot and promote it as the ideal location to take your picnic. This spot has been selected because it offers something for every kind of outdoor adventurer. It has a more difficult hike for those wanting some exercise, and picnic tables along the water for those looking to relax.

Delivery

All purchases will be run through Eaten & Told's website. Pending Council approval, ordering will open on June 7th or 8th. Ordering will close on June 23th (this date is subject to change depending on vendor availability).

Saturday, June 26th has been selected as the package pick-up day. That way, users will have the ability to visit Neebing with their package on either or both days of the weekend. A location has not yet been determined. Since the location being showcased in conjunction with this basket is the Little Trout Bay Conservation Area/James Duncan Nature Trail, it might also function as the pickup location.

Cost Estimates

Not all pieces to be included in the basket have been accounted for yet. Regardless, the baskets will be kept around \$50/basket. Other projects similar to this one have come in right around the same number.

Marketing

Ms. Lanthier and Eaten & Told will begin promoting the package at the beginning of the week of May 31, 2021.

Eaten & Told will also set up a page on their website about it. From now until the pickup of the package on June 26th, 2021, Eaten & Told will release 3+ articles containing the itinerary of the hike/Neebing destination that has been paired with the picnic, as well as showcases on the producers included.

One of the key marketing tactics in this rollout is a giveaway.

ATTACHMENTS: None.

AVAILABLE UPON REQUEST: Additional information on how this project was conceptualized.

**The Corporation of the Municipality of Neebing
Administrative Report**

Date: May 27, 2021 (For Meeting on June 2, 2021)

To: Mayor and Council

Subject: Recommendation to Waive the Requirements of the
Purchasing By-law to enter a Contract as Sole-Sourced

File Number: 05-L04-00001-2016 (Roadside Grass Cutting)

Submitted by: Erika Kromm, Clerk-Treasurer

RECOMMENDATION:

Administration recommends that Council waive the requirements of the purchasing by-law in order to sole-source a 2-year extension to the expired contract with Daniel Vanlenthe Mechanical for the roadside grass cutting, on the basis that there are few service providers, that the existing contractor has had an opportunity to learn the “ins and outs” of the many kilometers of municipal roadway in Neebing, and has performed well during service provision in the past 6 years.

BACKGROUND:

Daniel Vanlenthe Mechanical provided a quotation in 2014 to undertake roadside grass cutting, and has been doing the work since then. At the time, Administration knew of no other entity that provided the same service. That has not changed.

DISCUSSION:

The contractor provided a quotation, which is appended to this report. There is a slight cost increase – which is justified given cost of living issues, particularly the cost of fuel.

For the reasons outlined, Administration is recommending waiver of the purchasing by-law.

The purchasing by-law requires that contracts worth up to \$20,000 be awarded only after receipt of three competitive quotations.

ATTACHMENTS:

One: Quotation from Daniel Vanlenthe Mechanical, dated May 3, 2019

AVAILABLE UPON REQUEST:

Historic records relating to performance of the contractor.



Quote

May 25, 2021

Municipality of Neebing

To Whom it may concern:

We would like to give you a price for roadside grass cutting for the next two years.

2021 season 15246.00

2022 season 16008.00

Thank You for your consideration

JV
for
Dan Vanlenthe

The Corporation of the Municipality of Neebing Administrative Report

Date: May 27, 2021 (For Meeting on June 2, 2021)

To: Mayor and Council

Subject: Consultation on the Phase 1 Regulations under the Conservation Authorities Act

Submitted by: Erika Kromm, Clerk-Treasurer

RECOMMENDATION:

Administration seeks Council's direction regarding the submission of comments regarding the proposed regulations under the Conservation Authorities Act.

BACKGROUND/DISCUSSION:

In 2019, the provincial government passed the *More Homes, More Choices Act* which made amendments to the *Conservation Authorities Act*. Then following further consultation in 2019 and 2020, the provincial government passed Bill 229, *Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020* which further amended the *Conservation Authorities Act*.

As a result of these amendments, there are provisions within the *Conservation Authorities Act* that have not yet been proclaimed. The Province is proposing to proclaim these provisions in two phases.

The first proclamation occurred on February 2, 2021 and included provision related to conservation authority governance, some housekeeping items, government requirements and Minister's powers. The Province is conducting consultation on the regulations to be developed in relation to these provisions.

The consultation on the first phase is posted on the environmental registry for public comment until **June 27, 2021**. Below are the regulations that are being developed by the Province:

- Mandatory Conservation Authority Programs and Service Regulation
- Minister's Regulation for Municipal Agreements and Transition Period
- Regulation to require "Community" Advisory Boards
- Regulation to enable conservation authority by-laws (under s.19.1 of the *Conservation Authorities Act*) to be able to address the advisory boards prescribed by the proposed "Community Advisory Board" regulation.
- Section 29 Minister's Regulation of "Conservation Areas"

The consultation for the development of the regulations is broken down into the following categories:

1. Programs and Services Delivered by Conservation Authorities
 - a. Mandatory Conservation Authority Programs and Services Regulation
 - i. Risk of Natural Hazards
 - ii. Management of Conservation Authority Land
 - iii. Source Protection Authority Responsibilities Under the *Clean Water Act, 2006*
 - iv. Lake Simcoe Region conservation Authority Responsibilities Under the *Lake Simcoe Protection Act, 2008*
 - v. A Conservation Authority's Responsibilities Under an Act Prescribed by Regulation
 - vi. Prescribed in Regulation (within the Year after the Transition Period for Municipal funding Agreements for Non-Mandatory Programs and Services)
 - b. Regulation for Municipal Agreements and Transition Period
 - i. Municipal Agreements
 - ii. Transition Plans
2. Governance and Oversight of Conservation Authorities
 - a. Regulation to Require "Community" Advisory Boards
3. Other Regulatory Matters
 - a. Section 29 Minister's Regulation

The Lakehead Region Conservation Authority (LRCA) has provided a report that outlines their concerns relating to the proposed regulations. The LRCA report along with their letter to municipalities summarizing their concerns is attached to this report.

Administration is seeking direction regarding a submission to the Province regarding their proposed regulations.

ATTACHMENTS:

One: Letter from LRCA to Member Municipalities

Two: LRCA Staff Report regarding MECP Discussion Paper

AVAILABLE UPON REQUEST:

Copy of the *Conservation Authorities Act*

ATTACHMENT ONE: Letter from LRCA to Member Municipalities

130 Conservation Road, PO Box 10427
 Thunder Bay, ON P7B 6T8
 Phone: (807) 344-5857 | Fax: (807) 345-9156

May 28, 2021

To: Member Municipalities of the LRCA
 LRCA Board of Directors

Re: MECP Regulatory Consultation Guide: Regulations Defining Core Mandate and Improving Governance, Oversight and Accountability of Conservation Authorities.

The Province has recently posted on the Environmental Registry of Ontario (ERO) for a 45-day consultation period a 'consultation guide' entitled "Regulatory Proposal Consultation Guide: Regulations Defining Core Mandate and Improving Governance, Oversight and Accountability of Conservation Authorities. Comments received regarding the guide will be used to develop regulations under the *Conservation Authorities Act*. As Member Municipalities of the Lakehead Region Conservation Authority (LRCA), councils are encouraged to submit comments on the posting, which are due by **June 27, 2021**.

Due to the short commenting period and the tight deadlines of some councils, this preliminary outline is provided outlining some of the early identified issues. If warranted, after further consultation with other Conservation Authorities, etc., additional information may be provided for inclusion in council meetings that may occur later in month of June. The LRCA Board of Directors will be finalizing their comments at their June 23, 2021 Board Meeting.

The posting is related to the development of regulations only and is not related to changes to the *Conservation Authorities Act*; therefore, comments should be directly related to additions and/or suggestions of what should be included, added, or changed from the guide.

The four main issues that cause staff concern are related to:

1. **Capacity** of the LRCA to complete all the requirements as outlined in the guide by the specified transition period (i.e., prior to January 1, 2023 (some tasks are due sooner)).
 - The LRCA currently has a full-time staff complement of 11 staff, that all have full workloads.
 - The consultation guide outlines that the following deliverables will be required to be completed by each Conservation Authority:
 1. Strategy for all conservation authority owned or controlled lands.

2. Land Acquisition and Disposition Strategy.
 3. Develop a Land Management Plan for each property owned or controlled by the authority.
 4. Create an inventory of all programs and services, by December 31, 2021.
 5. Develop a Transition Plan.
 6. Develop a core Watershed-Based Resource Management Strategy.
 7. Enter into agreements for municipal funding of non-mandatory programs and services that require municipal levy by January 1, 2023.
 8. Oversee the formation and operation of a Public Advisory Board.
2. **Costs** related to completing the requirements (i.e., strategies, management plans, etc.) and on-going costs related to the administration of mandatory Public Advisory Boards.
- Between the mid-1990's to 2019 funding to Conservation Authorities remained at the same level (no increases), with a 50% reduction in funding mid-2019.
 - The LRCA currently receives \$150,940 per year from the MNRF to administer all delegated (in the future to be called "mandatory") natural hazard programs and \$56,000 to administer the Source Water Protection program from MECP. The remainder of the required funding to undertake provincial programs is paid by self-generated revenue, other sources of funding, with the majority included in municipal levies (in 2021 levy paid by all member municipalities for shared programming was \$1,031,514 of a total budget of \$2,620,547). The City of Thunder Bay paid an additional \$636,888 for sole-benefitting programming related to the Neebing-McIntyre Floodway, Victor Street erosion and floodplain mapping.
 - New costs will be related to the completion of the required strategies/plans if additional staff capacity is required to meet the deadlines.
 - On-going new costs to maintain plans and strategies, administer and operate the Public Advisory Boards (i.e. per diems, meeting costs, staff time to administer, etc.), and potentially to complete any recommended Public Advisory Board actions if approved by the Board of Directors.
3. **Public Advisory Boards** will be required to be formed by all Conservation Authorities, whether needed or desired in a watershed.
- The current Board of Directors is considered to provide adequate oversight and governance to the LRCA. An additional "Board" to advise the current Board of Directors is considered to be redundant, duplicate activities, has the potential to create conflict, and will cause undue expenses to the member municipalities.
4. **Recreation categorized as a non-mandatory program**, thereby requiring Memorandums of Understanding (MOU) with each Member Municipality if levy funds are required to operate, maintain or carry out any capital works within any property deemed for

recreational purposes (currently the LRCA has 8 Conservation Areas and 2 publicly accessible forest management properties).

- Conservation Areas provide outdoor passive recreation to the public, which have become even more important during COVID-19 in providing a safe space for people to maintain their mental and physical well-being. Open accessible natural spaces fundamentally are in the public interest and the greater good of a community.
- LRCA Conservation Areas on average have over 300,000 visitors annually; however, due to COVID-19 had approximately 475,000 visitors.
- In some Member Municipalities, the Conservation Area provides the only accessible “park”.
- Conservation Areas provide public access to Lake Superior.
- Conservation Areas are visited by residents of all area municipalities and draw visitors and tourists to the area and provide economic benefit.
- If self-generated revenue and/or other funding sources are not available in the future, and recreation is considered to be non-mandatory and future councils decide to not fund recreation through a MOU, it may lead to eventual closure of these spaces to the public.

Some suggestions that may be incorporated into council resolutions and/or comments submitted to ERO include:

- The Province provide on-going adequate funding to Conservation Authorities to continue to administer provincially mandated natural hazard programming; complete the provincially mandated strategies and plans that will be required; and administer the mandatory Public Advisory Boards.
- That Conservation Authorities be permitted to decide whether or not Public Advisory Boards are necessary within their area of jurisdiction or alternatively be given the option to request an exception from the Minister which would allow an Authority to not be required to have a Public Advisory Board.
- Request that recreation be categorized as a mandatory program.
- Comments/resolutions copied to all Member Municipalities of the LRCA, local MPPs, Conservation Ontario and posted on the ERO (prior to the June 27, 2021 deadline).

Comments can be submitted directly to the ERO at <https://ero.ontario.ca/notice/019-2986> or can be emailed directly to the ministry at ca.office@ontario.ca.

If further clarification is required, or you would like to consult on potential resolutions or comments to the ERO do not hesitate to contact me at your convenience. Thank you for your continued support of the LRCA. The full guide and a summary staff report are provided for additional context.

Yours truly,



Tammy Cook
Chief Administrative Officer

Attachments: LRCA Staff Report – CORP-06-2021: MECP Discussion Paper
 MECP Regulatory Proposal Consultation Guide



LAKEHEAD REGION

CONSERVATION AUTHORITY

PROGRAM AREA	CORPORATE	REPORT NO.	CORP-06-2021
DATE PREPARED	May 17, 2021	FILE NO.	35-2-1
MEETING DATE	May 26, 2021		
SUBJECT	CA Act Review – MECP Discussion Paper: Regulations Defining Core Mandate and Improving Governance, Oversight and Accountability of Conservation Authorities		

RECOMMENDATION

Suggested Resolution

“THAT: Staff Report CORP-06-2021 be received.”

LINK TO STRATEGIC PLAN

All sections of the Strategic Plan are impacted by the MECP Discussion Paper.

EXECUTIVE SUMMARY

The Ministry of Environment, Conservation and Parks is progressing towards the release of updated *Conservation Authorities Act* regulations and as part of the consultation process has released a Regulatory Proposal Consultation Guide: Regulations Defining Core Mandate and Improving Governance, Oversight and Accountability of Conservation Authorities.

A summary of the paper is provided outlining the proposed changes and deliverables that will be required to be completed by all authorities once the final regulations are approved. The Ministry is seeking comments through the Environmental Registry of Ontario, with comments due by June 27, 2021. Conservation Ontario is compiling comments and will submit comments on behalf of the collective; however, each Conservation Authority can submit their individual comments if so desired.

DISCUSSION

Over the last several years the government has been reviewing and consulting on the *Conservation Authorities Act*. On November 5, 2020 the Province introduced Bill 229, *Protect, Support and Recover from COVID 19 Act (Budget Measures), 2020*, with Schedule 6 outlining many changes to the *Conservation Authorities Act*. Despite the petitioning for the removal of the Schedule from the Bill, the Bill passed third reading and received Royal Assent on December 8, 2020. Some sections came into effect immediately, while additional sections were proclaimed on February 2, 2021. Additional sections are to be proclaimed at a later date.

On May 13, 2021 the Ministry of Environment, Conservation and Parks (MECP) released the *Regulatory Proposal Consultation Guide: Regulations Defining Core Mandate and Improving Governance, Oversight and Accountability of Conservation Authorities*, attached. This is phase-one of a two-phase process. The document has been posted on the Environmental Registry for a period of 45 days, with comments on the document to be submitted by June 27, 2021. The document was created considering input from a working group made up of members from Conservation Authorities, MECP, MNRF, Conservation Ontario, Township of Cavan Monaghan Mayor, OFA, AMO and other building sector representatives. The group did not debate the already approved legislation; however, was created to provide insight and feedback into the formation of new regulations, considering Conservation Authorities and their associated sectors input, which will be finalized after the consultation period.

The second phase of the proposed regulations will be released later in the year and will focus on the details related to municipal levies for mandatory and non-mandatory programs and services; and standards for the delivery of non-mandatory programs and services. Additionally, MNRF will be releasing the regulations related to Section 28 permitting, which will transition from individual regulations to one provincial regulation.

Conservation Ontario has prepared a Proposed Communication Strategy related to the discussion paper for use by Conservation Authorities (attachment #2), which focuses on the key messages.

Summary of Proposal:

Part One: Programs and Services Delivered by Conservation Authorities

Mandated by the Province (Mandatory):

- May be funded by provincial grants and/or self generated revenue (i.e. user fees)
- Can be funded by municipal levy (CA can levy for these programs)

Mandatory programs

a) Natural Hazards:

1. Administration of permits issued under Section 28.1 of CA Act
2. Land-use planning input on behalf of MNRF related to Section 3.1: Natural Hazards of the Provincial Policy Statement
3. Flood Forecasting and Warning
4. Operation and Maintenance of flood and erosion infrastructure owned or controlled (Neebing-McIntyre Floodway, Hazelwood Lake Dam, Victor Street erosion)
5. Ice Management Services (LRCA currently does not undertake this)
6. Low Water Monitoring and Communications
7. Collection, provision and management of information as needed to support the Authority (i.e. map hazards, develop plans and policies, study surface water flows and levels, study stream morphology, study impacts of climate change on hazards, study design to mitigate natural hazards)

8. Communications, public awareness and education regarding the risk of natural hazards present within the jurisdiction of the authority to public safety, and to consult on program components.

b) Management of Conservation Authority Land

- Administration of Section 29 Minister's regulation of "Conservation Areas" or land owned by conservation authorities including the setting of our fees, permits and enforcement activities
- Management and maintenance related to:
 1. Protecting natural heritage in accordance with approved management plan
 2. Protecting and conserving provincially significant conservation lands and natural heritage features as appropriate
 3. Monitoring and enforcement actions (i.e. encroachments, illegal harvesting, etc.)
 4. Identification, mapping and assessments to determine maintenance and repair needs

c) Source Water Protection

- Administration of Source Protection Committee
- Preparing amendments to Assessment Reports and Source Protection Plans
- Implementing Source Protection Plan Policies
- Tracking and reporting on progress of Source Protection Plan implementation
- Maintaining and providing access to source protection data and information

d) Lake Simcoe Protection Act – Not applicable to LRCA

e) Other Act Prescribed by Regulation – Not applicable to LRCA

f) Programs and Services Prescribed in Regulation

- Must be prescribed in regulation within one year after the end of the transition period
- Programs and services to be prescribed:
 1. Core Watershed-based Resource Management Strategy (must be developed by each CA)
 2. Provincial Water Quality and Quantity Monitoring
 - Provincial Groundwater Monitoring Network (PGMN)
 - Provincial Water Quality Monitoring Network (PWQMN)

Non-mandatory programs and services (Non-Mandatory):

1. Programs requested by municipality

- Example non-mandatory programs administered on behalf of a municipality:
 - mapping service (Dorion, Oliver Paipoonge and Lakehead Rural Planning Board)
 - other CAs provide planning service to provide comments on Natural Heritage, etc.
- Paid by participating municipality (not paid by levy-all)
- Must have a Memorandum of Understanding (MOU) or other agreement in place

2. *Programs that the Conservation Authority deems to be advisable*

- Example programs: environmental education, stewardship programs
- **NEW:** Recreation in Conservation Areas, including management and maintenance of lands for this purpose (i.e. maintenance and capital works) – NOW NEED MOU IF USING LEVY
- Must be funded by user fees and/or other funding
- If municipal levy is required a MOU must be in place with each Member Municipality
 - Sets out the amount
 - Specifies the termination date of the Agreement
 - Includes provisions to terminating agreement
 - Must be provided to the public on-line

Part Two: Governance and Oversight of Conservation Authorities

Regulation to require “Community Advisory Boards”

All Conservation Authorities will be required to establish community advisory boards, that will include members of the public, to provide advice to the authority.

- Conservation Authority by-laws would be applicable to the advisory boards
- Each CA would develop a Terms of Reference to outline:
 - Composition (i.e. balance citizens to technical skills sets or rural to urban members, etc.)
 - When meetings occur
 - Term/duration of appointments
 - Additional activities or functions of members
 - Number of members
 - Activities
 - Functions
 - Duties and procedures
 - Government prescribed sections to include: quorum, chair, vice-chair and secretary to align with Administrative By-Law
- Government prescribed aspects of the advisory board include:
 - Members must reside in area of jurisdiction
 - Public permitted to be members
 - Minimum number of members is 5
 - Where possible, members represent the geographic range of the authority’s jurisdiction
 - Must seek out a variety of members, including youth and indigenous representation
 - Appointment process of members by public notification and application
 - A minimum of one authority member (and an alternate) be appointed to the community advisory board and a maximum authority representation of 15%

- Requiring that administrative support to community advisory boards be provided by the Conservation Authority
- Meetings will be open to the public, with limited exceptions
- Government will outline specific functions and activities of the Community Advisory Board, scoped to the authority's needs, at a minimum enable members to:
 - Provide advice and recommendations to the authority on the authority's strategic priorities and associated policies, programs and services
 - Discuss opportunities to co-ordinate with other environmental initiatives in the authority's jurisdiction
 - Identify opportunities for community engagement
 - Suggest potential community outreach opportunities
 - Carry out any other functions as identified in the Terms of Reference
- Government will prescribe the following related to accountability:
 - Reporting mechanisms and accountability of the community advisory board to the authority
 - Must post minutes and Terms of Reference on website
 - Ensuring consistent attendance, codes of conduct, etc.
 - Establishing processes for member renewal

Part three: Other Regulatory Matters

Section 29 Minister's Regulation

The Minister plans to consolidate the current individual authority section 29 'Conservation Areas' regulations regarding activities on lands owned by conservation authorities into one regulation.

Summary of Required Actions to be completed by all Conservation Authorities:

1. Must develop a ***Strategy for all conservation authority owned or controlled lands***. To include:
 - Guiding principles
 - Objectives
 - Land acquisition and disposition strategy
 - Land use categories on conservation authority owned land
 - Recommended management principles for different land use categories
 - Assessment of features on the land (i.e. natural hazards, natural heritage systems, wildlife corridors, connecting conservation land through trails, linking with other lands and trails, etc.)
 - Public participation in planning process when developing or updating the overarching conservation authority land strategy
2. ***Land Acquisition and Disposition Strategy***
 - Must be approved by resolution
 - Must acquire Minister's approval to dispose of any land acquired with Provincial funding

3. **Develop a Land Management Plan for each property** owned or controlled by the authority.
 - Can group similar types of properties (i.e. flood prone, erosion prone, etc.)
 - Plan to include:
 - i. Purpose of original acquisition
 - ii. Function
 - iii. Features
 - iv. Special features/sensitive areas for protection
 - v. Use
 - vi. Infrastructure
 - vii. Public input
 - viii. Resource inventory (if appropriate)
 - Plans shall be updated/approved when the authority deems necessary.
4. **Develop a core Watershed-Based Resource Management Strategy**
 - Document current state of relevant resources in the context of mandatory programs and services and may include:
 - i. Guiding principles and objectives
 - ii. Characterize the current state of management of natural resources related to the mandatory programs
 - iii. Scope of the strategy
 - iv. Details of existing studies, monitoring frameworks, relevant provincial policy and direction
 - v. Analysis and plan of potential actions for more effectively implementing the mandatory programs and service son an integrated basis
 - vi. **Annual reporting** on the accomplishments, outcomes and services the strategy is intended to support.
 - vii. Can include non-mandatory programs in strategy, but would need to be funded through a municipal MOU or other funding
5. **Create an inventory of all programs and services. By December 31, 2021.**
 - *Inventory all mandatory and non-mandatory programs*
 - *Identify which non-mandatory programs need municipal levy and MOUs*
 - *Consult with member municipalities and ensure they agree with the authority's classification of its programs and services*
 - *List of steps set out by authority to be taken to enter into any agreements with participating municipalities for funding of authority determined programs and services*
 - *Provide transition material to Minister.*
 - *Throughout 2022 report quarterly to Minister on progress*
6. **Develop a Transition Plan.** *Must be submitted to Minister of the Environment, Conservation and Parks for information purposes (date to be set out in proposed regulation).*
 - Plan to include:

- i. Workplan and timeline
 - ii. Inventory of all authority programs and services
 - iii. Consultation process with participating municipalities
 - iv. List of any new mandatory programs and services the authority will need to provide to meet the requirements of the mandatory program and services regulation
 - v. List of non-mandatory programs and services that will require municipal levy and therefore require MOUs, including estimated amounts required to run programs
 - vi. List of non-mandatory programs that do not need municipal levy
 - vii. Steps taken and/or to be taken to enter into these agreements
7. ***Enter into agreements for municipal funding of non-mandatory programs and services that require municipal levy.***
- Agreements to be in place by January 1, 2023
 - i. 2023 budget typically in place by mid 2022; therefore, agreements should be completed by late 2021/early 2022.
 - ii. Municipal election may pose an issue of municipal councils unable to bind next council
 - iii. Will be required to **report quarterly** to the government and public on the progress of obtaining these agreements.
8. **Oversee the formation of a Public Advisory Board.**
- Create Terms of Reference
 - Through a public process form the Board
 - Provide support to the Board

FINANCIAL IMPLICATIONS

It is noted in the Discussion Paper that Phase 2 of the consultation will address on-going organizational costs that include administration, operating and capital costs which are not directly related to the delivery of any specific program or service, but are the overhead and support costs of a conservation authority (i.e. Board of Directors costs, finance, clerical, IT, legal, senior management, office equipment, office occupancy, etc.). The approach will be to establish a fixed minimal amount as the portion of the conservation authority's operating expenses that a participating municipality is required to pay each year. Additionally, the second phase will address municipal levy for mandatory and non-mandatory programs and standards for the delivery of non-mandatory programs.

The financial implications related to the proposed regulations are not fully understood at this time; however, the budget document was updated previously in anticipation of the upcoming changes and has organized most programming into mandatory and non-mandatory categories. Currently, education and stewardship programming which is non-mandatory does not use municipal levy; therefore, will not immediately require MOUs to continue these programs. A full review of the budget related to recreation costs in the Conservation Areas will need to be undertaken as expenses related to recreation will be considered non-mandatory and subject to requiring MOUs if they are not fully funded by user fees. The collection of user fees for

parking/day-use in our Conservation Areas will become more important in the future, and the Board's decision to move to pay and display units at Cascades and Mission Island Marsh Conservation Areas, will assist in improving the generation of revenue for recreation in the future.

An analysis of the capacity of the existing staff compliment to undertake and complete all the additional requirements will need to be assessed, which may conclude that additional staff are required, which will impact the budget. Additionally, costs associated with administering the Public Advisory Board will need to be quantified (i.e. per diems, legal costs to review Terms of Reference, additional insurance costs, meeting costs, etc.).

CONCLUSION

Overall the proposed regulations will require the LRCA to complete many tasks and form a Community Advisory Board, which will require substantial effort by staff. Depending on further guidance from the Province, the capacity of staff will be reviewed to ensure that all requirements can be met within any prescribed timelines.

Even though the 2022 budget will not be required to conform to the changes, the format will be reviewed and updated accordingly in anticipation of the 2023 budget.

Comments on the consultation will be forwarded to Conservation Ontario, and if warranted drafted directly from the LRCA after consultation with the Board of Directors, Chair and staff.

Staff will continue to keep apprised of the on-going changes to the *Conservation Authorities Act* and when warranted will alter operations to ensure compliance with the Act. The Board will be updated as warranted.

BACKGROUND

Over the past several years, the *Conservation Authorities Act* has been changed by the province. The *Conservation Authorities Act*, as amended by the *Building Better Communities and Conserving Watersheds Act, 2017*, required all Conservation Authorities by December 12, 2018 to have Administrative By-laws enacted to ensure that all Conservation Authorities had a framework to ensure proper administration. The updated by-law, which was approved by the LRCA Board on September 26, 2018, includes provisions making key documents publicly available; including meeting agendas, meeting minutes and annual audits, which already addresses proposed legislation in Bill 229 making those documents public.

On April 5, 2019, the Ministry of Environment, Conservation and Parks (MECP) posted two Environmental Registry of Ontario postings to amend the CA Act with the intent to focus Conservation Authorities on delivering their core mandate and to improve governance, with the details to be prescribed in regulation. These changes were posted with no consultation with Conservation Ontario or the Conservation Authorities and were passed in June 2019 under Bill 108. After the passing, individual briefings were held with Conservation Authorities and Minister's staff, ministry staff and local MPPs (October to November 2019) and general

consultations were held with stakeholders early in 2020. The results of the consultations have yet to be made public.

On November 5, 2020, the province released their budget Bill 229; Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020. Bill 229 included amendments to 44 Acts, including Schedule 6, the *Conservation Authorities Act*. These new amendments are described in the Environmental Registry (ERO) posting “to improve transparency and consistency in conservation authority operations, strengthen municipal and provincial oversight and streamline conservation authority roles in permitting and land use planning”.

While previously proposed changes to the act have been proposed on the ERO for a period of public comment, these new changes were posted on the ERO for “information only using Section 33 of the Environmental Bill of Rights, 1993 (EBR) which exempts proposals from the public consultation requirements under the EBR if the proposal forms part of or gives effect to a budget or economic statement presented for the Legislative Assembly”. MECP held a briefing webinar with Conservation Authorities on November 9, 2020, during which they provided an overview of Schedule 6; however, could not answer the majority of the questions posed regarding the intent or clarifying some of the changes. It is understood that MECP also held webinars between November 13-17th with municipalities and stakeholders.

Staff participated in a meeting with MPP Judith Monteith-Farrell, MNRF critic, on November 13, 2020 to express concerns related to Bill 229. She had previously met with Kim Gavine, General Manager from Conservation Ontario. The Chair and CAO have engaged with local media related to Bill 229. On December 6, 2020 Judith Monteith-Farrell send a letter to the Premier calling on the government to withdraw Schedule 6 from Bill 229. Both MPP Judith Monteith-Farrell and Michael Gravelle received petition style emails from supporters in their ridings, which prompted them to forward them onto the respective Ministers petitioning for the removal of the Schedule.

Supporting resolutions and resolutions to withdraw Schedule 6 were passed by the Municipality of Shuniah, Township of O’Connor, City of Thunder Bay, Municipality of Neebing and Municipality of Oliver Paipoonge.

The LRCA Board of Directors passed the following resolution at their November 25, 2020 Board Meeting:

“WHEREAS the Province has introduced Bill 229, *Protect, Support and Recover from COVID-19 Act – Schedule 6 – Conservation Authorities Act*;

AND WHEREAS the proposed changes will limit Conservation Authorities ability to ensure people and property are protected from natural hazards and result in short- and long-term negative impacts to the environment;

THEREFORE BE IT RESOLVED THAT the Lakehead Region Conservation Authority Board of Directors request the removal of Schedule 6 from Bill 229, and that a copy of this resolution be forwarded to Premier Doug Ford, Judith Monteith Farrell MPP, Michael Gravelle MPP, and Ministers of Environment Conservation and Parks, Natural Resources and Forestry, Municipal

Affairs and Housing and Finance and all Member Municipalities of the Lakehead Region Conservation Authority.”

On February 2, 2021 several additional sections to the *Conservation Authorities Act* were proclaimed, including sections related to: aboriginal or treaty rights; Board composition; potential appointment of an Agricultural representative; term of Chair and Vice Chair; posting of agendas and minutes; powers of authorities; Minister’s ability to appoint an investigator/administrator; removal of expropriation powers; Minister can delegate his/her powers under the Act to an employee in the Ministry; and accounting/audit requirements.

On March 5, 2021, the LRCA requested an exception from the Minister regarding the two-year limit on the term of the Chair and Vice-Chair. On March 22, 2021, the Minister granted the exception, thereby permitting the current Chair and Vice-Chair, if elected, to hold the position of Chair and Vice-Chair in 2022.


REFERENCE MATERIAL ATTACHED

Attachment 1 – MECP Regulatory Proposal Consultation Guide: Regulations Defining Core Mandate and Improving Governance, Oversight and Accountability of Conservation Authorities

Attachment 2 – Conservation Ontario: Proposed Communications Strategy in Respect of the Guide’s Release

PREPARED BY:

Tammy Cook, CAO

<p>THIS REPORT SIGNED AND VERIFIED BY:</p>  <p>Tammy Cook Chief Administrative Officer</p>	<p>DATE:</p> <p>May 18/2021</p>
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MINISTRY OF THE ENVIRONMENT, CONSERVATION AND PARKS

REGULATORY PROPOSAL CONSULTATION GUIDE: Regulations Defining Core Mandate and Improving Governance, Oversight and Accountability of Conservation Authorities

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PURPOSE

The Ministry of the Environment, Conservation and Parks (the “ministry”) is consulting on proposed regulations that would be made under the *Conservation Authorities Act* to ensure that conservation authorities focus and deliver on their core mandate of helping protect people and property from the risk of natural hazards, the conservation and management of conservation authority-owned lands, and their roles in drinking water source protection and to improve governance and oversight in conservation authority operations.

The purpose of this consultation guide is to provide a description of the proposed regulations in order to obtain feedback on the ministry’s regulatory postings on the Environmental Registry of Ontario and Ontario’s Regulatory Registry. Comments on the regulatory proposals may be submitted through either registry before the date indicated or can be emailed directly to the ministry at ca.office@ontario.ca. The comments received from the posting will be considered by the ministry when developing the proposed regulations.

INTRODUCTION

In 2018, the government made a commitment in its “Made-in-Ontario Environment Plan” to collaborate with municipalities and other stakeholders to ensure that conservation authorities focus and deliver on their core mandate.

As part of that commitment, the government passed the *More Homes, More Choice Act, 2019* which received Royal Assent on June 6, 2019 and made amendments to the *Conservation Authorities Act*.

Beginning in late 2019, the ministry undertook extensive consultations with municipalities, the public, landowners, development, agricultural, environmental and conservation organizations as well as conservation authorities, about the core role of conservation authorities. The government takes consultation seriously, which is why the ministry also posted an online survey in January 2020 to gather feedback from the general public and anyone who was unable to attend the in-person sessions.

The extensive and valuable feedback received informed legislative amendments to the *Conservation Authorities Act* that were made through Bill 229, *Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020* which passed on December 8, 2020. These changes will help ensure conservation authorities are best serving the needs of their communities and allow them to focus and deliver on their core mandate, as committed to in the Made-in-Ontario Environment Plan.

The government is proposing to proclaim un-proclaimed provisions in the *Conservation Authorities Act* (stemming from amendments made in 2017, 2019, and 2020) through a staged process. This will enable accommodation of a staggered rollout of regulations (in two phases) and policies that are to be consulted on and developed in the future.

The first of these proclamations occurred on February 2, 2021 and included provisions related to conservation authority governance as well as items related to housekeeping amendments, government requirements and the Minister's powers. This Consultation Guide supports consultations on the first phase of proposed regulations to be developed.

REGULATORY PROPOSAL CONSULTATION GUIDE

The proposed regulations for consultation are focused on:

- the mandatory programs and services to be delivered by conservation authorities,
- the proposed agreements that may be required with participating municipalities to fund non-mandatory programs and services through a municipal levy,
- the transition period to establish those agreements,
- the requirement to establish 'community' advisory boards, and
- the Minister's section 29 regulation relating to conservation authority operation and management of lands owned by the authority.

Mandatory Programs and Services

- Mandatory Conservation Authority Programs and Services Regulation

Non-mandatory Programs and Services

- Minister's Regulation for Municipal Agreements and Transition Period

Governance and Oversight of Conservation Authorities

- Regulation to require 'Community' Advisory Boards
- Regulation to enable conservation authority by-laws (under s.19.1 of the *Conservation Authorities Act*) to be able to address the advisory boards prescribed by the proposed 'Community Advisory Board' regulation.

Other Regulatory Matters

- Section 29 Minister's Regulation of 'Conservation Areas'

PART ONE: PROGRAMS AND SERVICES DELIVERED BY CONSERVATION AUTHORITIES

Conservation authorities were established by the Province through municipal resolutions to address cross municipal boundary interests in resource management principally related to water and natural hazard management. The *Conservation Authorities Act*, sets out the “objects” or goals of a conservation authority to deliver on the prescribed and core mandatory programs and services (which are noted in this section of the Guide) to ensure that conservation authorities are in the best position possible to deliver on their mandate. These objects also provide conservation authorities with the authority to deliver non-mandatory programs and services that their participating municipalities ask them to deliver on a municipality’s behalf, or which the conservation authority determines are advisable and has funding including from participating municipalities under agreement. As a result, conservation authorities, with their watershed-based jurisdictions, are able to provide a fuller resource perspective to their municipalities and the Province that supports managing inter-municipal as well as provincial natural resource issues like flooding, drought, erosion, sedimentation and water quality. Especially as Ontario continues to deal with the worsening impacts of climate change, this is supportive of conservation authorities’ role to help ensure that the people of Ontario and their properties are protected from events like flooding, drought, and erosion.

Under the *Conservation Authorities Act*, programs and services delivered by conservation authorities can be:

- Mandated by the Province (mandatory) and may be funded by provincial grants and/or conservation authority self-generated revenue (e.g. user fees). Where such revenue sources cannot finance the entire costs of those programs, the costs must be raised through the municipal levy.
- Non-mandatory programs and services that may be provided by a conservation authority at the request of and on behalf of one or more participating municipalities under the *Conservation Authorities Act*, if a memorandum of understanding (MOU) or other agreement has been entered into between the parties to have the program or service be funded by municipal levy or by other funding mechanisms that may be set out in the MOU or service contract.
- Municipal requests of authorities to provide non-mandatory programs and services on behalf of the municipality from ‘specified’ municipalities; municipalities that are designated in an authority for the purposes of the *Clean Water Act, 2006* or the *Lake Simcoe Protection Act, 2008*, would also require a MOU or other agreement to be entered into between the parties to have the non-mandatory program or service funded by municipal levy or by other funding mechanisms that may be set out in the MOU or the other agreement.
- Non-mandatory programs and services that the authority determines are advisable to meet the purpose of the *Conservation Authorities Act* in their jurisdiction and that

require municipal funding through an agreement with the authority's participating municipalities. These non-mandatory programs and services would be determined at the local CA level and would be beyond those that the province has set out as being required, or that a municipality has indicated it would like the CA to deliver on its behalf. Other funding sources such as self-generated revenue (e.g. user fees), project funding from other government agencies or other organizations may also fund (in whole or in part) conservation authority determined non-mandatory programs and services.

1. MANDATORY CONSERVATION AUTHORITY PROGRAMS AND SERVICES REGULATION

In June 2019, the *More Homes, More Choice Act, 2019* amended the *Conservation Authorities Act* to identify the categories of mandatory programs and services which conservation authorities are required to provide where applicable in their specific jurisdictions. The *Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020* re-enacted this provision.

These categories of programs and services are related to:

- A. Risk of natural hazards.
- B. Conservation and management of lands owned or controlled by a conservation authority, including any interests in land registered on title.
- C. Conservation authority duties, functions and responsibilities as a source protection authority under the *Clean Water Act, 2006*.
- D. Lake Simcoe Region Conservation Authority duties, functions and responsibilities under the *Lake Simcoe Protection Act, 2008*.
- E. Conservation authority duties, functions and responsibilities under other legislation prescribed by regulation. Proposed to be:
 - On-site sewage systems approvals by North Bay-Mattawa Conservation Authority as prescribed under the *Building Code Act, 1992*.
- F. Other programs or services prescribed by the regulation within a year of the end of the transition period. Proposed to be:
 - Core Watershed-based Resource Management Strategy
 - Provincial Water Quality and Quantity Monitoring

A. MANDATORY PROGRAMS AND SERVICES RELATED TO THE RISK OF NATURAL HAZARDS

Introduction:

It is proposed by the Ministry of Natural Resources and Forestry that each conservation authority would be required to implement a program or service to help manage the risk posed by the natural hazards within their jurisdiction, including: flooding, erosion, dynamic beaches, hazardous sites as defined in the Provincial Policy Statement, 2020

(PPS, 2020) and low water/drought as part of Ontario's Low Water response. This program shall be designed to:

- identify natural hazards;
- assess risks associated with natural hazards including impacts of climate change;
- manage risks associated with natural hazards; and
- promote public awareness of natural hazards.

Managing risks associated with natural hazards may include prevention, protection, mitigation, preparedness and response.

Mandatory Programs and Services related to the Risk of Natural Hazards include:

1. Administration of permits issued under section 28.1 of the *Conservation Authorities Act*, including associated enforcement activities (sections 28.1 and 28.1.2 once proclaimed). Where appropriate, conservation authority administration of permits may include coordinated involvement in other review or approval processes in accordance with applicable law (e.g. conservation authorities' role in commenting on *Environmental Assessment Act*, *Drainage Act*, *Aggregate Resources Act*, *Niagara Escarpment Planning and Development Act* proposals.)
2. Land-use planning input on behalf of the Ministry of Natural Resources and Forestry related to the Natural Hazards policies of the PPS, 2020 under the *Planning Act* (excluding policies associated with wildland fires) in accordance with Provincial One Window Planning Service protocols, including, when appropriate, *Planning Act* appeals to the Local Planning Appeal Tribunal related to Natural Hazard policies, and input into review of applications for new or amended Special Policy Areas.
3. Flood forecasting and warning in accordance with and, at a minimum, to the extent described by approved provincial standards.
4. Operation and maintenance of:
 - any water control infrastructure (including soft or hard structures) owned or controlled by the conservation authority that mitigates risk to life and property damage from flooding or supports low flow augmentation;
 - any erosion control infrastructure owned or controlled by the conservation authority;
 - the completion of operational and asset management plans; and
 - infrastructure operations, maintenance, rehabilitation/repair and the undertaking of any associated necessary technical or engineering studies, including dam safety studies and emergency preparedness plans.
5. Ice management services (preventative or remedial) as appropriate and as supported by an authority approved ice management plan, including:
 - development and updating of plans;

- control of ice, including potential standby equipment (e.g. icebreaker put in place in advance of ice season to prevent ice formation); and
 - addressing ice-related erosion.
6. Low water monitoring and communications in accordance with and, at a minimum, to the extent described by approved provincial standards.
 7. Collection, provision, and management of information as needed to support the conservation authorities to:
 - delineate and map hazard areas;
 - develop plans and policies to guide appropriate management and use of hazard lands within the conservation authority's jurisdiction, including shorelines and rivers;
 - study surface water flows and levels (e.g. low/peak flow, water budget, surface/groundwater interactions, flood hazard);
 - study stream morphology;
 - study the potential impact of changing climatic conditions on natural hazards; and
 - study design to mitigate natural hazards.
 8. Communications, public awareness and education regarding the risk of natural hazards present within the jurisdiction of the authority to public safety, and to consult on program components as required.

B. MANDATORY PROGRAMS AND SERVICES RELATED TO THE MANAGEMENT OF CONSERVATION AUTHORITY LAND

Introduction:

Conservation authority owned land has been acquired under the *Conservation Authorities Act*, mainly through cost shared purchases by the province and municipalities, but also through other means, such as donations. In a number of cases, this land was acquired as it is considered to be hazardous for development. This would include any land that had been previously expropriated by the authority. The power of a conservation authority to expropriate land has been removed by the amendments to the Act made by the *Protect, Support and Recover from COVID-19 Act (Budget Measures)*, 2020. Public benefits of these properties reflect the provincial/municipal mandate for conservation authorities in land ownership and include, for example, public safety (i.e. flood control, flood forecasting and warning) and protection of natural heritage.

Some of these lands contain buildings (offices, outbuildings and interpretive centres), other structures or amenities (marinas and picnic areas) or works such as flood and erosion control structures. Authority owned land may generate revenue for the authority (e.g. fees for access, permit fees or by leasing land to a tenant) to self finance the land management programs and services or to be applied to other conservation authority programs and services (thereby reducing reliance on municipal levy).

Conservation authority land is considered private land and as such is subject to the *Planning Act*, municipal official plans, zoning and by-laws as well as to property taxes.

The mandatory programs and services related to the conservation and management of lands owned or controlled by a conservation authority, including any interests in land registered on title, relate to conservation authority as the owner of its land but also to land owned by others where the conservation authority has an 'interest' or right related to that other person's property, as granted by the property owner.

For example, property owners may grant easements registered on their title to conservation authorities; i.e. 'conservation easements' that may protect a natural heritage feature or 'access easements' that may enable a conservation authority to develop trails that cross another landowner's property.

Each conservation authority will be required to implement the following mandatory programs and services related to the conservation and management of lands owned or controlled by the authority, including any interests in land registered on title, within their jurisdiction.

Mandatory Programs and Services related to the Management of Land Owned by Conservation Authorities include:

1. Administration of the section 29 Minister's regulation of 'Conservation Areas' or land owned by conservation authorities including the setting out of fees, permits and enforcement activities.
2. A conservation authority shall have a strategy for all conservation authority owned or controlled lands which could include:
 - Guiding principles, objectives, including for an authority's land acquisition and disposition strategy, land use categories on conservation authority owned land, recommended management principles for different land categories, etc.
 - A broader jurisdictional assessment using existing information (for example natural hazard information from an existing watershed plan or study, or other existing sources for natural heritage systems, wildlife corridors, connecting conservation land through trails, linking with others' land and trails, etc.)
 - Public participation in the planning process when developing or updating the 'overarching' conservation authority land strategy.
3. A conservation authority shall have a policy regarding the securement/acquisition and disposition of land owned or controlled by the authority. This policy shall be approved by the authority by resolution.
 - Land acquisition or securement policy shall be in accordance with current legislation and provincial policy for conservation authority land securement / acquisition.

- Much conservation authority owned land was purchased using provincial grants issued under the *Conservation Authorities Act* and the purchase cost shared by municipal levy. For the disposition of lands purchased in this manner, a conservation authority requires Minister's approval to dispose of that conservation authority owned land.
 - The government is proposing that the requirements for a Minister's approval on the disposition of conservation authority property (land/fixed assets) (should not involve the disposition of conservation authority property that relate to hazardous lands) will continue as set out in current provincial policy.
 - Generally, current ministry policy would not support the approval of dispositions of conservation authority property that relate to hazardous lands, provincially significant conservation land, natural heritage features or areas (including environmentally/ecologically sensitive land) or for managed/agreement forest lands.
4. A conservation authority shall have a management plan for each property owned or controlled by the authority. For groups of smaller properties that are, for example, related in environmental sensitivity or land use, one management plan could cover the multiple properties.
- The management plans may consider specific objectives, including: the purpose for the original acquisition, function, features, special features/sensitive areas for protection, use, infrastructure, public input; or other considerations that the authority decides may be applicable.
 - The management plans may involve, as appropriate, a resource inventory.
 - An authority shall update/approve the management plans when the authority deems necessary.
5. Management and maintenance of conservation authority owned or controlled lands (based in the management plans) related to:
- Land management and stewardship activities related to protecting natural heritage systems/features/values to ensure the property is maintained in accordance with the authority approved management plan for natural heritage management.
 - Employing best management practices to protect and conserve provincially significant conservation lands and natural heritage features as appropriate including environmentally or ecologically sensitive lands (for habitat restoration/rehabilitation, invasive species control, fish and wildlife monitoring).
 - Monitoring and enforcement actions to ensure the maintenance of the property boundaries and also the land title from encroachments as well as to ensure the ecological integrity of conservation authority owned properties, to address illegal activity, with a goal also of reduction of liability and risk associated with the use of the properties.
 - Identification, mapping and assessments as appropriate to determine maintenance and repair needs as well as whether changes are required to any management plan.

Note that other land uses, such as the provision of recreational opportunities or environmental education, on conservation authority owned land are not mandatory programs or services (including management and maintenance of lands for these purposes).

C. MANDATORY PROGRAMS AND SERVICES RELATED TO SOURCE PROTECTION AUTHORITY RESPONSIBILITIES UNDER THE *CLEAN WATER ACT, 2006*

Introduction:

The Province's *Clean Water Act, 2006* is part of a multi-barrier approach to ensure safe and sustainable drinking water for Ontarians. We continue to ensure that our drinking water sources are among the best protected in the world through requiring collaborative, watershed-based source protection plans that are locally driven and based in science and focused on prevention. Source protection plans contain a series of locally developed policies that reduce, eliminate or manage the risks of various activities to sources of drinking water.

Under the *Clean Water Act, 2006* conservation authorities are required to exercise and perform the powers and duties of a drinking water source protection authority. Each conservation authority therefore would be required to implement programs and services related to those responsibilities as source protection authorities under the *Clean Water Act, 2006*.

Mandatory Programs and Services for Conservation Authorities related to Source Protection Authority Responsibilities under the *Clean Water Act, 2006* are as follows:

1. Administration of the prescribed composition of the source protection committee and administrative support to source protection committees (Subsections 4(2) or 6(2) and section 7 of the *Clean Water Act, 2006* and O. Reg. 288/07: Source Protection Committees)
 - Maintaining source protection committees by filling vacancies as required by the *Clean Water Act, 2006* and O. Reg. 288/07: Source Protection Committees;
 - Assisting the source protection committee in exercising and performing the committee's powers and duties under the *Clean Water Act, 2006*;
 - Providing scientific, technical and administrative support and resources to the source protection committee; and
 - Where there is a source protection region, the lead conservation authority undertakes the above in addition to leading work in the region for assessment reports and source protection plan amendments, consultation, progress reports, and for coordinating with other source protection authorities as required and set out in agreements between source protection authorities in the region.

2. Preparing amendments to assessment reports and source protection plans (Sections 34, 35 and 36 of the *Clean Water Act, 2006*).
 - Updating the text and mapping in an assessment report and source protection plan to include new drinking water systems and associated vulnerable areas or amend vulnerable areas and risk assessments where drinking water systems change, as provided by drinking water system owners.
 - As part of this, source protection authorities are required to issue a Notice to drinking water system owners.
 - Complying with orders under sections 35 and 36 of the *Clean Water Act, 2006*.
 - Developing or revising policies that address risks to sources of drinking water.
 - Incorporating new scientific information about sources of drinking water, changes in infrastructure or land use.
 - Completing related land use mapping necessary (e.g. managed lands, impervious surfaces) to determine the risk posed by various prescribed drinking water threats, new local or provincially-identified threats, and to address changes to the *Clean Water Act, 2006*, O. Reg. 287/07: General Regulation or Director's Technical Rules made by the Province.
 - Receiving information from municipalities regarding a proposal to create or modify transport pathways in wellhead protection areas and intake protection zones, or from municipalities or risk management officials as a result of field-verified knowledge of existing transport pathways, to determine if assessment reports or plans should be amended.
 - Clarifying requirements for amendments to assessment reports and plans, vulnerable area delineations, risk assessments, and transport pathways with municipalities or drinking water system owners and their consultants.
 - Consulting with municipalities and other bodies responsible for implementing plan policies (such as provincial ministries and agencies such as the Technical Standards and Safety Authority and Niagara Escarpment Commission), other persons or bodies as may be required by the *Clean Water Act, 2006*, as well as neighbouring source protection authorities where required.
 - Consulting with the ministry's staff involved with the source protection program on proposed amendments, including during the early development phase.
 - Ensuring publication and notice of the proposed amendments (to the assessment reports and source protection plans) are completed in accordance with the *Clean Water Act, 2006*, regulations and orders.
3. Implementing source protection plan policies (Sections 38 and 45 of the *Clean Water Act, 2006*, and section 33 of O. Reg. 287/07).
 - Complying with obligations imposed by significant threat policies that rely on Part III of the *Clean Water Act, 2006*, and by other strategic action policies directed to the source protection authority.
 - Conducting monitoring directed to the source protection authority in accordance with monitoring policies set out in the source protection plan.
 - Clarifying *Clean Water Act, 2006*, regulations and source protection plan requirements and implementation responsibilities as necessary to municipalities,

landowners or other persons impacted by source protection policies, including interpreting technical (scientific) work and plan policies.

- Responding to requests to review proposals in wellhead protection areas and intake protection zones to identify the source protection policies that apply and note potential effect(s) of the project on source water where required (such as under the *Planning Act*, *Environmental Assessment Act* or associated applications under the *Environmental Protection Act* and *Ontario Water Resources Act*).
4. Tracking and reporting on the progress of source protection plan implementation (Section 46 of the *Clean Water Act*, 2006).
 - Liaising with public bodies responsible for implementing plan policies including municipalities, provincial ministries and agencies to collect information that tracks the progress of source protection plan implementation and issues that arise.
 - Fulfilling reporting obligations set out in the *Clean Water Act*, 2006 and O. Reg. 287/07 General Regulation.
 5. Maintaining and providing access to source protection data and information (Sections 20, 32, 46 of the *Clean Water Act*, 2006 and section 12, 21, subsections 52(5) and 52(6) of O. Reg. 287/07).
 - Ensuring the assessment report, source protection plan and any amendments and updates, as well as public progress reports, are available on the Internet.
 - Providing updated maps and data to the Province for assessment report and source protection plan amendments.
 - Providing progress report information and supporting data to the Province.

D. MANDATORY PROGRAMS AND SERVICES RELATED TO LAKE SIMCOE REGION CONSERVATION AUTHORITY RESPONSIBILITIES UNDER THE LAKE SIMCOE PROTECTION ACT, 2008.

Introduction:

Our government is committed to the ongoing protection and restoration of the ecological health of the Lake Simcoe Watershed as outlined in the *Lake Simcoe Protection Act*, 2008. The Act is delivered through the Lake Simcoe Protection Plan, which addresses long term environmental issues in Lake Simcoe and its watershed by building on science and monitoring programs that inform the adaptive management approach used to address threats to the ecosystem, such as degraded water quality, unsustainable land uses and pressures of human activity.

Lake Simcoe Region Conservation Authority is a key public body that works in collaboration with provincial ministry leads, including the Ministry of the Environment, Conservation and Parks, Ministry of Natural Resources and Forestry and Ministry of Agriculture, Food and Rural Affairs as well as municipalities, Indigenous communities and others to support the delivery of many Lake Simcoe Protection Plan policies.

The Lake Simcoe Protection Plan and its policies are given legal effect in two distinct ways.

- a) *Protect, restore and enhance ecosystem health*: “Designated Policies” and “Have Regard Policies” have legal effect when implemented through decision making under six prescribed instruments (i.e., legislation).

The Lake Simcoe Region Conservation Authority’s s.28 permit under the *Conservation Authorities Act* is a prescribed instrument under the *Lake Simcoe Protection Act* that is used to implement specific policies of the Lake Simcoe Protection Plan.

Under the *Lake Simcoe Protection Act*, the Lake Simcoe Region Conservation Authority is under an obligation to ensure that its *Conservation Authorities Act* s.28 permit decisions conform to the applicable designated policies in the Lake Simcoe Protection Plan and have regard to other certain specified policies. The appendix to the Lake Simcoe Protection Plan sets out which policies are implemented through Lake Simcoe Region Conservation Authority’s s.28 permit.

- b) *Adaptive management informed by science and monitoring*: “Strategic Actions and Monitoring Policies” are implemented through a multi-agency partnership approach. Lake Simcoe Protection Plan Monitoring Policies have legal effect obligating the Lake Simcoe Region Conservation Authority to collaborate in the delivery of monitoring programs led by the Ministry of Natural Resources and Forestry and/or the Ministry of the Environment, Conservation and Parks. Strategic Action Policies are not legal obligations; however, the Lake Simcoe Region Conservation Authority has committed to leading and/or supporting their implementation.

Mandatory Programs and Services related to the Lake Simcoe Region Conservation Authority’s duties, functions and responsibilities under the Lake Simcoe Protection Plan are:

- the monitoring policies and strategic action policies in the Lake Simcoe Protection Plan where the policy names the Lake Simcoe Region Conservation Authority as the lead body or collaborating body with other public bodies (see table of relevant Lake Simcoe Protection Plan policies below).

Table of Relevant Lake Simcoe Protection Plan Policies

Policy	Description	Listed Policy Lead	Description of LSRCA role in Policy
Chapter 3 Aquatic Life			
3.4 SA	Develop baseline mapping of aquatic habitat in lake and tributaries	Ministry of Natural Resources and Forestry (MNRF)	Collaborating body

3.5 SA	Undertake research projects on the aquatic communities in lake and tributaries	MNRF	Collaborating body
3.6 M	Aquatic Community Monitoring Program	MNRF	Collaborating body
Chapter 4 Water Quality			
4.5 SA	Prepare and implement stormwater management master plans	Municipalities	Collaborating body
4.22 M	Enhanced water quality monitoring program	Ministry of the Environment, Conservation and Parks (MECP)	Collaborating body
4.23 SA	Promote, conduct and support scientific water quality research	MECP/ MNRF/Ministry of Agriculture, Food and Rural Affairs	Collaborating body
4.24 SA	Develop phosphorus reduction strategy	MECP	Collaborating body
Chapter 5 Water Quantity			
5.1 SA	Develop in-stream flow targets	MECP / MNRF	Collaborating body
5.2 SA	Tier 2 Water Budgets	Lake Simcoe Region Conservation Authority (LSRCA)	Lead
Chapter 6 Shorelines, Natural Heritage			
6.12 SA	Shoreline Management Strategy	MNRF	Collaborating body
6.30 SA	Define key natural heritage & hydrologic features	MNRF	Collaborating body
6.31 SA	Map natural areas abutting Lake Simcoe	MNRF / MECP	Collaborating body
6.37 SA	Develop guidelines for significant groundwater recharge areas	MECP / MNRF	Collaborating body
6.46 SA	Development of a template for municipal site alteration and tree cutting bylaws	MNRF / MECP	Collaborating body
6.47 SA	Delineate riparian areas for restoration	MNRF / LSRCA	Lead
6.48 SA	Map areas of high-quality cover	MNRF	Collaborating body
6.49 SA	Identify stressed sub-watersheds or portions from a natural heritage perspective	MNRF / MECP/ LSRCA	Lead
6.50 M	Develop a monitoring program, targets, indicators for natural heritage and hydrologic features	MNRF /MECP/ LSRCA	Lead

Chapter 7 Other Threats and Activities			
7.1 SA	Outreach on invasive species	MNRF	Collaborating body
7.2 SA	Community based social marketing to improve knowledge of control of invasive species	MNRF	Collaborating body
7.7 SA	Evaluate and report on the risk related to ponds contributing to invasive species	MNRF	Collaborating body
7.10 M	Develop terrestrial invasive species monitoring program and annually implement	MNRF	Collaborating body
7.11 SA	Develop climate adaption strategy for Lake Simcoe	MECP	Collaborating body
Chapter 8 Implementation			
8.1 SA	Develop guidelines to provide direction on identified sub watershed areas	LSRCA /MECP	Lead
8.2 SA	Undertake sub-watershed evaluations that build on and integrate source protection plans	LSRCA / MECP	Lead
8.3 SA	Develop and complete sub-watershed evaluations for priority sub-watersheds	LSRCA	Lead

E. MANDATORY PROGRAMS AND SERVICES RELATED TO A CONSERVATION AUTHORITY'S RESPONSIBILITIES UNDER AN ACT PRESCRIBED BY REGULATION.

Introduction:

This category of mandatory programs and services refers to responsibilities that may be assigned to conservation authorities through other legislation (other than the *Conservation Authorities Act*, *Clean Water Act*, 2006 or *Lake Simcoe Protection Act*, 2008) and which are proposed to be prescribed in regulation under the *Conservation Authorities Act*:

Mandatory Programs and Services under other legislation:

- a) On-site sewage systems (septic systems) approvals by North Bay-Mattawa Conservation Authority as prescribed under the *Building Code Act*, 1992.

Ontario Building Code/Septic Inspections

Municipalities are generally responsible for the enforcement of the *Building Code Act, 1992*, including issuing septic system approvals, and can choose to delegate this responsibility to others (such as public health units or conservation authorities) by agreement. Others may also be prescribed in regulation as responsible for certain aspects of enforcement.

When a conservation authority is prescribed under the *Building Code Act, 1992* for septic system approvals and enforcement, the responsibilities would become a mandatory program and service proposed to be prescribed in regulation under the *Conservation Authorities Act*.

- North Bay-Mattawa Conservation Authority is currently the only conservation authority prescribed in regulation to enforce provisions related to sewage systems under the *Building Code Act, 1992* (e.g., approve permits for on-site sewage systems).

Other conservation authorities may have already or could enter into agreements to approve on-site sewage systems on behalf of municipalities under the *Building Code Act, 1992*, but this would not be considered a mandatory program or service under the *Conservation Authorities Act*.

F. MANDATORY PROGRAMS AND SERVICES PRESCRIBED IN REGULATION (Within the Year after the Transition Period for Municipal Funding Agreements for Non-Mandatory Programs and Services).

Introduction:

The *Conservation Authorities Act* also allows for the prescribing of 'other' programs and services not listed in previous mandatory categories. These 'other' programs and services must be prescribed within a year after the end of the transition period. Within this year municipalities and conservation authorities are to create an inventory of their programs and services and enter into agreements for municipal funding of non-mandatory programs and services through a municipal levy, where applicable.

Mandatory Programs and Services to be prescribed:

1. Core Watershed-based Resource Management Strategy:

A watershed-based resource management strategy can provide a means to develop an improved integrated planning process with a longer-term perspective for the delivery of the mandatory programs and services that all conservation authorities must deliver. The results may inform an adaptive management approach to address the issues or threats that these mandatory programs and services may be addressing such as mitigating the

risk from the impacts of natural hazards. A successful strategy should also help ensure effective and efficient use of funding, especially of the municipal levy.

To capture the value of the broader watershed and resource management perspective that conservation authorities have, the ministry is proposing that each conservation authority be required to develop a core watershed-based resource management strategy that documents the current state of the relevant resources (principally water resources) within their jurisdictions in the context of the mandatory programs and services described in this section of the Guide.

The benefit to having a watershed-based resource management strategy is that it can potentially:

- Identify changes over time, causal relationships, issues, and stressors for input into a plan of action;
- Identify the best, most cost-effective management approach to mitigate the risk or issue;
- Propose key or strategic management activities;
- Monitor the authority's performance in meeting any key management activities; and
- Monitor outcomes of proposed key or strategic management activities.

Aspects of watershed-based resource management are already embedded in the proposed mandatory programs and services listed in the above sections of this Guide. Conservation authorities currently undertake much of this work, generally related to natural hazard management, with extensive current monitoring, data collection, management and modelling used to track conditions and with existing technical studies.

For example, the mandatory programs and service for the risk of natural hazards requires conservation authorities to undertake watershed-based collection, provision, and management of information as needed, including to study:

- surface water flows and levels (e.g. low/peak flow, water budget, surface / groundwater interactions, flood hazard);
- stream morphology; and
- the potential impact of changing climatic conditions on natural hazards.

The resource management strategy could also be informed by the development of the mandatory authority land acquisition and disposition strategy or policy detailed above. As part of this, an authority may, for example, review information from an existing watershed plan or study for acquiring natural hazard land, or assess municipal plans that delineate natural heritage systems for acquiring heritage features or review Ministry of Natural Resources and Forestry information on wildlife corridors to connect authority owned land with other lands.

Another example that may contribute to the strategy are "watershed characterizations" completed for source protection plans under the *Clean Water Act, 2006*.

The Ministry is proposing that the core watershed-based resource management strategy could include the following components:

- guiding principles and objectives;
- characterization of the current state and management of the natural resources related to the mandatory programs and services, in specific watersheds (if appropriate) or at the authority's jurisdictional scale;
- scope of the strategy;
- details of existing technical studies, monitoring frameworks, relevant provincial policy and direction;
- analysis and plan of potential actions for more effectively implementing the mandatory programs and services on an integrated basis; and
- annual reporting on the accomplishments, outcomes, impacts of the strategy.

The strategy would include provisions for review and periodic updating to support the design and implementation of the mandatory programs and services the strategy is intended to support.

Mandatory Programs and Services that would be incorporated in the strategy:

PROGRAM AND/OR ACTIVITY	CONSERVATION AUTHORITY (CA) ROLE	POTENTIAL FUNDING MECHANISMS
RELATED TO THE RISK OF NATURAL HAZARDS		
Provincial Flood Forecasting and Warning Program	Ministry of Natural Resources and Forestry (MNRF) lead, CA delivers	MNRF Grant, Municipal Levy
Flood and Erosion Control Infrastructure Operation	CA Lead	MNRF Grant, Municipal Levy
Natural Hazard (floodplain) Mapping For Land Use Planning	Municipal lead, CA delivers	MNRF Grant, Municipal Levy
S.28 Permitting	CA Lead	Municipal Levy, Permit Fees
Studies Supporting Natural Hazard Program	CA lead	MNRF Grant, Municipal Levy
RELATED TO THE CONSERVATION/MANAGEMENT OF AUTHORITY OWNED LANDS		
Land Acquisition Strategy or Policy	CA lead	Municipal Levy, Self-generated revenue
Land Management for the Protection of Natural Heritage	CA Lead	Municipal Levy, Self-generated revenue
"OTHER" MANDATORY PROGRAMS AND SERVICES		
Water Quantity and Quality Monitoring	Ministry of the Environment, Conservation and Parks lead, CAs monitoring/data	Municipal Levy

Potential Non-Mandatory Extension of the Strategy's Scope

The ministry further recognizes that there is significant variation in the circumstances of individual conservation authorities and the programs and services they offer. Depending on the circumstances of a conservation authority, such a resource management strategy could be extended to cover a broader range of natural resource areas than the core mandate of mandatory programs and services set out in this Guide.

Additional non-mandatory resource management components could be included in the strategy and be based in a similar process of resource assessment, technical studies and/or monitoring including using existing information (for example in municipal plans or leveraged from the natural hazard or other mandatory programs), and thus expand the benefit of the strategy's integrated perspective.

As noted above, if municipal funding is required to finance (in whole or in part) the development of such additional components, such as non-mandatory resource management components there are two mechanisms: if the non-mandatory program is one being delivered by the authority on behalf of a participating municipality through a MOU, the MOU could be amended accordingly. Similarly, where the component of the strategy is to support a non-mandatory program or service the authority has determined is advisable to further the purposes of the Act, the authority's agreement with participating municipalities can ensure the necessary funding for the strategy to play that role.

Funding from others (such as other provincial grant programs, federal government programs, foundations or funding from conservation organizations etc.) could also support the development of non-mandatory resource management monitoring/studies to add into an authority's watershed-based resource management strategy.

Funding partners may want to consider whether as part of paying for a non-mandatory program and service the authority would need to include it in the strategy, so as to provide the integrated perspective to the design and implementation of that non-mandatory program or service.

Non-Mandatory Programs and Services on Behalf of a Municipality

PROGRAM AND/OR ACTIVITIES	CONSERVATION AUTHORITY ROLE	POTENTIAL FUNDING MECHANISMS
RELATED TO PRIVATE LAND STEWARDSHIP EXTENSION SERVICES		
Restoration and Stewardship (Urban, Rural, Agriculture)	CA lead/delivery	Municipal Agreement/MOU Other, (OMAFRA Grants)
Tree Planting and Forest Management	CA lead/delivery	Agreement/ MOU
Wetland Enhancement and Restoration	CA lead/delivery	Agreement/ MOU
Invasive Species Management	CA lead/delivery	Agreement/ MOU, Other
ON BEHALF OF A MUNICIPALITY RELATED TO PLANNING, LAND USE		
Sub-watershed planning	Municipal lead, CA delivery	Municipal MOU

Stormwater Management	Municipal lead, CA delivery	Municipal MOU
Development Services (to municipalities)	Municipal lead, CA delivery	Municipal MOU
Natural Heritage Mapping	Municipal lead, CA delivery	Municipal MOU
Emergency Management Services (EMS) Mapping	Municipal lead, CA delivery	Municipal MOU

Non-Mandatory Programs and Services an Authority Determines Are Advisable

PROGRAM AND/OR ACTIVITIES	CONSERVATION AUTHORITY ROLE	POTENTIAL FUNDING MECHANISMS
AS AN AUTHORITY DETERMINES IS ADVISABLE		
Non-Mandatory Research	CA Lead	Municipal Agreement, Other
Development Services to Landowners and Others	CA Lead	Municipal Agreement, Fees
Ecological Monitoring Outside of Conservation Authority Owned Land	CA Lead	Municipal Agreement, Other
"May do' Roles Under other Provincial Acts (e.g. commenting roles)	CA input Other Ministry mandates	Municipal Agreement, Other – Grants
ON CONSERVATION AUTHORITY OWNED LAND		
Purchase of Land for a CA	CA Lead	Municipal Agreement, Self- generated revenue, Other
Resource Development on CA Owned land (Forest Management, Hydro Generation)	CA Lead	CA Self-generated revenue, Other (Managed Forest Tax Incentive Program)
Land Management on CA Owned Land for Recreation Purposes	CA Lead	CA Self-generated revenue, Other
Land management on CA Owned Land for Education, Training and Cultural Purposes.	CA Lead	CA Self-generated revenue, Other

2. Provincial Water Quality and Quantity Monitoring, including:

- a. Provincial stream monitoring program
- b. Provincial groundwater monitoring program

At this time, the ministry is proposing mandatory programs and services for conservation authorities related to water quality and groundwater quantity monitoring to be prescribed in this category with the possibility of additional programs and services prescribed later within the timeframe enabled by the *Conservation Authorities Act*.

The ministry is responsible for long term monitoring of water quality of both groundwater and surface water and groundwater levels across the province to understand the state of the environment, to track changes over time, and to have the information available to support work to investigate environmental issues as they arise. The data obtained and analyzed provides scientific support for policy creation and amendment and for environmental assessments and permissions (Environmental Compliance Approvals and Permits to Take Water).

All 36 conservation authorities currently participate in the ministry's programs related to monitoring water quality and groundwater quantity on a voluntary basis: with the Provincial Water Quality Monitoring Network (stream water quality) for over 50 years and in the Provincial Groundwater Monitoring Network (groundwater levels and chemistry) for over 20 years.

The ministry manages the water monitoring programs by providing technical leadership, coordination, guidance, data administration, laboratory analysis, instrumentation and training to support the conservation authority role in this work. Conservation authorities install and maintain equipment, collect samples/data, and send samples to the ministry laboratory for chemical analysis.

Mandatory Programs and Services for Provincial Water Quality and Quantity Monitoring for conservation authorities include:

a) Provincial stream monitoring program

- Collection of stream water samples and submission to the ministry for water chemistry analysis.
- Collection of in-situ water quality data using equipment provided by the ministry including deploying and calibrating equipment, liaising with the ministry on equipment maintenance and repair, and providing the ministry with the data collected.
- Collection of additional water samples in areas that participate in the current pesticide monitoring program or may participate in a future parameter specific initiative.
- Participation in annual program meetings, regional meetings and training sessions as required.

b) Provincial groundwater monitoring program

- Groundwater level, precipitation, barometric pressure and soil moisture data downloaded and provided to the ministry.
- Collection of groundwater samples and submission to the ministry for water chemistry analysis according to program protocols.
- Maintenance and participation in the repair of program wells and associated equipment.
- Confirmation that Landowner Agreements between conservation authorities and private landowners are in place for program wells that are on private lands.
- Maintenance of groundwater collection sites.
- Participation in program committee meetings, regional meetings and training sessions as required.
- Participation in the Protocol-for-Actions (Exceedance Protocol) when a program well reports an exceedance of an Ontario Drinking Water Quality Standard.
- Participation in the decommissioning or construction of monitoring wells that are part of the program.

CONSERVATION AUTHORITY COSTS NOT RELATED TO DELIVERY OF PROGRAMS AND SERVICES

The above sections of this Guide set out proposed detail regarding what the mandatory programs and services would be for conservation authorities to provide. Municipal levies may be required to fund the implementation of these mandatory programs and services.

However, in order to successfully deliver these mandatory programs and services, there are ongoing expenses that enable the conservation authority to function effectively as an organization in delivering public programs and services and ensuring they can best meet the needs of their local communities.

These on-going organizational costs include administrative, operating and capital costs which are not directly related to the delivery of any specific program or service, but are the overhead and support costs of a conservation authority.

- These expenses could include: staffing and expenses for the authority members (governance costs), general management, clerical, financial (e.g., accounting, payroll), general asset management planning, IT staff, senior management costs, legal costs (termed 'back office functions'), office equipment and supplies including IT, vehicles and machinery, workshop space, main office occupancy costs (e.g., heating, utilities, potentially rent), depreciation on owned buildings and equipment, main office maintenance, repair as well as insurance and property taxes.

The government is proposing to address these on-going organizational costs of conservation authorities that are not directly related to the delivery of any specific program or service through the un-proclaimed provision in the *Conservation Authorities Act* that enables an authority to establish a fixed minimal amount as the portion of the conservation authority's operating expenses that a participating municipality is required to pay each year. Such an amount would need to be carefully determined, so as to balance the needs of the conservation authority while respecting taxpayer dollars. This proposal will be consulted on in phase 2 of the ministry's regulatory development along with a proposed levy regulation.

2. NON-MANDATORY CONSERVATION AUTHORITY PROGRAMS AND SERVICES

Introduction:

We understand that non-mandatory programs and services many conservation authorities provide, such as for recreation or education, are valuable and important to local communities.

Un-proclaimed amendments to the *Conservation Authorities Act* in 2019 would, once proclaimed, require conservation authorities to have mutually agreed upon Memorandums of Understanding (MOUs) or other such agreements (service contracts) with their participating municipalities for the funding of non-mandatory programs and services to be delivered on behalf of a municipality at municipal request through a municipal levy. An example of a non-mandatory program and service that a municipality may request a conservation authority to provide on the municipality's behalf and that would require a MOU would be conservation authority input on municipal land use planning matters outside of natural hazard policies; such as natural heritage policies.

Additionally, for the non-mandatory programs and services that the conservation authority determines are advisable to implement in its jurisdiction with funding by municipal levy, the conservation authority would be required to have agreements with each of the participating municipalities for the municipal funding. Municipalities would decide whether or not to fund these programs and services by entering into time limited agreements with the conservation authority. This would provide municipalities greater control and choice and increase transparency in the use of municipal taxpayer funds to pay for conservation authority-initiated programs and services.

It is proposed that conservation authorities could continue to provide non-mandatory programs and services without any municipal agreement if the programs and services are funded by revenue that is not from a municipal levy. For example, this could include authority self-generated revenue such as from resource development, conservation area access fees, through contracts with others (government, environmental organizations, etc.) or through government grants.

The proposed changes would not limit the Province from continuing to fund conservation authorities for non-mandatory programs and services (e.g. area-specific initiatives) or assigning conservation authorities with additional non-mandatory programs and services in the future, subject to funding and compliance with the *Conservation Authorities Act*.

The ministry is proposing to proclaim sections 21.1.1, 21.1.2 and 21.1.4 of the *Conservation Authorities Act* and develop one Minister's regulation ("Municipal Agreements and Transition Period" Regulation) that would establish standards and requirements for entering into agreements for municipal funding of conservation authority initiated non-mandatory programs and services.

A. REGULATION FOR MUNICIPAL AGREEMENTS AND TRANSITION PERIOD

Regulatory authority for agreements for municipal funding of non-mandatory programs and services and the regulatory authority for a transition period/plan to develop the agreements is proposed to be combined into one Minister's regulation - Regulation for Municipal Agreements and Transition Period.

Municipal Agreements

The un-proclaimed amendments to the *Conservation Authorities Act* provide requirements for the agreements between conservation authorities and participating municipalities for the use of municipal levies to finance in whole or in part the non-mandatory programs and services that the authority has determined are advisable to further the purposes of the Act.

The proposed Agreements and Transition Period regulation could require that the agreements do the following:

- Include a provision that the participating municipality agrees to pay its apportioned levy (determined under sections 25 or 27 of the Act in accordance with the regulations) for the non-mandatory program or service.
- Set out the termination date of the agreement.
 - Certain time periods may also be specified for the purposes of reviewing and renewing any such agreements that are reached, such as review by the parties to the agreement at intervals to align with municipal elections and subsequent conservation authority appointments with some consideration to the authority and municipal budget cycles (e.g., 6 months after municipal election).
- Include provisions governing early termination and governing notice and resolution of breaches of the agreement.
- Include transparency provisions (e.g., that agreements are available to the public online).

The ministry is proposing that agreement arrangements between conservation authorities and municipalities could be flexible according to program or service circumstances (i.e. an agreement for a program or service could be with one or more participating municipalities or could be separate agreements per participating municipality including all the conservation authority-determined programs or services that a municipality may agree to fund, etc.). The flexibility is intended to support efficiency, expedite the agreement(s) and be cost effective in any potential legal or accounting fees.

Transition Plans

The regulation would also govern the matters to be addressed in each authority's transition plan.

Un-proclaimed provisions in the *Conservation Authorities Act* would, once proclaimed, also establish a requirement for a transition plan for conservation authority/municipal agreements to be in place, with the ability to prescribe other additional matters in regulation.

The proposed regulation would require each conservation authority to develop and implement a transition plan that includes:

- A workplan and timeline outlining the steps the conservation authority plans to take to develop and enter into agreements with its participating municipalities.
- The preparation of an inventory of all of the authority's programs and services, with clear indication for each program and service which of the three categories it fits into (mandatory programs and services where municipal levy could be used without any agreement; non-mandatory programs and services at the request of a municipality with municipal funding through a MOU; non-mandatory programs and services an authority determines are advisable), and how they are funded (e.g., provincial, federal, municipal funding, municipal levy, and self generated revenue).
- The consultation process with participating municipalities on the inventory.
- A list of any new mandatory programs and services the authority will need to provide to meet the requirements of the mandatory program and services regulation.
- A list of non-mandatory programs and services for which the authority will seek municipal agreement to fund via municipal levies, including estimated amounts requested/required from the participating municipalities to do so.
- A list of non-mandatory programs and services that do not require municipal agreements (if the programs and services are funded by revenue that is not from a municipal levy).
- Steps taken and/or to be taken to enter into these agreements.

Conservation authorities would be required to submit copies of their transition plan to the Minister of the Environment, Conservation and Parks for information purposes (not approval) by a date to be set out in the proposed regulation, and to its participating municipalities and to make the plans available to the public online (e.g. on a conservation authority's website).

Prescribed Date for Completing Municipal Agreements

Included in the proposed regulation would be a prescribed date after which a conservation authority can only use the municipal levy, in whole or in part, to fund non-mandatory programs and services that the authority determined were advisable for its jurisdiction with agreements in place with municipalities that agree to pay for these non-mandatory programs and services.

The Ministry of the Environment, Conservation and Parks is proposing January 1, 2023 as the prescribed date by which agreements must be in place for authorities to use or continue to use the levy powers under the *Conservation Authorities Act* for their participating municipalities to fund non-mandatory programs and services the authority determines are advisable. This prescribed date would bring the new proposed financial structure for conservation authorities into practice for the authority and municipal fiscal year of 2023.

Given the timelines and process required to achieve the funding transition, the government proposes to require that the mandatory conservation authority transition plans be completed by the end of 2021.

During the period of developing and finalizing the conservation authority/municipal agreements, the government is proposing that conservation authorities would be required to report quarterly to the government and public on the progress of obtaining these agreements. This approach would allow for clear determination on the status of progress in the transition to the new funding structure.

The schedule of timing of this process is proposed to be as follows:

1. By December 31, 2021:

- Inventory of programs and services to be completed, including identifying which of the authority's non-mandatory programs and services will require agreements with participating municipalities to continue financing (in whole or in part) through the municipal levy.
- Consultation with participating municipalities on the inventory undertaken to ensure they agree with the authority's classification of its programs and services.
- List of steps set out by the authority to be taken to enter into any agreements with participating municipalities for funding of authority determined programs and services.
- These transition materials required to be provided to the Minister.

2. Through the course of the municipal and conservation authority fiscal year 2022:

- Quarterly reports by conservation authorities on the status of progress made in attaining agreements with municipalities, provided to the Minister and made public.
- The Province could develop a reporting template for the authorities to follow for consistency and clarity.

3. By December 31, 2022:

- All required conservation authority/municipal agreements would need to be in place, and the transition to the new funding model for conservation authorities and municipalities would be reflected in authority budgets for 2023.

Extensions to the Transition Period

The Ministry is proposing to authorize the granting of extensions to the prescribed date for completing municipal agreements where an authority, with the support of one or more participating municipality in the authority, submits a written request for the extension to the Ministry of the Environment, Conservation and Parks at least 90 days before the end date in the transition period regulation describing:

- The length of extension requested.

- The steps the conservation authority has taken to implement its transition plan and enter into agreements with municipalities.
- Rationale for providing an extension.

The regulation would set out broad circumstances when the Minister would be authorized to grant an extension in order to provide flexibility to authorities and municipalities in the transition to the new levy system.

PART TWO: GOVERNANCE AND OVERSIGHT OF CONSERVATION AUTHORITIES

1. REGULATION TO REQUIRE ‘COMMUNITY’ ADVISORY BOARDS

As public sector organizations established under the *Conservation Authorities Act*, conservation authorities are comprised of and governed by a membership of municipally appointed representatives, the collective membership being the authority. Authority members decide on strategic direction and operations of their authority, including policy, programs, their staffing requirements and budgets. Most authority members are currently local elected officials appointed to ensure oversight and accountability for the authority and municipal interest in the authority budget and resource management. A recent amendment to the *Conservation Authorities Act* requires that at least 70% of the municipally appointed members be elected officials unless an exception is granted by the Minister, upon request of a participating municipality.

Under the *Conservation Authorities Act*, conservation authorities (the membership) can establish advisory boards as they consider necessary to provide advice to themselves. The composition of these advisory boards varies depending on their purpose; many are sector based (development, agriculture) and generally include conservation authority members, key stakeholders, subject matter experts, and members of the general public, and could include Indigenous members.

Un-proclaimed provisions in the *Conservation Authorities Act* enable a Lieutenant Governor in Council (LGIC) regulation governing the establishment of advisory boards, including the ability to require conservation authorities to establish one or more advisory boards and prescribing related requirements with respect to composition, functions, powers, duties, activities and procedures.

The government is proposing to proclaim this un-proclaimed provision of the *Conservation Authorities Act* related to advisory boards and to develop a proposed LGIC regulation to require conservation authorities to establish community advisory boards, that can include members of the public, to provide advice to the authority.

The government is also proposing to make a Minister's regulation to provide greater clarity that conservation authority by-laws are applicable to the community advisory boards. The by-laws could apply to any matter not addressed by the regulation, such as

community advisory board meetings. The Minister's regulation would also clarify that the by-laws can speak to any other advisory boards an authority decides to establish.

In recognition of the variation in the circumstances of individual conservation authorities, the government is considering an approach to structure the conservation authority community advisory boards with minimal prescribed requirements applied to all the boards, while enabling local flexibility of some aspects of the community advisory board to reflect a conservation authority's circumstances and to accommodate a conservation authority's preferences for their use of the community advisory board. The government would defer other specific details related to the composition, activities, functions, duties, and procedures of the community advisory board to a Terms of Reference document, which would be developed and approved by each authority and reiterated in the authority's by-laws (as enabled by a proposed new regulation to provide greater clarity that conservation authority by-laws may speak to the community advisory boards as prescribed).

This Terms of Reference could be amended over time, to ensure the most relevant issues and solutions are considered by the community advisory board and that the membership of the board has the necessary skills to carry out those tasks.

The government intends to prescribe certain aspects in regulation related to the composition of the community advisory board, including:

- Requiring that members reside in the authority's jurisdiction
- Permitting membership from members of the public
- Setting a minimum number of members at 5
- Ensuring, where possible, members represent the geographic range of the authority's jurisdiction
- Ensuring that a variety of members are sought, including youth and indigenous representatives
- Enabling the appointment process of members by public notification and application
- Setting a minimum of one authority member (and an alternate) be appointed to the community advisory board and a maximum authority representation of 15%
- Requiring that administrative support to community advisory boards be provided by the conservation authorities

The government intends to prescribe the following aspects related to procedures of the community advisory board:

- Requiring that meeting procedures and relevant policies regarding community advisory board operation be outlined in the Terms of Reference, including quorum, chair, vice-chair and secretary and aligned with conservation authority procedures under *Conservation Authorities Act* s.19.1 administrative by-laws
- Requiring that meetings of the community advisory board be open to the public, with limited exceptions

The government intends to require that the Terms of Reference also outline specific functions and activities of the community advisory board scoped to the authority's needs, and at a minimum enable community advisory board members to:

- Provide advice and recommendations to the authority on the authority's strategic priorities and associated policies, programs and services
- Discuss opportunities to co-ordinate with other environmental initiatives in the authority's jurisdiction (e.g. municipal)
- Identify opportunities for community engagement
- Suggest potential community outreach opportunities
- Carry out any other functions as identified in the Terms of Reference.

The government intends to prescribe the following matters related to accountabilities of the community advisory board:

- Stipulating reporting mechanisms and accountability of the community advisory board to the authority
- Requiring that all meeting minutes, and the current Terms of Reference, be posted on the internet
- Ensuring consistent attendance, codes of conduct etc. (aligned with the s.19.1 conservation authority administrative by-law)
- Establishing processes for member removal

The government does not intend to prescribe some aspects of the community advisory boards, leaving certain decisions to the authority membership (to be included in the ToR authorities develop for their Community Advisory Boards where applicable) such as:

- Total number of community advisory board members
- Precise composition or balance of the membership (i.e. the balance of citizens to technical skill sets or rural to urban members, etc.)
- When meetings are to occur
- Additional activities or functions for the community advisory board as determined by the authority membership
- Communication protocol of the community advisory board with the authority
- Term/duration of advisory board appointments

Conservation authorities would continue to be able to have other advisory boards, should they wish.

PART THREE: OTHER REGULATORY MATTERS

1. SECTION 29 MINISTER'S REGULATION

Once the new section 29 of the *Conservation Authorities Act* is proclaimed, a Minister's regulation is proposed to consolidate the current individual authority section 29 'Conservation Areas' regulations regarding activities on lands owned by conservation authorities into one regulation.

The current individual authority regulations were principally based on a provincially approved template. The ministry is intending for the Minister's regulation to be broadly consistent with the policy principles and provincial content that has been used in the past. The current regulations will continue until such a time that the new Minister's regulation replaces them.

Current section 29 regulations manage activities on all authority owned land including the use by the public of the lands and services available; the prohibition of certain activities; setting fees for access and use of lands including recreational facilities; administering permits for certain land uses; and protecting against property damage and for public safety.

The regulations set out prohibited activities (i.e. damaging property or vegetation, excessive noise), and activities requiring permits (e.g., hunting, fund raising, public performance, public meetings, camping permits, day use permits, permits for all-terrain vehicles, off-road vehicles and snowmobiles), the locations for public access and use (e.g., swimming, boating, fires), time periods for public access, management of animals brought by the public, and motor vehicle use on conservation authority owned land.



INFORMATION REGARDING THE PROVINCIAL RELEASE OF A CONSULTATION GUIDE ON LEGISLATIVE REGULATIONS IMPACTING CONSERVATION AUTHORITIES

May 17, 2021

Proposed Communications Strategy in Respect of the Guide's Release

The Province has released a 'consultation guide' for developing the final regulations - not the regulations themselves. This document is titled **REGULATORY PROPOSAL CONSULTATION GUIDE: Regulations Defining Core Mandate and Improving Governance, Oversight and Accountability of Conservation Authorities**.

These will be developed using the comments received during the consultation period and highlights the need to provide input. This represents only a portion of the new regulations required and the working group and Conservation Ontario will continue to work with the government to develop the additional material in respect of levies and standards for non-mandatory services.

Conservation Ontario will issue a media statement that will acknowledge release of the guide, thank the advisory committee and the government for the work they have done, inform our audiences that we are reviewing the proposals in light of our commitment to protect people, property and the environment while demonstrating transparency and accountability. ,

The legislation passed last December garnered significant media interest, engaged many environmental and other organizations, as well as members of the general public, many of who may want to return to that debate. Generally our response to media, or to other inquiries, will be to focus on the regulations being proposed to ensure they preserve and enhance our ability to protect people, property and the environment.

Our general messaging will include:

- Conservation Authorities play a key role in protecting Ontario's watersheds. Beyond ensuring the government's legislative and regulatory framework is enforced, we work broadly with our municipal partners and other stakeholders, to achieve an appropriately balanced approach between development and protection.
- The current process speaks specifically to the proposed regulations – it is not an opportunity to re-open the legislation.
- Our current objective is to ensure the regulations being developed by the Province can be effectively implemented by conservation authorities and contribute to our mandate to protect Ontario's watersheds.

Conservation Ontario's specific media communications will be factual. CO and CA representatives on the Working Group have worked hard to ensure that Conservation Authorities are positioned to implement the regulations and have had success in this regard. .

To assist in your communication, we have developed some high level talking points.

Talking Points for release of the CAA Reg Consultation Guide

1. Appreciate the Ministry engaging a wide range of stakeholders in the development of the draft
2. Thank the committee for their work

3. We will be working with our members to examine the proposed regulations and to provide our comments during the consultation period
4. Our goal is to ensure the regulations facilitate our commitment to protect people, property and the environment while demonstrating transparency and accountability
5. Will continue to engage the government as work continues on developing the regulations

General FAQs for Conservation Authorities

What is the [Two-Phased Consultation Process](#) Being Undertaken by the Province?

The Province has just released a Regulatory Proposal Guide which they are using to consult with stakeholders and the public on the first phase of a series of the proposed regulations. The Province is consulting on the following:

- details on the programs and services conservation authorities will implement and how the programs and services may be funded, such as the:
 - mandatory programs and services conservation authorities will deliver
 - proposed agreements with participating municipalities that may be required to fund non-mandatory programs and services with municipal dollars, and the transition period to establish those agreements
- the requirement for conservation authorities to establish community advisory boards
- a Minister's regulation under section 29 of the *Conservation Authorities Act* that consolidates individual CA regulations regarding the public's use of authority-owned land including, prohibited activities and activities requiring permits on conservation authority owned lands

Later in the year, the Province will consult on the second phase of the proposed regulations including:

- details on municipal levies related to mandatory and non-mandatory programs and services
- standards for the delivery of non-mandatory programs and services

What is the Regulatory Proposal Consultation Guide?

The Ministry of the Environment, Conservation and Parks is consulting on the proposed regulations that would be made under the *Conservation Authorities Act* (CAA).

This document is a consultation guide being used to gather feedback on the ministry's regulatory postings on the [Ontario's Environmental Registry](#).

How do I submit comments?

Comments on the regulatory proposals may be submitted through either the [registry](#) before the date indicated or can be emailed directly to the ministry at ca.office@ontario.ca. The comments received from the posting will be considered by the ministry when developing the proposed regulations.

What is being reviewed at this time?

The proposed regulations for consultation in phase one are focused on:

- the mandatory programs and services to be delivered by conservation authorities,

- the proposed agreements that may be required with participating municipalities to fund non-mandatory programs and services through a municipal levy,
- the transition period to establish those agreements,
- the requirement to establish ‘community’ advisory boards, and
- the Minister’s section 29 regulation relating to conservation authority operation and management of lands owned by the authority.

How were the proposed regulations developed?

Earlier this year, the Province established a Working Group of stakeholders to provide guidance in developing the proposed regulations. The Working group consists of representatives from conservation authorities, Conservation Ontario, the Association of Municipalities of Ontario, as well as the development and agricultural sectors. A [List of Working Group Members](#) is available. The Group is chaired by Hassaan Basit, President and Chief Executive Officer of Conservation Halton.

How much time is available to submit feedback on the proposed regulations?

The Province is providing 45 days. The deadline is June 27.

What steps is Conservation Ontario undertaking?

Conservation Ontario will be providing its members with a review of the Guide along with proposed responses. Working with conservation authorities, CO will prepare a submission to the government. The content of our submission will be on the June council agenda.

**The Corporation of the Municipality of Neebing
Administrative Report**

Date: May 28, 2021 (For Meeting on June 2, 2021)

To: Mayor and Council

Subject: NOHFC Grant Application for Municipal Office Addition

Submitted by: Laura Jones, Deputy Clerk-Treasurer

RECOMMENDATION:

Administration recommends that Council authorizes Administration to submit the Stage One grant submission for the Municipal Office Addition, as appended to the report.

BACKGROUND

NOHFC has released new funding for Community Enhancement Projects in March 2021. The Enhance your Community Stream will fund up to 50% of approved projects, to a maximum of \$2,000,000. NOHFC states that eligible projects include: Incremental improvements, repairs, and/or renovations to improve and extend the useful life of capital assets including; social and recreational facilities, municipal assets and community halls that contribute to a healthy and vibrant community. Upon obtaining Council approval, work on submissions for this grant was begun. This report includes the third of three grant submissions.

DISCUSSION:

NOHFC grant applications have a staged process. The Stage One application provides rough estimates and project descriptions. The Stage Two application requires more detail and if we are approved to move onto Stage Two, then our strategic plan needs to be finalized prior to the Stage Two submission. Based on discussion with NOHFC, they advised us to start submitting our Stage One applications prior to finalizing the Strategic Plan.

ATTACHMENTS: NOHFC Draft submission for the Fire Safety Addition at the Municipal Office.

AVAILABLE UPON REQUEST: NOHFC new programs presentation.

Community Enhancement Program - Enhance Your Community Stream

Saved As: Fire Safety Bay Addition on 2021/05/11 at 5:12 pm, Version 1 (IN PROGRESS)

Application Created On: 2021/05/11, 5:12 pm

Application not submitted yet.

1. Assistance Received in Completing this Application

Have you received any assistance in completing this application from the Ministry of Energy, Northern Development and Mines staff?	• Yes	If yes, please indicate the staff person you worked with	Chelsea DeGagne
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2. Applicant and Contact Information

Legal Name of business/organization*	Corporation of the Municipality of Neebing	Type of Registration Number*	• Other (please explain or specify)
Registration Number or Explanation*	Municipality was incorporated in 1881 and does not have a number	Operating name of business/organization*	Municipality of Neebing
Date of incorporation or registration of business/organization (yyyy/mm/dd)	1881/01/01		
Unit Number		Street Number*	4766
Street Name*	Highway 61	PO Box	
City/Town*	Neebing	Province*	• Ontario
Postal Code*	P7L 0B5	Business Phone Number and Extension*	(807) 474-5331
Fax Number	(807) 474-5332	Email Address*	deputyct@neebing.org
Website/Facebook/Twitter/Instagram for the business	www.neebing.org / https://www.facebook.com/Neebing / no twitter account / https://www.instagram.co		
Type of Legal Entity of Applicant*	• Municipality	Other Type of Legal Entity of Applicant - please specify	N/A
First Name*	Laura	Last Name*	Jones
Position (e.g. Manager)	Deputy Clerk-Treasurer		

Briefly describe the nature of your business/organization, including its sector (e.g. manufacturing) or mandate.*

The Municipality of Neebing is a rural geographically widespread municipality in Northwestern Ontario comprising of the townships of Blake, Scoble, Pearson, Pardee and Crooks. Neebing has a mandate to provide services to our residents including the protection of persons and property through the provision for policing and Fire protection and prevention.

We want to improve our existing facilities in order to provide better fire protection.

3. Project Information

My business/organization is located in Northern Ontario.*	• Yes
Why is the project being undertaken?*	Neebing's volunteer fire department infrastructure is the consolidation of a number of small rural Fire Departments in the 1990's, and currently operates as 5 small fire halls. Most of Neebing's halls provide protected and heated cover for the fire response emergency vehicles, but most lack other amenities such as wells, storage or training space. The Neebing Municipal Office is isolated from the fire halls but central to the large rural community. There is space at the Municipal Office for the Fire Chief's office, administration and a fire training classroom. Neebing needs to develop one location that offers sufficient space to provide infrastructure to allow for core support activities such as decontamination of vehicles, gear and personnel, and an indoor training area that can accommodate fire vehicles and equipment. The new infrastructure space will provide a heated area for washing and maintaining vehicles, a safe heated space to store equipment, and can also be used as a space for training of volunteer fire department members. None of the existing fire halls can accommodate these activities. Neebing's main office location, which already has an indoor classroom and Fire administrative offices, has the outdoor space to accommodate this additional infrastructure.

Is the project identified in a planning process such as a current community or organizational plan? Please explain.*	Yes - Neebing's draft strategic plan is expected to be finalized in June 2021. The draft version includes a Pillar for Municipal Infrastructure. Under this pillar one objective is to Seek funding to support a Fire Safety Addition.
What are the key activities that will be undertaken to complete the project?*	<p>This project consists of the following improvements:</p> <ul style="list-style-type: none"> • Determine the final design; create drawings, and develop the project plan. • Build a heated fire bay addition at the main office which would be large enough to accommodate a fire truck, with additional space for training, cleaning, organizing and storing gear and equipment. The Fire Bay would be a pressurized area to isolate contaminants separate from the main building. Adjoining the Fire Bay and within the pressurized area would be an area with showers and washing machines and dryers, including a clean area to dry gear and store equipment and equipment to facilitate the washing of an emergency vehicle and hoses. • Renovate the existing Fire Administration and training space.
What are the expected outcomes and benefits of the project?*	<p>This project will allow the Municipality of Neebing to meet their obligations under the Health and Safety Act and provide a facility for handling soiled or contaminated vehicles and equipment.</p> <p>Applicable regulations, acts and standards:</p> <ul style="list-style-type: none"> • Occupational Health and Safety Act <ul style="list-style-type: none"> ◦ clause 25(1)(b) for maintaining equipment in good condition ◦ clause 25(2)(a) for providing information and instruction to a worker ◦ clause 25(2)(d) for making workers aware of hazards ◦ clause 25(2)(e) for consulting with the Joint Health and Safety Committee or Health and Safety Representative ◦ clause 25(2)(h) for taking every precaution reasonable to protect workers • Regulation 833 – Control of Exposure to Biological or Chemical Agents <ul style="list-style-type: none"> ◦ O. Reg. 278/05 – Designated Substance - Asbestos on Construction Projects and in Buildings and Repair Operations ◦ O. Reg. 490/09 – Designated Substances <p>For requirements for structural firefighting protective garments manufactured on or after March 1, 2007, read NFPA 1971, Standard on protective ensembles for structural fire fighting and proximity fire fighting.</p> <p>For guidance on the selection, care, and maintenance of firefighting protective ensembles to reduce health and safety risks associated with improper maintenance, contamination, or damage, read NFPA 1851 Standard on selection, care and maintenance of protective ensembles for structural fire fighting and proximity fire fighting</p> <p>For more information see https://www.ontario.ca/document/firefighter-guidance-notes/6-1-hygiene-and-decontamination</p> <p>Additionally, this project will:</p> <ul style="list-style-type: none"> • Enhance Public Education and Fire Safety awareness by providing a venue for various events. • Provide a heated facility for the safe storage of gear and equipment. • Provide a facility for indoor training and maintenance. • Optimize staffing by allowing municipal administrative staff to perform fire-department related administrative activities. • Provide a safe training space for the training of fire department Volunteers. • Allow Neebing to develop, or continue, training partnerships with neighbouring municipalities and Confederation College.
Please identify the technical, managerial and financial capacity for implementing the project.*	<p>This Project will require a part-time Project Manager. The Municipality has a building inspector, public works and administrative staff to assist the Project Manager. The Building Inspector has an office on-site in Municipal Office, and will be available to review and inspect the project through to completion. The project would be completed in three phases (project design, drawings, and planning; new addition build; renovation of existing space).</p> <p>Municipalities are bound by the Municipal Act to have a fair bidding process to allow companies to bid on the project.</p>
Please identify the technical, managerial and financial capacity for sustaining the facility.*	<p>The Fire department would manage the day-to-day operation of the facility, with help from the municipal administrative staff. A part-time person will be hired to assist with administrative duties. Once constructed, the improvements would be identified and managed through the municipality's existing Asset Management Plan. The Asset Management Plan includes asset lifecycle activities which provide budgeting and planning for facility operation, maintenance and renewal activities.</p>
Please explain how the project builds on and optimizes the capacity and efficiency of existing infrastructure.*	<p>This project makes use of the existing municipal building, hydro, computer and telecommunication systems, septic, well and other existing core building services. The renovated existing space will optimize the existing municipal office space used by the fire department by creating distinct areas for office, storage and training. The existing space provides a shared office space, training room and small indoor area for storage. A metal Sea-Can located outside of the municipal office provides unheated storage. The Fire Safety Addition would have enough storage that all items requiring storage could be located in a heated area that is accessible year-round (the existing storage is distributed over several Fire Halls and in a metal Sea-Can container that is unheated and does not have a pathway plowed in the winter).</p> <p>The Fire Safety Addition can be attached to existing municipal office building services (computer system, telecommunications, well, septic etc.).</p> <p>Classroom fire training which currently takes place in the Municipal Office would be enhanced as there would be an opportunity to learn theory and then apply the theory in practice exercises using the space in the Fire Safety Addition. If exercises involve the use of trucks or equipment, the heated addition can accommodate the necessary vehicle or equipment. This flexibility would enhance existing training partnerships, and allow the Municipality of Neebing to explore new training partnerships.</p> <p>In summary the project consolidates core support services for the Fire Team by optimizing the use of the existing municipal infrastructure while improving training and creating capacity to meet mandatory Health and Safety obligations</p>

Why is NOHFC funding necessary for the completion of this project?*	<p>Discussion about deficiencies in the Fire Service operation have been ongoing for many years in Neebing. An independent base-station concept was in discussion for at least 10 years, and led to development of an architectural concept plan. However, no funding could be obtained for that project. During the past few years, the idea of placing a Fire Safety Addition adjacent to the existing Municipal Office gained support, however, no action has been taken because of lack of funding for this project.</p> <p>The nature and scope of the Fire Safety Addition project is such that the municipality cannot afford to complete it without some form of funding. Previous Councils have sought grant funding to address part of the cost for an independent base-station. No grants were available that qualified for that type of project. Neebing even hired a grant writing company to investigate grant opportunities and they could not find grants that fit that type of project.</p>		
In addition to the funding sources identified herein, have you approached, or applied to, any other funding programs? If yes, indicate organization and the status of those applications. If no, please explain.	Previous searches for grants that would support a fire base-station were unsuccessful. It was determined that no grants were available that qualified for this type of project.		
Project Name*	Fire Safety Addition	Project location (Community)*	Neebing
Proposed Project Start Date (yyyy/mm/dd)*	2021/09/30	Proposed Project End Date (yyyy/mm/dd)*	2024/10/31
Full-time jobs			0
Part-Time Jobs			1
Seasonal jobs			0

4. Project Costs

Project Cost Category	Project Cost Description	Eligible Costs	Ineligible Costs	Total Cost
Plan Design, Drawings, Project Plan	Further develop existing plan design, create Architectural Drawings. Develop a project plan for the infrastructure which includes environmental assessment for water run-off from trucks, water storage, and ties into existing building services (hydro, computer, telecommunications, well, septic)	200,000.00	0.00	200,000.00
Fire Safety Addition Build	NOTE: Until formal plans have been completed all estimates are a rough approximation. Approximately 70' by 50' heated fire bay addition with additional water storage, in-floor heating and drainage, a place to wash and dry equipment such as hoses, heated storage areas, and a wash area for people with showers and laundry facilities.	2,000,000.00	0.00	2,000,000.00
Existing Space Renovations	Renovate existing offices, training and storage spaces. The existing space allocated to the Fire department consists of a school classroom (training room), a hallway (used for locker storage), and another two adjoining rooms previously used for a faculty lounge and kitchen (current use is fire office and storage). This renovation would update the classroom, create office space for the Fire Chief, and Administration, and provide additional storage space.	300,000.00	0.00	300,000.00
N/A		0.00	0.00	0.00
		Total Eligible Costs 2,500,000.00	Total Ineligible Costs 0.00	Total Project Costs 2,500,000.00

5. Project Funding

Funding Source	Financing Type	Status	Funding Amount
	NOHFC: Conditional Grant		1,250,000.00
	NOHFC: Repayable Loan		
	Applicant: Cash		1,250,000.00

	Private Sector Funding	
	Other Government Funding	
		Total Financing 2,500,000.00

6. Certification

Your certification - Authority*		Your certification - Information*	
Print Name (first name and last name)*		Position (e.g. Manager)	
Date (yyyy/mm/dd)*			
Ownership			

**The Corporation of the Municipality of Neebing
Administrative Report**

Date: May 28, 2021 (For Meeting on June 2, 2021)

To: Mayor and Council

Subject: Request to MTO to Repair Highway 597

Submitted by: Erika Kromm, Clerk-Treasurer

RECOMMENDATION:

Administration recommends that Council pass the following resolution:

WHEREAS the condition of the road surface on some sections of Secondary Highway 597 have fallen into a condition that could be damaging to vehicles;

AND WHEREAS the Municipality of Neebing has been notified that Secondary Highway 597 is not scheduled for work in 2021;

THEREFORE BE IT RESOLVED THAT Council of the Municipality of Neebing requests that the Ministry of Transportation undertakes work to repair Secondary Highway 597 between Mannisto Road and Cloud Lake Road.

BACKGROUND/DISCUSSION:

In May 2021, Mayor Butikofer received an email from the local Ministry of Transportation office that outlined the scheduled road work for 2021.

Secondary Highway 597 is not on the project list for 2021. Councillor Coulson has advised Administration that the section of Secondary Highway 597 between Mannisto Road and Cloud Lake Road is in poor condition. He has asked that Council consider passing a resolution requesting that the Ministry undertake the repairs.

If Council would like to request repairs to other areas, the resolution can be modified to include those request.

ATTACHMENTS: Email from Ministry of Transportation

AVAILABLE UPON REQUEST: None

From: [Taylor, Jamie \(MTO\)](#)
Sent: May 13, 2021 1:29 PM
To: [Erwin Butikofer](#)
Subject: Follow up - Neebing

Good afternoon Mayor Butikofer,

In follow up to your telephone call last week, I have some information for you. The list of work scheduled for the Municipality of Neebing is as follows:

June for culvert replacements on Hwy 608 & 595, sounds July for Contract 2021-6021.

Hwy 608 – culvert replacements (7)

Hwy 608– Contract 2021-6021, Single surface treatment from 525 m west of Hwy 61 jct. (Stn. 0+000) westerly to Hwy 595 jct. for 19.2 km (plus DST patches)

Hwy 595– culvert replacement (2), Contract 2021-6021, Single surface treatment from Hwy 608 jct. (Stn. 0+000) southerly to Hwy 597 jct. for 20.9 km (plus DST patches)

Unfortunately, there are no considerations for cyclists built in for our secondary highways. Our current policy only allows for paved shoulders on the designated route which is highway 61 in your area.

Also, I would appreciate your input on how we move forward to engage with municipalities and townships. We are trying to determine the best way to share information with communities, yet also keep the work involved manageable for our end. Perhaps providing updates at annual municipal league meetings?. Are there other opportunities you could suggest where groups of communities come together? We are connecting with NOMA as well.

Happy to discuss further and thank you for reaching out.
Thanks, Jamie

Jamie Taylor
Manager, Regional Services and Relationships
Northwest Operations, Ministry of Transportation
615 James Street South
Thunder Bay, ON P7E 6P6
Jamie.taylor@ontario.ca 807-633-6783



The Corporation of the Municipality of Neebing Administrative Report

Date: May 27, 2021 (For Meeting on June 2, 2021)

To: Mayor and Council

Subject: Neebing Mission and Vision Statements

Submitted by: Laura Jones, Deputy Clerk-Treasurer

RECOMMENDATION:

Administration recommends that Council review and update the Neebing Mission and Vision statements.

BACKGROUND:

MISSION Statements: Answers WHY you exist. Your purpose or reason for being.

Neebing Current Mission Statement

“To actively seek out economic development opportunities which will provide the basis for social and economic growth, the enhancement of the quality of life for all residents and the protection, preservation, and conservation of our natural resources.”

VISION Statements: Answers WHERE you will be in the future, and aligns mission with values and goals.

Neebing Current Vision Statement

“Valuing the natural beauty of our Community and our unique quality of life, respecting our heritage and recognizing our diversity”

DISCUSSION:**MISSION EXERCISE:**

Record reasons why the Municipality of Neebing is important (Point form, balloons, drawings, use your imagination). There is no need to share everything from this exercise at the meeting – allow yourself some time – even consider doing this exercise over a couple of shorter sessions. Sometimes when doing this type of exercise there are associations that are surprising when you revisit the exercise.

[This space left intentionally blank as a working space]

VISION EXERCISE:

Review the attached Neebing Values and Strategic Goals. The objective statements provided for each strategic theme are listed below and specify the vision for that theme.

Municipal infrastructure is maintained to optimize its life cycle and replaced as necessary.

Neebing is a known and popular tourism destination.

Expand business capacity in Neebing.

Neebing has Health and Related Services available to support “aging in place.”

Neebing is a community of neighbourhoods where people work together in support of recreation activities, facilities and healthy lifestyles.

Neebing is managed by the right number of people with the right skills and the right resources.

We can combine the individual visions specified for each theme into one statement. (A vision statement can be a few sentences in length.) However, what will likely be best is to create a new vision statement.

Pretend you have are now in the year 2025. Review the list of values and the goals, then complete following sentence for the Neebing as you imagine it to be in 2025.

Neebing is

-
-
-
-

ATTACHMENT: Values list and Strategic Themes and Objectives from the Draft Strategic Plan.

AVAILABLE UPON REQUEST: Draft Strategic Plan.

ATTACHMENT: Values list and Strategic Themes and Objectives from the Draft Strategic Plan.

NEEBING VALUES

Accountably - *financial responsibility, transparency, trust, competence, professionalism, integrity, fairness, impartiality, determination*

Stewardship- *planning, environment, teamwork making a difference, partnership, efficiency, commitment, innovation, economy vision, knowledge*

Lifestyle- *nature, outdoors, imagination, recreation, opportunity, adventure, humour, people, diversity*

Social Responsibility - *caring compassion, family, commitment, accessibility, patience, partnership, service, listening, volunteering, health, decisiveness, supportive*

NEEBING GOALS

Municipal Infrastructure:

Objective: *Municipal infrastructure is maintained to optimize its life cycle and replaced as necessary.*

- Implement asset management plan priorities as needed and affordable
- Develop and implement the Road Maintenance Plan (bridges, culverts, ditching, gravel, chipseal, grading, etc.)
- Extend the life of the landfill sites through: viable alternatives; new waste management techniques; increased recycling/diversion efforts
- Complete the applications for expansion approvals for both Scoble and Sandhill
- Seek funding to support a new Fire Hall Addition
- Finalize the Fire Strategic Plan
- Optimize municipal landholdings
- Renovate the municipal office complex to support long-term use

Tourism:

Objective: *Neebing is a known and popular tourism destination.*

- Put Neebing's amenities (trails, boat launches, parks and other attractions) on an "app" and make information about them otherwise readily available
- Encourage, partner with, and/or leverage initiatives by others that make use of Neebing's natural advantages (i.e.: Path of the Paddle, Ontario Parks, the "dark sky" initiative, LRCA, Nature Conservancy, Thunder Bay Field Naturalists, etc.)
- Participate in and become popular for "geo-caching"
- Encourage the development of recreational opportunities such as camping, cycling, snowmobiling etc.
- Working with the Province, improve the use and utility of the tourist information center at the border

Attracting Economic Development

Objective: *Expand business capacity in Neebing.*

- Focus attention on business development and growth of existing business.
- Continue efforts to attract new business
- Maintain and support the Neebing Economic Development Advisory Committee
- Support Rural Day Care
- Promote Neebing as a place to live and work through the development of local businesses

Health

Objective: *Neebing has Health and Related Services available to support “aging in place.”*

- Explore opportunities for supportive living for seniors such as independent living and/or assisted living facilities and businesses
- Encourage the establishment of health-related businesses and services
- Continue to develop and enhance emergency health systems
-

Community and Recreation

Objective: *Neebing is a community of neighbourhoods where people work together in support of recreation activities, facilities and healthy lifestyles.*

- Develop parks appropriately in communities within the Municipality (i.e. Alf Olsen Center area)
- Develop the open-air arena at Alf Olsen Memorial Park
- Name, maintain, and promote parks and other amenities
- Approach the Province to expand the Sturgeon Bay Boat launch facility
- Increase utilization of Blake Hall
- Develop a covered open-air arena at Blake Hall
- Develop a solution for parking issues at West Oliver Lake
- Encourage the development of camping facilities

Governance and Administration

Objective: *Neebing is managed by the right number of people with the right skills and the right resources.*

- Reduce the size of Council from 7 members to 5 members
- Optimize the number and skill sets of staff
- Develop a succession plan
- Plan for the continued existence of an “Economic Development Officer” position after internship funding expires
- Continue to develop electronic communication and supporting infrastructure
- Adopt an attitude that supports asset management planning and analysis, including linking longer term planning documents with asset management to sustainably manage our assets and resources

MPP Randy Pettapiece
randy.pettapiece@pc.ola.org

May 26, 2021

RE: Domestic COVID-19 Vaccine Production and Capacity

Dear MPP Pettapiece,

At the regular meeting of Council held on May 20, 2021, Perth County Council passed the following resolution brought forward from a Notice of Motion:

Moved by: Councillor Doug Eidt
Seconded by: Councillor Doug Kellum

WHEREAS throughout the COVID-19 pandemic, Canada has relied on international partners to provide COVID-19 vaccinations; and

WHEREAS the distribution of COVID-19 vaccines to Canada may be delayed due to the production/distribution of the vaccine outside of Canada; and

WHEREAS the increased support from all levels of government on the creation of COVID-19 vaccines domestically would increase Canada's vaccine capacity; and

NOW THEREFORE the Council of Perth County recommend to the Federal Government to support domestic production of a COVID-19 vaccine; and

THAT the Council of Perth County encourage all levels of Government to engage and support domestic vaccine capacity; and

THAT this motion be sent to Perth / Wellington MPP Randy Pettapiece, MP John Nater and to all municipalities of Ontario.

The conversation was centered around the COVID-19 vaccination, but further developed to ensuring that as a Country we can best create and supply all necessary vaccinations. We thank you for your

Corporation of the County of Perth 1 Huron Street, Stratford, Ontario, Canada N5A 5S4
t. 519-271-0531 f. 519-271-6265 www.perthcounty.ca

advocacy on this matter and look forward to supportive responses from our municipal counterparts and officials from all levels of government.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jim Aitcheson', with a stylized flourish at the end.

Jim Aitcheson, Warden
The Corporation of the County of Perth

CC:

MP John Nater - John.Nater@parl.gc.ca
Ontario Municipalities



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0

Phone: (807) 825-3315 Fax: (807) 825-9576

4.9-1

May 18, 2021

Ministry of Government and Consumer Services
777 Bay St., 5th Floor
Toronto, ON
M5B 2H7

To Whom it May Concern:

At the Township of Terrace Bay Regular Council Meeting held on Monday May 17, 2021, the following resolution of support was passed.

RE: Advocacy for Reform MFIPPA

Resolution: 122-2021

Moved by: Councillor St.Louis

Seconded by: Councillor Moore

WHEREAS the Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990 (MFIPPA) dates back 30 years;

AND WHEREAS municipalities, including the Township of Terrace Bay, practice and continue to promote open and transparent government operations, actively disseminate information and routinely disclose public documents upon request outside of the MFIPPA process;

AND WHEREAS government operations, public expectations, technologies, and legislation surrounding accountability and transparency have dramatically changed and MFIPPA has not advanced in line with these changes;

AND WHEREAS the creation, storage and utilization of records has changed significantly, and the Municipal Clerk of the Municipality is responsible for records and information management programs as prescribed by the Municipal Act, 2001;

AND WHEREAS regulation 823 under MFIPPA continues to reference antiquated technology and does not adequately provide for cost recovery, and these financial shortfalls are borne by the municipal taxpayer;

AND WHEREAS the threshold to establish frivolous and/or vexatious requests is unreasonably high and allows for harassment of staff and members of municipal councils, and unreasonably affects the operations of the municipality;

AND WHEREAS the Act fails to recognize how multiple requests from an individual; shortage of staff resources or the expense of producing a record due to its size, number or physical location does not allow for time extensions to deliver requests and unreasonably affects the operations of the municipality;

AND WHEREAS the name of the requestor is not permitted to be disclosed to anyone other than the person processing the access request, and this anonymity is used by requesters to abuse the MFIPPA process and does not align with the spirit of openness and transparency embraced by municipalities;

AND WHEREAS legal professionals use MFIPPA to gain access to information launch litigation against institutions, where other remedies exist;

AND WHEREAS there are limited resources to assist administrators or requestors to navigate the legislative process;

AND WHEREAS reform is needed to address societal and technological changes in addition to global privacy concerns and consistency across provincial legislation;

BE IT RESOLVED THAT the Ministry of Government and Consumer Services be requested to review the MFIPPA, and consider recommendations as follows:

1. That MFIPPA assign the Municipal Clerk, or designate to be the Head under the Act;
2. That MFIPPA be updated to address current and emerging technologies;
3. That MFIPPA regulate the need for consistent routine disclosure practices across institutions;
4. That the threshold for frivolous and/or vexatious actions be reviewed, and take into consideration the community and available resources in which it is applied;
5. That the threshold for frivolous and/or vexatious also consider the anonymity of requesters, their abusive nature and language in requests to ensure protection from harassment as provided for in Occupational Health and Safety Act;
6. That the application and scalability of fees be designed to ensure taxpayers are protected from persons abusing the access to information process;
7. That administrative practices implied or required under the Act, including those of the IPC, be reviewed and modernized;
8. That the integrity of the Act be maintained to protect personal privacy and transparent governments.

Sincerely,



Jon Hall
CAO/Clerk

CC: Ontario Municipalities

Erika Kromm

From: Tony <tony@capedm.com>
Sent: Tuesday, May 18, 2021 12:58 PM
To: Erika Kromm
Subject: Wounded Warriors Magazine - Renewal Request

Hi Erika,

Hope all is well with our friends at the Municipality of Neebing:

On behalf of Wounded Warriors Canada, we would like to thank your organization for the ongoing support and allowing us to advertise your organization as a much-valued sponsor in the Wounded Warriors Canada E-Magazine. During this challenging time, we respectfully ask for your continued assistance as a Sponsor and help to support the work, Wounded Warriors Canada strives to achieve so to honour and support Canada's ill and injured Canadian Armed Forces Members, Veterans, First Responders and their families.

Our records indicate that your sponsorship is up for renewal which consists of two quarter page adverts to run consecutively valued at 830.00 to run consecutively - Most importantly, the dollars risen after costs going directly back to the charitable programs and services provided by Wounded Warriors Canada.

Please advise, if we may secure placement and count on your much needed and valued support for our Canadian Frontline Personnel.

Regards,

Tony Russo
 National Accounts Manager
780-995-2855 (Direct line)

Proudly Supporting:



CRA# 82808-2727-RR0001

The content of this email is confidential and should not be copied, modified, re-transmitted, or used for any purpose except with written authorization. If you are not the intended recipient, please delete all copies and notify us immediately.



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario P0G 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

May 17, 2021

The Honourable Justin Trudeau
Prime Minister of Canada
Email: pm@pm.gc.ca

Re: Requesting Consideration of Tax Breaks on 2020 CERB payments

Please be advised that at its regular meeting held, May 11, 2021 the Council of the Township of McKellar passed the following resolution:

Resolution No. 21-195

Moved by: Marco Ancinelli
Seconded by: Don Carmichael

WHEREAS the Government of Canada has implemented the Canada Emergency Response Benefit (CERB) to financially assist those in dire need during the Covid-19 pandemic;

AND WHEREAS the CERB grant has helped many Canadians in dire need;

AND WHEREAS many of those that applied were single women, single parents, lower income citizens without employment and lacking in tax knowledge;

AND WHEREAS the Government of Canada did not initially inform CERB recipients that CERB was a taxable benefit;

AND WHEREAS when the CERB was merged with Employment Insurance Benefits (EI) in the fall of 2020, the Federal Government stated that they would have tax withheld similar to EI;

AND WHEREAS the Federal Government did not withhold tax on CERB for the second time as promised;

AND WHEREAS CERB recipients are surprised to learn that they are expected to pay income tax on CERB funds;

AND WHEREAS these recipients were never advised of this issue;

AND WHEREAS these recipients are now faced with an added burden of paying unexpected taxes on CERB, which they can ill afford;

AND WHEREAS the Federal Government has, in the past, found ways to assist businesses and corporations through difficult times by forgiving large loans and debts to the Government;

AND WHEREAS many businesses and corporations have the means to find ways to reduce their tax obligations;

AND WHEREAS those most in need do not have the means or understanding of how the tax system and are simply trying to survive and cope with the effects of Covid-19, feed their families and put a roof over their head;

NOW THEREFORE, since the Federal Government did not inform the recipients of the CERB grant that it is taxable;

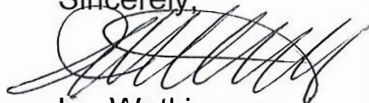
AND FURTHER when the CERB grant and EI were merged, the Federal Government did not, as they stated, withhold tax from CERB as they did on EI, and are now insisting CERB recipients repay as much as \$3,000.00 to \$4,000.00 in tax, which they can ill afford to pay;

THEREFORE we urge the Federal Government to address this serious issue and consider giving disadvantaged CERB recipients a tax break for 2020, or giving them a tax credit for 2021;

AND FURTHER, that this resolution be forwarded to the Prime Minister of Canada, the Federal Minister of Finance, Parry Sound-Muskoka MP Scott Atchison, and Ontario Municipalities.

Carried.

Sincerely,



Ina Watkinson
Acting Deputy Clerk
Township of McKellar

Encl.

cc: Chrystia Freeland, Minister of Finance
Scott Aitchison, MP, Parry Sound-Muskoka
Ontario Municipalities

TOWNSHIP OF MCKELLAR

DATE: May 11, 2021

RESOLUTION No. 21- 195

Moved by: Marco Ancinelli ☒
 Don Carmichael ☐
 Morley Haskim ☐
 Mike Kekkonen ☐

Seconded by: Marco Ancinelli ☐
 Don Carmichael ☒
 Morley Haskim ☐
 Mike Kekkonen ☐

WHEREAS the Government of Canada has implemented the Canada Emergency Response Benefit (CERB) to financially assist those in dire need during the Covid-19 pandemic; and

WHEREAS the CERB grant has helped many Canadians in dire need; and

WHEREAS many of those that applied were single women, single parents, lower income citizens without employment and lacking in tax knowledge; and

WHEREAS the Government of Canada did not initially inform CERB recipients that CERB was a taxable benefit; and

WHEREAS when the CERB was merged with Employment Insurance Benefits (EI) in the fall of 2020, the Federal Government stated that they would have tax withheld, similar to EI; and

WHEREAS the Federal Government did not withhold tax on CERB for the second time, as promised; and

WHEREAS CERB recipients are surprised to learn that they are expected to pay income tax for 2020 on CERB funds; and

WHEREAS these recipients were never advised of this issue; and

WHEREAS these recipients are now faced with an added burden of paying unexpected taxes on CERB, which they can ill afford; and

WHEREAS the Federal Government has, in the past, found ways to assist businesses and corporations through difficult times by forgiving large loans and debts to the Government; and

WHEREAS many businesses and corporations have the means to find ways to reduce their tax obligations; and

WHEREAS those most in need do not have the resources, means or understanding of the tax system and are simply trying to survive and cope with the effects of Covid-19, feed their families and put a roof over their head;

NOW THEREFORE, since the Federal Government did not inform the recipients of the CERB grant that it is taxable;

AND FURTHER, when the CERB grant and EI were merged, the Federal Government did not, as they stated, withhold tax from CERB as they did on EI, and are now insisting CERB recipients repay as much as \$3,000.00 to \$4,000 in tax, which they can ill afford to pay;


THEREFORE, we urge the Federal Government to address this serious issue and consider giving disadvantaged CERB recipients a tax break for 2020, or giving them a tax credit for 2021;

AND FURTHER, that this resolution be forwarded to the Prime Minister of Canada, the Federal Minister of Finance, Parry Sound Muskoka MP Scott Atchison, and Ontario Municipalities.

Carried ✓

Defeated _____

Deferred _____



Peter Hopkins, Mayor

DIVISION VOTE

	YEA	NAY
Councillor Marco Ancinelli	_____	_____
Councillor Don Carmichael	_____	_____
Councillor Morley Haskim	_____	_____
Councillor Mike Kekkonen	_____	_____
Mayor Peter Hopkins	_____	_____

From: Switzer, Barbara <Barbara.Switzer@york.ca> on behalf of Regional Clerk
<ClerkGeneralLine@york.ca>
Sent: Thursday, May 27, 2021 4:30 PM
Subject: Regional Council Decision - Timing of Step 1 of the "Provincial Roadmap to Reopen"

On May 27, 2021 Regional Council adopted the following:

WHEREAS over 70% of the adult population in York Region has received their first dose; and,

WHEREAS over 65% of the adult population in Ontario has received their first dose; and,

WHEREAS hospitalizations, ICU occupancy and new admissions and case rates have all declined and continue to trend downward; and,

WHEREAS Step One of the Provincial roadmap states "may begin after 60 per cent of Ontario's adults receive at least one dose of a COVID-19 vaccine and if, and only if, public health indicators, such as hospitalizations, ICU occupancy and new admissions and case rates indicate the province can safely move to this step of the roadmap."; and,

WHEREAS according to an independent modelling company, a fourth wave for York Region is not on the cards if we re-open after June 2, 2021; and,

WHEREAS the Province "Stay at Home" order originally was to expire June 2, 2021;

THEREFORE BE IT RESOLVED THAT York Regional Council request the province consider entering Step 1 of the "Provincial Roadmap to Reopen" as of 12:01 am May 31, 2021; and,

BE IT FINALLY RESOLVED THAT a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Christine Elliott, Minister of Health, Dr Dave Williams, Chief Medical Officer of Health, all MPPs in the Province of Ontario, and all Heads of Council.

Regards,

Christopher Raynor | Regional Clerk, Regional Clerk's Office, Corporate Services

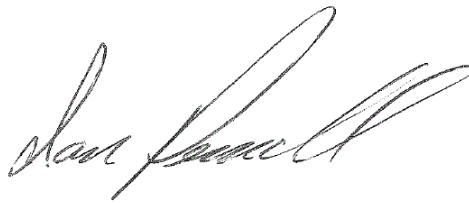
The Regional Municipality of York | 17250 Yonge Street | Newmarket, ON L3Y 6Z1
O: 1-877-464-9675 ext. 71300 | christopher.raynor@york.ca | york.ca

Our Mission: **Working together to serve our thriving communities – today and tomorrow**

CORPORATION OF THE MUNICIPALITY OF CALVINResolutionDATE: May 25, 2021NO. 2021-136MOVED BY Heather OlmsteadSECONDED BY Christine Shippam

“That Council hereby requests Staff to contact the Ministry responsible for the Alcohol and Gaming of Ontario to seek their assistance in implementing an additional level of licensing which would permit small organizations to hold fundraisers as a method of sustaining our community and organizations;

And further that all municipalities in Ontario are sent this resolution to seek their assistance in lobbying the Ministry.”



CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
Coun Cross	<u>X</u>	_____
Coun Maxwell	<u>X</u>	_____
Coun Olmstead	<u>X</u>	_____
Coun Shippam	<u>X</u>	_____
Mayor Pennell	<u>X</u>	_____