

The Corporation of the  
**Municipality of Neebing**

AGENDA for Regular Council meeting: February 3, 2021 at 6:00 p.m.

**1. Preliminary Matters**

- (a) Call to Order
- (b) Attendance
- (c) Accept/Amend the Agenda for this Meeting
- (d) Request/Receive Declarations of Pecuniary Interests under the Municipal Conflict of Interest Act (if any)

**2. Hear Deputations from Audience Members**

- 2.1 No Deputation Requests have been Received for this Meeting

**3. Consent Agenda: Minutes, Reports and Correspondence**

- 3.1 Minutes of the Special Meeting of Council held on January 20, 2021 1-5  
(Recommendation to approve the minutes, with any error corrections, as required.)
- 3.2 Minutes of the Open Session portion of the Regular Meeting of Council held 6-14  
on January 20, 2021 (Recommendation to approve the minutes for both the open session (Item 3.2) and the Closed Session (Item 7.1), with any error corrections, as required.)
- 3.3 Minutes of the Open Session portion of the Special Meeting of Council held 15-17  
on January 27, 2021 (Recommendation to approve the minutes for both the open session (Item 3.3) and the Closed Session (Item 7.2), with any error corrections, as required.)
- 3.4 Report from Clerk-Treasurer Regarding Administrative Activity 16-20  
(Recommendation to receive the report for information)
- 3.5 Correspondence from Ministry of Municipal Affairs and Housing, received 21-22  
January 26, 2021, Regarding 2<sup>nd</sup> Intake of Municipal Modernization Program (Recommendation to receive the correspondence for information.)
- 3.6 Information Correspondence List 23-25  
(Recommendation to receive the correspondence for information)

**4. Reports and Correspondence Requiring Direction**

- 4.1 Report from Clerk-Treasurer Regarding Fire Department Budget 26-28  
(Recommendation to provide direction.)
- 4.2 Report from Economic Development Officer Regarding Curated Packages 29-34  
(Recommendation to provide direction.)
- 4.3 Report from Deputy Clerk-Treasurer Regarding Grader Warranty 35-47  
(Recommendation to provide direction.)
- 4.4 Report from Clerk-Treasurer Regarding Surveys 48-62  
(Recommendation to provide direction.)
- 4.5 Report from Clerk-Treasurer Regarding Scheduling Public Consultation 63  
(Recommendation to schedule meetings outlined in report.)
- 4.6 Correspondence from Heart of the Continent, received December 15, 2020, 64-65  
Regarding Annual Dues  
(Recommendation to support the resolution.)

4.7	Correspondence from Municipality of Greys Highlands, received January 28, 2021, Regarding Municipal Insurance (Recommendation to pass a supporting resolution.)	66-67
4.8	Correspondence from Township of Augusta, received January 28, 2021, Regarding the Ontario Fire College (Recommendation to pass a supporting resolution.)	68-69
4.9	Correspondence from Town of Bracebridge, received January 22, 2021, Regarding Infrastructure Funding (Recommendation to pass a supporting resolution.)	70-71
4.10	Correspondence from Township of South-West Oxford, received January 20, 2021, Regarding Automatic Speed Enforcement (Recommendation to pass a supporting resolution.)	72

## **5. By-laws for Passage**

5.1	By-law 2021-005 to amend Interim Tax By-law (Recommendation to pass the by-law)	73-74
5.2	By-law 2021-006 to amend Building Permit Fees By-law (Recommendation to pass the by-law)	75-77

## **6. New Business - Announcements**

Members of Council and Senior Administration have the opportunity to advise others of events or share other information.

## **7. Closed Session**

Council will enter closed session under those paragraphs of Subsection 239(2) of the Municipal Act, 2001 for which the meeting was closed, to consider items 7.1 and 7.2 (minutes of the Closed session of the prior Council meeting);

7.1	Minutes of the Closed Session portion of the Regular Meeting of Council held on January 20, 2021 (Recommendation to approve is in the consent agenda)	78
7.2	Minutes of the Closed Session portion of the Special Meeting of Council held on January 27, 2021 (Recommendation to approve is in the consent agenda)	79-80

Council will rise from Closed Session

## **Matters Arising from Closed Session**

Resolutions relating to Items 7.2-7.\*

## **8. Confirmation By-law**

8.1	By-law 2021-007 to confirm the proceedings of the meeting (Recommendation to pass the By-law)	81
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## **9. Adjourn the Meeting**

**THE CORPORATION OF THE MUNICIPALITY OF NEEBING**

**MINUTES OF THE SPECIAL MEETING OF COUNCIL,  
SITTING AS COMMITTEE OF THE WHOLE**

Held online via GoToMeeting web conference system  
On Wednesday, January 20, 2020, 5:00 pm

**PRESENT:** Mayor Erwin Butikofer  
Councillor at Large Gordon Cuthbertson  
Crooks Councillor Brian Wright  
Scoble Councillor Brian Kurikka  
Pearson Councillor Gary Gardner  
Pardee Councillor Curtis Coulson  
Blake Councillor Mark Thibert

**STAFF PRESENT:**

Erika Kromm, Clerk-Treasurer  
Laura Jones, Deputy Clerk-Treasurer

**MEMBERS OF THE PUBLIC PRESENT:**

Norman Bernauer, Applicant  
Kelly Rooney, Applicant  
Jammie Mitchell, Applicant

**1. PRELIMINARY MATTERS:**

- (a) Call to Order: Mayor Butikofer called the meeting to order at 5:00 p.m.
- (b) Attendance: Attendance was recorded.
- (c) Declarations of Interest:

No declarations of interest were brought forward.

**2. Public Meeting Under Section 53 of the Planning Act: Consent (Severance) for Norman and Bonnie Bernauer (Cloud Bay Road and Jarvis Bay Road)**

**2.1. Application B05-2020 (for a severance to create 1 lot)**

Mr. Norman Bernauer was present to address the consent application. No other persons were present to address this matter.

## 2.2. Report from Clerk-Treasurer Regarding Administration's Recommendations

The Clerk-Treasurer provided an overview of the application. Proposed severance is for the property located at the corner of Jarvis Bay Road and Cloud Bay Road. Proposal is for one new lot for a total of two lots.

The Lakehead Regional Conservation Authority provided comments acknowledging the Use Limitation areas, but did not oppose the creation of the lots. Hydro replied they had received the application and did not provide comments.

No residents' concerns were received.

## 2.3. Debate Recommendation for Council

Committee of the Whole was invited to ask questions of the applicant. No questions were asked.

Members of the public were invited to speak in favour or against the application. No comments were made.

Mr. Bernauer was asked if he wanted to address Council. He stated the new lot is for a family member and is for building.

Committee of the Whole was invited to ask questions of the applicant. No further comments or questions were raised.

Rec. No. 2021-01-01

Moved by: Councillor Cuthbertson

Seconded by: Councillor Thibert

WHEREAS Committee of the Whole considers that approval of the application brought by Bonnie and Norman Bernauer to sever one lot from property located at the corner of Cloud Bay Road North and Jarvis Bay Road East represents good planning;;

AND WHEREAS Committee of the Whole considers that the proposed locations for the severed and retained lots will not result in negative impacts to any nearby residential property owners;

AND WHEREAS the severed lots represent "infill" development on Cloud Bay Road North and Jarvis Bay Road East;

AND WHEREAS Committee of the Whole recognizes that the approval of the application will not result in any additional service requirements from the Municipality,



NOW THEREFORE BE IT RESOLVED THAT, a public meeting having been held with respect to the application by Bonnie and Norman Bernauer, relative to a vacant property with no municipal address, located at the corner of Cloud Bay Road North and Jarvis Bay Road East, and legally described as the North Part Lot 1, Concession 3, Parcel 581, in the Municipality of Neebing (geographic Crooks Township) and the District of Thunder Bay, Committee of the Whole recommends to Council that the consent requested in Application B05-2020, as submitted by the owner to sever one lot from their property, be approved, subject to the following conditions:

- a) A survey is finalized and registered;
- b) Driveway entrances for the retained lot, and for both severed lots, are approved by the Working Roads Foreman;
- c) Satisfactory approval from the Thunder Bay District Health Unit relating to adequacy of the severed and retained lots for septic services is obtained;
- d) If it is not already in Municipal Ownership, those portions of Union School Road South and Mannisto Road that are adjacent to the Severed Lots are transferred to the Municipality, free of encumbrances, and at no cost to the Municipality; and
- e) Conveyance of the road allowance and the two severed lots must occur within twelve (12) months of the date that this decision becomes final and binding.

**CARRIED ✓**

3. Public Meeting Under Section 53 of the Planning Act: Consent (Severance) for Kelly Rooney and Jamie Mitchell (Seed Road)

3.1. Application B06-2020 (for a severance to create 1 lot)

Kelly Rooney and Jamie Mitchell were present to address the consent application. No other persons were present to address this matter.

3.2. Report from Clerk-Treasurer Regarding Administration's Recommendations

The Clerk-Treasurer provided an overview of the application on Seed Road. The property is on Seed Road at the corner where the road turns at 90 degrees. The Severance application Create two equally sized lots with both having frontage on Seed Road, one lot is square and the other property wraps around the first lot.

The Application was circulated. Hydro one responded that they had not questions or concerns. The Lakehead Regional Conservation Authority (LRCA) responded that they could not support the application with the proposed lot configuration due to an undersized culvert on Seed Road. A larger culvert would be required or the lot configuration should change.

No other comments were received.

### 3.3. Debate Recommendation for Council

Mayor Butikofer asked if the applicants about their preferred building locations and lot configuration. The Applicants stated they preferred to keep the currently proposed configuration, as that provides optimal locations for situating residences. The applicants also stated that there are additional households past the location of the culvert which are impacted by the same flood risks.

Committee of the Whole was invited to comment on the culvert upgrade on Seed Road and/or ask questions of the applicant.

Committee of the Whole supports the application but disagrees with the findings of the Lakehead Region Conservation Authority regarding the upsizing of the culvert on Seed Road.

The Applicant stated one person is planning to build in 2021 and one person is planning to build in 2023.

The Clerk-Treasurer advised that the Severance application could go through however building permit issuance could be conditional on the culvert replacement being completed.

Committee of the Whole supports the creation of the lots and is willing to replace the existing culvert on Seed Road with a larger sized culvert. Committee of the Whole directed Administration to arrange a meeting a future meeting with the Lakehead Region Conservation Authority to discuss flood modeling and culvert sizing.

Rec. No. 2021-01-02

Moved by: Councillor Cuthbertson  
Seconded by: Councillor Coulson

WHEREAS Committee of the Whole considers that approval of the application brought by Kelly Rooney and Jamie Mitchell to sever one lot from a property located on Seed Road represents good planning;

AND WHEREAS Committee of the Whole considers that the proposed locations for the severed and retained lots will not result in negative impacts to any nearby residential property owners;

AND WHEREAS the severed lot represents “infill” development on Seed Road;

AND WHEREAS Committee of the Whole recognizes that the approval of the application will not result in any additional service requirements from the Municipality,

NOW THEREFORE BE IT RESOLVED THAT, a public meeting having been held with respect to the application by Kelly Rooney and Jamie Mitchell, relative to a vacant parcel with no municipal address, located along Seed Road, and legally described as the North ½ Lot 4, Concession 2, Parcel 2403, in the Municipality of Neebing (geographic Scoble Township) and the District of Thunder Bay, Committee of the Whole recommends to Council that the consent requested in Application B06-2020, as submitted by the owner to sever one lot from their property, be approved, subject to the following conditions:

- a) A survey is finalized and registered;
- b) Driveway entrances for the retained lot, and for the severed lot, are approved by the Working Roads Foreman;
- c) No building permits for residential dwellings on the retained lot are issued unless/until the Municipality has undertaken the culvert replacement work recommended by the Lakehead Region Conservation Authority;
- d) Satisfactory approval from the Thunder Bay District Health Unit relating to adequacy of the severed and retained lots for septic services is obtained;
- e) If it is not already in Municipal Ownership, the portion of Seed Road that is adjacent to the Severed Lot is transferred to the Municipality, free of encumbrances, and at no cost to the Municipality; and
- f) Conveyance of the road allowance and the severed lot must occur within twelve (12)

**CARRIED ✓**

#### **4. ADJOURN THE MEETING**

Mayor Butikofer reminded the audience that these proceedings are recommendations only, and they would be brought forward to Council for consideration during the regular Council meeting held at 6:00 pm on January 20, 2021.

The time being 5:31 pm Mayor Butikofer adjourned the Special Meeting of Council.

#### **SPECIAL MEETING OF COUNCIL**

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Erwin Butikofer  
MAYOR

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Erika Kromm  
CLERK-TREASURER

**THE CORPORATION OF THE MUNICIPALITY OF NEEBING**

**MINUTES OF THE REGULAR MEETING OF COUNCIL**

Held using GoToMeeting Web Conference System

On Wednesday, January 20, 2021

**PRESENT:** Mayor Erwin Butikofer  
 Blake Councillor Mark Thibert  
 Scoble Councillor Brian Kurikka  
 Councillor at Large Gordon Cuthbertson  
 Pardee Councillor Curtis Coulson  
 Crooks Councillor Brian Wright  
 Pearson Councillor Gary Gardner

Erika Kromm, Clerk-Treasurer  
 Laura Jones, Deputy Clerk-Treasurer  
 Barry Livingston, Working Roads Foreman  
 Ken Yanishewski, Chief Building Official

**1. PRELIMINARY MATTERS:**

- (a) Call to Order: Mayor Butikofer called the meeting to order at 6:00 p.m.
- (b) Attendance: Attendance was recorded.
- (c) Accept/Amend the Agenda:

Res. No. 2021-01-001

Moved by: Councillor Cuthbertson  
 Seconded by: Councillor Thibert

BE IT RESOLVED THAT THAT the agenda for this regular meeting of Council be approved, as presented.

**CARRIED ✓**

- (d) Declarations of Interest:  
 No declarations of pecuniary interests under the Municipal Conflict of Interest Act were brought forward.

**2. HEAR DEPUTATIONS FROM AUDIENCE MEMBERS:**

No deputations were scheduled for this meeting of Council.

**3. CONSENT AGENDA: MINUTES, REPORTS AND CORRESPONDENCE**

- 3.1 Minutes of the Open Session portion of the Regular Meeting of Council held on December 16, 2020  
 (Recommendation to approve the minutes for both the Open Session (Item 3.1) and the Closed Session (Item 7.1), with any error corrections, as required)
- 3.2 Minutes of the meeting of the Roads Committee meeting held on October 13, 2020  
 (Recommendation to receive the minutes)

- 3.3 Voucher Report for the previous month  
(Recommendation to approve the vouchers.)
- 3.4 Report from Clerk-Treasurer Regarding Administrative Activity  
(Recommendation to receive the report for information)
- 3.5 Report from Working Roads Foreman Regarding Departmental Activity in the preceding month  
(Recommendation to receive the report for information.)
- 3.6 Report from Fire Chief Regarding Departmental Activity in the preceding month  
(Recommendation to receive the report for information)
- 3.7 Report from MPAC, received December 16, 2020, regarding the 2020 Municipal Partnership Report and Assessment Change Summary)  
(Recommendation to receive the report for information)
- 3.8 Correspondence from Ministry of Transportation, received January 4, 2021, Regarding Off-Road Vehicles Municipal Stakeholders Letter  
(Recommendation to receive the correspondence for information.)
- 3.9 Correspondence from Thunder Bay Regional Health Sciences Foundation, received January 4, 2021, Regarding Hearts at Home Cardiovascular Campaign  
(Recommendation to receive the correspondence for information.)
- 3.10 Information Correspondence List  
(Recommendation to receive the correspondence for information)

Res. No. 2021-01-002

Moved by: Councillor Coulson  
Seconded by: Councillor Wright

BE IT RESOLVED THAT Council approves the recommendations from Administration with respect to all of the items on the consent agenda portion of this evening's meeting, being Items 3.1, through 3.10, and approves the closed session minutes presented as item 7.1.

**CARRIED ✓**

**4. REPORTS AND CORRESPONDENCE RECEIVED REQUIRING DIRECTION:**

- 4.1 Verbal Report from Clerk-Treasurer Regarding Recommendations from Committee of the Whole Meeting

The two severance application recommendations brought forward from the Committee of the Whole Meeting were reviewed.

Res. No. 2021-01-003

Moved by: Councillor Wright  
Seconded by: Councillor Kurikka

WHEREAS Council considers that approval of the application brought by Bonnie and Norman Bernauer to sever one lot from property located at the corner of Cloud Bay Road North and Jarvis Bay Road East represents good planning;

AND WHEREAS Council considers that the proposed locations for the severed and retained lots will not result in negative impacts to any nearby residential property owners;

AND WHEREAS the severed lot represents “infill” development on Cloud Bay Road North and Jarvis Bay Road East;

AND WHEREAS Council recognizes that the approval of the application will not result in any additional service requirements from the Municipality,

NOW THEREFORE BE IT RESOLVED THAT, a public meeting having been held with respect to the application by Bonnie and Norman Bernauer, relative to a vacant property with no municipal address, located at the corner of Cloud Bay Road North and Jarvis Bay Road East, and legally described as the North Part Lot 1, Concession 3, Parcel 581, in the Municipality of Neebing (geographic Crooks Township) and the District of Thunder Bay, the consent requested in Application B05-2020, as submitted by the owner to sever one lot from their property, be approved, subject to the following conditions:

- a) A survey is finalized and registered;
- b) Driveway entrances for the retained lot, and for the severed lot, are approved by the Working Roads Foreman;
- c) Satisfactory approval from the Thunder Bay District Health Unit relating to adequacy of the severed and retained lots for septic services is obtained;
- d) If it is not already in Municipal Ownership, the portion of Cloud Bay Road North and Jarvis Bay Road East that is adjacent to the Severed Lot is transferred to the Municipality, free of encumbrances, and at no cost to the Municipality; and
- e) Conveyance of the road allowance and the severed lot must occur within twelve (12) months of the date that this decision becomes final and binding.

**CARRIED ✓**

Res. No. 2021-01-004

Moved by: Councillor Cuthbertson

Seconded by: Councillor Kurikka

BE IT RESOLVED THAT WHEREAS Council considers that approval of the application brought by Kelly Rooney and Jamie Mitchell to sever one lot from a property located on Seed Road represents good planning;

AND WHEREAS Council considers that the proposed locations for the severed and retained lots will not result in negative impacts to any nearby residential property owners;

AND WHEREAS the severed lot represents “infill” development on Seed Road;

AND WHEREAS Council recognizes that the approval of the application will not result in any additional service requirements from the Municipality,

NOW THEREFORE BE IT RESOLVED THAT, a public meeting having been held with respect to the application by Kelly Rooney and Jamie Mitchell, relative to a vacant parcel with no municipal address, located along Seed Road, and legally described as the North ½ Lot 4, Concession 2, Parcel

2403, in the Municipality of Neebing (geographic Scoble Township) and the District of Thunder Bay, the consent requested in Application B06-2020, as submitted by the owner to sever one lot from their property, be approved, subject to the following conditions:

- a) A survey is finalized and registered;
- b) Driveway entrances for the retained lot, and for the severed lot, are approved by the Working Roads Foreman;
- c) No building permits for residential dwellings on the retained lot are issued unless/until the Municipality has undertaken the culvert replacement work recommended by the Lakehead Region Conservation Authority;
- d) Satisfactory approval from the Thunder Bay District Health Unit relating to adequacy of the severed and retained lots for septic services is obtained;
- e) If it is not already in Municipal Ownership, the portion of Seed Road that is adjacent to the Severed Lot is transferred to the Municipality, free of encumbrances, and at no cost to the Municipality; and
- f) Conveyance of the road allowance and the severed lot must occur within twelve (12)

**CARRIED ✓**

#### 4.2 Report from Working Roads Foreman Regarding the Purchase of a Grader

Members present reviewed the report. Administration was directed to bring forward options for an extended warranty.

Res. No. 2021-01-005

Moved by: Councillor Coulson

Seconded by: Councillor Kurikka

BE IT RESOLVED THAT Council authorizes the use of the LAS Municipal Group Buying Program Sourcewell Tender 032119-JDC for the purchase of a 2021 John Deere G Series 772 GP six-wheel drive motor grader.

**CARRIED ✓**

The Working Roads Foreman exited the web conference.

#### 4.3 Report from Clerk-Treasurer Regarding the Road Maintenance Policy

Members present reviewed the report.

Res. No. 2020-01-006

Moved by: Councillor Coulson

Seconded by: Councillor Wright

BE IT RESOLVED THAT Council directs the Roads Committee to review the Roads Maintenance Policy and bring forward recommendations for review.

**CARRIED ✓**

4.4 Report from Chief Building Inspector Regarding Building Application Fees

Members present reviewed the report.

Res. No. 2021-01-007

Moved by: Councillor Cuthbertson

Seconded by: Councillor Coulson

BE IT RESOLVED THAT the Council directs administration to bring forward a by-law with revised building permit fees as appended to the report.

**CARRIED ✓**

The Chief Building Official exited the web conference.

4.5 Report from Clerk-Treasurer Regarding Health & Safety Policy

Members present reviewed the report.

Res. No. 2021-01-008

Moved by: Councillor Coulson

Seconded by: Councillor Cuthbertson

BE IT RESOLVED THAT Council approves the 2021 Health and Safety Policy, as appended to the report.

**CARRIED ✓**

4.6 Report from Deputy Clerk-Treasurer Regarding Penalties on Overdue Taxes

Members present reviewed the report.

Res. No. 2021-01-009

Moved by: Councillor Wright

Seconded by: Councillor Thibert

BE IT RESOLVED THAT Council authorizes administration to waive penalties on overdue tax balances until September 30, 2021.

**CARRIED ✓**

4.7 Report from Deputy Clerk-Treasurer Regarding Canada Summer Jobs Grant

Members present discussed the report.

Res. No. 2021-01-010

Moved by: Councillor Thibert

Seconded by: Councillor Kurikka



BE IT RESOLVED THAT Council authorizes Administration to apply for the Canada Summer Jobs grant for a part time groundskeeper and a full time groundskeeper.

**CARRIED ✓**

**4.8 Report from Deputy Clerk-Treasurer Regarding Interim Tax Bill Insert**

Members present reviewed the report.

Res. No. 2021-01-011

Moved by: Councillor Kurikka  
Seconded by: Councillor Gardner

BE IT RESOLVED THAT Council approves the interim tax bill insert appended to the report, as discussed.

**CARRIED ✓**

**4.9 Report from Deputy Clerk-Treasurer Regarding Insured Property Valuations**

Members present reviewed the report.

Res. No. 2021-01-012

Moved by: Councillor Thibert  
Seconded by: Councillor Gardner

BE IT RESOLVED THAT Council approved the new building valuations for insurance purposes.

**CARRIED ✓**

**4.10 Report from Deputy Clerk-Treasurer Regarding Electronics Recycling**

Members present the report.

Res. No. 2021-01-013

Moved by: Councillor Coulson  
Seconded by: Councillor Kurikka

BE IT RESOLVED THAT Council authorized Administration to obtain a recycle bin and a super-sac recycle container for waste electronics at the landfill sites.

**CARRIED ✓**

**4.11 Correspondence from Heart of the Continent, received December 15, 2020 regarding Annual Dues**

Members present reviewed the report. No resolution was passed. Administration was directed to bring forward further information regarding the organization.

## **5. BY-LAWS**

### **5.1 By-law 2021-001 to authorize Interim Tax Billing**

Res. No. 2021-01-014

Moved by: Councillor Cuthbertson

Seconded by: Councillor Thibert

BE IT RESOLVED THAT By-law 2021-01, to authorize Interim Tax Billing, be passed.

**CARRIED ✓**

### **5.2 By-law 2021-002 to amend By-law 2018-025, being a By-law to appoint persons to various positions**

Res. No. 2021-01-015

Moved by: Councillor Cuthbertson

Seconded by: Councillor Thibert

BE IT RESOLVED THAT By-law 2021-002, to amend By-law 2018-025, being a By-law to appoint persons to various positions, be passed.

**CARRIED ✓**

### **5.3 By-law 2021-003 to amend By-law 2020-006, being a By-law to designate signing authority**

Res. No. 2021-01-016

Moved by: Councillor Coulson

Seconded by: Councillor Kurikka

BE IT RESOLVED THAT By-law 2021-003 to amend By-law 2020-006, being a By-law to designate signing authority, be passed.

**CARRIED ✓**

## **6. NEW BUSINESS - ANNOUNCEMENTS**

The new recycle bins at the landfill sites cannot be filled to capacity and material is overflowing the bins when they appear half full. Administration was directed to investigate options for recycle bins.

A schedule for the street light expansion was requested.

The Clerk inquired whether any members of Council should be registered to attend the OGRA conference. No members of Council wished to attend.

## **7. CLOSED SESSION**

### **Res. No. 2021-01-017**

Moved by: Councillor Wright  
Seconded by: Councillor Cuthbertson

BE IT RESOLVED THAT, the time being 7:25 p.m. Council will enter closed session under those paragraphs of Subsection 239(2) of the Municipal Act, 2001 for which the meeting was closed, to consider under paragraph 239(2)(h) consider item 7.1 (minutes of the Closed session of the prior Council meeting); and Under paragraph 239(2)(c) to consider item 7.2, involving a proposed or pending acquisition or disposition of land by the municipality.

**CARRIED ✓**

During Closed Session, the following procedural resolution was passed:

### **Res. No. 2021-01-018**

Moved by: Councillor Wright  
Seconded by: Councillor Thibert

BE IT RESOLVED THAT, the time being 7:37 p.m., Council rise from Closed Session and report in Open Session.

**CARRIED ✓**

### **Matters Arising from Close Session**

#### **7.1 Minutes of the closed session portion of the regular meeting of council held on December 16, 2020**

These minutes were approved through the consent agenda resolution earlier in the meeting.

The following items were dealt with in a single

#### **7.2 Report from the Clerk-Treasurer regarding an offer to purchase property**

#### **7.3 Report from Clerk-Treasurer regarding personnel matters**

### **Res. No. 2021-01-019**

Moved by: Councillor Cuthbertson  
Seconded by: Councillor Coulson

BE IT RESOLVED THAT Administration is authorized to proceed as directed in closed session.

**CARRIED ✓**

**8. CONFIRMATION BY-LAW**

**8.1 By-law 2021-004 To Confirm the Proceedings of the Meeting**

Res. No. 2021-01-019

Moved by: Councillor Gardner  
Seconded by: Councillor Cuthbertson

BE IT RESOLVED THAT By-law 2021-004, to confirm the proceedings of this evening's meeting, be passed as presented.

**CARRIED ✓**

**9. ADJOURN THE MEETING:**

There being no further business to attend to, Mayor Butikofer adjourned the meeting at 7:40 p.m.

REGULAR MEETING OF COUNCIL

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Erwin Butikofer  
MAYOR

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Erika Kromm  
CLERK-TREASURER

**THE CORPORATION OF THE MUNICIPALITY OF NEEBING**  
**MINUTES OF THE SPECIAL MEETING OF COUNCIL**

Held via GoToMeeting Web Conferencing  
On Wednesday January 27, 2021, 5:00 pm

**PRESENT:** Mayor Erwin Butikofer  
 Councillor at Large Gordon Cuthbertson  
 Crooks Councillor Brian Wright  
 Pardee Councillor Curtis Coulson  
 Pearson Councillor Gary Gardner  
 Scoble Councillor Brian Kurikka  
 Blake Councillor Mark Thibert

Erika Kromm, Clerk-Treasurer  
 Laura Jones, Deputy Clerk -Treasurer

**1. PRELIMINARY MATTERS:**

- (a) Call to Order: Mayor Butikofer called the meeting to order at 5:00 p.m.
- (b) Attendance: Attendance was recorded.
- (c) Declarations of Interest:

No declarations of interest were brought forward.

**2. DELIBERATIONS RELEVANT TO THE 2021 DRAFT BUDGET**

**2.1 Report from Deputy Clerk-Treasurer Regarding the Draft Budget Highlights**

Members present reviewed the report in conjunction with Item 2.2 – First Draft 2021 Budget.

**2.2 2021 First Draft Budget**

The Deputy Clerk-Treasurer presented the first draft 2021 budget. The Deputy Clerk-Treasurer advised that there are still some unknown figures in the budget since not all agencies have provided their levies, and the 2020 year-end figures are not final. Members present discussed the draft budget and staff responded to questions.

Discussion regarding Revenue

- Parameters of COVID operating grants have not been provided by the Province.
- Mayor Butikofer discussed recent ROMA delegation meetings regarding OMPF funding.

Discussion regarding Expenses

- Councillor Cuthbertson outlined the need for a map of cell service coverage in Neebing.
- Reduce lines for Council and Administration conferences and travel in 2021.
- Reduce Administration heating and hospitality and remove survey expense as it appears as a capital item in 2021.
- Maintain Roads transfer to reserves at \$10,000 for Rock Fall Hazzard
- Adjust LRCA to Actual
- Increase Land Ambulance by \$20,000
- Decrease Capital Landfill expansion by the amount billed in 2020.
- Keep rental of Recycle bins
- Parking lot improvements at Blake Hall can be completed when material is moved for the rink surface

**3. CLOSED SESSION:**

Res. No. 2021-01-020

Moved by: Councillor Cuthbertson

Seconded by: Councillor Wright

BE IT RESOLVED THAT, the time being 6:50 p.m. Council will enter closed session to consider Items 3.1 to 3.3 under the Municipal Act, 2001 paragraph 239(2)(b), involving personal matters about identifiable individuals; and under paragraph 239(2)(d), involving labour relations or employee negotiations

**CARRIED ✓**

During Closed Session, the following procedural resolution was passed:

Res. No. 2021-01-021

Moved by: Councillor Coulson

Seconded by: Councillor Wright

BE IT RESOLVED THAT, the time being 7:25 p.m., Council rise from Closed Session and report in Open Session.

**CARRIED ✓**

**Matters Arising from Close Session**

The following items were reviewed in Closed Session, no decisions were made.

3.1 Report from Clerk-Treasurer Regarding Personnel Matters

3.2 Report from Deputy Clerk-Treasurer Regarding Volunteer Fire Department

3.3 Staffing for Budget Discussion

**4. ADJOURN THE MEETING:**

There being no further business, Mayor Butikofer adjourned the meeting at 7:27 p.m.

SPECIAL MEETING OF COUNCIL

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Erwin Butikofer  
MAYOR

---

Erika Kromm  
CLERK-TREASURER

## The Corporation of the Municipality of Neebing Administrative Report

**Date:** January 29, 2021 (For Meeting on February 3 2021)

**To:** Mayor and Council

**Subject:** Administrative Activity Report

**File Number:**

**Submitted by:** Erika Kromm, Clerk-Treasurer

This report updates Council since the last activity report was prepared (December 11, 2020).

### General:

1. Meetings, etc.: The list of meetings, events, office closures, etc. is appended. Due to the COVID-19 Emergency, most meetings and events have been cancelled and postponed.
2. Neebing News: The deadline for submission to the Neebing News February edition is February 20.
3. Economic Development: Ms. Lanthier has been working with Eaten and Told, food tourism and destination promotion company based in Thunder Bay, to design curated packages for Neebing. Details will be reviewed as part of item 4.2 of this agenda.  
  
She has also been preparing to restart NEDAC after a year-long hiatus due to the pandemic. The first meeting was held on January 28, 2021.
4. Landfill Site Work: Comments have been received from the Ministry regarding the draft report that was submitted by KGS. Staff at KGS are working to respond to the comments and prepare for public consultation.
5. Community Safety & Well Being Plan: Due to the current state of emergency, no further work has been done on the plan. The plan was originally required to be completed by January 1, 2021. The Province has advised that plans are now due on July 1, 2021.
6. Asset Management Plan: Administration is awaiting the results of the FCM grant application. If successful, work will begin on operationalizing the asset management plan. The program has been flooded with applications and Neebing's application is on the waiting list to be reviewed. We will be notified when our application is under review. It is estimated that the application may be reviewed by mid to late 2021.



7. Municipal Properties: Marketing is continuing for the remaining surplus municipal properties.
8. Broadband Project: The documentation for the Universal Broadband Fund is ready for submission. Some additional time is being given to allow for any additional Community Letters of Support to be received. Administration anticipates the application will be submitted by February 9, 2021. This is a few days before the February 15, 2021 deadline. It is anticipated that results will be provided in late spring or early summer.
9. West Oliver Lake Park: Administration will work to complete the Work Permit from the Ministry of Natural Resources and Forestry over the winter to expand the parking area near the lake.
10. Audit: The 2020 Audit is scheduled for the week of March 1, 2021.
11. Tax files: Interim tax bill creation and printing was delayed due to a software issue. The Municipal Act requires tax bills to allow a minimum of 21 days between issuance and the first payment due date. The delay in printing required a new tax due date to be set, which requires a change in the interim tax bylaw. A by-law that repeals the 2021-001 interim tax by-law, and replaces it with a new interim tax bylaw with revised dates appears as item 5.1
12. Building Fee By-law: Council approved new building fees at the meeting on January 20, 2021. A by-law that repeals the old building permit fees by-laws and shows the new fees appears as item 5.2.
13. Budget 2021: The second draft of the budget is being prepared.
14. Insurance 2021: Our insurer requested that we review our property contents coverage. NOMA has requested information regarding percentage increases or decreases we experienced in 2021 over 2020.

#### Planning:

15. Zoning By-law General Amendment: No new planning applications have been received.
16. Severance Applications: No new applications have been received.

#### Training:

17. Training: The Deputy Clerk-Treasurer attended a workshop on the ONE Investment Prudent Investor program. A report regarding this program will go to Council in April after the audit is complete.

#### **ATTACHMENTS:**

One: List of upcoming meetings, events and training courses involving members of Council.

**ATTACHMENT ONE: Upcoming Meetings/Events**

NOTE: Due to the COVID19 Emergency, most committee and board meetings have been suspended until further notice.

<b>Date/Time</b>	<b>Meeting</b>	<b>Attendees/Comments</b>
February 17, 2021 @ 6:00 pm Via Web Conference	Regular Council meeting	Open to the public (excepting Closed portion, if any)
March 1, 2021 (proposed)	Start of 3-week online Public Consultation Campaign for Official Plan and Zoning By-law	
March 3, 2021 @ 6:00 pm Via Web Conference	Regular Council meeting	Open to the public (excepting Closed portion, if any)
March 16, 2021 @ 4:00 p.m. Via Web Conference	LRMC	Mayor Butikofer, Ms. Kromm, Open to the public
March 17, 2021 @ 6:00 pm Via Web Conference	Regular Council meeting	Open to the public (excepting Closed portion, if any)
March 24, 2021 @ 5:00 pm Via Web Conference	Special Council meeting (Official Plan and Zoning BL) (Proposed)	Open to the public
March 31, 2021 @ 5:00 pm Via Web Conference	Special Council meeting (Official Plan and Zoning BL) (Proposed back-up date – if 2 <sup>nd</sup> meeting needed)	Open to the public
April 7, 2021 @ 6:00 pm Via Web Conference	Regular Council meeting	Open to the public (excepting Closed portion, if any)

**Known "regular" committee meetings:**

NEDAC: last Monday of each month (5:00 p.m.; Municipal Office)

Recreation Committee: second Monday of each month (7:00 p.m.; Blake Hall)

Cemetery Board: last Monday of mid-quarter months (4:00 p.m.; Municipal Office)

Waste Management Committee: second Monday of each month (5:30 p.m.; Municipal Office)

Lakehead Police Service Board: October 14 (6:00 p.m.; O'Connor Municipal Office)

Lakehead Rural Municipal Coalition: First Tuesday of each month (3:00 p.m.; Oliver Paipoonge Municipal Office.)

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister  
777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre  
777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél. : 416 585-7000



234-2021-344

January 26, 2021

Dear Head of Council:

Our government is committed to improving local service delivery and better respecting taxpayers' dollars. That is why we launched the Municipal Modernization Program in 2019. Through this program, the Ontario government is providing funding to help small and rural municipalities modernize service delivery and identify new ways to be more efficient and effective.

Today at the Rural Ontario Municipal Association (ROMA) conference, I announced the launch of the second intake under the Municipal Modernization Program. Modern, efficient municipal services that are financially sustainable are more important than ever in light of the COVID-19 pandemic. Even as municipalities continue to face challenges, there are also opportunities to transform services and stimulate new ways of doing business.

The second intake will allow municipalities to benefit from provincial funding to conduct third party reviews as well as to implement projects to increase efficiency and effectiveness and lower costs in the longer term. I also want to encourage you to work with your neighbouring municipalities to find innovative joint projects that can benefit each of you. The government is excited to learn about your project applications that support the following priorities:

- Digital modernization
- Service integration
- Streamlined development approvals
- Shared services/alternative delivery models

To apply, you must submit a completed Expression of Interest form with attached supporting documents via the Transfer Payment Ontario (TPON) system by **March 15, 2021**. To get started, visit [www.Ontario.ca/getfunding](http://www.Ontario.ca/getfunding).

If you have questions on the program, or would like to discuss a proposal, I encourage you to contact your [Municipal Services Office](#) or e-mail [municipal.programs@ontario.ca](mailto:municipal.programs@ontario.ca).

I look forward to continuing to work together to support your municipality in delivering efficient, effective and modern services for your residents and businesses.

Sincerely,



Steve Clark  
Minister

c. Chief Administrative Officers and Treasurers

## The Corporation of the Municipality of Neebing Administrative Report

**Date:** January 29, 2021 (For Meeting on February 3, 2021)

**To:** Mayor and Council

**Subject:** Information Correspondence List

**File Number:** 02-A01-00001-2016 (Council General Administration)

**Submitted by:** Erika Kromm, Clerk-Treasurer

ORGANIZATION	DESCRIPTION	DATE
<b>Requests/Information/Minutes</b>		
AMO	AMO Policy Update – 2021 OCIP Funding, 2nd Intake of Municipal Modernization Program, Provincial Emergency Exten.	Tues Jan 26, 2021
Dawn Kilgour	Thank you card for Volunteer Recognition	Fri Jan 15, 2021
Municipal Finance Officers Association	MFOA Responds to the C.D. Howe Institute's new paper	Thu Jan 21, 2021
Ontario Heritage Trust	Reminder: Heritage Week 2021 call for submissions	Fri Jan 22, 2021
Superior Country	Superior Country Stakeholder Update	Thu Jan 21, 2021
Superior Country	New Superior Country Travel Guide Available	Mon Jan 18, 2021
TBDSSAB	RE: TBDSSAB Update from the Board - January 2021 Meeting	Fri Jan 29, 2021
<b>Training/Events</b>		
ACHIEVE	Access Unlimited Webinars	Fri Jan 29, 2021
ACHIEVE	Managing Mental Health in the Workplace Training	Tues Jan 26, 2021
ACHIEVE	Free Workplace Culture Assessment	Fri Jan 22, 2021
ACHIEVE	Conflict Resolution & Assertive Communication Training	Tues Jan 19, 2021
Bang the Table	Community Engagement Bulletin: 2020 in the Rearview Mirror	Fri Jan 15, 2021
Canadian HR Reporter Editor	Salary forecast for 2021   Q&A on employee travel   Falling mental health	Thu Jan 14, 2021
Canadian Network of Asset Manager	CNAM 2021 Virtual Conference – Call for Presentations Deadline on Monday!	Fri Jan 15, 2021
Career Concepts	Career Concepts - Dealing with Difficult People Workshop	Mon Jan 25, 2021
Career Concepts	Career Concepts - Managing Your Emotions Workshop	Mon Jan 18, 2021
CHASE	Free issue of the daily digital newspaper Ontario Construction News	Fri Jan 22, 2021
Katie Allen, The Conservation Fund	January Webinars on Rural Economic Development & Alternatives to Conservation Banking	Tue Jan 19, 2021

ORGANIZATION	DESCRIPTION	DATE
Economic Developers Council of O...	EDCO 2021 President's Message	Tues Jan 26, 2021
Environmental Research & Education	Next Science Session -- February 11 -- PFAS Regulations	Thurs Jan 28, 2021, & Jan 18, 2021
OECD	OECD's COVID-19 Customer Newsletter	Mon Jan 18, 2021
OGRA	A concrete solution for learning - MIT's Scott McKay Concrete Technology course!	Thurs Jan 28, 2021
OGRA	Outstanding Lineup of Speakers at the 2021 OGRA Conference	Tues Jan 26, 2021
OGRA	Culvert Conundrums? Culvert Rehabilitation from the Experts	Mon Jan 18, 2021
Ontario Municipal Leadership Institute	OMLI: Canada's Best Municipal Lean Six Sigma Program	Mon Jan 18, 2021
Recycling Council of Ontario	Joining the Canada Plastics Pact	Wed Jan 27, 2021
Rural Ontario Municipal Association	Deadline to submit your Michael J. Smither panel questions extended	Mon Jan 18, 2021
<b>Newsletters</b>		
AMO	AMO Policy Update – New COVID-19 Ontario Regulations, Ontario Gas Tax for Transit Allocations, Ontario Heritage Act ...	Thu Jan 14, 2021
AMO Communications	AMO WatchFile - January 28, 2021	January 28, 2021
AMO Communications	AMO WatchFile - January 21, 2021	January 21, 2021
Bang the Table	Community Engagement Bulletin: Making a Difference	Fri Jan 29, 2021
Canadian HR Reporter	Top employers for 2021   Resilience training for mental health   21 months' pay after termination	Thurs Jan 28,, 2021
Canadian HR Reporter Editor	Top wellness employers   Interpersonal violence leave   Is Bill 21 unconstitutional?	Tue Jan 26, 2021
Canadian HR Reporter Editor	Tickets for COVID violations   25 best places to work   'For cause' provisions in termination	Tue Jan 19, 2021
EcoSuperior Environmental Programs	EcoSuperior Monthly	Mon Jan 18, 2021
Fahad Shuja	Top 5 Innovative Solutions that Appear Interesting to You	Thurs Jan 28 2021
Fahad Shuja	[MACAVO Sharing] Testing Automated Vehicles in Toronto - Guidelines	Thurs Jan 21 2021
Fahad Shuja	Question RE: Vehicle and Horse & Buggy Interactions/Safety	Wed Jan 20 2021
FCM Communiqué	President's Corner : Let's make 2021 a year of hope	Thurs Jan 28, 2021
FCM Communiqué	Measuring the value of natural assets   Building a business case for a green project   and more	Tues Jan 26, 2021
FCM Communiqué	CM Voice: Asset management grants for municipalities are now available   Update on the Keystone XL project	Mon Jan 25, 2021

ORGANIZATION	DESCRIPTION	DATE
FCM Communiqué	FCM Voice: Announcement of Metro Vancouver LC3 Centre   Webinar: Business cases for green municipal projects   FC..	Mon Jan 18, 2021
Korn Ferry Institute	CEOs Off the Board   Volcanos & Leadership   Getting Motivated (Somehow)	Thurs Jan 28, 2021
Korn Ferry Briefings	Assessing the Vaccine Plan   Worker Illnesses Skyrocket   Top 5 Skills for 2021	Thurs Jan 21, 2021
Municipal Information Network	Municipal Information Network News	Fri Jan 29, 2021
Municipal Information Network	Municipal Information Network News	Thurs Jan 28, 2021
Municipal Information Network	Municipal Information Network Jobs	Tues Jan 26, 2021
Municipal Information Network	Municipal Information Network News	Tues Jan 26, 2021
Municipal Information Network	Municipal Information Network News	Mon Jan 25, 2021
Municipal Information Network	Municipal Information Network News	Fri Jan 22, 2021
Municipal Information Network	Municipal Information Network News	January 21, 2021
Municipal Information Network	Municipal Information Network Jobs	Thu Jan 21, 2021
Municipal Information Network	Municipal Information Network News	January 19, 2021
Municipal Information Network	Municipal Information Network News	Mon Jan 18 2021
Municipal Information Network	Municipal Information Network News	January 15, 2021
Ontario Clean Air Alliance	Don't let the Trudeau government make the same mistake again	Wed Jan 27, 2021
Ontario Clean Air Alliance	Kingston calls for phase-out of Ontario's gas-fired power plants	Wed Jan 20, 2021
Ontario Heritage Trust	Reminder: January news from the Ontario Heritage Trust	Fri Jan 22, 2021
Ontario Heritage Trust	Heritage Week 2021 call for submissions	Tues Jan 19, 2021
Ontario Heritage Trust	January news from the Ontario Heritage Trust	Jan 18, 2021
Ontario Trillium Foundation	Vignette   Ontario Trillium Foundation   February 2021 Newsletter	Tues Jan 26, 2021
RPRA Communications	RPRA's January Newsletter	Wed Jan 6, 2021
Thunder Bay Chamber of Commerce	#tbaymarketplace: NOIC & YES Employment	Wed. Jan 27, 2021
Thunder Bay Chamber of Commerce	the latest: Jan 18	Mon Jan 18, 2021
Thunder Bay Chamber of Commerce	COVID-19 Update: Ontario Small Business Support Grant Now Open	Fri Jan 15, 2021
WPS	WSPS eNews   January 2021	Thurs Jan 28, 2021

**The Corporation of the Municipality of Neebing  
Administrative Report**

---

**Date:** January 29, 2021 (For Meeting on Feb 3, 2021)  
**To:** Mayor and Council  
**Subject:** Fire Budget 2021  
**File:** 05-V02-503320-2021  
**Submitted by:** Laura Jones, Deputy Clerk-Treasurer

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**RECOMMENDATION:**

Administration seeks Council's direction regarding the 2021 budget for the Fire Department.

**BACKGROUND**

A pre-draft budget meeting for input into the 2021 budget was held between the Deputy Clerk-Treasurer and Chief Ashbee on December 21, 2020. The first draft Council reviewed the first draft on January 27, 2021, and Council requested that Chief Ashbee attend the next regular meeting to review and discuss budget line items.

**DISCUSSION:**

The sections of the draft 2021 Budget that relate to fire appear on the next page.



Description			2019	2020	2021	Change from 2020		Reason
<b>Fire Revenues</b>								
27.	01-00-403140	Conditional - Helipads	7,000	7,000	7,000	-		
28.	01-00-405430	Fire Revenue - MTO Calls, Donations,	20,000	30,000	20,000	(10,000)		
29.	01-00-901000	Transfer from Reserves	400,000	430,000	60,000	(370,000)		Replace Chassis
			<b>467,000</b>	<b>467,000</b>	<b>87,000</b>	<b>(380,000)</b>	<b>-81.4%</b>	
<b>Fire Expenditures</b>								
85.	01-03-501200	Fire -Honourariums	42,040	41,920	52,400	10,480		Honorarium and employer costs
86.	01-03-501255	Fire - Group Benefits VFIS	8,226	8,226	8,770	544		Increase as per Council Dec 2020
87.	01-03-501270	Fire - Other Benefits	3,000	3,000	3,000	-		reimbursement for medicals
88.	01-03-501260	Fire - WSIB	8,792	8,792	8,792	-		
89.	01-03-502115	Fire - Heating Fuel	10,000	10,000	10,000	-		
90.	01-03-502120	Fire - Hydro	9,000	9,000	9,000	-		
91.	01-03-502125	Fire Building Maintenance	15,000	15,000	15,000	-		
92.	01-03-502130	Fire Equipment Maintenance	10,000	10,000	10,000	-		
93.	01-03-502131	Fire Personal Equipment Maintenance	5,000	5,000	5,000	-		
94.	01-03-502135	Fire Fleet Maintenance	40,000	40,000	40,000	-		
95.	01-03-502140	Fire - Gasoline	8,000	8,000	8,000	-		
96.	01-03-502145	Fire - Training	10,000	10,000	10,000	-		
97.	01-03-502146	Fire - Fire Prevention	1,500	1,500	2,000	500		
98.	01-03-502147	Fire - Fire Education	1,500	1,500	2,000	500		
99.	01-03-502150	Fire - Insurance	21,744	22,209	22,357	148		
100.	01-03-502152	Fire - Health and Safety	1,000	1,000	1,000	-		
101.	01-03-502155	Fire - Telephone & Internet	3,000	3,000	3,000	-		
102.	01-03-502156	Fire - 911 Service for Municipality	6,000	6,000	6,000	-		
103.	01-03-502157	Fire - Office Expense	5,000	5,000	5,000	-		
104.	01-03-502158	Fire - Memberships & Publications	2,000	2,000	2,000	-		
105.	01-03-502160	Fire - Communications	8,000	8,000	8,000	-		
106.	01-03-502175	Fire - Personal Protective Clothing	4,500	4,500	4,500	-		
107.	01-03-502185	Fire - Agreement	2,500	2,500	2,500	-		
108.	01-03-502195	Fire - COVID Expenditures	-	-	-	-		
109.	01-00-302340	Transfer to Fire Dept Reserve Fund	-	-	30,000	30,000		(New Pumper 2035, 2022-65,000)
			<b>226,147</b>	<b>226,147</b>	<b>268,320</b>	<b>42,172</b>	<b>18.6%</b>	

Description			2019	2020	2021	Change from 2020		Reason
<b>Capital-Fire Expenditures</b>								
194.	01-51-512125	Fire - Building Capital	-	20,000	35,000	15,000		Design of Addition
195.	01-51-512130	Fire - Fleet Capital (TCP)	500,000	520,000	60,000	(460,000)		Rapid Attack Chasis 102
196.	01-51-512131	Fire - Fleet Capital (TCP)			5,000	5,000		Truck wash Unit
197.	01-51-512131	Air Compressor Bottles			15,000	15,000		10 per year over three years
198.	01-51-512132	Fire - Bunker Units	17,000	17,000	17,000	-		3-5 per year, \$2,500 each, First responder, wildfire coveralls
199.	01-51-512136	Fire - Radios	11,000	11,000	11,000	-		Replace old CP radios
200.	01-51-512136	Radio link Improvements			35,000	35,000		Improve Radio link for VFD communication
201.	01-51-512145	Fire - Wildland Fire Protection				-		
<b>Total</b>			<b>528,000</b>	<b>568,000</b>	<b>178,000</b>	<b>(390,000)</b>	<b>-68.7%</b>	

**ATTACHMENTS:** None

**AVAILABLE UPON REQUEST:** None

## The Corporation of the Municipality of Neebing Administrative Report

**Date:** January 29, 2021 (For Meeting on February 3, 2021)

**To:** Mayor and Council

**Subject:** Curated Packages  
**File Number:** 02 100 002 2014

**Submitted by:** Courtney Lanthier, Economic Development Officer

### **RECOMMENDATION:**

Administration is recommending Council approve funding a curated packages economic development program in the amount of \$5000.

### **BACKGROUND:**

Council tasked Ms. Lanthier with coming up with innovative economic development projects that suit a COVID-19 world. In an effort to take on more marketing in-house, and to come up with something more creative than a magazine ad, Ms. Lanthier pitched curated packages as a possible project. Below are details on a potential partnership and project that Ms. Lanthier planned.

### **DISCUSSION:**

#### **Curated Packages**

Curated packages are essentially themed gift baskets filled with Neebing-based products. For this project, we are connecting Neebing tourism to Neebing food and agriculture. The governing idea for the curated packages project is that we will create a picnic filled with seasonal products that are grown and sold here in Neebing, with a self-guided virtual tour for a specific site in the community.

For example, if a person chooses to purchase one of our curated picnics, they will pick up the basket at a specific location and take it on a hike or walk somewhere in Neebing.

This idea is not only a great way to get people trying different products from Neebing, but a great way to get them out on the land and seeing what Neebing has to offer. Likewise, it's a great way to support our local businesses during a pandemic.

#### **"Eaten & Told"**

Eaten and Told is the name of a Thunder Bay-based company that Ms. Lanthier has sourced to work with this project on. Examples of their work is attached to this report.

Eaten and Told, run by Melissa DeGagne, is a food tourism, story-telling and experience company. She works with Nor'Wester Maple, among others, to come up with original tourism, marketing, and branding ideas and executes them accordingly. She has managed events of 100+ people, designed specific tourism plans and concepts, and so on. The breadth of her work can be seen on her website, which will be listed below in the "attachments" section.

Eaten and Told has garnered a wide audience of food experience inspired people. The audience she has is interested in tours, in hiking, in local/authentic experiences, and so on. Partnering with Eaten and Told offers Neebing the opportunity to tap into the kind of people who want to come visit and experience the outdoors; but more importantly, people who will stay and spend their money on high-quality experiences.

### Additional Partnerships

There are possibilities to partner with Neebing businesses to create special edition items for this project. Special edition items will help us attract more people because they won't be able to get these products through regular avenues. For example, we could potentially partner with the Bakeshop on Boundary to develop a small-batch pastry that they don't sell in stores. Should Council approve this project, Eaten and Told will reach out to prospective partners and shop the idea.

### Logistics and Planning

Ms. Lanthier and Eaten and Told have come up with the idea to run three separate themed picnics: one in the spring, the summer, and the fall. Each of these separate packages will include a basket full of specialized and seasonal products to entice our audience, along with a menu of the items, and a written tour of a site in Neebing which they may choose to do with their picnic. Each set of packages will be different.

Eaten and Told and Ms. Lanthier have both agreed that it would be easiest for Eaten and Told to manage the e-commerce aspect of the project (i.e. people purchase their packages through the Eaten and Told website), and Ms. Lanthier will coordinate a "pick-u" site on specified days. Eaten and Told will also be responsible for writing articles on Neebing and the products included in the picnics, as well as designing and making notes for the self-guided hikes/tours.

As it stands, the idea is to have 2 or 3 days on which participants can pick up their package. For example, for the spring package, Ms. Lanthier will be available on site for a specified set of hours for anyone who chooses to get their package that day. The flexibility of this method ensures that participants will have multiple opportunities to take their hike and attracts a larger audience who may be deterred by a one-day only event. The same process will unfold in the summer and fall sessions.

The length of the program - through spring, summer, and fall – provides ample time for people to have a chance to participate in the project. If we are finding that interest is dwindling, we might circle back and only run two separate packages.

Cost

Administration is recommending that Council approve \$5000 for this project.

Both Ms. Lanthier and Eaten and told aren't sure what a project like this would cost, so we thought it best to find a ballpark number and work within it. It is highly likely that the project won't actually amount to this number. Eaten and Told has assured Ms. Lanthier that this is a budget big enough to complete the entire project should we need it.

Eaten and Told will run the e-commerce aspect, meaning that they will procure the products for the basket and sell them as a whole on her own. Essentially what we are paying for is use of her website and marketing outlets, her expertise in running highly successful events, her network of partners, Instagram-based marketing, her written work, her time to prepare and execute the packages, advance-funding to procure the products, etc.

**ATTACHMENTS:**

Attachment One: Written Examples from Eaten and Told's Website ([eatenandtold.com](http://eatenandtold.com))

**AVAILABLE UPON REQUEST:**

More examples of her work.

## **ATTACHMENT ONE: Written Examples from Eaten and Told's Website (eatenandtold.com)**

This article she wrote is entitled *Calling Sweden*.

*"Sweden has a phone number. Do you realize what this means? When I found out the country could be reached by a simple call, I had to dial and take advantage of the fact that I could ask anything to anyone. The Swedish Tourist Association has put willing residents on a country wide [hotline](#) to connect callers who want to talk to the actual people of Sweden. As a way to commemorate the 250 years since the country first abolished censorship, this personal touch is a welcomed approach to tourism promotion beyond the images and storied campaigns typical of a destination's casted bait. Talk about making the most of what you already have: this is not a constructed reality — it is reality.*

*What do you talk about when the entire country is at your disposal? You talk about food, the one thing everyone can relate to. Consider this an investigation into Swedish food culture, where each conversation eventually built up to the question: "If I came to Sweden tomorrow, where would you take me for lunch?" A simple question, yes, but a much better ice breaker than topics of the weather. Lunch is relatable and doesn't have the same expectations that dinner would present. It is unassuming and casual enough to get a sense of place that the preparation involved with dinner arrangements doesn't necessarily allow. I want to know where these individuals would personally eat as opposed to offering a suggestion of where it is thought foreigners should go. This is often the problem with implemented tourism initiatives, where tradition and identity are packaged up and sold, barely skimming the surface and leaving visitors feeling like they*

*never truly get to know the place.*

*Every time someone answers the phone, I am met with a sing-song voice. Some have taken on their ambassador role with a friendly "You've reached Sweden!" and are rather prepared in terms of response, leaving an impression that they sincerely want to break any misconceptions callers may have about their country.*

*After a brief call with a concert goer in Malmö to confirm that this number actually works, I top off my Skype credit and start dialling. The automated voice informs, "You will soon be connected to a random Swede somewhere in Sweden". These are the residents who picked up to answer my call.*

### ***Elias — Göteborg***

*Caught in the middle of birthday party preparations for her brother, Elias is certain she would take me to the island of Hönö near Göteborg. Unable to recall the exact name of the restaurant, I am assured that the view overlooking the sea is complemented by really good fish. She must get going, though. There is a party to attend to.*

### ***Jonas — Jönköping***

*Jonas has just finished eating breakfast with his wife after having checked out of their hotel room. It feels a little intrusive to be interrupting their Saturday morning with my call, but hey, they signed up for this. He is quick to respond that we would go to [Pinchos](#), a tapas style chain nearby. Built on the principle of Basque Country pintxos, one can quite literally travel the world in small bites from kebab rolls to mini tikka masala.*

*It is also the world's first app restaurant in which dishes are ordered and paid for only through the use of a mobile application. In-app gamification allows users to collect*

points for free tapas in the future. Highly impersonal, but very innovative. Leave it to the Swedes to test out new concepts.

### **Maria — Piteå**

My next call has me visiting north, only 1 hour from the Finnish border to a town of 40,000. I am told, “We would not go to a restaurant. I would bring you to my mother”. Mothers know best and should I have the opportunity to show up tomorrow, we would be indulging in regional and traditional fare. If my visit were to take place in the winter months, we would be treated to palt, a mix of raw potatoes filled with pork and shaped into small balls. We would be so tired from eating that the local expression “paltschiimen” meaning something along the lines of “slow death” would suit just perfectly.

In the summer, a fermented herring would take the plate. Native to the north, this method of preserving involves a year long process marked by the opening of cans the following August. Once opened, a distinct and special smell fills the air and the celebrated preserve is topped with tomatoes and sour cream to be consumed. This topping is something not all are a fan of, claiming it takes away from the awaited fermented fish.

We soon connect on Instagram, and Maria shares a photo of this specialty. Her landscape brought to life through story is now coloured by personal photos.

### **David — Dalarö**

Somewhere in the archipelago just outside of Stockholm, David begins his call describing the light blue of the fading sunset he sees through his window. He is at home with his children and it is felt that he is enjoying his conversations with the world. A tall blonde working in global IT for H&M (how very Swedish of him), David recommends the in-house restaurant where he works. Daily commutes to the capital mean there are also plenty of Asian options for our lunch, of which Vietnamese is favoured. As a vegan, he goes on to explain the barriers being overcome in Swedish mentality regarding the decision not to eat animal products. It is a lifestyle choice that is still met with shock by some in this old farming country, where meat is still considered a necessary staple. We compare notes on vegan favourites in Toronto, where he once visited on a trip to Canada and goes on to name drop a small outdoor [retailer](#) from my hometown where he once ordered a Canada Goose jacket. It seems we both like to go straight to the source when it comes to authenticity.

### **Anders — Öland**

I then speak to Anders from Nybro who is currently spending time at his summer home on the island of Öland near the Baltic Sea. This narrow stretch of land connects to the mainland by what used to be the longest bridge in Europe. He has me slightly confused in explaining that this island is known for a certain minced pork dumpling rolled inside potatoes. Didn't Maria claim the very same thing?

This is where my Swedish culinary knowledge starts to grow. Maria's northern palt does in fact differ from Anders' kroppkaka. Although they are both served with lingonberry jam and butter, kroppkaka is made with boiled potatoes and wheat, while palt is made with raw potatoes and barley.

Curious as to how I came across the phone number, he laughs enthusiastically at the automated message we foreigners are presented with as we dial Sweden. Sadly, we are disconnected mid-call, but I am left wanting to compare Maria's mother's palt with Öland's kroppkaka, if only because the name is so damn amusing.

### **Markus — Mariefred**

I catch Markus in the process of making snus in his oven, a process that takes 36 hours for the smokeless tobacco to be properly prepared. In the tiny town of 3700 inhabitants,

*a new street food joint has just opened up and apparently, it's the place to be these days. Markus explains that beer is served alongside the typical hamburger and hotdog fare, something that is not typical for street food. He likes the place and emphasizes the beer once again. Out of nowhere, he goes on to tell me what is special about his town as if this is what he's supposed to talk about when a stranger calls to ask about his country. I thank him for his time and leave him to his snus.*

*A few more attempts are made, but Sweden is sleeping now. I was starting to become well-versed in regional differences and Swedish pronunciation. Like characters in a book, each persona has enhanced my visual map of the country through their daily lives and stories. This peak inside leaves me wanting more and now I'm determined more than ever to find a way to get there and meet these people in person. We do have lunch plans, after all."*

This article and many others is available on her website: <https://eatenandtold.com/>



**The Corporation of the Municipality of Neebing  
Administrative Report**

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**Date:** January 22, 2021 (For Meeting on Feb 3, 2021)  
**To:** Mayor and Council  
**Subject:** Grader Purchase  
**File:** 05-V02-503320-2021  
**Submitted by:** Laura Jones, Deputy Clerk-Treasurer

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**RECOMMENDATION:**

Administration seeks Council direction regarding an extended warranty for the grader.

**BACKGROUND**

The purchase of a John Deere grader was approved on January 20, 2021 and ordered on January 22, 2021. At the January 20, 2021 meeting, Council inquired about extended warranty options. The report outlines the warranty choices that can be purchased along with the grader.

**DISCUSSION:**

There are four types of warranties that are offered with a variety of terms and hours: engine only, powertrain, powertrain & hydraulics and comprehensive. The attached brochure lists the components included in each type of warranty and states that the comprehensive warranty can be combined with a powertrain option (as in one type of warranty could be for a certain length and the other for another length of time).

The grader comes with a three-year, 5,000-hour, powertrain & hydraulics warranty. For any additional warranty, the cost would be adjusted by the coverage that has already been included with the grader (\$8,600). The quoted prices are approximate and can change slightly. If the warranty is purchased as an after-market add-in the price of the warranty increases.

The comprehensive warranty has a deductible of \$200 on items that are not specifically powertrain or hydraulics. The longest, most comprehensive warranty that can be purchased is a seven-year, 10,000 hour warranty. Extended warranty coverage, beyond three years, also requires analysis of oil samples by a John Deere dealer every three months.

The Working Roads Foreman stated the existing grader operates on average 1,000 hour per year, but he anticipates that the new grader might be used a bit more. He recommends that if Council wished to extend the warranty, a 5-year, 5,000-hour warranty should provide enough extended coverage. The type of warranty he leaves to Council discretion.

**Approximate Additional Cost for Warranty**

Term	Powertrain & Hydraulics	Comprehensive
3 yr, 5,000 hrs	INCLUDED	
5 yr, 5,000 hrs	\$ 5,500	\$ 9,400
7 yr, 8,000 hrs	\$27,053	\$44,623
7 yr, 10,000 hrs	\$37,372	\$50,032

**ATTACHMENTS:** Warranty Coverage Features

# **CONSTRUCTION AND FORESTRY EQUIPMENT EXTENDED WARRANTY**



**JOHN DEERE**

# Building peace of mind

Standard Warranty promises that we'll fix or replace parts on John Deere Construction & Forestry equipment that are defective in material or workmanship for the first 12 months after delivery.\*

But these days, many machine owners feel they need more protection. Extended Warranties are an excellent way to protect your cash flow and minimize the risk of doing business. Whether you're a contractor or logger, we stand behind our products.

*\*See your local dealer or the Standard Warranty for complete terms and conditions.*



John Deere also offers the exclusive StructurAll™ warranty that goes above and beyond the standard warranties on non-Compact Construction Equipment (CCE) equipment. The StructurAll warranty provides three years or 10,000 hours (whichever comes first) of “no-fear” coverage on major machine structures as installed at the factory free of charge, including booms, articulation joints, and mainframes.\*

*\*See your local dealer or the Standard Warranty for complete terms and conditions.*



## **Extended Warranty is an additional manufacturer-backed warranty program that makes good business sense:**

- It’s backed by the John Deere Construction & Forestry Company — and honored by all John Deere Construction & Forestry dealers.
- Machines covered by an Extended Warranty can be taken to any John Deere Construction & Forestry dealer for warranty service.
- There is no deductible during the Standard Warranty. A low \$200 deductible applies on hydraulic and non-powertrain repairs under Comprehensive Extended Warranty Coverage.
- Standard or Extended Warranty can be transferred when you sell or trade your machine.<sup>†</sup>
- Financing is available through John Deere Finance programs.



<sup>†</sup>Some restrictions apply.

# Why it pays to extend your coverage

Extended Warranties provide additional protection that shields you from risk and stress. They are a valuable management tool because they give you fixed costs for covered, qualified machine repairs over a given period of time.

## Certified Used equipment

You can purchase Certified Used equipment powertrain only warranty from participating dealers on qualifying machines. Here are some details:

- Requires completed machine evaluation.
- For construction equipment newer than five years old with less than 5,000 hours.
- For skidders less than five years old with fewer than 5,000 hours, plus tracked feller bunchers/harvesters, wheeled harvesters, and foresters newer than five years old with less than 10,000 hours.
- For CCE newer than three years old with less than 3,000 hours.
- Six- or 12-month coverage available with unlimited machine hours.\*

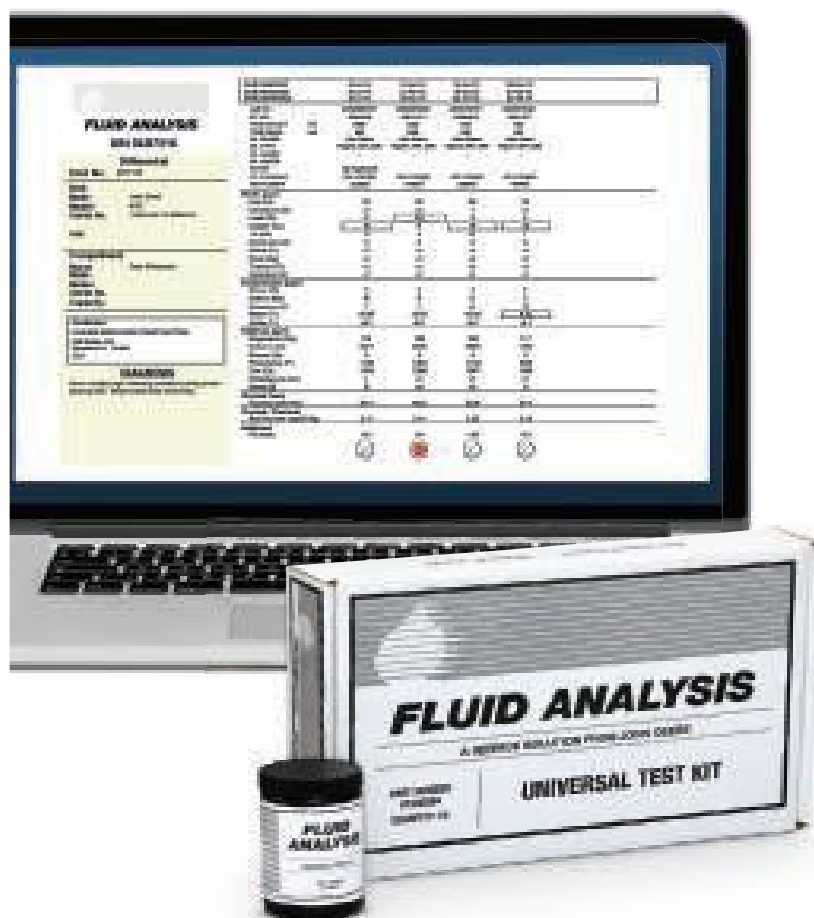
*\*Additional coverage may be available; check with your participating dealer.*

## Owner responsibility

All you have to do is perform scheduled maintenance as outlined in the Operator's Manual and Extended Warranty contract, and keep accurate maintenance records†

*†See your local dealer or the Standard Warranty statement and Extended Warranty contract for additional conditions and limitations.*





## Make fluid analysis part of your maintenance program

Fluid analysis keeps you up to date on the condition of all your machine's major components and helps you make smart decisions on machine maintenance before and after your Standard and Extended warranties expire.

Fluid analysis may be required by John Deere on Construction & Forestry machines under Extended Warranty contracts or extensions.

**See your local dealer for more information.**



## Expanded range of coverage for new equipment

Support offers may include everything from preventative maintenance notifications to total repair and maintenance agreements to best fit your needs. Want full coverage on the machine, or just the engine? Need 3,000 hours of coverage, or would 5,000 make more sense for the work you do?

### Items not covered by Extended Warranty:

- Ground-engaging tools such as cutting edges and bucket teeth.
- Hydraulic hoses, lines, and fittings.
- Maintenance items and consumables such as oil, filters, diesel exhaust fluid (DEF), and fuel.
- Hydraulic pressure checks and adjustments.
- Aftermarket attachments such as sweepers, drills, hammers, saws, delimbers, feller bunchers, etc.
- Wear items.
- Miscellaneous items.\*
- Damage to machine from abuse or misuse.
- Collateral damage.
- Hauling expenses, travel time, mileage, overtime, or second-shift premiums.

*\*Batteries, tires, and radios come with a Direct Supplier Warranty that covers failure due to defective material and workmanship.*



## Choose one of these four options that best suits your needs:

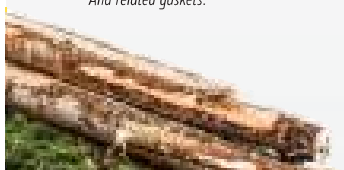
1) Engine Only; 2) Powertrain & Hydraulics;  
3) Powertrain; 4) Comprehensive, or combination  
of Comprehensive and one Powertrain option.  
Coverage ends when date or hour limit expires.

■ Comprehensive ■ Powertrain & Hydraulics ■ Powertrain ■ Engine Only

### ENGINE & ACCESSORIES<sup>†</sup>

Engine and all components within	■ ■ ■ ■ ■
Engine block	■ ■ ■ ■ ■
Cylinder head	■ ■ ■ ■ ■
Rocker arm cover	■ ■ ■ ■ ■
Oiling system	■ ■ ■ ■ ■
Oil cooler	■ ■ ■ ■ ■
Oil lines	■ ■ ■ ■ ■
Engine oil filter mount	■ ■ ■ ■ ■
Radiator and hoses	■ ■ ■ ■
Coolant piping	■ ■ ■ ■ ■
Water pump	■ ■ ■ ■ ■
Thermostats	■ ■ ■ ■ ■
Charge air cooler and hoses	■ ■ ■ ■
Manifolds	■ ■ ■ ■ ■
Exhaust aftertreatment	■ ■ ■ ■ ■
Fuel injection pumps	■ ■ ■ ■ ■
Fuel injectors	■ ■ ■ ■ ■
Lift/transfer pump	■ ■ ■ ■ ■
Wiring harnesses and switches	■ ■ ■ ■
Senders/solenoids/sensors	■ ■ ■ ■ ■
Flywheel housing	■ ■ ■ ■ ■
Flywheel and ring gear	■ ■ ■ ■ ■
Turbochargers	■ ■ ■ ■ ■
Starter	■ ■ ■ ■
Alternators	■ ■
Engine Control Unit (ECU)	■ ■ ■ ■ ■
Engine speed controls	■ ■ ■ ■
Fuel lines	■ ■ ■ ■
Fuel tank and associated parts	■ ■
Timing/accessory gears and cover	■ ■ ■ ■ ■
Front damper	■ ■ ■ ■ ■
Pulleys	■ ■ ■ ■ ■
Fan drive (direct)	■ ■ ■ ■ ■

<sup>†</sup>And related gaskets.





## TRANSMISSION

Transmission and all components within	■ ■ ■
Hydraulic controls	■ ■ ■
Oil cooler	■ ■ ■
Oil lines	■ ■ ■
Hydrostatic or shared hydrostatic/hydraulic oil reservoir	■ ■ ■
Torque converter	■ ■ ■
Transmission retarder	■ ■ ■
Drives shafts and universal joints	■ ■ ■
Transfer drive/gearbox	■ ■ ■
Hydrostatic system components	■ ■ ■
Electronic and/or hydraulic control valves	■ ■ ■
Wiring harnesses and switches	■ ■ ■
Senders/solenoids/sensors	■ ■ ■
Transmission Control Unit (TCU)	■ ■ ■
Rotary manifold	■ ■ ■
Swing motors and brake	■ ■ ■
Accumulators and related relief valves	■ ■ ■
Hydraulic differential lock valves and associated parts	■ ■ ■

## DRIVELINE / DRIVE AXLE

Axles and all components within	■ ■ ■
Axle seals	■ ■ ■
Wheels and fasteners	■ ■ ■
Final drives	■ ■ ■
Drive shafts and universal joints	■ ■ ■
Oil pumps	■ ■ ■
External oil lines	■ ■ ■
Axle and/or final-drive coolers	■ ■ ■
Senders/solenoids/sensors	■ ■ ■



■ Comprehensive 
 ■ Powertrain & Hydraulics 
 ■ Powertrain 
 ■ Engine Only

### SUSPENSION

Bogie system	<span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span>
Pivot shaft and crossbar	<span style="color: #FFD700;">■</span>
Crossbar support	<span style="color: #FFD700;">■</span>
Suspension system hydraulic components	<span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span>
Controls	<span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span>
Control valves	<span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span>
Cylinders	<span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span>
Struts	<span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span>
Suspension linkages	<span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span>

### HYBRID-ELECTRIC COMPONENTS

Brake resistors	<span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span>
Brake resistor cable assemblies	<span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span>
Motors	<span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span>
Motor cable assemblies	<span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span>
Generators	<span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span>
Generator cable assemblies	<span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span>
Power electronics inverters	<span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span>
Sensors — rotary	<span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span>

### UNDERCARRIAGE

Track roller frame	<span style="color: #FFD700;">■</span>
Track adjuster	<span style="color: #FFD700;">■</span>
Recoil spring	<span style="color: #FFD700;">■</span>
Undercarriage components — Undercarriage wear items not covered except by special contract	<span style="color: #FFD700;">■</span>

### ELECTRICAL & INTERIOR

Gauges/indicators/display	<span style="color: #FFD700;">■</span>
Wiring harnesses and switches — if not included elsewhere	<span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span>
Alternators	<span style="color: #FFD700;">■</span>
Relays/circuit breakers	<span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span>
Fuse/circuit breaker panel	<span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span> <span style="color: #FFD700;">■</span>
Heating and air conditioning	<span style="color: #FFD700;">■</span>
Senders/solenoids/sensors	<span style="color: #FFD700;">■</span>
Wiper motors	<span style="color: #FFD700;">■</span>

■ Comprehensive ■ Powertrain & Hydraulics ■ Powertrain ■ Engine Only

### BRAKING SYSTEM

Control valves and linkages	■ ■ ■
Brake lines	■ ■ ■
Accumulators	■ ■ ■
Park brake	■ ■ ■
Park brake active elements	■ ■
Wet park brake active elements	■
Service brake active elements	■ ■ ■

### FRAMES & LINKAGES

Frames	■
Carbody	■
Arm	■
Articulation and/or oscillation joint (including pins and bushings)	■
Boom	■
Bucket linkages	■
Circle drive gearboxes	■
Dipperstick	■
Grapple boom and arch	■
Moldboard lift arm	■
Motor grader circle	■
Rollover Protective Structure (ROPS)	■
Scarifier and ripper linkages	■
Stabilizers	■

### STEERING

Steering pump	■ ■
Steering valve	■ ■
Linkages	■ ■ ■
Tie rods	■ ■ ■
Priority valve	■ ■
Steering cylinders and bushings	■ ■
Secondary steering and components	■
Wiring harnesses and switches	■ ■
Senders/solenoids/sensors	■ ■ ■

### HYDRAULIC SYSTEM

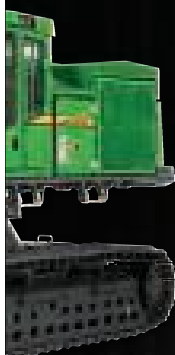
Hydraulic lines	■ ■
Cylinders and all components within	■ ■
Valves and controls	■ ■
Pumps/motors	■ ■
Excavator propel function hydraulic pumps and motors	■ ■ ■
Pilot controls	■ ■
Accumulators and related relief valves	■ ■
Oil coolers	■ ■
Oil reservoir	■ ■
Senders/solenoids/sensors	■ ■



There's enough day-to-day stress in the construction and forestry business without worrying about unpredictable machine-repair expenses. That's why you owe it to yourself — and your bottom line — to find out about Extended Warranty.

Extended Warranty is a factory-backed warranty that's flexible enough to meet the needs of any business or government agency. Call your John Deere Construction & Forestry dealer today for the specifics.

This brochure does not include all the information you need to know about Extended Warranty Coverage. For complete details, read a copy of the Extended Warranty contract.



This literature has been compiled for worldwide circulation. While general information, pictures, and descriptions are provided, some illustrations and text may include finance, credit, insurance, product options, and accessories NOT AVAILABLE in all regions. PLEASE CONTACT YOUR LOCAL DEALER FOR DETAILS. John Deere reserves the right to change specification and design of all products described in this literature without notice.



## The Corporation of the Municipality of Neebing Administrative Report

**Date:** January 29, 2021 (For Meeting on February 3, 2021)

**To:** Mayor and Council

**Subject:** Surveys

**Submitted by:** Erika Kromm, Clerk-Treasurer

### **RECOMMENDATION:**

Administration is seeking Council's direction regarding proposed surveying.

### **BACKGROUND/DISCUSSION:**

The property located at the end of Valley Road West on the south side, was previously owned by a forestry company. The property had an old logging road access which Public Works would use as a turn around when plowing. In 2019, the property was sold and the new property owner placed a gate at the end of the logging road which now acts as a driveway. The driveway directly across the road is barricaded to restrict access to that property. The gate combined with the barricade do not allow sufficient room for a turnaround. The municipality can claim additional road allowance to create a turnaround but a survey is required to make that claim.

In addition, new residential development is expected to begin along Valley Road West this summer. Construction will be on the lots newly created in 2017 which abut the property with the logging road. Administration has been advised that once construction is complete, there will be school buses travelling the road and there isn't sufficient space for the buses to turn around.

So far this year, Public Works has been able to turn around at the end of the road; however, there has not been much snow this winter. If closer to regular snowfall amounts had been received, there would not be space to pile snow and turn around.

Administration received two quotes from JD Barnes and Tulloch Engineering to complete a survey. There are two proposed locations for the turnaround. The first location is beyond the final two driveways and the second is just before the last driveways along the lots created in 2017.

The two locations were proposed because the final north/south property line before the last two driveways has never been surveyed. A significant amount of work is required to determine the actual location of that line which increases the cost of the survey. However, to survey a turnaround location beyond the last two driveways requires determining the location of that north/south property line.

Administration does not recommend placing the turnaround before the last driveways on the road. This would cut access during the winter months and reduce the possibility for future development on those properties.

Administration requires Council's direction regarding whether they wish to proceed with a survey to create the turnaround on Valley Road West and in which location.

**ATTACHMENTS:**

One: Quote from JD Barnes

Two: Quote from Tulloch Engineering

**AVAILABLE UPON REQUEST:** None

**ATTACHEMENT ONE: Quote from JD Barnes****Erika Kromm**

---

**From:** Rafal Kaczmarek <rkaczmarek@jdbarnes.com>  
**Sent:** Friday, November 13, 2020 11:35 AM  
**To:** Erika Kromm  
**Subject:** Turnaround Proposal - Valley Road West, Municipality of Neebing  
**Attachments:** P-79700 - Reference Plan Proposal Municipality of Neebing.pdf; Overall Aerial - Valley Road West, Neebing.JPG

Hello Erika,

Please find attached the proposal to complete a Reference Plan for a turnaround along Valley Road West. We expect a two-Part Reference Plan because the turnaround would straddle two PIN's. I've also included an aerial of the entire section to provide some additional context as to what would be required if we were to survey the turnaround as illustrated in Figure 2.

The orange star represents the approximate location of the turnaround. The red circles indicate possible locations of monuments that may need to be tied in and the red lines indicate the limits that we would have to walk. Lastly, the primary, secondary, and tertiary annotations indicate more or less what needs to be completed first, second, and third depending on what we find in the field. In most surveys, we assume that some monuments will be there and others will be missing and so we don't always account for finding tertiary and secondary monuments in our budget; however, due to the age of the survey (1872) we anticipate requiring all of the secondary and tertiary monuments to complete the survey. We may get lucky and find something along and at the primary corners to the south but from our experience that is hardly the case. The budget reflects that thought process and that's why it's so high and only an estimate. With the limited daylight we expect to spend anywhere from 4 – 6 days on site, depending on the access and whether or not we can get past the gates with our equipment. We would like to use our side by side to get around to the back because there appears to be some trails there, which could save us a lot of time, but we would need to get past those gates.

Lastly, the turnaround in Figure 1 can move farther west but we would like to stay at least 20m away from that unsurveyed property line, east limit of Dampier property.

I spent a good amount of time on the research but I wanted to make sure I explained the complexity of the Figure 2 survey and what is required to get it completed so you could understand why the costs are what they are. Let me know if you have any questions. Have a great weekend!

Kind Regards,

Rafal Kaczmarek, O.L.S.  
 Manager – Thunder Bay District  
 J.D. Barnes Ltd.  
 Office: 807-622-6277  
 Direct: 807-935-8049  
 Facsimile: 807-626-8040





PRIMARY

PRIMARY

PRIMARY

PRIMARY

SECONDARY

TERTIARY

SECONDARY

51

Valley Rd

4.4-4





November 13<sup>th</sup>, 2020

**Emailed**

Erika Kromm  
Municipality of Neebing  
4766 Highway 61  
Neebing, ON  
P7L 0B5

**Re: Reference Plan – Valley Road West Turnaround, Municipality of Neebing  
Section 11, Concessions 5 & 6, Geographic Township of Blake  
J. D. Barnes Limited Reference No. P-79,700**

Dear Erika,

We are pleased to provide this proposal for survey services on the above noted property. The following outlines the proposed scope of work and pricing for the preparation of a Reference Plan for a turnaround at two different locations.

### **Scope**

- Complete Land Registration Office search to identify ownership, easements and/or rights-of-way affecting the subject and adjoining properties.
- Fieldwork to verify and/or replace damaged or destroyed survey monuments and to set monuments at the Reference Plan Part limits.
- Tie in any relevant features that may reflect an interest on the subject property by adjacent property owners.
- Prepare a metric plan at an appropriate scale illustrating the limits of the proposed Parts, these limits will be represented by heavy lines with bearings and dimensions based on field survey.
- Deliver draft Reference Plan for review and comment.
- Deposit of final Reference Plan at the Land Registration Office.
- Four hardcopies of the final Reference Plan will be provided to the client.
- A two-Part Reference Plan is expected, as illustrated in Figures 1 and 2 below.

### **Schedule**

We anticipate commencing the field work within 2 weeks of receiving written authorization to proceed. A draft Reference Plan will be submitted to the client for review within 2 – 3 weeks of the completion of the field work. Upon receiving client approval, deposit plan at the Land Registration Office. Please note that the deposit process may take up to 4 weeks to complete.

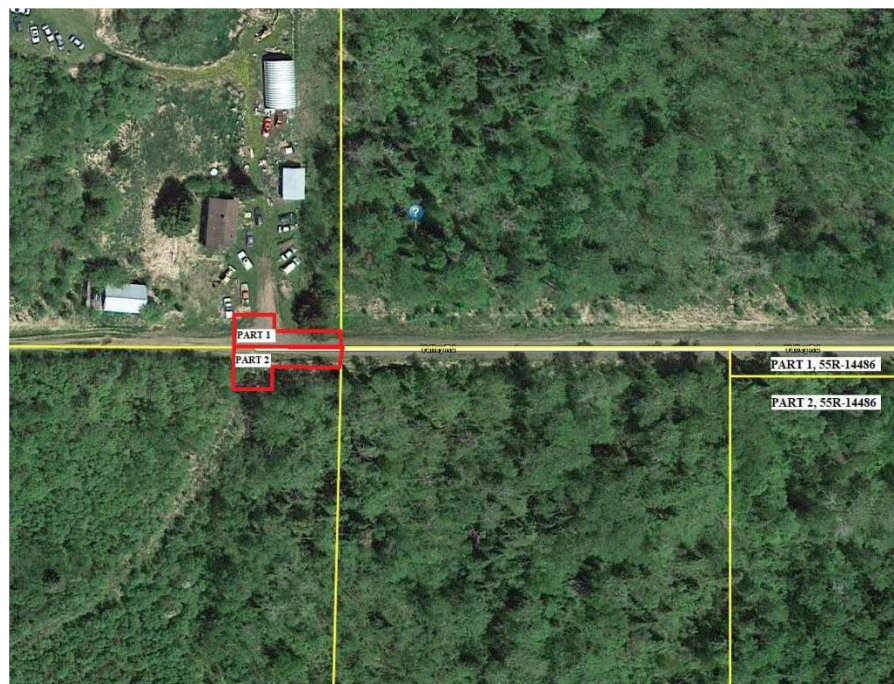
### **Fee**

The proposed fee to prepare a two-Part Reference Plan as in Figure 1 is **\$3,650.00 + HST**.

The proposed budget to prepare a two-Part Reference Plan as in Figure 2 is **\$14,800.00 + HST**.

**Project Extent**

*Figure 1: Proposed Reference Plan Part limits outlined in red.  
Part limits and property lines above are approximate.*



*Figure 2: Proposed Reference Part limits outlined in red.  
Part limits and property lines above are approximate.*

**Final Notes**

- The above fees are in effect until December 31<sup>st</sup>, 2020 and are based on relatively snow free conditions and unobstructed site accessibility.
- Due to the complexity and remoteness of the site, the proposed budget for the completion of the survey as in Figure 2 is only an estimate, all work will be billed as per our standard hourly rates with a 10% discount applied to the final costs.
- Work will commence upon receipt of a PO and/or the signed back Confirmation of Work below.
- Any revisions to the scope of work or draft plan or additional work outside the extent of survey is considered extra and will be billed as per our standard hourly rates.
- The final Reference Plan will be deposited upon receiving approval to do so.

We trust that this proposal is in line with your expectations and we look forward to potentially working with you on this project. Please contact the undersigned if you have any questions.

Yours truly,

**J.D. BARNES LIMITED**


Rafal Kaczmarek, O.L.S., O.L.I.P.  
 Manager – Thunder Bay Region  
 Email: [rkaczmarek@jdbarnes.com](mailto:rkaczmarek@jdbarnes.com)  
 Phone: 807-935-8049

**Confirmation of Work**

Please sign and return this entire document to confirm that there are no errors and that, as our client, you are responsible for payment of our fees, and acknowledge and agree to the terms above. Work will commence upon receipt of this signed document and/or the Purchase Order.

\_\_\_\_\_  
 Client Authorization – Name  
 (Please Print)

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

## SCHEDULE A

### **Terms and Conditions Applicable to this Proposal for Survey Services:**

#### **The CLIENT's Duties**

1. Pay the compensation as described in this Proposal in addition to all taxes applicable submitted by J.D. Barnes Limited or one of its subsidiaries (JDB) in full within 30 days of receipt of invoice. Payments made after 30 days shall include interest on the outstanding balance at the rate of 2% per month compounded monthly.
2. Notify JDB of any changes or revisions to any drawings or data supplied by the CLIENT that is to be integrated into JDB's Deliverables.

#### **J.D. Barnes Limited's Responsibility and Limitation of Liability**

1. JDB shall provide the Services in a manner consistent with that degree of care and skill ordinarily exercised by members of the land surveying profession unless modified by additional terms, conditions or limitations found in any reports or other documents delivered by JDB to the CLIENT. Additionally, JDB will not be responsible for any resulting CLIENT damages as a result of missed topographic features due to snow cover, adverse weather, Project site access limitations, visibility limitations due to night work, vegetation / overburden or changes to the site due to ongoing construction activities.
2. Any and all claims the CLIENT or any party claiming by, through or under the CLIENT has or hereafter may have in respect of the Services howsoever arising, whether in contract or in tort, shall be limited to:
  - 2.1. Claims brought within a period of one year from the date of completion, termination or suspension of the Services;
  - 2.2. The amount of JDB's total fees for Services rendered for the Project.
3. JDB shall not be responsible for:
  - 3.1. Any damage to subsurface structures and utilities which were illustrated on any deliverable or report and not separately and independently located by the CLIENT;
  - 3.2. Any consequential loss, injury or damages suffered by the CLIENT, including, but not limited to loss of use, loss of profits, loss of income or loss of opportunity; and
  - 3.3. The unauthorized distribution, by the CLIENT or any third party, of any deliverable or report prepared by or on behalf of JDB for the exclusive use of the CLIENT.
4. The CLIENT expressly agrees that JDB's employees and principals shall have no personal liability to the CLIENT in respect of a claim, whether in contract, tort and/or any other cause of action at law. Accordingly, the CLIENT expressly agrees that it will bring no proceedings and take no action in any court of law against any of JDB's employees or principals in their personal capacity.

#### **Deliverables**

1. All plans, drawings, notes, reports, photographs, surveys, calculations and other data which were prepared by or on behalf of JDB are the property of JDB whether the Project is executed or not. JDB reserves the copyright in the Deliverables and in the Services provided under this Agreement.
2. JDB retains ownership of all intellectual property rights resulting from the Services which are developed or first reduced to practice by JDB in performing the Services.
3. Provided the compensation is paid in full, the CLIENT will have a non-exclusive license to use the Deliverables of JDB which relates to or results from the Services for the life of the Project and solely for the Project.



### **Agreement Termination and Suspension**

1. Either the CLIENT or JDB may terminate this Agreement without cause upon thirty (30) days' notice in writing to the other. On termination by either party under this paragraph the CLIENT shall forthwith pay to JDB all charges for the Services performed to the date of termination.
2. If the CLIENT fails to make payments when due or otherwise is in breach of this Agreement, JDB may suspend performance of the Services upon seven (7) calendar days' notice to the CLIENT. JDB shall have no liability whatsoever to the CLIENT for any costs or damages as a result of such suspension or termination.
3. If either party breaches this Agreement the non-defaulting party may terminate this Agreement after giving seven (7) days' notice to the defaulting party to remedy the breach. If the breach is not corrected or reasonable steps taken to correct the breach within the seven (7) days, the non-defaulting party may immediately terminate this Agreement. In the case of termination due to breach by the CLIENT, the CLIENT shall forthwith pay to JDB all charges for the Services performed.



91 Cumberland St. S.  
Thunder Bay, ON  
P7B 6A7

T. 807-333-8404  
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**December 7, 2020**

**20-0057-196**

Erika Kromm  
Clerk-Treasurer  
Municipality of Neebing  
4766 Highway 61  
Neebing, ON P7L 0B5

Sent via Email: [clerk@neebing.on](mailto:clerk@neebing.on)

**RE: Professional Surveying Services: Proposed Turnaround at  
West end of Valley Road West  
Part of SE ¼ Section 11, Concession 5 (PIN 62273-0493) and  
Part of NE ¼ Section 11, Concession 6 (PIN 62273-0746)  
Geographic Township of Blake  
Municipality of Neebing, ON, District of Thunder Bay**

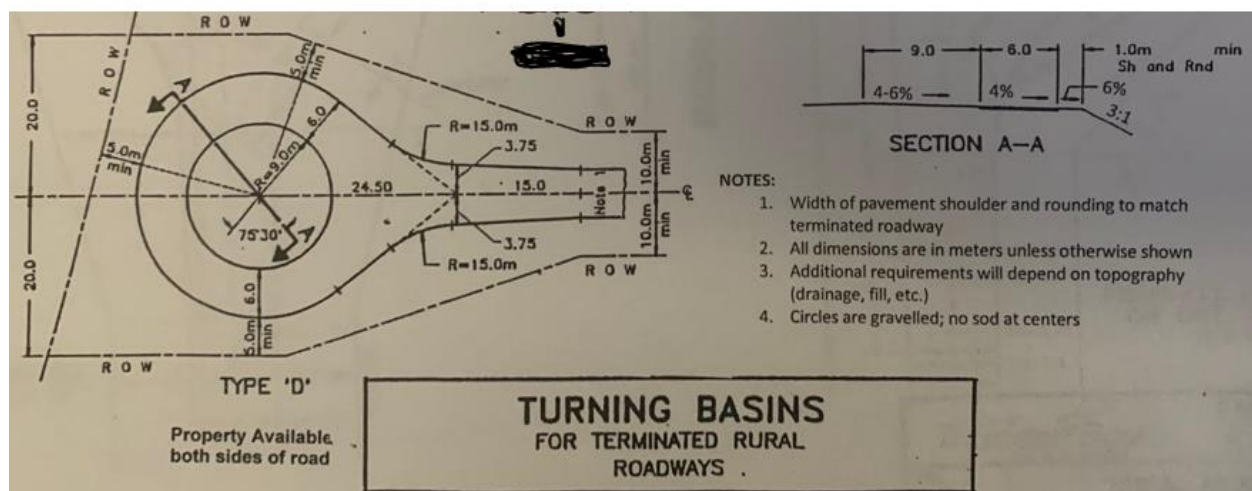
Thank you for the opportunity to provide a quote to provide professional surveying services for the subject property. It is my understanding that you wish to construct a turnaround in the vicinity of the west end of Valley Road West. To acquire title to the subject lands, you will require a deposited Reference Plan for your lawyer to prepare appropriate legal descriptions for the acquisitions (transfers). We have been advised that the Municipality currently does not maintain Valley Road West beyond NE and SE ¼ Section 11 limits in the 5<sup>th</sup> and 6<sup>th</sup> Concessions. It is anticipated that the following professional surveying services would be required for this project:

1. Perform title search and historical survey records search of the subject property.
2. Perform field work to retrace sufficient property limits for the SE 1/4 Section 11 in Concession 5 and the NE ¼ of Section 11 in Concession 6 and monument the proposed Turnaround as indicated on the sketch. As per the provided "TURNING BASINS FOR TERMINATED RURAL ROADWAYS" guideline, Type 'D' is shown on the sketch which is appropriate where property is available on both sides of the road. Turning Basin Types 'B' and 'C' would also be functional if you wish, however these configurations are designed for when property is available on one side of the road only. I would recommend that the Roads Department determine the most suitable location for the proposed Turnaround based on overall safety, existing topography, and ease of constructability purposes. For this proposal, we have identified the Turnaround lands to be within the lands of PIN 62273—0493 (Salamon & Twomey) and PIN 62273—0746 (Belluz) with a gap (distance to be determined with input from the Roads Department)

east of the SE ¼ of Section 11 in Concession 5 and the NW ¼ Section 11 in Concession 6. Underlying Reference Plan 55R-14486 indicates that there is a maximum of 100 metres space available in an E/W direction for possible construction of a Turnaround in this vicinity. For the Type 'D' configuration, an area of approximately 60 metres in length (along Valley Road West) and maximum of 40 metres in width would be required.

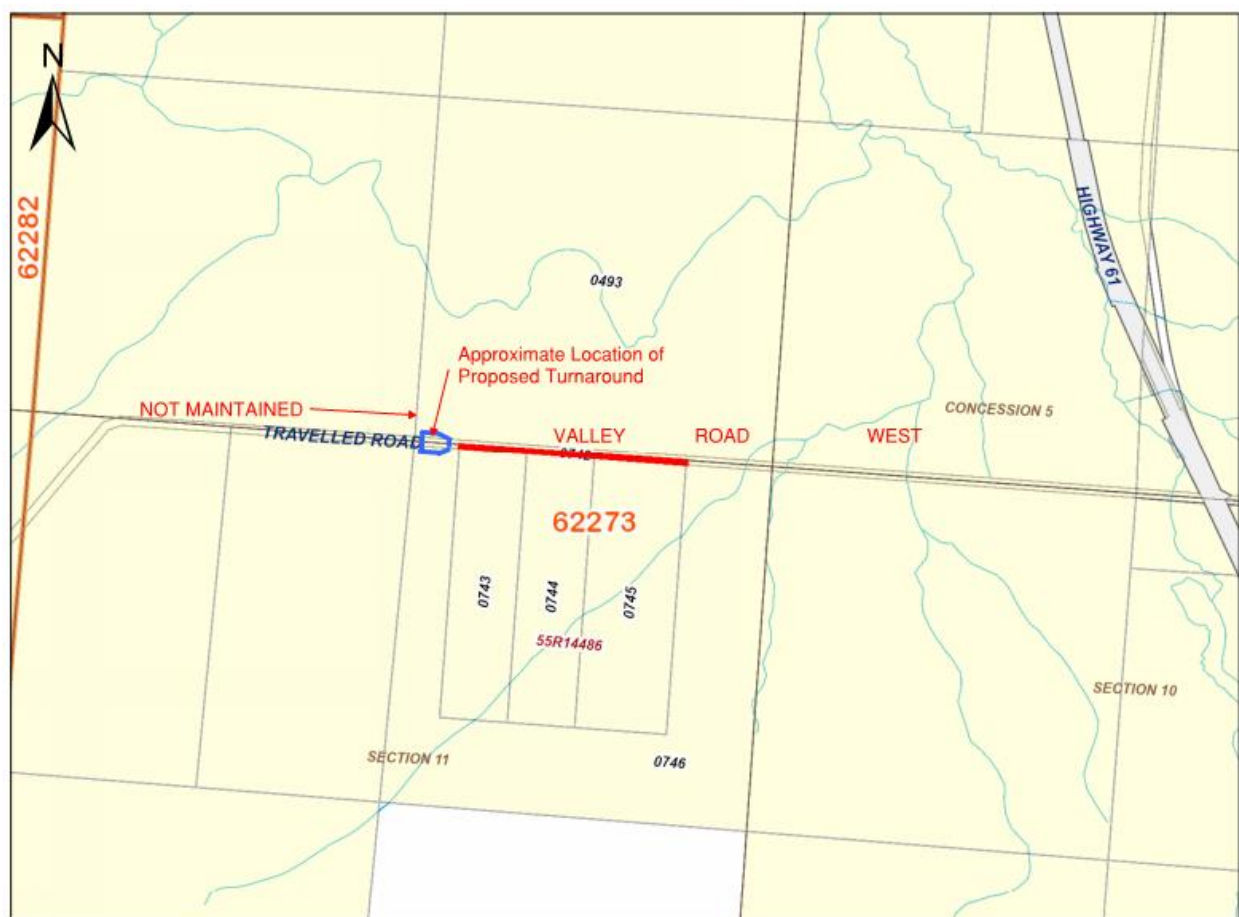
3. Prepare an integrated Reference Plan for new legal description purposes meeting all legislation (Land Titles Act, Surveys Act and Surveyor's Act and Regulations), Association of Ontario Land Surveyor (AOLS) guidelines and Municipality of Neebing requirements. It is anticipated that this would be a four-PART Plan as indicated on the Sketch due to the "ownership" of the lands being considered. PARTS 1 and 2 would be part of the NE ¼ of Section 11 in Concession 6 and PARTS 3 and 4 would be part of the SE ¼ of Section 11 in Concession 5. This Plan would be deposited in the local Land Registry Office as Plan 55R-XXXXX.

### TURNING BASIN TYPE 'D'

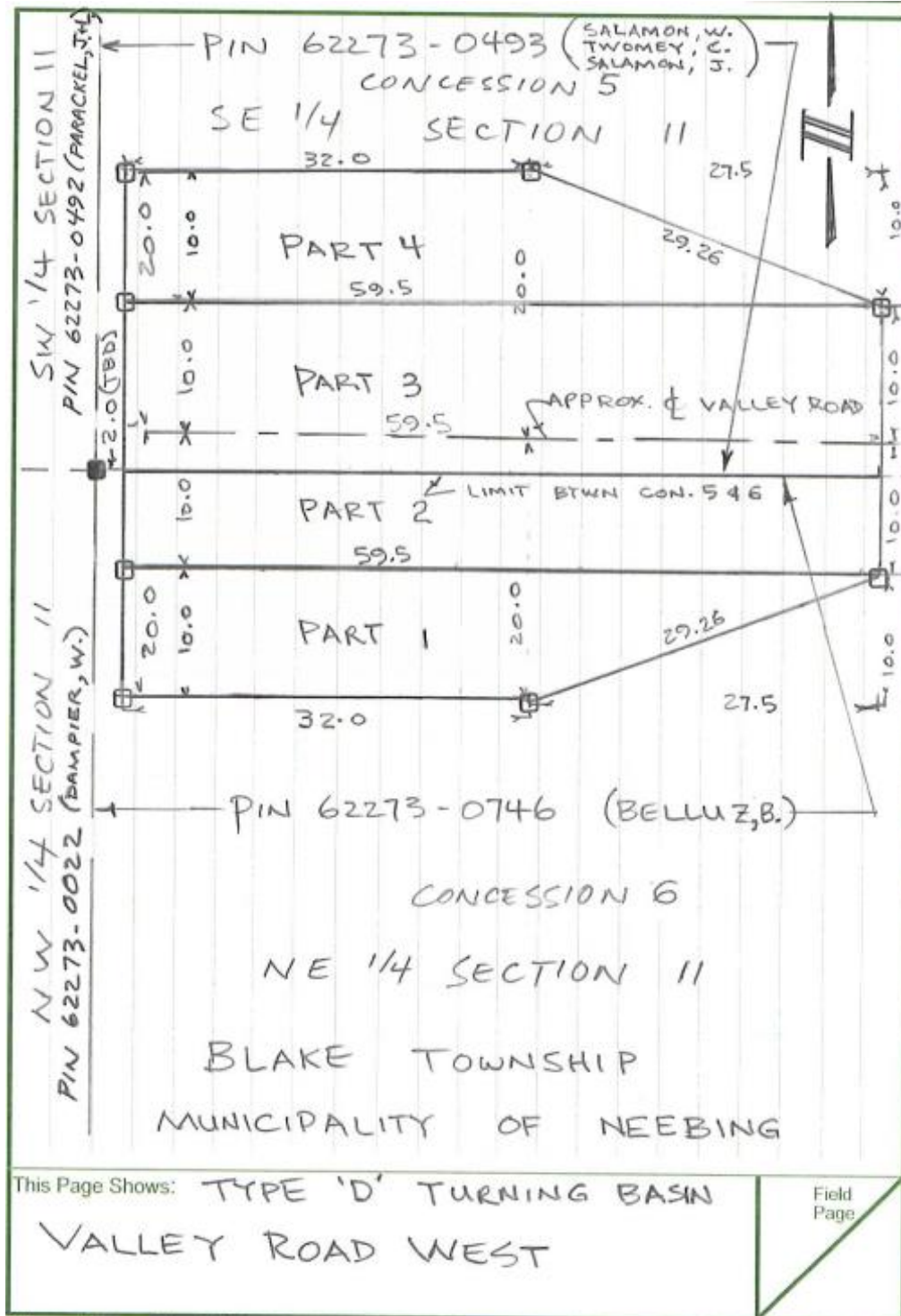




PINS 62273-0493 and 62273-0746: Lands for Proposed Construction of Turnaround



Sketch to Show Proposed PARTS on Reference Plan





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The cost to complete the work as outlined above will be:

Professional Fees-Field Surveys, Calculations, Drafting, Project Management	\$ 3,750.00
Title Searching, LRO Fees, all other Disbursements (Survey bars/stakes, Mylars/prints, Plan Deposit Fee, AOLS Plan Sticker, mileage)	\$ 600.00
<b>Total</b>	<b>\$ 4,350.00 + HST</b>

Pricing is valid for 90 days and exclusive of all taxes. It is anticipated that field work shall commence within 3 weeks of the notice to proceed. Please do not hesitate to contact me if you have any questions or require further information.

Yours truly,

A handwritten signature in blue ink that reads 'M McNabb'.

Marvin McNabb, BSc, OLS, OLIP  
Project Manager



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If you agree to the lump sum fee listed in quote document # **20-0057-196**, dated December 7, 2020, of **\$ 4,350.00 + HST**, and to complete the scope of work listed in quote document # **20-0057-196**, please sign, complete below, and return a copy of this letter to Marvin McNabb ([marvin.mcnabb@tulloch.ca](mailto:marvin.mcnabb@tulloch.ca)).

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Phone

**The Corporation of the Municipality of Neebing  
Administrative Report**

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**Date:** January 29, 2021 (For Meeting on February 3, 2021)

**To:** Mayor and Council

**Subject:** Public Consultation

**Submitted by:** Erika Kromm, Clerk-Treasurer

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**RECOMMENDATION:**

Administration is recommending that Council schedules a Public Meeting for March 24, 2021 to receive comments from the public regarding changes to the Official Plan and Zoning By-law.

**BACKGROUND/DISCUSSION:**

In 2017, Council completed public consultation on the updated Official Plan and Zoning By-law and they were subsequently passed. Administration submitted the Official Plan to the Province for review and approval. The Province later provided comments regarding the updated Official Plan. These comments resulted in further changes to the Official Plan and it is now necessary to complete further public consultation regarding the changes that have been made since it was last put before the public for comments.

In addition, since the Zoning By-law was passed in 2017 some errors or omissions have been found and other recommended changes have come forward. Administration recommends completing consultation on the changes to the Zoning By-law along with the Official Plan. A report outlining the changes to the Zoning By-law will be provided to Council at the next regular meeting.

Administration is proposing the following consultation schedule:

March 1, 2021: begin 3-week online public consultation (information sharing)  
 March 24, 2021: Public Meeting to hear comments and concerns from the public  
 March 31, 2021: Reserve for 2<sup>nd</sup> Public Meeting, if needed  
 April 7, 2021: Pass amendments at regular Council meeting

Following the April 7<sup>th</sup> meeting, the Official Plan can be resubmitted to the Province for review and approval.

**ATTACHMENTS:** None

**AVAILABLE UPON REQUEST:** Past and current version of the Official Plan and Zoning By-law



## Heart of the Continent Partnership

*Working together to sustain and celebrate the lakes, forests and communities on the Ontario/Minnesota border*

**Date: December 15, 2020**

**Municipality of Neebing  
4766 Highway 61,  
Neebing, ON P7L 0B5**

**From: HOCPP Steering Committee  
Re: Renewal of Annual Dues**



**Dear Rosalie Evans:**

I am writing to invite you and your organization to consider contributing to HOCPP's voluntary 2021 annual dues. Your annual support makes a huge difference for helping HOCPP continue its mission to sustain and celebrate this wonderful cross-border region through collaboration. Thank you so much for the Municipality of Neebing's ongoing support. We hope to continue to showcase your unique local businesses and the beauty of the area.

Heart of the Continent believes that today more than ever, partnerships are important and working together to promote each other for sustainable economic successes. Branding our area has mutual benefits that can create and maintain strong relationships and partnerships that can share in knowledge and prosperity. Our partnership with National Geographic MapGuide Division—the Geotourism Initiative—continues to help brand our area as a world class destination.

[www.traveltheheart.org](http://www.traveltheheart.org)

Public-private partnerships like Heart of the Continent that include stakeholders from government, private industry, tourism, local communities, non-profit clubs and organizations are vital for improvement in stakeholder relations, leveraging funds, marketing and long-term sustainability. We feel partnerships for sustainable economic growth and recreation are an essential tool to improve our gateway communities and celebrate our neighbouring public lands.

Our work has long term, deep-rooted benefits for protecting the area we live in, and the livelihood of our communities. HOCPP has continued the steps to becoming the world's largest dark sky destination. It will promote astro-photographers and other

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214 Main Street West  
Atikokan Ontario  
Box 218 P0T1C0  
(807) 598 1074  
Fax (807) 597 2726  
[www.heartofthecontinent.org](http://www.heartofthecontinent.org)  
[hocpp@heartofthecontinent.org](mailto:hocpp@heartofthecontinent.org)

visitors from around the world to re-discover the night skies that are not visible in many parts of the world.

Thank you so much for your consideration. We look forward to the continued collaborations with you as we use this tool in the years ahead as a way to build our region and strengthen our ability to partner with each other.

And we're asking for your support for the coming year:

**Annual Dues Renewal:** It's time once again to renew your voluntary annual dues to the Heart of the Continent Partnership. The level of dues paid is voluntary and on a sliding scale. Each partner chooses the level that works for them. We encourage you to make as strong a show of support as you can.

**Use of Funds:** The funds are used to cover general operating expenses of HOCP, as laid out and approved in an annual budget, especially coordinator hours and meeting costs. Level of dues paid will have no bearing on the influence that the various partners will have in HOCP. All will participate on an equal basis, regardless of level of dues paid, in all HOCP efforts, decisions and initiatives.

**Annual Dues Levels:**

Supporting Partner:	\$1000 - \$5000 per year
Sustaining Partner:	\$500 - \$999 per year
Associate Partner:	\$100 - \$499 per year
Participating Partner:	\$10 - \$99 per year

**In Canada**

**Please make cheques payable to: Atikokan Economic Development Corporation - Attn/Memo HOCP Membership dues  
Box 218, 214 Main St W. Atikokan, ON CANADA P0T 1C0**

**In the U.S.**

**Please make checks payable to Backus Community Center/HOCP, 900 Fifth Street, International Falls, MN 56649**

Thank you for your participation and support of our work and the Heart of the Continent Partnership. Please give me a call if you have questions or concerns: Tonia (Chair) -1-218-464-2941 or Chris (Coordinator) 1-807-598-1074.

Sincerely,



**Tonia Kittelson – Chair, Heart of the Continent Partnership**

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Fax (807) 597 2726  
[www.heartofthecontinent.org](http://www.heartofthecontinent.org)  
[hoep@heartofthecontinent.org](mailto:hoep@heartofthecontinent.org)



January 22, 2021

RE: Insurance Rates Resolution

Please be advised that the Council of the Municipality of Grey Highlands, at its meeting held January 20, 2021, passed the following resolution:

**2021-39**

**Moved by Tom Allwood, Seconded by Aakash Desai**

**Whereas the cost of municipal insurance in the Province of Ontario has continued to increase – with especially large increases going into 2021; and**

**Whereas Joint and Several Liability continues to ask property taxpayers to carry the lion's share of a damage award when a municipality is found at minimum fault; and**

**Whereas these increases are unsustainable and unfair and eat at critical municipal services; and**

**Whereas the Association of Municipalities of Ontario outlined seven recommendations to address insurance issues including:**

- 1. The provincial government adopt a model of full proportionate liability to replace joint and several liability.**
- 2. Implement enhancements to the existing limitations period including the continued applicability of the existing 10-day rule on slip and fall cases given recent judicial interpretations and whether a 1 year limitation period may be beneficial.**
- 3. Implement a cap for economic loss awards.**
- 4. Increase the catastrophic impairment default benefit limit to \$2 million and increase the third-party liability coverage to \$2 million in government regulated automobile insurance plans.**
- 5. Assess and implement additional measures which would support lower premiums or alternatives to the provision of insurance services by other entities such as nonprofit insurance reciprocals.**
- 6. Compel the insurance industry to supply all necessary financial evidence including premiums, claims and deductible limit changes which support its own and municipal arguments**



**as to the fiscal impact of joint and several liability.**

**7. Establish a provincial and municipal working group to consider the above and put forward recommendations to the Attorney General;**

**Now therefore be it resolved that the Council for the Municipality of Grey Highlands call on the Province of Ontario to immediately review these recommendations and to investigate the unethical practice of preferred vendors who are paid substantial amounts over industry standards, despite COVID 19 delays, as insurance premiums will soon be out of reach for many communities and**

**Be it further resolved that this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable Peter Bethlenfalvy, Minister of Finance, the Honourable Doug Downey, Attorney General of Ontario, the Honourable Bill Walker, MPP for Bruce - Grey - Owen Sound, and all Ontario municipalities.  
CARRIED.**

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,



Jerri-Lynn Levitt  
Deputy Clerk  
Council and Legislative Services  
Municipality of Grey Highlands

## TOWNSHIP OF AUGUSTA

Moved By: TANYA HENRY

Date: January 25, 2021

Seconded By: JEFF SHAWEN

Resolution No: 4

**WHEREAS** the Ontario Fire College has been in existence since 1949; and

**WHEREAS** the Ontario Fire College is one of the primary sources of certified training for Ontario Firefighters; and

**WHEREAS** the Ontario Fire College has built a reputation of integrity, credibility, and reliability in providing some of the best training to our Fire Services within the Province of Ontario; and

**WHEREAS** the Ontario Fire College has been used to train and certify both Volunteer, Part-Time and Career firefighters throughout Ontario; and

**WHEREAS** the Ontario Fire College gives Ontario Firefighters another option other than Regional Training Centers to obtain National Fire Protection Association (NFPA) certifications; and

**WHEREAS** the Ontario Fire College is the most cost-effective method to certify Firefighters to NFPA Standards in Ontario; and

**WHEREAS** the Ontario Government enacted and revoked O. Reg. 379/18: Firefighter Certification in 2018; and

**WHEREAS** when the Ontario Government revoked O. Reg. 379/18: Firefighter Certification, it was made known by the Office of the Solicitor General that the act would be amended and brought back in the future; and

**THEREFORE, BE IT RESOLVED THAT** the Township of Augusta requests that the Province of Ontario reverse their decision to close the Ontario Fire College as the OFC is one of the best and most cost-effective methods for municipalities to train their firefighters which assists us in protecting our residents; and

**BE IT FURTHER RESOLVED THAT** this Resolution is forwarded to the Honourable Doug Ford Premier of Ontario, the Honourable Sylvia Jones; Ontario Solicitor General, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Ontario Fire Marshal; Jon Pegg, and all municipalities within the Province of Ontario.

**RECORDED VOTE:**

	<b>FOR</b>	<b>AGAINST</b>
Councillor Bowman	_____	_____
Councillor Henry	_____	_____
Mayor Malanka	_____	_____
Councillor Schapelhouman	_____	_____
Deputy Mayor Shaver	_____	_____

CARRIED: \_\_\_\_\_

MAYOR

DEFEATED: \_\_\_\_\_

MAYOR

Declaration of pecuniary interest by: \_\_\_\_\_

Nature of interest: \_\_\_\_\_

- ☐ Disclosed His/Her/Their Interest  
☐ Vacated His/Her/Their Seat  
☐ Abstained from discussion and did not vote on the question



January 22, 2021

**RE: Item for Discussion – Infrastructure Funding**

At its meeting of January 20, 2021, the Council of the Corporation of the Town of Bracebridge ratified motion 21-GC-024, regarding Infrastructure Funding, as follows:

“WHEREAS the Association of Municipalities of Ontario (AMO) has reported that municipal governments own more of Ontario’s infrastructure than any other order of government, and most of it is essential to economic prosperity and quality of life;

AND WHEREAS municipalities deliver many of the services that are critical to residents in every community, and these services rely on well-planned, well-built and well-maintained infrastructure;

AND WHEREAS the Ontario Provincial Government has stated that universal asset management will be the foundation of its municipal infrastructure strategy because effective asset management planning helps ensure that investments are made at the right time to minimize future repair and rehabilitation costs and maintain assets;

AND WHEREAS Federal and Provincial infrastructure funding models now contain requirements for recipients to demonstrate that comprehensive asset management planning principles are applied when making decisions regarding infrastructure investment;

AND WHEREAS infrastructure funding limits need to be large enough to support significant projects that have a lasting community impact over multiple generations;

AND WHEREAS targeted funding for critical infrastructure is inconsistent with the principle foundation of an asset management strategy which prioritizes needs over wants and has resulted in underfunding of the wide range of infrastructure that municipalities are responsible for maintaining, such as arenas and libraries;

AND WHEREAS the Community, Culture and Recreation Stream of the Investing in Canada Infrastructure Program received demand of almost \$10 billion for a \$1 billion funding envelope;

AND WHEREAS broad eligibility for funding is more appropriate as municipalities best understand their infrastructure needs together with the needs of their community;

AND WHEREAS no and/or insufficient funding programs currently exist to fund the demonstrated need for the building, restoration and enhancement of community, culture and recreation assets;

AND WHEREAS funding the replacement of these needed capital assets is beyond the financial capacity of most communities;

AND WHEREAS the age of the Town of Bracebridge arena is greater than 70 years old, and the Library greater than 110 years old, requiring immediate replacement;

AND WHEREAS the Town of Bracebridge was recently denied any funding under the Community, Culture and Recreation stream of the Investing in Canada Infrastructure Program, despite clearly meeting the tests of proper asset management and identifying needs over wants;

AND WHEREAS the economy of Ontario has been negatively impacted by the ongoing measures implemented to reduce the spread of COVID-19;

NOW THEREFORE the Council of The Corporation of the Town of Bracebridge resolves as follows:

1. THAT the Federal and Provincial Governments provide immediate broad and substantial municipal funding opportunities for well-planned, shovel-ready projects already prioritized under municipal asset management plans to provide immediate stimulus to the local, provincial and the federal economies in order to rebound from the impact of the COVID-19 pandemic.
2. AND THAT this resolution be forwarded to the Right Honourable Prime Minister of Canada; the Federal Minister of Infrastructure and Communities; the Honourable Premier of Ontario; the Ontario Minister of the Finance; the Ontario Minister of Infrastructure; the Ontario Minister of Municipal Affairs and Housing; the Association of Municipalities of Ontario (AMO); the Federation of Canadian Municipalities (FCM); the Local Member of Parliament (MP); the Local Member of Provincial Parliament (MPP); and all Municipalities in Ontario.

In accordance with Council's direction I am forwarding you a copy of the resolution for your attention.

Please do not hesitate to contact me if I can provide any additional clarification in this regard.

Yours truly,



Graydon Smith  
Mayor

312915 Dereham Line  
R. R. # 1, Mount Elgin, ON N0J 1N0  
Phone: (519) 877-2702; (519) 485-0477;  
Fax: (519) 485-2932  
www.swox.org

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January 11, 2021

Premier Doug Ford  
Legislative Building, Queens Park  
Toronto, ON M7A 1A1

Dear Premier Ford:

Speeding on provincial, county and municipal roadways continues to put the lives of Ontarians at risk. While we have access to several tools to help mitigate speeding traffic, the one tool that is currently not fully available to us is Automatic Speed Enforcement (ASE) (aka Photo Radar). Over the past decade, in South West Oxford the vast majority of charges laid are for drivers travelling well in excess of the posted speed limit. The cost of providing police time for something that could be done through the use of technology is disturbing to our council. The Council feels that it would be far more effective to have police concentrate on other problems such as Break and Enters, illegal drugs and domestic problems.

We need a way to address the poor behaviours and habits that are putting our citizens at risk and tying up much needed first responder resources that could be better utilized to improve the well-being of our communities. Speeding, particularly through our small villages, creates community concerns for the safety and wellbeing of our children and other vulnerable members. We need your help.

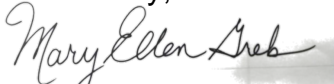
In keeping with this The Council of the Township of South-West Oxford duly moved and carried the following resolution at the regular meeting held on January 5, 2021:

*...RESOLVED that the Council of the Township of South-West Oxford provide direction to the Clerk to send a letter to the Premier, MPP Ernie Hardeman, AMO and all Ontario municipalities in support of the use of Automatic Speed Enforcement (photo radar) by municipalities.*

Please help municipalities in the Province by passing the necessary regulations for municipalities to use ASE (if they choose) that will bring about the driving behavioural changes we need.

We look forward to your help with this issue.

Yours truly,

A handwritten signature in cursive script that reads 'Mary Ellen Greb'.

Mary Ellen Greb, CAO

c.c. AMO, Honourable Ernie Hardeman, Ontario Municipalities

## CORPORATION OF THE MUNICIPALITY OF NEEBING

BY-LAW NUMBER 2021-005

Being a By-law to provide for an interim tax levy; to provide for the payment of taxes and to provide for penalty and interest of 1.25 percent (which can be waived by the provisions of bylaw 2020-17).

**Recitals:**

1. Subsection 317 (1) of the Municipal Act, 2001, Chapter c.25, S.O. 2001, as amended, provides that a local municipality, before the adoption of the estimates for the year under Section 290, may pass a by-law levying amounts on the assessment of property in the local municipality rate-able for local municipality purposes.
2. Section 342 of the Municipal Act, 2001, as amended, provides that the Council of a local Municipality may pass by-laws providing for the payment of taxes by installments and the date or dates in the year for which the taxes are imposed.
3. Section 345 of the Municipal Act, 2001, as amended, states that a municipality may pass by-laws to impose late payment charges for the non-payment of taxes or any installment by the due date.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF NEEBING HEREBY ENACTS AS FOLLOWS:**

1. An interim tax is imposed on all properties within all tax classes, which levy shall, for each property, equal 50% of the annualized taxes for the year 2020 on that property.
2. This interim tax levy shall become due and payable in two installments as follows:
  - a) 50% of the interim levy shall become due and payable on the 26<sup>th</sup> day of February, 2021,
  - b) 50% of the interim levy shall become due and payable on the 25<sup>th</sup> day of May, 2021, and
  - c) Non-payment of the amount of the dates stated in accordance with this section shall constitute default.
3. On all taxes of the interim levy, which are in default on the 1<sup>st</sup> day of March, and the 1<sup>st</sup> day of June, a penalty charge of 1.25% of the amount of taxes due and unpaid, shall be added. Penalties can be waived by the provisions of By-law 2020-017.
4. On all taxes in default, interest charges shall accrue and be added each month at the rate of 1.25% per month. Penalties can be waived by the provisions of By-law 2020-017

5. Penalties and interest added on all taxes of the interim tax levy default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of the unpaid interim tax levy. Penalties can be waived by the provisions of By-law 2020-017.
6. The Treasurer may mail or cause to be mailed to the residence or place of business of the person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes.
7. Taxes are payable in Canadian funds at The Corporation of the Municipality of Neebing Municipal Office, Neebing, Ontario.
8. By-law 2021-001 is repealed.
9. This By-law shall take effect, retroactively, as of the first day of January, 2021.

**ENACTED AND PASSED IN COUNCIL** this 3<sup>rd</sup> day of February, 2021 as witnessed by the corporate seal of the Corporation and the hands of its proper Officers duly authorized in that behalf.

**THE CORPORATION OF THE  
MUNICIPALITY OF NEEBING**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk-Treasurer



THE CORPORATION OF THE MUNICIPALITY OF NEEBING

**BY-LAW NUMBER 2021-006**

**BEING A BY-LAW TO SET THE FEES FOR BUILDING AND PROVIDE  
FOR A CODE OF CONDUCT POLICY FOR BUILDING PURPOSES FOR  
THE CORPORATION OF THE MUNICIPALITY OF NEEBING.**

**Recitals:**

1. The *Municipal Act*, 2001, S.O. 2001, c.25, as amended, Ontario's municipalities to establish user fees for various municipal services.
2. Council considers it appropriate to charge a fee for all building permits
3. Council considers it appropriate to adopt a Code of Conduct policy for the Chief Building Official and Inspectors;

**ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF NEEBING ENACTS  
AS FOLLOWS:**

1. That Schedule "A" herewith attached and forming part of this By-law shall be entitled "Code of Conduct for Chief Building Officials and Inspectors".
2. That Schedule "B" herewith attached and forming part of this By-law shall be entitled "Building Permit Fees"
3. By-laws 810-2009 and 2017-023 are repealed.
4. Sections 2 to 7 of By-law 2017-006 are repealed.
5. This By-law shall take effect on the date it is passed.

**ENACTED AND PASSED IN COUNCIL** this 3<sup>rd</sup> day of February, 2021 as witnessed by the corporate seal of the Corporation and the hands of its proper Officers duly authorized in that behalf.

THE CORPORATION OF THE  
MUNICIPALITY OF NEEBING

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk-Treasurer

SCHEDULE "A"  
TO  
BY-LAW 2021-006

**CODE OF CONDUCT  
FOR  
CHIEF BUILDING OFFICIAL AND INSPECTORS**

The Chief Building Official and all the Inspectors shall:

1. Promote the safety of buildings and reference to public health, fire protection, structural sufficiency, conservation and environmental integrity, and barrier free accessibility.
2. Apply the Building Code Act and the Building Code impartially and without influence.
3. Act within the area of qualification obtained under the Building Code Act.
4. Perform duties with due diligence, honesty and integrity.
5. Extend courtesy to everyone and practice good communications and client customer service.
6. Keep abreast of current building practices through continuous training and education.
7. Acknowledge any conflict of interest and/or policy, and
8. Manage confidential and sensitive information according to municipal guidelines and relevant legislation.

Schedule “B” to By-law Number 2021-006				Building Permit Fee Worksheet			
Applicant					Permit No.		
Project Location							
Application submitted to: Municipality of Neebing, 4766 Hwy.61, Neebing, Ontario, P7L 0B5							
Residential Construction	Building Component Description		Area / Units		Cost		Permit Fee
	<b>Residential Dwellings</b> (includes 7 inspections)						
	Main Floor Area		ft²	X	\$ .75 / ft²	=	
	Second Floor Area		ft²	X	\$ .40 / ft²	=	
	Attached Garages		ft²	X	\$ .30 / ft²	=	
	<b>Accessory Buildings</b> (includes 4 inspections)						
	Main Floor Area		ft²	X	\$ .30 / ft²	=	
	Detached Garage		ft²	X	\$ .30 / ft²	=	
	<b>Alterations and Additions</b> (includes 4 inspections)						
	Floor Area		ft²	X	\$ .55 / ft²	=	
Commercial, Industrial, Institutional & Farm Construction	Building Component Description		Area		Cost		Permit Fee
	<b>Commercial, Industrial and Institutional Building Construction</b> (includes 7 inspections)						
	Floor Area		ft²	X	\$ .85	=	
	<b>Farm Construction</b> (includes 4 inspections)						
	Floor Area		ft²	X	\$ .30	=	
(Minimum Permit Fee of \$150.00)					Subtotal		
Other Permits	Building Component Description		Number of Units		Cost		Permit Fee
	Levy for Construction without Issuance of Permit		50% of permit or \$100.00 whichever is greater				
	Occupancy Permit – New Dwellings Only.						
	Refundable on Issuance of Occupancy Permit (non-refundable after one year)		X	\$250.00	=		
	Permits for Temporary Buildings (includes 1 inspection)		X	\$100.00	=		
	Inspections not included in Permit fees		X	\$100.00	=		
	Plumbing Permits (includes 2 inspections)		X	\$100.00	=		
	HVAC, fireplace and/or Wood burning Appliance Permits (includes 1 inspection)		X	\$100.00	=		
	Moving / Demolition Permits (includes 1 inspection)		X	\$100.00	=		
	Change of Design/Use Permits (includes 1 inspection)		X	\$100.00	=		
	Patio/Deck Permits (includes 1 inspection)		X	\$100.00	=		
	Swimming Pool Permits (includes 1 inspection)		X	\$100.00	=		
	Fee to extend any expired permit (must be applied for prior to expiry)		X	\$100.00	=		
	Designated Structures Permits	Commercial Towers, Commercial Communication Towers (includes 4 inspections)		X	\$1,000.00	=	
		Non-Commercial Wind Towers (includes 4 inspections)		X	\$500.00		
Retaining Walls (includes 3 inspections)		X	\$250.00	=			
Total Building Permit Fee							
Minimum Non-refundable Deposit							100.00
<b>Please Note:</b>							
<div><input type="checkbox"/> The Building Permit Fee calculated herein may be adjusted upon completion of a Plans Review if these estimates prove inaccurate.</div> <div><input type="checkbox"/> Areas are to be calculated based on outside dimensions.</div>							