

The Corporation of the  
**Municipality of Neebing**

AGENDA for Regular Council meeting: November 20, 2024 at 6:00 p.m.

At the Municipal Office or join from your computer or mobile device:

[Click here to join the meeting](#)

or call-in (audio only): **1-647-794-5609**, Conference ID **978 256 080**

**1. Preliminary Matters**

- (a) Call to Order
- (b) Attendance
- (c) Town Hall Segment
- (d) Accept/Amend the Agenda for this Meeting
- (e) Request/Receive Declarations of Pecuniary Interests under the Municipal Conflict of Interest Act (if any)

**2. Hear Deputations from Audience Members**

No Deputation Requests have been Received for this Meeting

**3. Consent Agenda: Minutes, Reports and Correspondence**

- 3.1 Minutes of the Open Session portion of the Regular Meeting of Council held on November 6, 2024 (Recommendation to approve the minutes for both the open session (Item 3.1) and the Closed Session (Item 7.1), with any error corrections, as required.) 1-8
- 3.2 Minutes of the meeting of the Neebing Cemetery Board held on November 4, 2024 (Recommendation to receive the minutes) 9
- 3.3 Minutes of the meeting of the Neebing Recreation Committee held on November 11, 2024 (Recommendation to receive the minutes) 10
- 3.4 Voucher Report for the previous month (Recommendation to approve the vouchers.) 11-20
- 3.5 Report from Clerk-Treasurer Regarding Administrative Activity (Recommendation to receive the report for information) 21-23
- 3.6 Report from Working Roads Foreman Regarding Departmental Activity (Recommendation to receive the report for information) 24-26
- 3.7 Report from Fire Chief Regarding Departmental Activity (Recommendation to receive the report for information) 27-28
- 3.8 Correspondence from BDO, received November 6, 2024, Regarding Engagement Letter for 2024 Audit (Recommendation to receive the correspondence for information.) 29-40
- 3.9 Correspondence from Ministry of the Solicitor General, received November 13, 2024, Regarding Special Constable Training (Recommendation to receive the correspondence for information.) 41

**4. Reports and Correspondence Requiring Direction**

- 4.1 Report from Clerk-Treasurer Regarding Ontario Rural Road Safety Program (Recommendation to pass the resolution appended to the report.) 42-45
- 4.2 Report from Clerk-Treasurer Regarding Draft By-law to Regulate Parking on Municipal Property (Recommendation to provide direction.) 46-50

4.3	Report from Clerk-Treasurer Regarding Draft Performance Review Form (Recommendation to provide direction.)	51-59
4.4	Report from Clerk-Treasurer Regarding Request for Third Entrance (Recommendation to approve the entrance application.)	60-64
4.5	Report from Deputy Clerk-Treasurer Regarding Blake Hall Rental Fees (Recommendation to provide direction regarding special event rates.)	65-66
4.6	Report from Clerk-Treasurer Regarding OPP Billing Resolutions (Recommendation to support the resolutions.)	67-72
4.7	Report from Deputy Clerk-Treasurer Regarding Committee Member Attendance (Recommendation to provide direction regarding committee member attendance.)	73
4.8	Correspondence from US General Services Administration, received November 1, 2024, Regarding Grand Portage Land Port of Entry (Recommendation to provide any comments on the proposed project.)	74-81
4.9	Correspondence from Ministry of Energy and Electrification, received October 23, 2024, Regarding Ontario's Affordable Energy Future (Recommendation to provide any comments on the proposed legislation.)	82-83
4.10	Correspondence from NOMA, received November 14, 2024, Regarding AGM and Learning Morning (Recommendation to provide directions regarding annual AGM attendance.)	84-85
4.11	Correspondence from Township of McGarry, received November 12, 2024, Regarding Redistribution of the Land Transfer Tax (Recommendation to support the resolution.)	86-87
4.12	Report from Deputy Clerk-Treasurer Regarding Scheduling Special Meetings (Recommendation to provide schedule two special meetings.)	88

**5. By-laws for Passage**

There are no by-laws for passage.

**6. New Business - Announcements**

Members of Council and Senior Administration have the opportunity to advise others of events or share other information.

**7. Closed Session**

Council will enter closed session under those paragraphs of Subsection 239(2) of the Municipal Act, 2001 for which the meeting was closed, to consider item 7.1 (minutes of the Closed session of the prior Council meeting).

7.1	Minutes of the Closed Session portion of the Regular Meeting of Council held on November 6, 2024 (Recommendation to approve the minutes is included in the consent agenda)	89-91
-----	--	-------

**8. Confirmation By-law**

8.1	By-law 2024-052, to confirm the proceedings of the meeting (Recommendation to pass the by-law)	92
-----	---	----

**9. Adjourn the Meeting**

**THE CORPORATION OF THE MUNICIPALITY OF NEEBING  
MINUTES OF THE REGULAR MEETING OF COUNCIL**

Held in person at the Municipal Office and using Teams Web Conference System  
On Wednesday, November 20, 2024

**PRESENT:** Crooks Councillor and Deputy Mayor Brian Wright  
Pearson Councillor Gary Gardner  
Pardee Councillor Curtis Coulson  
Councillor at Large Gordon Cuthbertson  
Scoble Councillor Brian Kurikka  
Blake Councillor Katherine Hill

**REGRETS:** Mayor Mark Thibert

**STAFF:** Erika Kromm, Clerk-Treasurer

**1. PRELIMINARY MATTERS:**

(a) **Call to Order:** Deputy Mayor Wright called the meeting to order at 6:00 pm and provided a land acknowledgement.

(b) **Attendance:** Attendance was recorded.

(c) **Town Hall Segment:**

No one attended the Town Hall session.

(d) **Accept/Amend the Agenda:**

**Res. No. 2024-11-284**

Moved by: Councillor Cuthbertson

Seconded by: Councillor Hill

BE IT RESOLVED THAT the agenda for this regular meeting of Council be accepted as presented.

**CARRIED ✓**

(e) **Declarations of Pecuniary Interest:**

There were no declarations of pecuniary interest.

**2. HEAR DEPUTATIONS FROM AUDIENCE MEMBERS**

There were no deputations for this meeting.

**3. CONSENT AGENDA: MINUTES, REPORTS AND CORRESPONDENCE**

3.1 Minutes of the Open Session portion of the Regular Meeting of Council held on October 16, 2024  
(Recommendation to approve the minutes for both the open session (Item 3.1) and the Closed Session (Item 7.1), with any error corrections, as required.)

3.2 Minutes of the meeting of the Neebing Recreation Committee held on October 7, 2024  
(Recommendation to receive the minutes)

3.3 Report from Clerk-Treasurer Regarding Administrative Activity  
(Recommendation to receive the report for information)

3.4 Report from Deputy Clerk-Treasurer Regarding Results of Sale of Surplus Equipment  
(Recommendation to receive the report for information)

3.5 Correspondence from Minister of Finance, received October 30, 2024, Regarding 2025 OMPE Allocations  
(Recommendation to receive the correspondence for information.)

3.6 Correspondence from Veterinary Services Committee, received October 29, 2024, Regarding Northern Producer Animal Health Network AGM  
(Recommendation to receive the correspondence for information.)

3.7 Correspondence from Lakehead Region Conservation Authority, received October 24, 2024, Regarding Notice of Meeting to Approve Budget  
(Recommendation to receive the correspondence for information.)

3.8 Correspondence from Enbridge, received October 25, 2024, Regarding Notice of Rate Hearing  
(Recommendation to receive the correspondence for information.)

3.9 Correspondence from Office of the Registrar General, received October 15, 2024, Regarding Stillbirth Package Applications  
(Recommendation to receive the correspondence for information.)

Res. No. 2024-11-285

Moved by: Councillor Coulson

Seconded by: Councillor Kurikka

BE IT RESOLVED THAT Council approve the recommendations from Administration with respect to all of the items on the consent agenda portion of this evening's meeting, being Items 3.1 through 3.9.

**CARRIED ✓**

**4. REPORTS AND CORRESPONDENCE RECEIVED REQUIRING DIRECTION:**

**4.1 Report from Clerk-Treasurer Regarding Lake Lenore Subdivision Road**

Members present reviewed the report.

Res. No. 2024-11-286

Moved by: Councillor Coulson

Seconded by: Councillor Cuthbertson

BE IT RESOLVED THAT Council denies the request for maintenance on the Lake Lenore Subdivision Road and directs Administration to send a letter to the Lake Lenore Campers Association.

**CARRIED ✓**

**4.2 Report from Clerk-Treasurer Regarding Island Lot Parking Access**

Members present reviewed the report

Res. No. 2024-11-287

Moved by: Councillor Wright

Seconded by: Councillor Gardner

BE IT RESOLVED THAT Council directs Administration to draft a by-law for a parking permit system for water access only lots.

**CARRIED ✓**

**4.3 Report from Clerk-Treasurer Regarding Western Lake Superior Conservation Reserve**

Members present reviewed the report.

Res. No. 2024-11-288

Moved by: Councillor Kurikka

Seconded by: Councillor Cuthbertson

BE IT RESOLVED THAT Council disagree with the decision to include Part 8 from their drawing in the Western Lake Superior Conservation Reserve;

AND THAT Council directs Administration to schedule a meeting with Ontario Parks to discuss the Conservation Reserve;

AND FURTHER that Councillor Cuthbertson and Councillor Kurikka will represent the Municipality at this meeting.

**CARRIED ✓**

4.4 Report from Clerk-Treasurer Regarding Automated Speed Enforcement

Members present reviewed the report. Administration was directed to bring back more information regarding the costs and requirements of the program.

4.5 Report from Clerk-Treasurer Regarding Federal Gas Tax

Members present discussed the report.

Res. No. 2024-11-289

Moved by: Councillor Kurikka  
Seconded by: Councillor Coulson

Municipality of Neebing is 2,241 with 1,205 private dwellings of which 263 are occupied by seasonal or foreign owners;

AND WHEREAS a review of the local data indicates that the actual number of seasonal or foreign owned dwellings is closer to 418;

AND WHEREAS seasonal or foreign owned dwellings represent 22-35% of the dwellings within the municipality;

AND WHEREAS there are other municipalities within Canada that have large numbers of seasonal or foreign owned dwellings;

AND WHEREAS seasonal population fluctuations can have significant impacts on municipal infrastructure;

AND WHEREAS these municipalities must maintain local infrastructure, such as roads and bridges, regardless if the owners live in the municipality year round;

AND WHEREAS the Community Building Fund's allocation funding is based on per-capita population of each municipality as defined by the federal census;

AND WHEREAS seasonal residents with dwellings are not included in the federal census;

AND WHEREAS the seasonal residents and their dwellings are not factored into the Community Building Fund allocation model;

NOW THEREFORE BE IT RESOLVED THAT the Municipality of Neebing asks the Government of Canada to reconsider the allocation model for the Community Building Fund to include a measure and allocation for seasonal dwellings in order to better represent the infrastructure that must be maintained to accommodate seasonal population fluctuations;

AND FURTHER THAT the Government of Canada consider applying any changes to the funding model retroactively.

**CARRIED ✓**

4.6 Report from Clerk-Treasurer Regarding ROMA Delegation Request

Members present reviewed the Report.

Res. No. 2024-11-290

Moved by: Councillor Coulson

Seconded by: Councillor Hill

BE IT RESOLVED THAT Council requests Administration to submit delegation requests for the ROMA Conference to the following Ministries:

- Ministry of Municipal Affairs and Housing regarding the Provincial Planning Statement,
- Ministry of the Solicitor General regarding the OPP Detachment Board
- Ministry of Natural Resources regarding West Oliver Lake and the Fire Hall properties
- Ministry of the Environment regarding the Emerald Ash Borer plan.

**CARRIED ✓**

4.7 Correspondence from NFRA, received November 1, 2024, Regarding Request for Donation to the Annual Christmas Treat Sale

Members present discussed the correspondence.

Res. No. 2024-11-291

Moved by: Councillor Hill

Seconded by: Councillor Kurikka

BE IT RESOLVED THAT Council donates a FoodCycler to the Neebing Fire Rescue Association Christmas Treat Sale.

**CARRIED ✓**

4.8 Correspondence from OGRA, received October 29, 2024, Regarding Ontario Rural Safety Program

Administration was directed to obtain additional information regarding the Ontario Rural Safety Program and bring back to the next meeting.

4.9 Correspondence from NOMA, received October 31, 2024, Regarding Post-Graduation Work Permit Program

Members present discussed the correspondence.

Res. No. 2024-11-292

Moved by: Councillor Cuthbertson

Seconded by: Councillor Gardner

BE IT RESOLVED THAT Council support the correspondence from NOMA regarding Post-Graduation Work Permit Program.

**CARRIED ✓**

4.10 Correspondence from NOMA, received October 31, 2024, Regarding Support for Ontario's Forest Industry

Members present discussed the correspondence.

Res. No. 2024-11-293

Moved by: Councillor Kurikka

Seconded by: Councillor Coulson

BE IT RESOLVED THAT Council supports the resolution from NOMA regarding Ontario's Forest Industry.

**CARRIED ✓**

4.11 Correspondence from NOMA, received October 15, 2024, Regarding Shortage of Paramedics in Northwestern Ontario

Members present discussed the correspondence.

Res. No. 2024-11-294

Moved by: Councillor Cuthbertson

Seconded by: Councillor Hill

BE IT RESOLVED THAT Council support the correspondence from NOMA, regarding the shortage of Paramedics in Northwestern Ontario.

**CARRIED ✓**

**5. BY-LAWS**

5.1 By-law 2024-050 to Amend the Appointment By-law

Res. No. 2024-11-295

Moved by: Councillor Hill

Seconded by: Councillor Coulson

BE IT RESOLVED THAT By-law 2024-050 to amend the appointment by-law, be passed.

**CARRIED ✓**

**6. NEW BUSINESS - ANNOUNCEMENTS**

Councillor Kurikka stated that the Open Country Recreation Association was interested in a Neebing snowmobile trail, and they are going to send some more information or request a deputation.

Councillor Gardner discussed a resident complaint regarding painting lines on Highway 597.

Councillor Coulson asked that a thank you be placed in the Neebing News for the company that fixed the door of the Good Neighbour Shed.

Councillor Coulson stated that roads crew did a good job cleaning up around the well tile at Alf Olsen Park and noted there should be a cap in the well tile.

Councillor Cuthbertson noted that the MMAH is moving Neebing's Official Plan to the Minister and an approval will likely come back with some conditions.



Councillor Hill inquired about enforcement activities related to Boundary Drive.

Councillor Kurikka advised that there were a couple of properties on Cloud Bay Road with trailers.

**7. CLOSED SESSION**

Res. No. 2024-11-296

Moved by: Councillor Coulson

Seconded by: Councillor Gardner

BE IT RESOLVED THAT. The time being 7:54 pm Council under those paragraphs of Subsection 239(2) of the Municipal Act, 2001 for which the meeting was closed, , to consider item 7.1 (minutes of the Closed session of the prior Council meeting); and Under paragraph 239(2)(b) to consider item 7.3, involving personal matters about identifiable individuals; and Under paragraph 239(2)(f) to consider item 7.2, advice that is subject to solicitor-client privilege.

**CARRIED ✓**

During Closed session the following resolution was passed.

Res. No. 2024-11-297

Moved by: Councillor Hill

Seconded by: Councillor Gardner

BE IT RESOLVED THAT, the time being 8:03 p.m., Council rise from closed session and report in open session.

**CARRIED ✓**

**7.1 Minutes of the Closed Session portion of the Regular Meeting of Council held on October 16, 2024**

This item was approved as part of the consent agenda.

**7.2 Historical Report from Clerk-Treasurer Relative to the Correspondence at Item 4.1 of the Agenda**

This report was provided for information.

**7.3 Report from Clerk-Treasurer Regarding Staff and Volunteer Appreciation**

Res. No. 2024-11-298

Moved by: Councillor Coulson

Seconded by: Councillor Cuthbertson

BE IT RESOLVED THAT, with respect to Item 7.3 on this evening's Closed Session Agenda, Council authorizes Administration to proceed as directed in Closed Session.

**CARRIED ✓**

**8. CONFIRMATION BY-LAW**

8.1 By-law 2024-051, to confirm the proceedings of the meeting.

Res. No. 2024-11-299

Moved by: Councillor Hill

Seconded by: Councillor Kurikka

BE IT RESOLVED THAT By-law 2024-051, to confirm the proceedings of this evening's meeting, be passed as presented.

**CARRIED ✓**

**9. ADJOURN THE MEETING:**

There being no further business to attend to, Deputy Mayor Wright adjourned the meeting at 8:04 p.m.

REGULAR MEETING OF COUNCIL

---

Brian Wright  
DEPUTY MAYOR

---

Erika Kromm  
CLERK-TREASURER

The Corporation of The Municipality of Neebing  
 Meeting Minutes of the Cemetery Board  
 November 4<sup>th</sup>, 2024

1) Meeting was called to order @ 5:03 pm, by chair Karen Coulson.

2) Attendance: Penny Shott

Karen Coulson

Mike Barnes

Thora Cartlidge

Regrets: Coucillor Curtis Coulson and Councillor Katherine Hill.

Absent: Bobbie-Jo Ward

Guests: Deputy-Clerk Treasurer: Laura Jones.

Conflict of Interest: None at this time.

Health and Safety: None at this time.

Minutes were read from August 12<sup>th</sup>, 2024 all in favor.

Fred Hurlbert has tendered his resignation from the board, so we are a member short.

We need to receive a letter of resignation so that we can post in the Neebing News ,that we are seeking a volunteer to sit on the board, Penny Shott will contact him.

3) We will be purchasing a hardy lilac tree in the spring, it will replace the one that has died. The family of Bev Dale donated the tree to the Cemetery but if did not survive the 2023 winter, so it will be re-placed.

4) Laura Jones told us that the new gates have been installed , they will remain open for the winter ,so that the Roads dept. can plow the inside road-ways. We are wondering if there is a latch system installed for when they are closed.

5) Mike spoke about the map he would like to see put up, with names of the plots, so that family can see where a person is buried. The map is still being worked on.

6) Members of the board have been invited to attend a Strategic plan meeting it will be held on November 13<sup>th</sup> at the Municipal office. Laura Jones spoke to us about the 2025 up coming budget, there are no new expenditures coming so the budget will be the normal operating expenses.

7) There is another Cemetery within the boundaries of the Municipality of Neebing, it is located in Scoble and is presently run by a church. At some point they may approach the Municipality for assistance in operating it.

8) The following dates have been set for 2025, February 3<sup>rd</sup>, May 5<sup>th</sup>, August 11<sup>th</sup>, November 3<sup>rd</sup>, and the cleanup date has been set for June 14<sup>th</sup>. All these dates of course can change.

Time being 5:41 pm meeting was adjourned.

Neebing Recreation Committee  
 Meeting Minutes of the Hall Board  
 November 11<sup>th</sup>, 2024

Submitted by Penny Shott

Attendance: Penny Shott

Edith Tivendale  
 Vanessa Manherz  
 Councillor Katherine Hill  
 Karen Coulson  
 Lisa Laitinen-Egbuchulam  
 Councillor Curtis Coulson  
 Joel Manherz

Health & Safety: None at this time

Conflict of Interest: None at this time

We read the minutes from October 7<sup>th</sup>, 2024 and they were accepted.

**Old Business:** The Alf Olson skating rink is being finished up. The rink at the Blake Hall is almost done, the lighting still has to be installed. Councillor Curtis Coulson has spoken with the fire chief and he said there will be no problem with the flooding of the rinks.

**New Business:** Our final meeting for 2024 will be held on December 9<sup>th</sup>, and our final event this year will be our "Breakfast with Santa". Tickets are for sale at the Municipal office and sales are going good.

-We have set some dates for next years meeting and events. They are as follows January 13<sup>th</sup>, February 3<sup>rd</sup>, March 3<sup>rd</sup>, April 1<sup>st</sup>, May 5<sup>th</sup>, June 9<sup>th</sup>, September 8<sup>th</sup>, October 6<sup>th</sup>, November 10<sup>th</sup>, and December 8<sup>th</sup>, 2025. These dates are suggested dates at this time and may change.

-Our events for 2025 will be a skate family day February 9<sup>th</sup>, April 18<sup>th</sup>, will be our Easter Egg Hunt", Mothers Day Tea will be on May 11<sup>th</sup>, July 1<sup>st</sup>, is Canada Day, October will be Harvest Dinner and December will be Breakfast with Santa".

-We are also thinking of doing a craft day for children to come and do for a Mother's day gift and a Father's day gift.

- Steve from Creative Painting will be out to do a paint class on February 23<sup>rd</sup>. It will be advertised in the Neebing News, with the cost and time.

-Our event in a couple of weeks will be "Breakfast with Santa". Plans are in place, we have Mr. & Mrs Claus coming. Our theme will be Frosty the Snowman. We will have face painting being done while guests are having breakfast. When breakfast is over we have craft stations set up, story time with Mr. & Mrs Claus. A snowman to take home and a surprise when your gift when your leaving.

- The surprise gift was purchased with a generous gift certificate from Toy's R Us. We thank them very much for doing this.

- Vanessa Manherz will pick up all the supplies that we need for the day, we will setup the night before and arrive early to get things going.

-We also have a couple of students coming to help for their high school volunteer hours.

-Time being 8 pm meeting was adjourned.

# VOUCHER REPORT

FOR THE MONTH OF OCTOBER 2024

	<u>Amount</u>
<b>Liabilities</b>	
HST, Source Deductions, Liabilities	\$ 156,416.86
<b>Expense Accounts</b>	
General Government	81,546.22
Protection to Persons and Property	18,895.56
Policing	24,850.15
Transportation Services	56,278.79
Environmental Services	6,940.71
Health Services	4,840.00
Cemetery	198.02
Social and Family Services	38,150.00
Building Services	2,095.08
Recreation and Cultural Services	11,651.81
Economic Development	1,106.86
Capital Projects - Admin	
Capital Projects-Fire Department	
Capital Projects - Public Works	332,438.70
Capital Projects - Parks	555,777.27
School Boards - Education Levy	137,712.62
<b>Total disbursements in month</b>	<u><u>\$1,428,898.65</u></u>

<b><u>Cheque Runs</u></b>	
10/2/2024	\$ 36,129.25
10/2/2024	562,472.68
10/16/2024	642,819.16
10/17/2024	7,093.97
10/17/2024	4,544.94
10/17/2024	319.75
10/30/2024	115,560.87
10/31/2024	339.77
10/31/2024	3,631.13
	<u><u>\$1,372,911.52</u></u>
<b><u>Direct Deposits - Payroll</u></b>	
PR-1834	\$ 22,343.25
PR-1836	3,714.99
PR-1839	22,190.94
PR-1840	7,737.95
	<u><u>\$55,987.13</u></u>
<b>Total disbursements in month</b>	<u><u>\$1,428,898.65</u></u>

**Municipality of Neebing  
Voucher Report - October 2024**

3.4-2

Chq #	Date	Co Vendor Name / Description	GL Acct #	Trans Detail	Amount
18179	10/2/2024	<b>A. J. STONE COMPANY LTD</b>			\$3,638.69
		186212 - BUNKER GEAR - CHEESMAN	01-03-502175	Fire / Protection PP	
		186185 - HELMET PATCH - KELLAR	01-03-502175	Fire / Protection PP	
18180	10/2/2024	<b>BIN THERE DUMP THAT THUNDER BAY</b>			\$169.50
		20785 - ELECTRONICS BIN RENTAL - SAND HILL LANDFILL	01-08-504250	Environmental	
18181	10/2/2024	<b>CANOE PROCUREMENT GROUP OF CANADA</b>			\$6,023.32
		PF-0554-00850 - DIESEL 2707.60L / DYED 1368.60L	01-05-503325	Public Works	
18182	10/2/2024	<b>CENTRAL CANADA INDUSTRIES INC</b>			\$116.59
		01TT4927 - TIGER MOWER PARTS	01-05-503320	Public Works	
18183	10/2/2024	<b>CGIS CENTRE</b>			\$2,602.67
		45566 - SLIMS CONTRACTED SERVICES TO DEC 2024	01-01-501555	General Government	
18184	10/2/2024	<b>CHASCHUK ENTERPRISES LTD</b>			\$212,304.40
		15324 - SUPPLY, HAULY & APPLY GRAVEL - CLOUD LAKE RD	01-51-513330	Capital Projects - PW	
18185	10/2/2024	<b>CODY CHEESMAN</b>			\$59.03
		MOUNTAINVEIW DIESEL - 43.407L DIESEL - REIMBURSE CHEESMAN	01-03-502140	Fire / Protection PP	
18186	10/2/2024	<b>CONSEIL SCOLAIRE DE DISTRICT CATHOLIQUE DES AUREORE</b>			\$718.19
		2024 3RD QTR LEVY - 2024 3RD QTR LEVY	01-80-803000	School Board	
18187	10/2/2024	<b>CONSEIL SCOLAIRE PUBLIC DU GRAND NORD DE L'ONTARIO</b>			\$20.00
		2024 3RD QTR LEVY - 2024 3RD QTR LEVY	01-80-803000	School Board	
18188	10/2/2024	<b>CRC COMMUNICATIONS LIMITED</b>			\$352.37
		1164255 - REPEATER RENTAL - SYSTEM LIC FEES	01-05-503415	Public Works	
18189	10/2/2024	<b>FIRE MARSHAL'S PUBLIC SAFETY COUNCIL</b>			\$585.62
		IN166734 - PUBLIC EDUCATION - 2024 FIRE PREVENTION WEEK KIT	01-03-502147	Fire / Protection PP	
18190	10/2/2024	<b>GARY'S TOWING EQUIPMENT XPRESS</b>			\$339.00
		10244 - VEHICLE DELIVERY FOR TRAINING PURPOSES	01-03-502145	Fire / Protection PP	
18191	10/2/2024	<b>GFL ENVIRONMENTAL SERVICES INC.</b>			\$1,252.46
		LQ02442918 - BLAKE HALL 100TH RENTAL UNITS	01-15-507305	Recreation	
18192	10/2/2024	<b>GFL ENVIRONMENTAL SERVICES INC.</b>			\$2,858.57
		LQ02442977 - SANITARY SERVICES BLAKE HALL	01-15-507410	Recreation	
		LQ02443028 - SANITARY SERVICES SCOBLE LANDFILL	01-08-504210	Environmental	
		LQ02443033 - SANITARY SERVICES SAND HILL LANDFILL	01-08-504210	Environmental	
		LQ02443036 - SANITARY SERVICES OFFICE	01-01-501430	General Government	
		LQ02443037 - SANITARY SERVICES ALF OLSEN PARK	01-15-507410	Recreation	
		LQ02443038 - SANITARY SERVICES FIRE HALL 2	01-03-502125	Fire / Protection PP	
		LQ02443040 - SANITARY SERVICES MARGARET ST BOAT LAUNCH	01-15-507410	Recreation	
		LQ02443041 - SANITARY SERVICES LITTLE PIGEON BAY	01-15-507410	Recreation	
		LQ02443200 - SANITARY SERVICES CEMETERY	01-10-505115	Cemetery Expense	
		LQ02445483 - SANITARY SERVICES CLOUD LAKE BOAT LAUNCH	01-15-507410	Recreation	

**Municipality of Neebing  
Voucher Report - October 2024**

3.4-3

Chq #	Date	Co Vendor Name / Description	GL Acct #	Trans Detail	Amount
		LQ02445486 - SANITARY SERVICES OLIVER LAKE PARKETTE	01-15-507410	Recreation	
		LQ02445821 - SANITARY SERVICES CLOUD LAKE BOAT LAUNCH	01-15-507410	Recreation	
		LQ02445823 - SANITARY SERVICES OLIVER LAKE PARKETTE	01-15-507410	Recreation	
18193	10/2/2024	<b>GILBERTSON ENTERPRISES</b>			\$116,049.59
		INV18779 - CRUSHING SERVICES - LARSON RD	01-51-513310	Capital Projects - PW	
		INV18780 - CRUSHING SERVICES GENERAL	01-51-513300	Capital Projects - PW	
18194	10/2/2024	<b>HENDERSON SIGN CO.</b>			\$248.60
		HS 57696 - PRIVATE EVENT SIGNAGE	01-15-507245	Recreation	
18195	10/2/2024	<b>CHERYL JASPERS</b>			\$97.02
		MILEAGE-JUL-SEP 2024 - JUL - SEP 2024 MILEAGE - 138.6 KMS	01-01-501280	General Government	
18196	10/2/2024	<b>LAKEHEAD BOARD OF EDUCATION</b>			\$122,299.83
		2024 3RD QTR LEVY - 2024 3RD QTR LEVY	01-80-801000	School Board	
18197	10/2/2024	<b>MARIVIC CAROMAYAN</b>			\$1,100.00
		REIMBURSE TAXES - REIMBURSE FOR TAXES PAID TO WRONG PAYEE	01-01-501585	General Government	
18198	10/2/2024	<b>MICROAGE COMPUTER CENTRE</b>			\$515.64
		7999 - CYBER TRAINING	01-01-501518	General Government	
		7973 - ONLINE BACKUP	01-01-501518	General Government	
		IN-303642-01 - RM SWITCH FOR WIFI	01-15-507220	Recreation	
18199	10/2/2024	<b>MUNICIPAL PROPERTY ASSESSMENT CORPORATION</b>			\$14,590.99
		1800036492 - PROPERTY ASSESSMENT SERVICES	01-01-501535	General Government	
18200	10/2/2024	<b>J ALEC MULLER</b>			\$141.24
		CHQ-REQ-BOOTS 2024 - 2024 BOOT ALLOWANCE	01-05-501270	Public Works	
18201	10/2/2024	<b>NOVA-PRO INDUSTRIAL SUPPLY LTD.</b>			\$1,072.55
		588450 - R-151 - SAWZALL/M18 BATTERY	01-03-502135	Fire / Protection PP	
		587274 - R-151 - M18 DUAL BAY RAPID CHARGER	01-03-502135	Fire / Protection PP	
		586853 - RUST SPRAY PAINT	01-05-503440	Public Works	
18202	10/2/2024	<b>POLLARD DISTRIBUTION INC.</b>			\$12,546.34
		10154 - CALCIUM 30,008L - CLOUD LAKE ROAD	01-51-513330	Capital Projects - PW	
18203	10/2/2024	<b>DON SMITH</b>			\$235.40
		OPP SEP 19-2024 - POLICE BOARD MTG/MILEAGE SEP 19-2024	01-07-502250	Policing	
18204	10/2/2024	<b>TEMPELMAN WATER HAULAGE</b>			\$340.00
		832795 - WATER DELIVERY - BLAKE HALL	01-15-507220	Recreation	
18205	10/2/2024	<b>TERANET ENTERPRISES INC.</b>			\$2,101.80
		INV-2024-0034533 - CGIS ANNUAL UPDATE	01-01-501555	General Government	
18206	10/2/2024	<b>THUNDER BAY BROOM &amp; CHEMICALS LTD.</b>			\$259.67
		34012 - T-PAPER, GARBAGE BAGS, GLASS CLEANER	01-01-501430	General Government	
18207	10/2/2024	<b>THUNDER BAY CATHOLIC DISTRICT SCHOOL BOARD</b>			\$14,674.60
		2024 3RD QTR LEVY - 2024 3RD QTR LEVY	01-80-802000	School Board	
18208	10/2/2024	<b>THUNDER BAY CO-OP FARM SUPPLIES</b>			\$404.65
		64136 - PW-1 - 12V BATTERIES	01-05-503320	Public Works	
		148543 - WATER JUGS/BOTTLE DEPOSIT	01-15-507220	Recreation	

**Municipality of Neebing  
Voucher Report - October 2024**

3.4-4

Chq #	Date	Co Vendor Name / Description	GL Acct #	Trans Detail	Amount
18209	10/2/2024	<b>THUNDER BAY DISTRICT HEALTH UNIT</b>			\$4,840.00
		OCT-2024 LEVY - THUNDER BAY DISTRICT HEALTH LEVY	01-10-505200	Health Services	
18210	10/2/2024	<b>THUNDER BAY DISTRICT SOCIAL SERVICES ADMIN. BOARD</b>			\$38,150.00
		SI103925 - 2024 OCTOBER LEVY	01-12-506100	Social / Family Services	
		SI103925 - 2024 OCTOBER LEVY	01-12-506400	Social / Family Services	
18211	10/2/2024	<b>BRIAN WRIGHT</b>			\$221.40
		OPP-SEP 19-24 - POLICE BOARD MTG/MILEAGE SEPT 19-2024	01-07-502250	Policing	
18212	10/2/2024	<b>XEROX CANADA LTD.</b>			\$87.81
		P62984688 - XEROX COPY CHARGES	01-03-502157	Fire / Protection PP	
		P62984688 - XEROX COPY CHARGES	01-01-501440	General Government	
18213	10/2/2024	<b>CANADIAN UNION OF PUBLIC EMPLOYEES - LOCAL #87</b>			\$615.50
		PR1827 - Payroll from 8/24/24 to 9/06/24	01-00-204600	Source Deductions	
		PR1830 - Payroll from 9/06/24 to 9/20/24	01-00-204600	Source Deductions	
18214	10/2/2024	<b>MINISTER OF FINANCE (EHT)</b>			\$1,514.01
		PR1827 - Payroll from 8/24/24 to 9/06/24	01-00-204700	Source Deductions	
		PR1828 - Payroll from 8/23/24 to 9/06/24	01-00-204700	Source Deductions	
		PR1830 - Payroll from 9/06/24 to 9/20/24	01-00-204700	Source Deductions	
		PR1832 - Payroll from 9/01/24 to 9/30/24	01-00-204700	Source Deductions	
		PR1833 - Payroll from 7/01/24 to 9/30/24	01-00-204700	Source Deductions	
18215	10/2/2024	<b>ONTARIO MUNICIPAL EMPLOYEES RETIREMENT SYSTEM</b>			\$10,280.08
		PR1827 - Payroll from 8/24/24 to 9/06/24	01-00-204500	Source Deductions	
		PR1828 - Payroll from 8/23/24 to 9/06/24	01-00-204500	Source Deductions	
		PR1830 - Payroll from 9/06/24 to 9/20/24	01-00-204500	Source Deductions	
18216	10/2/2024	<b>RECEIVER GENERAL</b>			\$19,947.09
		PR1827 - Payroll from 8/24/24 to 9/06/24	01-00-204300	Source Deductions	
		PR1828 - Payroll from 8/23/24 to 9/06/24	01-00-204300	Source Deductions	
		PR1830 - Payroll from 9/06/24 to 9/20/24	01-00-204300	Source Deductions	
		PR1832 - Payroll from 9/01/24 to 9/30/24	01-00-204300	Source Deductions	
18217	10/2/2024	<b>WORKER'S SAFETY &amp; INSURANCE BOARD</b>			\$3,772.57
		PR1827 - Payroll from 8/24/24 to 9/06/24	01-00-204750	Source Deductions	
		PR1828 - Payroll from 8/23/24 to 9/06/24	01-00-204750	Source Deductions	
		PR1830 - Payroll from 9/06/24 to 9/20/24	01-00-204750	Source Deductions	
		PR1832 - Payroll from 9/01/24 to 9/30/24	01-00-204750	Source Deductions	
		PR1833 - Payroll from 7/01/24 to 9/30/24	01-00-204750	Source Deductions	
		ADD FIRE PREMIUM SEP 2024 - ADDITIONAL FIRE PREMIUM SEPT 2024	01-03-501260	Fire / Protection PP	
18218	10/16/2024	<b>AUTO PARTS CENTRAL INC</b>			\$285.97
		20TU6498 - PW-2 - BRAKE PADS	01-05-503320	Public Works	
18219	10/16/2024	<b>BELL CANADA</b>			\$108.20
		9642098-OCT2024 - GARAGE TELEPHONE	01-05-503410	Public Works	
18220	10/16/2024	<b>BUHLER MECHANICAL SERVICE</b>			\$214.14
		29083 - CRAWLSPACE EXHAUST FAN RESET	01-01-501430	General Government	
18221	10/16/2024	<b>CANOE PROCUREMENT GROUP OF CANADA</b>			\$4,564.07
		PF-0562-00858 - DIESEL 1881.40L / DYED 1000.40L	01-05-503325	Public Works	
18222	10/16/2024	<b>CODY CHEESMAN</b>			\$343.55
		SEPT-PAY - REISSUE REJECTED PAYMENT - SEPT PAYROLL	01-00-202400	Asset	



**Municipality of Neebing  
Voucher Report - October 2024**

3.4-5

Chq #	Date	Co Vendor Name / Description	GL Acct #	Trans Detail	Amount
18223	10/16/2024	<b>KAREN COULSON</b>			\$170.00
		BLAKE 100-CORN - CORN FOR BLAKE HALL 100TH	01-15-507305	Recreation	
18224	10/16/2024	<b>DANIEL VANLENTH MECHANICAL</b>			\$339.00
		2024-111 - SERVICE TO MUNICIPAL GARAGE FURNACE	01-05-503315	Public Works	
18225	10/16/2024	<b>DE LAGE LANDEN FINANCIAL SERVICES CANADA INC.</b>			\$619.66
		9816602 - XEROX COPIER LEASE	01-03-502157	Fire / Protection PP	
		9816602 - XEROX COPIER LEASE	01-01-501440	General Government	
18226	10/16/2024	<b>FEDERAL EXPRESS CANADA LTD</b>			\$98.23
		2-639-73504 - DUTY & FREIGHT ON FIRE SUPPLY DEPOT	01-01-501525	General Government	
18227	10/16/2024	<b>FORT GARRY INDUSTRIES LTD</b>			\$98.88
		F2151634 - 5 FLOOR DRY 20LB BAGS	01-03-502125	Fire / Protection PP	
18228	10/16/2024	<b>GFL ENVIRONMENTAL SERVICES INC.</b>			\$439.78
		LQ02462209 - SANITARY SERVICES	01-15-507410	Recreation	
		LQ02462216 - OLIVER LAKE PARKETTE SANITARY SERVICES	01-15-507410	Recreation	
18229	10/16/2024	<b>HOOD EQUIPMENT CANADA INCORPORATED</b>			\$2,865.88
		PMT 14385 - I 128693 DUPLICATE PAYMENT	01-05-503320	Public Works	
		I 137707 - 160 EXCAVATOR MUFFLER	01-05-503320	Public Works	
		I 135025 - CREDIT ON ACCOUNT	01-05-503320	Public Works	
		I 32952 - CREDIT ON INVOICE	01-05-503320	Public Works	
18231	10/16/2024	<b>LAURA JONES</b>			\$30.80
		OCT-2024 - MILEAGE - MILEAGE FOR BLAKE 100TH	01-01-501280	General Government	
18232	10/16/2024	<b>KOOTENAY MURPHY HOLDING LTD</b>			\$2,213.67
		8864 - FIREPRO2 SOFTWARE SERVICE CONTRACT	01-03-502157	Fire / Protection PP	
18233	10/16/2024	<b>ERIKA KROMM</b>			\$46.20
		OCT 2024 MILEAGE - MILEAGE - OPP DETACH BOARD MTG SEP 19-2024	01-07-502250	Policing	
18234	10/16/2024	<b>BRIAN KURIKKA</b>			\$252.70
		OCT 16-2024 CHQ REQ - MILEAGE CLAIM - TBDML & NOMA CONFERENCE 361 KM	01-02-501180	Council Expense	
18235	10/16/2024	<b>LAKEHEAD OVERHEAD DOOR</b>			\$276.85
		97679 - ASSESS SCOBLE GNS OVERHEAD DOOR	01-08-504200	Environmental	
18236	10/16/2024	<b>LAKEHEAD REGION CONSERVATION AUTHORITY</b>			\$3,165.00
		2024 1ST-2ND-3RD QTR FEES - 1ST-2ND-3RD QTR PLANNING FEES	01-00-103855	Asset	
18237	10/16/2024	<b>LOCAL AUTHORITY SERVICES LTD.</b>			\$2,528.76
		MGBP7434 - 6-13 - FRONT TIRES	01-05-503320	Public Works	
18238	10/16/2024	<b>JOEL MANHERZ</b>			\$275.00
		2024 VOLLEYBALL FEE - PERMIT FEE & OSBIE INSURANCE FOR VOLLEYBALL	01-15-507245	Recreation	
18239	10/16/2024	<b>MICROAGE COMPUTER CENTRE</b>			\$343.52
		IN-303777-01 - BLAKE HALL WIFI HOTSPOT	01-15-507220	Recreation	
18240	10/16/2024	<b>MINISTER OF FINANCE</b>			\$10,563.00
		PLATE RENEWAL - 2024 - VEHICLE PLATE RENEWAL	01-05-503330	Public Works	
18241	10/16/2024	<b>MINISTER OF FINANCE</b>			\$3,928.00
		2023-11-1-2344190619 - UNUSED GRANT FOR CASE NUMBER 2023-11-1-2344190619	01-00-403195	Revenue	

**Municipality of Neebing  
Voucher Report - October 2024**

3.4-6

Chq #	Date	Co Vendor Name / Description	GL Acct #	Trans Detail	Amount
18242	10/16/2024	<b>MINISTER OF FINANCE (OPP)</b>			\$23,183.00
		301010241326086 - OPP CONTRACT BILLING	01-07-502300	Policing	
18243	10/16/2024	<b>MITCHELL'S AUTO BODY</b>			\$3,198.96
		388030 - T-107 - ANNUAL INSPECTION	01-03-503319	Fire / Protection PP	
		388018 - P-101 - REPLACE FUEL TANK FILL NECK AND BEZEL	01-03-503319	Fire / Protection PP	
		388029 - P-104 - ANNUAL INSPECTION	01-03-503319	Fire / Protection PP	
18244	10/16/2024	<b>MORGAN FUELS INC.</b>			\$427.78
		426227 - SAND HILL LANDFILL PROPANE 334.30L	01-08-504202	Environmental	
		426226 - SCOBLE LANDFILL PROPANE 201.30L	01-08-504202	Environmental	
18245	10/16/2024	<b>MUNICIPALITY OF OLIVER PAIPOONGE</b>			\$508.50
		2024-00659 - 10-DAY FIRE FIGHTER TRAINING - B. FISCHER	01-03-502145	Fire / Protection PP	
18246	10/16/2024	<b>PDR CONTRACTING THUNDER BAY LTD.</b>			\$574,904.00
		24023 005 - BLAKE HALL & ALF OLSEN RINK IMPROVEMENTS	01-51-517225	Capital Projects - REC	
		P24023 004 - BLAKE HALL / ALF OLSEN RINK IMPROVEMENTS	01-51-517225	Capital Projects - REC	
18247	10/16/2024	<b>PESCE &amp; ASSOCIATES INC.</b>			\$296.63
		3590 - SALARY ADMIN POLICY DEVELOPMENT	01-01-501520	General Government	
18248	10/16/2024	<b>POTESTIO LAW</b>			\$197.75
		8793 - REF FILE# 5439	01-01-501520	General Government	
18249	10/16/2024	<b>MARK SHRUIFF</b>			\$57.82
		OCT-16-2024-CHQ REQ - MILEAGE CLAIM - PIGEON RIVER IEMC MTG 82.6 KM	01-03-502165	Fire / Protection PP	
18250	10/16/2024	<b>SUPERIOR COUNTRY</b>			\$1,565.00
		18383 - SNOWMOBILE PARTNERSHIP/SUPERIOR COUNTRY GUIDE AD	01-01-501570	General Government	
		18383 - SNOWMOBILE PARTNERSHIP/SUPERIOR COUNTRY GUIDE AD	01-17-501589	Economic Development	
18251	10/16/2024	<b>TBAY TEL</b>			\$2,925.56
		50900-OCT-2024 - INTERNET/OFFICE LINES/FIRE HALL 1-4-5-6/BLAKE PHONE+INTERNET	01-03-502155	Fire / Protection PP	
		50900-OCT-2024 - INTERNET/OFFICE LINES/FIRE HALL 1-4-5-6/BLAKE PHONE+INTERNET	01-01-501530	General Government	
		56600-AUG20204 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASURER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-16-502455	Building Expense	
		56600-AUG20204 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASURER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-02-501530	Council Expense	
		56600-AUG20204 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASURER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-17-501530	Economic Development	
		56600-AUG20204 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASURER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-08-504201	Environmental	
		56600-AUG20204 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASURER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-03-502155	Fire / Protection PP	
		56600-AUG20204 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASURER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-01-501530	General Government	
		56600-OCT2024 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASURER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-16-502455	Building Expense	

**Municipality of Neebing  
Voucher Report - October 2024**

3.4-7

Chq #	Date	Co Vendor Name / Description	GL Acct #	Trans Detail	Amount
		56600-OCT2024 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASU RER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-02-501530	Council Expense	
		56600-OCT2024 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASU RER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-17-501530	Economic Development	
		56600-OCT2024 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASU RER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-08-504201	Environmental	
		56600-OCT2024 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASU RER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-03-502155	Fire / Protection PP	
		56600-OCT2024 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASU RER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-01-501530	General Government	
		56600-SEP2024 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASU RER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-16-502455	Building Expense	
		56600-SEP2024 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASU RER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-02-501530	Council Expense	
		56600-SEP2024 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASU RER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-17-501530	Economic Development	
		56600-SEP2024 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASU RER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-08-504201	Environmental	
		56600-SEP2024 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASU RER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-03-502155	Fire / Protection PP	
		56600-SEP2024 - LANDFILLS/MAYOR/CBO/PWORKS/CLERK/TREASU RER/FIRE CHIEF/HALL 2&3/NEDAC/CEMC	01-01-501530	General Government	
18252	10/16/2024	<b>THUNDER BAY BROOM &amp; CHEMICALS LTD.</b>			\$82.43
		34196 - BLAKE HALL PAPER TOWELS	01-15-507220	Recreation	
18253	10/16/2024	<b>THUNDER BAY CO-OP FARM SUPPLIES</b>			\$21.46
		232934 - WINTERIZE STEAMER UNIT	01-05-503320	Public Works	
18254	10/16/2024	<b>THUNDER BAY LETTER SHOP SERVICES</b>			\$167.96
		14718 - NEEBING NEWS MAILOUT PREP	01-01-501571	General Government	
18255	10/16/2024	<b>TRANS CANADA SAFETY</b>			\$235.45
		57603 - HALO 360 FIREFIGHTER HOOD	01-03-502175	Fire / Protection PP	
18256	10/16/2024	<b>WEB PRESS (THUNDER BAY) LIMITED</b>			\$714.00
		W24-29033 - NEEBING NEWS PRINTING CHARGES	01-01-501571	General Government	
18257	10/16/2024	<b>WENDY WRIGHT</b>			\$562.00
		SEP 25-2024-OPP MTG - OPP BOARD MTG-MAY 2 JUN 20 SEP 19 / MILEAGE CLAIM 160 KM	01-07-502250	Policing	
18260	10/30/2024	<b>ARMTEC INC.</b>			\$28,258.20
		6-348459 - CULVERTS / COUPLERS	01-51-513302	Capital Projects - PW	
18261	10/30/2024	<b>BAY LOCK &amp; SECURITY</b>			\$1,563.76
		199655 - OFFICE - REPAIR FRONT DOOR LOCK/RE- KEY	01-01-501430	General Government	
		199654 - OFFICE/BLAKE HALL RE-KEY/CUT KEYS/NEW HANDLES	01-01-501430	General Government	
		199654 - OFFICE/BLAKE HALL RE-KEY/CUT KEYS/NEW HANDLES	01-15-507220	Recreation	

**Municipality of Neebing  
Voucher Report - October 2024**

3.4-8

Chq #	Date	Co Vendor Name / Description	GL Acct #	Trans Detail	Amount
18262	10/30/2024	<b>RONALD CRUDGE</b>			\$1,766.98
		CHQ-REQ-TAX REFUND - PAYMENT SENT IN ERROR - REFUNDED	01-00-103100	Asset	
18263	10/30/2024	<b>D. PEPPARD MECHANICAL INC.</b>			\$370.08
		194157 - SCOBLE LANDFILL PROPANE HEATER REPAIRS	01-08-504200	Environmental	
18264	10/30/2024	<b>FORT GARRY INDUSTRIES LTD</b>			\$768.05
		F2171233 - SHOP SUPPLIES: WASHER FLUID/PENETRANT/STARTER FLUID/ BUNGEEES	01-05-503320	Public Works	
		F2189447 - SHOP SUPPLIES: RATCHET STRAPS/RUBBER TIES	01-05-503350	Public Works	
18265	10/30/2024	<b>GFL ENVIRONMENTAL SERVICES INC.</b>			\$1,319.34
		LQ02483845 - OLIVER LAKE PARKETTE SANITARY SERVICES	01-15-507410	Recreation	
		LQ02483848 - CLOUD LAKE BOAT LAUNCH SANITARY SERVICES	01-15-507410	Recreation	
		LQ02500301 - CLOUD LAKE BOAT LAUNCH SANITARY SERVICES	01-15-507410	Recreation	
		LQ02500304 - OLIVER LAKE PARKETTE SANITARY SERVICES	01-15-507410	Recreation	
		LQ02500323 - SCOBLE LANDFILL SANITARY SERVICES	01-08-504210	Environmental	
		LQ02500329 - SAND HILL LANDFILL SANITARY SERVICES	01-15-507410	Recreation	
18266	10/30/2024	<b>DAVID HALVORSEN</b>			\$335.00
		OPP-JUN-20-2024 - OPP MEETING JUN 20-2024 - ATTENDANCE/MILEAGE	01-07-502250	Policing	
18267	10/30/2024	<b>JML ENGINEERING LTD</b>			\$6,285.17
		2022098-16 - BLAKE HALL RINK IMPROVEMENTS	01-51-517220	Capital Projects - REC	
		2022099-16 - ALF OLSEN RINK IMPROVEMENTS	01-51-517225	Capital Projects - REC	
18268	10/30/2024	<b>FAWN KELLAR</b>			\$27.69
		DOLLARAMA-OCT-18-2024 - 25TH BIRTHDAY SUPPLIES: BALLONS/BANNER/BAGS/RIBBON	01-03-502165	Fire / Protection PP	
18269	10/30/2024	<b>MAKI'S DIESEL REPAIR</b>			\$813.60
		138708 - EMISSIONS TESTING -2017 INTL/2013 KENWORTH/2015 PETERBILT	01-05-503330	Public Works	
18270	10/30/2024	<b>MILLER PRECAST LTD</b>			\$35,977.05
		1264 - VAULT TOILET - OLIVER LAKE BOAT LAUNCH	01-51-561200	Capital Projects - REC	
18271	10/30/2024	<b>DON SMITH</b>			\$150.00
		OPP-OCT-17-2024 - OPP BOARD MEETING OCT 17-2024 - ATTENDANCE	01-07-502250	Policing	
18272	10/30/2024	<b>SUPERIOR COUNTRY</b>			\$649.75
		18397 - ADVERTISING - BUSINESS CARD SIZE	01-01-501570	General Government	
18273	10/30/2024	<b>THUNDER BAY DISTRICT HEALTH UNIT</b>			\$276.20
		22798 - PLAYGROUND INSPECTIONS - ALF/OFFICE	01-15-507400	Recreation	
18274	10/30/2024	<b>THUNDER BAY LETTER SHOP SERVICES</b>			\$167.96
		14752 - OCTOBER 2024 NEEBING NEWS MAILOUT	01-01-501571	General Government	
18275	10/30/2024	<b>TRANS CANADA SAFETY</b>			\$1,521.67
		58429 - HALL 1 - PARKING CURBS	01-03-502125	Fire / Protection PP	
		58430 - R-151 - TOOL MOUNTS	01-03-502135	Fire / Protection PP	
18276	10/30/2024	<b>TULLOCH GEOMATICS INC.</b>			\$20,993.20
		1017464 - PODRES ROAD SURVEY	01-01-501555	General Government	

**Municipality of Neebing  
Voucher Report - October 2024**

3.4-9

Chq #	Date	Co Vendor Name / Description	GL Acct #	Trans Detail	Amount
18277	10/30/2024	<b>ULINE CANADA CORPORATION</b>			\$482.06
		15044939 - SLATWALL ACCESSORIES	01-01-501430	General Government	
18278	10/30/2024	<b>VALLEY HEIGHTS MOBILE</b>			\$4,078.65
		11093 - 2020 FORD F-250 - POWER STEERING LEAK/FRONT AXLE UJOINT	01-05-503319	Public Works	
18279	10/30/2024	<b>WEB PRESS (THUNDER BAY) LIMITED</b>			\$714.00
		W24-29064 - PRINTING CHARGES NEEBING NEWS	01-01-501571	General Government	
18280	10/30/2024	<b>BRIAN WRIGHT</b>			\$162.60
		OPP-OCT-17-24 - OPP MEETING OCT 17-24 - ATTENDANCE/MILEAGE	01-07-502250	Policing	
18281	10/30/2024	<b>WSP CANADA INC.</b>			\$7,063.07
		20169889 - ASSET MANAGEMENT	01-01-501584	General Government	
18282	10/31/2024	<b>RECEIVER GENERAL</b>			\$380.61
		GST - 03 - HST on Shoreline Road Allowance Sale	01-00-202600	Liability	
18283	10/31/2024	<b>RECEIVER GENERAL</b>			\$3,250.52
		HST- 04 - HST on Tax Sale Property	01-00-202600	Liability	
18284	10/31/2024	<b>RECEIVER GENERAL</b>			\$339.77
		HST 11-23 - HSR on Shoreline Road Allowance	01-00-202600	Liability	
HYDRO	10/2/2024	<b>HYDRO ONE NETWORKS INC</b>			\$1,455.14
		SEP 2024 - HYDRO - SEP 2024 HYDRO - ALL MUNICIPAL PROPERTIES	01-03-502120	Fire / Protection PP	
		SEP 2024 - HYDRO - SEP 2024 HYDRO - ALL MUNICIPAL PROPERTIES	01-01-501420	General Government	
		SEP 2024 - HYDRO - SEP 2024 HYDRO - ALL MUNICIPAL PROPERTIES	01-05-503310	Public Works	
		SEP 2024 - HYDRO - SEP 2024 HYDRO - ALL MUNICIPAL PROPERTIES	01-15-507215	Recreation	
HYDRO	10/30/2024	<b>HYDRO ONE NETWORKS INC</b>			\$1,816.79
		HYDRO-OCT2024 - OCT 2024 HYDRO - ALL MUNICIPAL PROPERTIES	01-03-502120	Fire / Protection PP	
		HYDRO-OCT2024 - OCT 2024 HYDRO - ALL MUNICIPAL PROPERTIES	01-01-501420	General Government	
		HYDRO-OCT2024 - OCT 2024 HYDRO - ALL MUNICIPAL PROPERTIES	01-05-503310	Public Works	
		HYDRO-OCT2024 - OCT 2024 HYDRO - ALL MUNICIPAL PROPERTIES	01-15-507215	Recreation	
VISA -0319	10/17/2024	<b>TD VISA 0319 - JASPERS</b>			\$3,170.16
		AUG-2024-VISA - AUGUST 2024 VISA CHARGES	01-08-504202	Environmental	
		AUG-2024-VISA - AUGUST 2024 VISA CHARGES	01-03-502125	Fire / Protection PP	
		AUG-2024-VISA - AUGUST 2024 VISA CHARGES	01-01-501505	General Government	
		AUG-2024-VISA - AUGUST 2024 VISA CHARGES	01-15-507220	Recreation	
		SEP-2024 VISA - SEPTEMBER 2024 VISA CHARGES	01-03-502135	Fire / Protection PP	
		SEP-2024 VISA - SEPTEMBER 2024 VISA CHARGES	01-01-501518	General Government	
		SEP-2024 VISA - SEPTEMBER 2024 VISA CHARGES	01-15-507220	Recreation	
		SEP-2024-CREDIT - REFUND ON MISSING ITEM	01-01-501505	General Government	
VISA-1992	10/17/2024	<b>TD VISA 1992 - JONES</b>			\$4,544.94
		SEP-2024-VISA - SEPTEMBER 2024 VISA CHARGES	01-01-501545	General Government	
		SEPT-2024-VISA CREDIT - REFUND FROM EQUIPMENT WORLD	01-15-507305	Recreation	
		SEP-2024-VISA - SEPTEMBER 2024 VISA CHARGES	01-15-507305	Recreation	

**Municipality of Neebing  
Voucher Report - October 2024**

3.4-10

<b>Chq #</b>	<b>Date</b>	<b>Co Vendor Name / Description</b>	<b>GL Acct #</b>	<b>Trans Detail</b>	<b>Amount</b>
		AUG-2024-VISA - AUGUST 2024 VISA CHARGES	01-15-507305	Recreation	
VISA-3047	10/17/2024	<b>TD VISA 3047 - PROUSE</b>			\$95.46
		AUG-2024-VISA - AUGUST 2024 VISA CHARGES	01-01-501430	General Government	
		SEP-2024-VISA - SEPTEMBER 2024 VISA CHARGES	01-01-501575	General Government	
VISA-5145	10/17/2024	<b>TD VISA 5145 - CHEESMAN</b>			\$319.75
		SEP-2024-VISA - SEPTEMBER 2024 VISA CHARGES	01-03-502135	Fire / Protection PP	
VISA-5738	10/17/2024	<b>TD VISA 5738 - KROMM</b>			\$3,089.49
		AUG-2024-VISA - AUGUST 2024 VISA CHARGES	01-15-507305	Recreation	
		SEP-2024-VISA - SEPTEMBER 2024 VISA CHARGES	01-08-504202	Environmental	
		SEP-2024-VISA - SEPTEMBER 2024 VISA CHARGES	01-01-501585	General Government	
		SEP-2024-VISA - SEPTEMBER 2024 VISA CHARGES	01-15-507305	Recreation	
VISA-8314	10/17/2024	<b>TD VISA 8314 - HILL</b>			\$179.79
		SEP-2024-VISA - SEPTEMBER 2024 VISA CHARGES	01-15-507305	Recreation	
VISA-8609	10/17/2024	<b>TD VISA 8609 - LIVINGSTON</b>			\$559.07
		AUG-2024-VISA - AUGUST 2024 VISA CHARGES	01-15-507400	Recreation	
		SEP-2024-VISA - SEPTEMBER 2024 VISA CHARGES	01-01-501575	General Government	

**\$1,372,911.52**

**The Corporation of the Municipality of Neebing  
Administrative Report**

---

**Date:** November 15, 2024 (For Meeting on November 20, 2024)

**To:** Mayor and Council

**Subject:** Administrative Activity Report

**Submitted by:** Erika Kromm, Clerk-Treasurer

---

This report updates Council since the last activity report was prepared (November 1, 2024).

General:

1. Meetings, etc.: The list of meetings, events, office closures, etc. is appended.
2. Neebing News: Copies of the Neebing News are available at the office again. The next deadline for submission to the Neebing News is November 20<sup>th</sup>.
3. Landfill Site Work: As requested by MECP, KGS has submitted an application for a pre-submission meeting relating to the Scoble expansion application. MECP has not yet scheduled this meeting. Two rounds of testing data have been collected from the new wells at Sand Hill. Once the third round is completed in November, KGS can review the groundwater flow direction and determine the location for the potential CAZ zone. Then they can begin the environmental screening for the proposed expansion.
4. Municipal Properties: Marketing is continuing for the final surplus municipal property.
5. Office Renovations: The custom counter is on order. The parts to complete the end the new office cubicles have arrived and will be installed.
6. New OPP Police Services Board: Work is ongoing to establish the board and complete the appointments to have a full complement of members.
7. Recruitment: A new cleaner has been hired. She started on November 8, 2024.
8. Fire Hall Leases: The Ministry is completing their review of the request for Crown disposition relating to the Fire Hall 4 and 7 properties. Administration was advised that temporary land use permits will be issued while they work through the disposition process which could be lengthy.
9. West Oliver Lake: The Ministry of Natural Resources is continuing their review of the Crown disposition application. There have been no further updates.

10. Rink Improvements: The metal siding for the gable ends at Blake Hall, the lighting, the soffit and bird netting is being installed and should be finished by November 22, 2024. JML was asked to confirm the details regarding the lighting at Blake Hall (timers, switch location etc.) and more details will be available at the meeting.
11. Asset Management: The Roads Committee met on November 12, 2024 and the next Asset Management Committee meeting is scheduled for December 11, 2024. A revised draft capital plan will be presented to Council at the December 18<sup>th</sup> meeting.
12. Strategic Plan Update: Meeting have been held with Public Works (Nov 12), Administration (Nov 13), Volunteers and Committee Members (Nov 13), Neening Emergency Services (Nov 14). Meetings are scheduled for Landfill Staff (Nov 26) the Public (Nov 27). The comment period will remain open until the end of the first week of December, as people sometimes need some time to think about goals.
13. 2024 Audit: The interim audit for 2024 will take place the week of November 18, 2024.

Planning:

14. Zoning By-law Amendment: No new applications have been received.
15. Severance Applications: No new applications have been received.
16. Official Plan: MMAH is working on the final edits to the Official Plan. No information has been provided on the estimated completion date.

**ATTACHMENTS:** List of upcoming meetings, events and training courses involving members of Council.



**ATTACHMENT: Upcoming Meetings/Events**

<b>Date/Time</b>	<b>Meeting</b>	<b>Attendees/Comments</b>
November 18, 2024 @ 5:30 pm at the Municipal Office	Neebing Economic Development Committee	Councillors Hill and Kurikka, Ms. Kromm
November 19, 2024 @ 5:30 pm at the Municipal Office	Neebing Waste Management Committee	Councillors Gardner and Kurikka, Ms. Kromm
November 19, 2024 @ 5:30 pm Virtually	Lakehead Rural Municipal Coalition	Mayor Thibert and Ms. Kromm
November 20, 2024 @ 6:00 pm at the Municipal Office	Regular Council meeting	Open to the public (excepting Closed portion, if any)
November 21, 2024 @ 5:30 pm at the Detachment Office	Lakehead OPP Detachment Board Meeting	Councillor Wright and Ms. Kromm
November 25, 2024 @ 9:15 am at the Municipal Office	Joint Health & Safety Committee	Councillor Wright and Ms. Kromm
November 27, 2024 @ 6:00 pm at the Blake Hall	Strategic Planning Meeting with the Public	Mrs. Jones and Ms. Kromm
December 4, 2024 @ 6:00 pm at the Municipal Office	Regular Council meeting	Open to the public (excepting Closed portion, if any)
December 9, 2024 @ 6:00 pm at the Blake Hall	Recreation Committee	Councillors Hill and Coulson, Mrs. Jones
December 18, 2024 @ 6:00 pm at the Municipal Office	Regular Council meeting	Open to the public (excepting Closed portion, if any)
December 21, 2024 to January 1, 2025 – Municipal Office Closed for Holiday Season		
January 15, 2025 @ 6:00 pm at the Municipal Office	Regular Council meeting	Open to the public (excepting Closed portion, if any)
February 5, 2025 @ 6:00 pm at the Municipal Office	Regular Council meeting	Open to the public (excepting Closed portion, if any)
February 19, 2025 @ 6:00 pm at the Municipal Office	Regular Council meeting	Open to the public (excepting Closed portion, if any)

**Known "regular" committee meetings:**

Asset Management Meets as required

NEDAC: Meets as required

Recreation Committee: second Monday of each month (7:00 p.m.; Blake Hall)

Cemetery Board: last Monday of mid-quarter months (5:00 p.m.; Municipal Office)

Waste Management Committee: second Monday of each month (5:30 p.m.; Municipal Office)

Lakehead Rural Municipal Coalition: Third Tuesday of every second month (5:30 p.m.; Oliver Paipoonge Municipal Office.)

**The Corporation of the Municipality of Neebing  
Administrative Report**

---

**Date:** November 15, 2024 (for November 20, 2024)  
**To:** Mayor and Council  
**Subject:** Roads Report – September 2024  
**Submitted by:** Barry Livingston, Working Roads Foreman

---

**RECOMMENDATION:**

This Report is prepared for Council's information.

**Equipment Maintenance:**

- Routine maintenance is ongoing.
- Emission tests were done on units 6-13, 6-15, and 6-17
- Unit 6-13 had new steering tires installed.
- Unti PW-1 had steering box replaced and from end hub assembly.
- New muffler was installed on Hyundai Excavator.

**Road Maintenance**

- Routine grading is ongoing as required.
- Hallow Contracting hauled, graded and packed gravel on Larson Road from Jarvis Pit.
- Gravel was hauled from Jarvis Pit to various roads at pothole and clay areas.
- Beaver Dams were removed as required.
- Brushing of Roadside ditches was done on Sturgeon Bay Road.
- A load of culverts was licked up from Armttec for Yard Stock
- One driveway culvert was installed on Cloud Lake Road
- Ruts at the edge of chip seal were fixed on Coppercliff and East Oliver Lake Road
- Potholes were patched on chip-seal roads.
- Some signs were replaced on Boy Scout, Boundary and Candy Mountain Roads.

**Landfill Sites**

- Landfill sites were cleaned up.

**Parks & Building Maintenance**

- Garbage cans were removed from Parks for winter season.
- Buoys were removed from West Oliver Boat Launch
- Rink shack was relocated at Blake Hall Rink to accommodate snow cleaning.
- Flower boxes at the office were moved for snow clearing.
- Rink boards were delivered to Pearson Recreation Area for Installation.

+

**Roads Complaints**

There were no formal complaints relating to roads in the month of September.

The following is a summary of the requests for service that were received during the month of September.

- 2024-105 – Oct 1, 2024: Boy Scout Road is dusty. No Calcium is being applied in October.
- 2024-106– Oct 2, 2024: Memory Road Potholes
- 2024-107– Oct 8, 2024: Kales and Scoble Townline Road – bad washboard – want road chipsealed
- 2024-108 – Sept 30, 2024 and Oct 8 South Bay Road Washboard. Road Graveled and Graded Oct 10.
- 2021-109 – Oct 10, 2024: Belanger Road – Beavers, Dam removed Oct 11, 2024
- 2024-113– Oct 25, 2024: Seed Road Beaver s – Culver Plugged. Dam removed Oct 25.
- 2024-114 Oct 24, 2024 East Oliver Lake Road, Berm where road was chip-sealed. Ditches and shoulders fixed up Oct 29.
- 2024-115– Oct 25, 2024: Seed Road Beaver – Culver Plugged. Dam removed Oct 25.
- 2024-116– Oct 25, 2024: Cloud Lake Road – Beavers in area
- 2024-116– Oct 25, 2024: Boy Scout Road – sinkhole. Fixed in November
- 2024-117– Oct 25, 2024: Seed Road Beavers – Culvert Plugged. Dam removed Oct 25.

**ATTACHMENT:** List of Vehicles and Equipment

**ATTACHMENT: List of Vehicles and Equipment**

<b>ID</b>	<b>YEAR</b>	<b>MAKE / MODEL</b>
<b>TRAILERS</b>		
PEQ 134	2017	Steamer Unit 2013, Storage Trailer
PV16	2019	30T Pintle Hitch Trailer
	2003	Tarnal Utility Trailer and Homewagon
	2018	Haulin Trailer
<b>PUBLIC WORKS FLEET</b>		
6-98	1998	1998 Western Star
6-13	2013	Kenworth T800 c/w sander/box/plow
6-15	2015	Peterbilt 367 Plow Truck
PW-2	2017	Ford F250 Pick-up
6-17	2017	International
PW-1	2020	Ford F250 Pick-up
6-23	2023	Peterbilt 367 Plow Truck
PW-18	2018	Ford F150
<b>PUBLIC WORKS EQUIPMENT</b>		
PEQ126	2002	CAT 140 Grader
PEQ136	2021	John Deere Grader
PEQ128	2015	Rubber Tire CAT Backhoe
PEQ121	2015	Broom Attachment for Backhoe
PEQ133	2016	250 Gallon Tar Kettle
PEQ 124	2021	Lawn Mower
PEQ119	2007	John Deer Brusher and Boom
PEQ125	2009	Hyundai Tracked Excavator
SCREEN	2003	Screeener/Conveyor
CAT950	2004	CAT 950 Loader
<b>TO BE SURPLUSED</b>		
Exmark	2023	Lawn Mower
PW-4	2006	Ford F150

**The Corporation of the Municipality of Neebing  
Administrative Report**

---

**Date:** 01 November, 2024 (for Council meeting on 20 November 2024)

**To:** Mayor and Council

**Subject:** October Monthly Report

**Submitted by:** Mark Shruiff, Fire Chief

---

### Overview

#### DEPARTMENT MAINTENANCE

##### Vehicle Maintenance:

- **NES Fleet:** Any vehicle-related issues have been corrected in-house. A notable exception was a parking brake failure of T-103 during a training exercise. The vehicle was subsequently removed from service and repaired at DJ's Truck Centre.

##### Hall Maintenance:

- Hall 1: Due to the space available and the size of vehicles located within Hall 1, it was decided to purchase and install rubber floor bumpers for behind the rear wheels of apparatus within the bays. These, along with painted yellow lines on the floors allow for easier parking during daylight hours which creates difficulty with lighting within the hall.

#### **CALLS**

October saw 11 calls in total with 5 Fire related and 6 medical.

1. Oct 6 at 1317 – Fire
2. Oct 7 at 1252 – Medical
3. Oct 7 at 1932 – Fire
4. Oct 10 at 0920 – Medical
5. Oct 11 at 2003 – Fire
6. Oct 12 at 1035 – Medical
7. Oct 12 at 1252 – Medical
8. Oct 19 at 0640 – Medical
9. Oct 21 at 0306 – Medical
10. Oct 24 at 1809 – Fire
11. Oct 31 at 1223 – Fire

The call on October 6 was a vehicle fire located within the Sand Hill Landfill site which saw the shut down of operations for approximately 1.5 hours.

Preliminary investigations believe the fire began within the engine compartment and underside of the vehicle. NES responded with 2 rapid attack pumpers, 1 TCP, 1 tanker shuttle, and 1 rescue. Initial attack brought flames under control, and quickly followed with vehicle overhaul to ensure extinguishment. Total loss of vehicle, no damage to municipal property, or injuries.

## **TRAINING AND EDUCATION**

October 19 – NES hosted an open house and 25th birthday celebration for the department. Approximately 80 members of the public attended the Municipal Office to enjoy complimentary food and drink while speaking with members of NES regarding home safety and recruitment. This was the first official day of our Smoke/CO exchange where we exchanged over 20 expired smoke alarms for residents of Neebing.

Neebing was the recipient of over 70 Smoke/Carbon Monoxide combination alarms from Enridge Gas valued at over \$4000. These alarms are to be distributed to members of the community in exchange for expired or damaged alarms. The exchange program will continue until stock is exhausted and are available at the Neebing front desk for any resident, maximum 2 per household.

In house training continued with the following topics covered:

- Tanker shuttle/dry hydrants, fire streams and hose handling
- Enbridge Gas safety presentation
- Auto extrication and patient care
- Low Angle Rescue

Chief Shruiff attended a 5-day Officer course hosted by the Ontario Fire College in Kitchener from 21-25 October.

October 31 – NES hosted the annual Trick or Treat at Hall 1 from 1730-1930. Members of NES were on hand to give out Halloween treats and provide public education to residents about home and Halloween safety. We received over 60 trick or treaters during the two hours.

## **ADMINISTRATION**

On 16 October NES Fire Chief and members of administration attended the Pigeon River International Emergency Management Committee meeting at Grand Portage Lodge and Casino. NES has secured agreements and contacts with Border stakeholders to better allow responses across the border. We are currently compiling a list of NES members for border services to be vetted allowing for quick border access.

Ongoing administrative reports and studies by members of the administrative team of NES continue. We are still working towards our goal of the new Departmental Operating Manual rolling out for January 1.



Tel: (807) 625-4444  
Fax: +1 (807) 623-8460

BDO Canada LLP  
1095 Barton Street  
Thunder Bay, Ontario  
P7B 5N3

November 6, 2024

The Corporation of the Municipality of Neebing  
4766 Highway 61  
Neebing, ON P7L 0B5  
Canada

Dear Mayor Mark Thibert,

We understand that you wish to engage us as the auditors of The Corporation of the Municipality of Neebing for its fiscal year ended December 31, 2024 and subsequent years.

We are pleased to perform the engagement subject to the terms and conditions of this Agreement, to which the attached Standard Terms and Conditions form an integral part. The definitions set out in the Standard Terms and Conditions are applicable throughout this Agreement. This Agreement will remain in place and fully effective for future years until varied or replaced by another relevant written agreement.

Kristen Spithoff, CPA, CA will be the Engagement Partner for the audit work we perform for you. The Engagement Partner will call upon other individuals with specialized knowledge to assist in the performance of services.

### **Our Role as Auditors**

We will conduct our audit(s) in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements prepared in accordance with Canadian Public Sector Accounting Standards are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. Our audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by you, as well as evaluating the overall financial statement presentation.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, there is an unavoidable risk that some material misstatements, whether by fraud or error, may not be detected, even though the audit is properly planned and performed in accordance with Canadian generally accepted auditing standards.

In making our risk assessments, we consider internal control relevant to your preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of your internal controls. However, we will communicate to you concerning any significant deficiencies in internal controls relevant to the audit of the financial statements that we have identified during the audit.

We will also communicate matters required by professional standards, to the extent that such matters come to our attention, to you, those charged with governance and/or the board of directors.



## Reporting

Our audit will be conducted on the basis that the financial statements have been prepared in accordance with Canadian Public Sector Accounting Standards.

Our independent auditor's report will be substantially in the form set out in Canadian Auditing Standard (CAS) 700. The form and content of our report may need to be amended in the light of our audit findings. If we are unable to issue or decline to issue an audit report, we will discuss the reasons with you and seek to resolve any differences of view that may exist.

## Role of Management and Those Charged with Governance

You acknowledge and understand that you have responsibility for:

- (a) the preparation and fair presentation of the financial statements in accordance with Canadian Public Sector Accounting Standards. The audit of the financial statements does not relieve you of your responsibilities;
- (b) such internal controls as you determine are necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error; and
- (c) providing us with:
  - access, in a timely manner, to all information of which you are aware that is relevant to the preparation of the financial statements such as records, documentation and other matters;
  - additional information that we may request for the purpose of the audit;
  - unrestricted access to persons within the entity from whom we determine it is necessary to obtain audit evidence;
  - financial and non-financial information (other information) that will be included in document(s) containing financial statements and our audit report thereon prior to the date of our auditor's report. If it is not possible to provide all the other information prior to the date of our auditor's report, you are responsible for provision of such other information as soon as practicable; and
  - written confirmation concerning representations made to us in connection with the audit. If appropriate and adequate written representations are not provided to us, professional standards require that we disclaim an audit opinion.

## Financial Statement Services

We will obtain your approval, if during the course of our engagement we:

- (a) prepare or change a journal entry; or
- (b) prepare or change an account code or a classification for a transaction.

As agreed, we will provide assistance in the preparation of the financial statements.

These services create a threat to our independence. We, therefore, require that the following be put into place:





- (a) that you create the source data for all accounting entries;
- (b) that you develop any underlying assumptions for the accounting treatment and measurement entries; and
- (c) that you review and approve the draft financial statements, including the notes to the financial statements.

## Tax Services

Our audit is conducted primarily to enable us to express an opinion on the financial statements. The audit process is not designed to provide us with a full understanding of your tax situation and in particular, to allow us to determine whether the entity has specific tax compliance issues. We understand that you are not looking to BDO to provide you with any guidance or advice in regard to tax planning or compliance.

## Additional Services

We are available to provide a wide range of services beyond those outlined in this Agreement. To the extent that any additional services that we provide to you that are not provided under a separate written engagement agreement, the provisions of this Agreement will apply to the services.

## Fee Estimation

The estimated fee for this engagement is as follows:

- Audit services: \$33,000
- Preparation of FIR: \$ 4,000

For each future year we will issue a Summary of Services providing details of our Services and fees.

Our estimated fee is based on an assumed level of quality of your accounting records, the agreed upon level of preparation and assistance from your personnel and adherence to the agreed-upon timetable. Our estimated fee also assumes that your financial statements are in accordance with Canadian Public Sector Accounting Standards and that there are no significant new or changed accounting policies or issues or internal control or other reporting issues. We will inform you on a timely basis if these factors are not in place. Should our assumptions with respect to the quality of your accounting records be incorrect or should the conditions of the records, degree of cooperation, results of audit procedures, or other matters beyond our reasonable control require additional commitments by us beyond those upon which our estimated fees are based, we may adjust our fees and planned completion dates.

Our professional fees will be based on our billing rates which depend on the means by which and by whom our Services are provided. Our billing rates may be subject to change from time to time at our discretion with or without notice to you.

We will also bill you for our out-of-pocket expenses, our administrative and technology charge, and applicable Goods and Services Sales Tax, Harmonized Sales Tax, Quebec Sales Tax and Provincial Sales Tax. Our administrative and technology charge is calculated as 7% of our professional fee and represents an allocation of estimated costs associated with our technology infrastructure and support staff time costs.



Our fees will be invoiced and payable as follows:

- \$8,250 after interim fieldwork;
- \$11,550 after year-end fieldwork;
- \$13,200 after issuance of assurance report; and
- \$4,000 after completion of annual Financial Information Return (FIR)

Our accounts are due when rendered and invoiced amounts are deemed to be earned when paid. BDO may suspend the performance of Services in the event that you fail to pay an invoice when it is due. Fees that are not paid within 30 days of an invoice or by a specified payment deadline will be considered delinquent. Interest may be charged at the rate of 12% per annum on all accounts outstanding for more than 30 days.

### Standard Terms and Conditions

A copy of our Standard Terms and Conditions is attached as Appendix 1. You should ensure that you read and understand them. **The Standard Terms and Conditions include clauses that limit our professional liability.**

Please sign and return the attached copy of this Agreement to indicate your agreement with it. If you have any questions concerning this Agreement, please contact us before signing it.

It is a pleasure for us to be of service and we look forward to many future years of association with you.

Yours truly,

*BDO Canada LLP*

Chartered Professional Accountants, Licensed Public Accountants

*Agreement of all the terms and conditions in this Agreement is hereby acknowledged by:*

---

Signature	Date
-----------	------

---

Name (please print)	Position
---------------------	----------

---

Signature	Date
-----------	------

---

Name (please print)	Position
---------------------	----------

Please carefully review this Agreement, which includes the attached Standard Terms and Conditions, prior to signing it. A complete copy of the signed engagement letter should be returned to us.



## *Appendix 1 - Standard Terms and Conditions*

### 1 Overview and Interpretation

1.1 This Agreement sets forth the entire agreement between the parties in relation to Services and it supersedes all prior agreements, negotiations or understandings, whether oral or written, with respect to Services, including without limitation any non-disclosure agreements entered into in advance of this Agreement. This Agreement applies to Services whenever performed (including before the date of this Agreement). To the extent that any of the provisions of the accompanying letter conflict with these Standard Terms and Conditions, these Standard Terms and Conditions shall prevail. This Agreement may not be changed, modified or waived in whole or part except by an instrument in writing signed by both parties.

1.2 In this Agreement, the following words and expressions have the meanings set out below:

**This Agreement** - these Standard Terms and Conditions, the letter to which they are attached, supporting schedules or other appendices to the letter, and any Summary of Services letters issued in future years

**Services** - the services provided or to be provided under this Agreement, and any other services which we agree to provide to you subsequent to the date of this Agreement that are not covered by a separate engagement letter

**We, us, our, BDO** - refer to BDO Canada LLP, a Canadian limited liability partnership organized under the laws of the Province of Ontario

**You, your** - the party or parties contracting with BDO under this Agreement. You and your does not include BDO, its affiliates or BDO Member Firms

**BDO Member Firm or Firms** - any firm or firms that form part of the international network of independent firms that are members of BDO International Limited

**Confidential Information** - all non-public proprietary or confidential information and Personal Information, including Client Documents

**Personal Information** - personal information that is or could be attributed to identifiable individuals

**Client Documents** - information (including internal financial information and internal records and reports) provided to us by you or on your behalf in connection with the performance of the Services

### 2 BDO Network and Sole Recourse

2.1 BDO is a member of BDO International Limited, a UK company limited by guarantee, and forms part of the international network of independent member firms (i.e. BDO Member Firms), each of which is a separate legal entity.

2.2 We may use other BDO Member Firms or subcontractors to provide Services; however, we remain solely responsible for Services. You agree not to bring any claim or action against another BDO Member Firm (or their partners, members, directors, employees or subcontractors) or our subcontractors in respect of any liability relating to the provision of Services.



- 2.3 You agree that any of our affiliates, subcontractors, and other BDO Member Firms and any subcontractors thereof whom we directly or indirectly involve in providing Services have the right to rely on and enforce Section 2.2 above, as well as all liability protections contained herein, as if they were a party to this Agreement. For greater certainty, you agree that other BDO Member Firms that are subcontractors may enforce any limitations or exclusions of liability available to us under this Agreement.

### **3 Respective Responsibilities**

- 3.1 We will use reasonable efforts to complete, within any agreed-upon time frame, the performance of Services.
- 3.2 You shall be responsible for your personnel's compliance with your obligations under this Agreement. We will not be responsible for any delays or other consequences arising from you not fulfilling your obligations.

### **4 Working Papers and Deliverables**

- 4.1 **Ownership** - All reports (including assurance reports where applicable), written advice, working papers, and internal materials created or developed by us pursuant to this Agreement are owned by us, and we retain all property rights therein. All Client Documents continue to be your property, provided that we retain copies of such documents as necessary for our internal record keeping (including as required to comply with our professional obligations).
- 4.2 **Oral advice and draft deliverables** - You should not rely upon any draft deliverables or oral advice provided by us. Should you wish to rely upon something we have said to you, please let us know and, if possible, we will provide the information that you require in writing.
- 4.3 **Translated documents** - If you engage us to translate any documents, advice, opinions, reports or other work product of BDO from one language to another, you are responsible for the accuracy of the translation work.
- 4.4 **Reliance by Third Parties** - Our Services will not be planned or conducted in contemplation of or for the purpose of reliance by any party other than you, and are intended for the benefit of only you. Items of possible interest to a third party will not be addressed and matters may exist that would be assessed differently by a third party, possibly in connection with a specific transaction. The receipt by any third parties of any advice, opinions, reports or other work product is not intended to create any duty of care, professional relationship or any present or future liability between such third parties and us. For greater certainty, we expressly disclaim any liability of any nature or kind resulting from the disclosure to or unauthorized reliance by any third party on our advice, opinions, reports or other work product.
- 4.5 **Consent to use the Report** - Nothing in this Agreement shall be construed as consent to the use of our report in connection with a continuous disclosure document, a public or private offering document, an annual report or any other document and we expressly do not provide such consent. If you request consent for the use of our report, we will consider, at the relevant time, providing consent and any conditions that we may attach to such consent. Our consent must be in writing.
- 4.6 **Consent requests** - In order to provide consent, professional standards require that we read the other information in the related document and consider whether such information



is materially inconsistent with the related financial statements. Any consent request must be made on a sufficiently timely basis to allow us to consider your identification and resolution of events occurring in the period since the date of our report, and to obtain updated written representation letters. Such procedures will be performed at your cost and will be documented in a separate engagement letter.

## **5 Confidentiality**

- 5.1 We will use Confidential Information provided by you only in relation to the Services or for internal and administrative purposes. You agree, however, that we may use such Confidential Information for predictive analytics to provide you with key performance indicators and other analysis and insights. We will not disclose any Confidential Information, except where required by law, regulation or professional obligation. You agree, however, that we may disclose Confidential Information to other BDO Member Firms or other subcontractors assisting us in providing Services, provided that such parties are bound by reasonable confidentiality obligations no less stringent than in this Agreement.

## **6 Analytics**

- 6.1 You agree that we may use anonymized and aggregated usage metrics, metadata or other tag identifiers, and Confidential Information that will not include any personally identifiable information, related to your use of BDO products and/or services to develop, modify and improve tools, services and offerings and for data analytics and other insight generation. Information developed in connection with these purposes may be used or disclosed to current or prospective clients as part of service offerings, however we will not use or disclose your name or any Confidential Information in a way that would permit you to be identified.

## **7 Privacy and Consent for Use of Personal Information**

- 7.1 In order to provide our Services, we may be required to access and collect Personal Information of individuals that is in your custody. You agree that we may collect, use, store, transfer, disclose and otherwise process Personal Information as required for the purpose of providing the Services. Personal Information may be processed in various jurisdictions in which we or applicable BDO Member Firms and subcontractors providing Services operate and as such Personal Information may be subject to the laws of such jurisdictions. Personal Information will at all times be collected, used, stored, transferred, disclosed or processed in accordance with applicable laws and professional regulations and we will require any service providers and BDO Members that process Personal Information on our behalf to adhere to such requirements. Any collection, use, storage, transfer or disclosure of Personal Information is subject to BDO's Privacy Statement available at <https://www.bdo.ca/en-ca/legal-privacy/legal/privacy-policy/>.
- 7.2 You represent and warrant that:
- (a) you have the authority to provide the Personal Information to us in connection with the performance of our Services, and
  - (b) the Personal Information provided to us has been provided in accordance with applicable law, and you have obtained all required consents of the individuals to whom such Personal Information relates in order to permit BDO to collect, use and disclose the Personal Information in the course of providing the Services.



## **8 Independence**

- 8.1 Professional and certain regulatory standards require us to be independent, in both fact and appearance, with respect to our clients in the performance of our Services. We will communicate to you any relationships between BDO (including its related entities) and you that, in our professional judgment, may reasonably be thought to bear on our independence.

## **9 Offers of Employment**

- 9.1 Any discussions that you, or any party acting on your behalf, have with professional personnel of our Firm regarding employment could pose a threat to our independence. Your recruitment of an engagement team member from the current or prior year's engagement may compromise our independence and our ability to render agreed Services to you. Engagement team members may include current and former partners and staff of BDO, other BDO Member Firms and other firms who work under our direction. Therefore, you agree to inform us prior to any such discussions so that you and we can implement appropriate safeguards to maintain our independence.

## **10 Professional and Regulatory Oversight and Legal Processes**

- 10.1 As required by legal, regulatory, or professional authorities (both in Canada and abroad) and by BDO policy, our client files must periodically be reviewed by practice inspectors to ensure that we are adhering to professional and BDO standards. It is understood that by entering into this Agreement, you provide your consent to us providing our files relating to your engagement to the practice inspectors for the sole purpose of their inspection.
- 10.2 Certain law enforcement, regulatory and other governmental bodies may also have the right under law or regulation to conduct investigations of you, including the Services provided by us. To the extent practicable and permitted by law or regulation, we will advise you of any such document request or production order we receive in connection with any such investigation prior to providing any documents in response to such request or order.
- 10.3 We are sometimes required by law, regulation, subpoena or other legal process, or upon your request, to produce documents or personnel as witnesses in connection with legal or regulatory proceedings. Where BDO is not a party to such proceedings, you shall reimburse us at our current standard billing rates for professional time and expenses, including without limitation, reasonable legal fees, expenses and taxes incurred in responding to such compelled assistance or request by you.

## **11 Electronic Communications**

- 11.1 Both parties recognize and accept the security risks associated with email communications, including but not limited to the lack of security, unreliability of delivery and possible loss of confidentiality and privilege. Unless you request in writing that we do not communicate by internet email, you assume all responsibility and liability in respect of risk associated with its use.

## **12 Limitation of Liability**

- 12.1 In any dispute, action, claim, demand for losses or damages arising out of the Services performed by BDO pursuant to this Agreement, BDO's liability will be several, and not joint and several, and BDO shall only be liable for its proportionate share of the total liability



based on degree of fault as determined by a court of competent jurisdiction or by an independent arbitrator, notwithstanding the provisions of any statute or rule of common law which create, or purport to create, joint and several liability.

- 12.2 In no event shall BDO be liable for indirect, consequential, special, incidental, aggravated, punitive or exemplary damages, losses or expenses, or for any loss of revenues or profits, loss of opportunity, loss of data, or other commercial or economic loss or failure to realize expected savings, including without limitation expected tax savings, whether or not the likelihood of such loss or damage was contemplated.
- 12.3 BDO shall in no event be liable under this Agreement or otherwise in connection with the Services for any actions, damages, claims, fines, penalties, complaints, demands, suits, proceedings, liabilities, costs, expenses, or losses (collectively, "Liabilities") in any way arising out of or relating to the Services performed hereunder for an aggregate amount of more than the higher of:
- (a) three times the fees paid to BDO by you, in a twelve consecutive month period, for the Services provided pursuant to this Agreement giving rise to the claim; and
  - (b) \$25,000.
- 12.4 The limitations of liability in this section apply whether or not the Liabilities asserted by you against BDO are incurred by you directly or as a result of a claim or demand against you by a third party.
- 12.5 No exclusion or limitation on the liability of other responsible persons imposed or agreed at any time shall affect any assessment of our proportionate liability hereunder, nor shall settlement of or difficulty enforcing any claim, or the death, dissolution or insolvency of any such other responsible persons or their ceasing to be liable for the loss or damage or any portion thereof, affect any such assessment.
- 12.6 You agree claims or actions relating to the delivery of Services shall be brought against us alone, and not against any individual. Where our individuals are described as partners, they are acting as one of our members.
- 12.7 For purposes of this Section, the term "BDO" shall include BDO Canada LLP and its subsidiaries, associated and affiliated entities and their respective current and former partners, directors, officers, employees, agents and representatives. The provisions of this Section shall apply to the fullest extent of the law, regardless of the form of the claim, whether in contract, statute, tort (including without limitation, negligence) or otherwise.
- 12.8 **Tolling** - If you issue a claim against BDO pertaining to the Services, and a third-party claim issued by BDO in that action is dismissed as a result of a contractual limitations period between you and the third-party defendant, then you agree to a reduction of that portion of your claim against BDO that can be ascribed or attributed to the third-party defendant.

### 13 Indemnity

- 13.1 To the fullest extent permitted by applicable laws, in the event of a claim or demand by a third party against BDO that arises out of or relates to the Services, you agree to indemnify and hold harmless BDO from and against all losses, costs (including solicitors' fees), damages, or expenses resulting from such third party claim or demand, except to the extent that the same is finally determined to have resulted from BDO's negligence or intentional misconduct.



#### **14 Alternative Dispute Resolution**

- 14.1 Both parties agree that they will first attempt to settle any dispute arising out of or relating to this Agreement, including any question regarding its existence, interpretation, validity, breach or termination, or the Services provided hereunder, through good faith negotiations.
- 14.2 In the event that the parties are unable to settle or resolve their dispute through negotiation, such dispute shall be subject to mediation using a mediator chosen by mutual agreement of the parties.
- 14.3 All disputes remaining unsettled for more than 60 days following the parties first mediation session with a mediator, or such longer period as the parties mutually agree upon, shall be referred to and finally resolved by arbitration. The parties agree that one arbitrator shall be appointed within twenty (20) days of receipt of the request for arbitration. If the parties cannot agree on the appointment of an arbitrator in such period then either party may immediately apply for the appointment of an arbitrator to a court of competent jurisdiction in the Province of the governing law as contained herein pursuant to such Province's applicable *Arbitration Act*. The place of arbitration shall be in the capital of the Province of the governing law as contained herein. Unless the arbitrator otherwise determines, the fees of the arbitrator and the costs and expenses of the arbitration will be borne and paid equally by the parties. Such arbitration shall be final, conclusive and binding upon the parties, and the parties shall have no right of appeal or judicial review of the decision whatsoever. The parties hereby waive any such right of appeal or judicial review which may otherwise be provided for in any provincial arbitration statute. Judgement upon the award, including any interim award, rendered by the arbitrator may be entered in any court having jurisdiction. The arbitration shall be kept confidential and the existence of the arbitration proceeding and any element thereof (including but not limited to any pleadings, briefs or other documents submitted and exchanged and testimony and other oral submissions and any awards made) shall not be disclosed beyond the arbitrator(s), the parties, their counsel and any person to whom disclosure is necessary to the conduct of the proceeding except as may be lawfully required in judicial proceedings relating to the arbitration or otherwise.

#### **15 Limitation Period**

- 15.1 You shall make any claim relating to Services or otherwise under this Agreement no later than one year after you became aware or ought reasonably to have become aware of the facts giving rise to any such claim.
- 15.2 You shall in no event make any claim relating to the Services or otherwise under this Agreement later than four years after the completion of the Services under this Agreement.
- 15.3 To the extent permitted by law, the parties to this Agreement agree that the limitation periods established in this Agreement replace any limitation periods under any limitations act and/or any other applicable legislation and any limitation periods under any limitations act and/or any other applicable legislation shall not alter the limitation periods specified in this Agreement.





## **16 Québec Personnel**

- 16.1 We may sometimes have individual partners and employees performing Services within the Province of Québec who are members of the Ordre des comptables professionnels agréés du Québec. Any such members performing professional services hereunder assumes full personal civil liability arising from the practice of their profession, regardless of their status within our partnership. They may not invoke the liability of our partnership as grounds for excluding or limiting their own liability. Any limitation of liability clauses in this Agreement shall therefore not apply to limit the personal civil liability of partners and employees who are members of the Ordre des comptables professionnels agréés du Québec.

## **17 Termination**

- 17.1 This Agreement applies to Services whenever performed (including before the date of this Agreement).
- 17.2 You or we may terminate this Agreement at any time upon written notice of such termination to the other party. We will not be liable for any loss, cost or expense arising from such termination. You agree to pay us for all Services performed up to the date of termination, including Services performed, work-in-progress and expenses incurred by us up to and including the effective date of the termination of this Agreement.

## **18 Governing Laws**

- 18.1 The terms of our engagement shall remain operative until amended, terminated, or superseded in writing. They shall be interpreted according to the laws of Ontario in which BDO's principal Canadian office performing the engagement is located, without regard to such province/territory's rules on conflicts of law.

## **19 Survival**

- 19.1 The provisions of this Agreement that give either of us rights or obligations beyond its termination shall continue indefinitely following the termination of this Agreement. Any clause that is meant to continue to apply after termination of this Agreement will do so.

## **20 Force Majeure**

- 20.1 We will not be liable for any delays or failures in performance or breach of contract due to events or circumstances beyond our reasonable control, including acts of God, war, acts by governments and regulators, acts of terrorism, accident, fire, flood or storm or civil disturbance.

## **21 Assignment**

- 21.1 No party may assign, transfer or delegate any of the rights or obligations hereunder without the written consent of the other party or parties. BDO may engage independent contractors and BDO Member Firms to assist us in performing the Services in this Agreement without your consent.

## **22 Severability**

- 22.1 The provisions of this Agreement shall only apply to the extent that they are not prohibited by a mandatory provision of applicable law, regulation or professional standards. If any of these provisions shall be held to be invalid, void or unenforceable, then the remainder of



this Agreement shall not be affected, impaired or invalidated, and each such remaining provision shall be valid and enforceable to the fullest extent permitted by law.

Letter Version: 20240903

T&C Version: 20240903

**Ministry of the Solicitor General**

Public Safety Division

25 Grosvenor St.  
12<sup>th</sup> Floor  
Toronto ON M7A 2H3Telephone: (416) 314-3377  
Facsimile: (416) 314-4037**Ministère du Solliciteur général**

Division de la sécurité publique

25 rue Grosvenor  
12<sup>e</sup> étage  
Toronto ON M7A 2H3Téléphone: (416) 314-3377  
Télécopieur: (416) 314-4037

November 13, 2024

Ryan Teschner  
Inspector General of Policing  
Inspectorate of Policing

Special Constable Employers

On April 1, 2024, the *Community Safety and Policing Act, 2019* (CSPA) and its regulations came into force. The CSPA is an opportunity to modernize policing and enhance community safety in Ontario.

Ontario Regulation 87/24 (O. Reg. 87/24) under the CSPA prescribes mandatory initial, senior, and specialized training, as well as various exemptions for police officers and special constables.

The Ministry of the Solicitor General has filed amendments to O. Reg. 87/24 related to the training required to be appointed as a special constable, and some definitional changes. The amendments came into force upon filing and will provide increased operational flexibility for police services and special constable employers. They can now be accessed publicly online through e-Laws: [O. Reg. 450/24 TRAINING | ontario.ca](#).

Thank you for the continued support to advance the modernization and continuous improvement of police services in Ontario.

Sincerely,

A handwritten signature in black ink, appearing to read "Ken Weatherill".

Ken Weatherill  
Assistant Deputy Minister, Public Safety Division  
Ministry of the Solicitor Generalc: Mario Di Tommaso, O.O.M.  
Deputy Solicitor General, Community Safety

**The Corporation of the Municipality of Neebing  
Administrative Report**

---

**Date:** November 13, 2024 (For Meeting on November 20, 2024)

**To:** Mayor and Council

**Subject:** Ontario Rural Road Safety Program

**Submitted by:** Erika Kromm, Clerk-Treasurer

---

**RECOMMENDATION:**

Administration recommends that Council pass the following resolution:

WHEREAS official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads;

AND WHEREAS, despite only having 17% of the population, 55% of the road fatalities occur on rural roads;

AND WHEREAS, rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;

AND WHEREAS, preventing crashes reduces the burden on Ontario's already strained rural strained health care system;

AND WHEREAS, roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums. Preventing crashes can have a significant impact in improving municipal risk profiles;

THEREFORE, BE IT RESOLVED THAT the Municipality of Neebing requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead. It will allow Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario's rural roads; and

FURTHER THAT a copy of this resolution be forwarded to Premier Doug Ford, Hon. Prabmeet Sarkaria, Minister of Transportation, Hon. King Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Hon. Lisa Thompson, Minister of Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, and Hon. Sylvia Jones, Minister of Health, and Good Roads; and

FURTHER THAT this resolution be circulated to all municipalities in Ontario requesting their support.

**BACKGROUND:**

Council reviewed correspondence from OGRA regarding their proposed rural road safety program at the regular Council meeting held on November 6, 2024. At that meeting Administration was asked to find out more information about the program that is being proposed.

The proposed Ontario Rural Road Safety Program would be a five-year pilot program with the hopes that it would become a permanent program. It would be a non-competitive fund to provide interested municipalities with rural roads up to \$400,000 for road safety. The program would include approximately \$50,000 for a road safety audit and \$350,000 for road safety infrastructure such as guardrails, signage, lines, etc. The program's main target is northern, remote and rural municipalities.

The idea from the program comes from the fact that not much movement has been made with joint and several liability reform. Since we can't change how the insurance industry works then they want to tackle road safety. By improving safety, there will be less claims and insurance rates should decrease over time.

**ATTACHMENTS:**

1. Correspondence from OGRA

**AVAILABLE UPON REQUEST:** None

---

**From:** Scott Butler <scott@goodroads.ca>  
**Sent:** Tuesday, October 29, 2024 6:29 PM  
**To:** Erika Kromm  
**Subject:** stablishment of an Ontario Rural Road Safety Program

Wednesday, October 09, 2024

To: Municipality of Neebing Head of Council and Council Members

Sent via email to: clerk@neebing.org

**Subject: Establishment of an Ontario Rural Road Safety Program**

Too many Ontarians are being seriously injured or killed on our roads.

In 2023, there were 616 people killed and 36,090 people injured. The number of fatalities is up nearly 20% in the last ten years.

In 2021, the most recent year of complete data from MTO's *Ontario Road Safety Annual Report* (ORSAR), there were 561 fatalities – 426 of which occurred on municipal roads. While rural Ontario only represents 17% of the province's population, 55% of these deaths occurred on rural roads. By any measure, Ontario's rural roads are disproportionately more dangerous.

At the same time, municipal insurance premiums continue to increase. With no plausible reform being considered for joint and several liability, municipalities need to find innovative means for managing risk, particularly on their roadways,

To deal with this crisis, Good Roads has designed a multifaceted rural road safety program and have been in discussions with the Ministry of Transportation to fund it. The program would target a municipality's most dangerous roads, perform road safety audits, and install modern safety infrastructure that prevents serious injuries and save lives. This program is designed to be cost effective while also providing rural municipalities with a direct means for addressing risk associated with their roadways.

Good Roads has proposed leading a five-year \$183 million program that leverages our 131 years of municipal road expertise and our industry partnerships to quickly put in place the solutions that will address some of Ontario's most dangerous roads.

Good Roads is seeking support to address these preventable tragedies.

If the Municipality of Neebing would be interested in pursuing this, a Council resolution similar to the example below should be adopted and sent to the Premier and the Minister of Transportation:

WHEREAS official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads;

AND WHEREAS, despite only having 17% of the population, 55% of the road fatalities occur on rural roads;

AND WHEREAS, rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;

AND WHEREAS, preventing crashes reduces the burden on Ontario's already strained rural strained health care system;

AND WHEREAS, roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums. Preventing crashes can have a significant impact in improving municipal risk profiles;

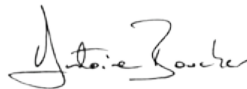
THEREFORE, BE IT RESOLVED THAT the Municipality of Neebing requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead. It will allow Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario's rural roads; and

FURTHER THAT a copy of this resolution be forwarded to Premier Doug Ford, Hon. Prabmeet Sarkaria, Minister of Transportation, Hon. King Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Hon. Lisa Thompson, Minister of Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, and Hon. Sylvia Jones, Minister of Health, and Good Roads; and

FURTHER THAT this resolution be circulated to all municipalities in Ontario requesting their support.

If you have any questions regarding this initiative please contact Thomas Barakat, Good Roads' Manager of Public Policy & Government Relations, at [thomas@goodroads.ca](mailto:thomas@goodroads.ca) at your convenience.

Sincerely,



Antoine Boucher  
President  
Good Roads Board of Directors

Scott R. Butler  
Executive Director

**The Corporation of the Municipality of Neebing  
Administrative Report**

---

**Date:** November 15, 2024 (For Meeting on November 20, 2024)

**To:** Mayor and Council

**Subject:** Draft By-law Regulating Parking on Municipal Property

**Submitted by:** Erika Kromm, Clerk-Treasurer

---

**RECOMMENDATION:**

Administration seeks direction from Council relating to a draft by-law regulating parking on municipal property.

**BACKGROUND:**

At the Council meeting held on November 6, 2024, Administration was directed to draft a by-law to allow for parking permits for property owners with water access lots.

Following a review of the by-laws, it was determined that Neebing does not have a by-law to regulate parking on municipal properties. The Highway Control By-law regulates parking on roads but nowhere else. Since the Highway Control By-law is specific to roads, Administration drafted a separate by-law specific to parking on municipal property.

There is one by-law that was passed in 1993 that prohibits public parking at Fire Hall 1 and 4. Administration recommends that this by-law be repealed and replaced by provisions in the new by-law.

The draft by-law separates municipally owned parking lots from municipally owned property. The municipal parking lots are specifically listed in the by-law and there are specific provisions related to those parking areas. There is a general restriction to parking without permission on municipal property, with the exception of the provisions for the parking lots.

Since there are currently no restrictions on parking, it doesn't make sense to issue permits. The permit holder gains no advantages by having the permit. Administration recommends a general parking restriction for all parking lots such as:

- No parking between midnight and 6 am; or
- Have specific times in certain locations; or
- No parking for more than three days (or some other length of time).



West Oliver Lake may be the only location where it makes sense to have set times for parking. This location is small and very busy. If Council wants to set specific hours, then signage will have to be installed.

It should be set out in the by-law whether the permits can be issued for any of the boat launches, only Lake Superior launches or just certain locations. Will there be a limit to the number permits issued per boat launch? For example, if permits are issued to three water access lots, there could potentially be six cars parked in that location on a regular basis. Some locations can accommodate more parking than others. For example, West Oliver Lake which has limited space and not an ideal location for parking permits.

Administration also requires direction regarding the expiry of the permit. Will they be annual permits, 5-years, 25-years or until the property changes ownership? Administration does not believe there is anything to be gained by requiring the permit to be renewed each year. The intent of the permits is to provide long-term stability relating to the access of the properties accessed by boat.

The draft by-law, uses the definition of “vehicle” as stated in the Ontario Highway Traffic Act, which is as follows:

*“vehicle” includes a motor vehicle, trailer, traction engine, farm tractor, road-building machine, bicycle and any vehicle drawn, propelled or driven by any kind of power, including muscular power, but does not include a motorized snow vehicle or a street car;*

*“motor vehicle” includes an automobile, a motorcycle, a motor assisted bicycle unless otherwise indicated in this Act, and any other vehicle propelled or driven otherwise than by muscular power, but does not include a street car or other motor vehicle running only upon rails, a power-assisted bicycle, a motorized snow vehicle, a traction engine, a farm tractor, a self-propelled implement of husbandry or a road-building machine;*

Council may want to consider an alternate definition if they want to further restrict the type of vehicle should be permitted to park.

This by-law is not ready for passage at this meeting. Following further input from Council, Administration needs to properly review the legal enforceability of the language within the by-law. Short form wording will be drafted based on Council’s input, so that set fines can be registered with the court.

**ATTACHMENTS:** Draft By-law

**AVAILABLE UPON REQUEST:** None

**ATTACHMENT: Draft By-law****THE CORPORATION OF THE MUNICIPALITY OF NEEBING****BY-LAW NUMBER 2024-0\*\***

Being a By-law to regulate parking on municipal properties.

**Recitals:**

1. Subsection 10(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended (“the Act”), provides municipalities the power to provide any service that the municipality considers necessary or desirable for the public.
2. Subsection 10(2) of the Act, 2001, grants broad powers to municipalities to pass by-laws regarding, among other matters, the municipality’s public assets, the health and safety of people, and any services that the municipality is authorized to provide.
3. The Municipality of Neebing owns multiple properties with parking lots that are available for use by the public.
4. Council considers it appropriate to pass a by-law to regulate parking on municipal properties.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF NEEBING ENACTS AS FOLLOWS:**

1. **Definitions:** Where the words defined in the lettered paragraphs of this Section appear in the text of this By-law with their initial letters capitalized, it is intended that they are interpreted as defined. Where a word appears in the text of this by-law without its initial letter capitalized, it is intended that it is to be interpreted as ordinarily defined in the English language.
  - (a) “Act” means the Municipal Act, 2001, S.O. 2001, c. 25, as amended from time to time.
  - (b) “By-law” means this by-law, as amended from time to time, including its recitals and schedules, which form integral parts of it, unless the word is followed by a number. Where the word “by-law” is capitalized and followed by a number, the reference is to the Corporation’s by-law that possesses that number.
  - (c) “Corporation” means The Corporation of the Municipality of Neebing.
  - (d) “Council” means the Council of the Corporation, elected in accordance with the Municipal Elections Act, 1996 (S.O. 1996, c. 32, Sched., as amended from time to time).
  - (e) “Municipal Law Enforcement Officer” means a person appointed by the Corporation to enforce its by-laws, or a member of any police force with jurisdiction to enforce the Corporation’s by-laws.

- (f) “Municipal Parking Lots” means the parking facilities at the following locations:
- i. West Oliver Lake Boat Launch
  - ii. Cloud Lake Boat Launch
  - iii. Sturgeon Bay Boat Launch
  - iv. Cottage Drive Boat Launch
  - v. Little Pigeon Bay Boat Launch
  - vi. Margaret Street Boat Launch
  - vii. Pine Bay Boat Launch
  - viii. Alf Olsen Memorial Park
  - ix. Municipal Office
  - x. Blake Hall
- (g) “Neebing” means the geographic area under the jurisdiction of the Corporation.
- (h) “Public Authority” means an order of government or an agency of an order of government.
- (i) “Vehicle” means a “vehicle” as defined in the Highway Traffic Act (R.S.O. 1990, c. H.8, as amended from time to time).
- (j) “Water Access Only Lot” means a property that can only be accessed by boat.

## 2. Parking Regulations

- (a) Municipal Property: No person shall park or leave a vehicle on property owned or occupied by the municipality without prior written consent of the Corporation.
- (b) Municipal Parking Lots:
- i. No person shall park a Vehicle in excess of the posted time in Municipal Parking Lots.
  - OR
  - ii. No person shall park a Vehicle between the hours of midnight and 6:00 am.
  - OR
  - iii. No person shall park a Vehicle in excess of three (3) consecutive days in Municipal Parking Lots without obtaining prior written approval from the Corporation.
  - iv. No person shall use Municipal Parking Lots for any purpose other than the parking of a Vehicle without the consent of the municipality.
- (c) Permits for Water Access Lots: Property owners of Water Access Only Lots may obtain a permit to park at municipal boat launch properties along Lake Superior or Cloud Lake Boat Launch:
- i. A maximum of two permits will be issued per Water Access Only Lot.
  - ii. Permits will be issued for a maximum of \_\_\_\_\_ years or until the Water Access Only Lot changes ownership.

- (d) **Exemptions:** The provisions of this by-law do not apply to:
  - i. Vehicles operated by or on behalf of the Corporation while engaging in the performance of cleaning, clearing, maintenance, repair construction or other work; or
  - ii. Emergency vehicles as defined in the Highway Traffic Act, in case of an emergency.

3. **Removal, Towing or Impoundment:** Any Vehicle that is placed or parked in contravention of this By-law may be towed away and impounded by the Corporation. The provisions of the Repair and Storage Liens Act (R.S.O. 1990, c. R.25, as amended from time to time) apply to the impoundment and recovery of the Vehicle.

4. **Penalties and Enforcement**

- (a) **Enforcement:** This By-law may be enforced by a Municipal Law Enforcement Officer.
- (b) **Interference:** No person shall interfere with a Municipal Law Enforcement Officer who is carrying out his or her duties in enforcing this By-law.
- (c) **Offences & Penalties:** Any person contravening the prohibitions in this By-law is guilty of an offence, and, upon conviction, is subject to the fines prescribed by the Provincial Offences Act, R.S.O. 1990, c. P.33, as amended from time to time.

5. **Effective Date:** This By-law shall take effect on the date that it is passed by the Council.

**ENACTED AND PASSED IN COUNCIL** this \_\_\_ day of \_\_\_\_\_, 2024, as witnessed by the corporate seal of the Corporation and the hands of its proper Officers duly authorized in that behalf.

**THE CORPORATION OF THE MUNICIPALITY OF  
NEEBING**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk-Treasurer

**The Corporation of the Municipality of Neeping  
Administrative Report**

---

**Date:** November 15, 2024 (For Meeting on November 20, 2024)

**To:** Mayor and Council

**Subject:** Draft Performance Review Form

**Submitted by:** Erika Kromm, Clerk-Treasurer

---

**RECOMMENDATION:**

Administration seeks Council direction regarding the draft performance review form.

**BACKGROUND:**

At the Council meeting held on October 2, 2024, Council approved the Salary Administration Policy which outlines how staff will move through the salary grid. The policy requires a successful completion of an annual performance review to move to their next step.

Appended to the report is a draft performance evaluation form. This form includes four components:

1. Behavioural Competencies
2. Performance Objectives/SMART Goals
3. Career/Skill Development
4. Overall Assessment and Comments

The review is designed to be tied to the Strategic Plan. Each of the goals that are established for the employee are required to be directly linked to one of the goals that Council has laid out in the Strategic Plan. This helps to keep the plan set by Council moving forward. With an updated Strategic Plan in the works, Administration recommends that the first performance reviews should be done once the new plan has been approved by Council.

The Salary Administration Policy will have to be updated to state that employees must obtain a score of at least two (2) in the first two sections of the review to be deemed a “successful” review.

**ATTACHMENTS:** Draft Performance Review Form

**AVAILABLE UPON REQUEST:** None



**ANNUAL PERFORMANCE REVIEW FORM  
NON-MANAGEMENT**

**GENERAL INFORMATION**

<b>Type of Review:</b> <input type="checkbox"/> Interim <input type="checkbox"/> Annual	
<b>Employee Name:</b>	<b>Job title:</b>
<b>Supervisor (Name &amp; Title):</b>	<b>Rating Period:</b> <b>to</b> Mo/Dy/Yr                  Mo/Dy/Yr
<b>Date of review (interview):</b>	

**Instructions**

The Performance Review Form has four (4) sections. The employee is to complete Sections 1 and 2 and submit form to the supervisor for a joint discussion including agreement or changes to outcomes/ratings and upcoming goal setting. The supervisor will then complete Section 3 with inputs from the employee to support professional development. The supervisor and employee must sign the form (section 4) to indicate their agreement to the overall performance review.

**1. Behavioural Competencies**

This section reviews performance as it relates to the behavioural competencies. The reviewer is to note where there are strengths and areas for development. Review the definitions as a whole and note if there are any specific behaviours that the employee is not demonstrating. Note and discuss with the employee what changes need to occur for the behavior to be demonstrated.

**2. Performance Objectives/SMART Goals**

This section reviews performance in relation to established goals that were discussed and agreed to at the beginning of the performance cycle.

**3. Career / Skill Development**

This section provides a system to support employees in their on-the-job learning, personal development and career aspirations. Provide a mix of on-the-job and external training opportunities to grow talent and promote professional development.

**4. Overall Assessment and Comments**

This section provides an overview of the overall conduct and performance of the employee. The reviewer and employee are able to provide final comments on the performance review process. There is a sign-off section for the signatures of the reviewer and employee.



**SECTION 1: APPRAISAL OF BEHAVIOURAL COMPETENCIES**

Behavioural Competencies outline the behaviours and attributes required by staff for the Municipality of Neebing to meet its mission, vision, values and strategic business objectives. These behaviours are valued by the Municipality and will be measured according to how frequently the employee demonstrates a trait when dealing with a client, internal and external customers and staff members.

**Definitions of Rating Scale:**

1. **Improvable** – Achievements are generally below expectations. There is considerable room for improvement in several definable areas.
2. **Satisfactory** – Achieves performance requirements and standards and meets the normal expectations of the role
3. **Fully Exceeds Expectations** – Achieves all expected performance requirements and is constantly beyond expectations in all areas.

**ORGANIZATIONAL COMPETENCIES**

CORE COMPETENCIES AND BEHAVIOURAL STANDARDS	OUTCOMES		
	Improvable	Satisfactory	Fully Exceeds Expectations
<p><b>1. Commitment to Mission, Vision, Values:</b> Champion the organization’s mission and vision and behave in a manner that is consistent with our values.</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>▪ Models the values of the organization to others.</li> <li>▪ Understands and adheres to organizational policies and procedures.</li> <li>▪ Aligns own behaviour with the needs, priorities and goals of the organization.</li> <li>▪ Promotes the cohesiveness of plans and strategies to ensure they work together as a whole.</li> <li>▪ Displays an attitude of sincere and dedicated focus in the accomplishment of the organization’s goals.</li> </ul>			



		Improvable	Satisfactory	Fully Exceeds Expectations
<b>2. Respect and Dignity:</b> Treat all people with dignity, respect and fairness to promote positive relationships among staff and clients.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>▪ Respects the opinions, abilities and contributions of others.</li> <li>▪ Demonstrates awareness and respect of cultural and individual values.</li> <li>▪ Encourages honesty, trust and respect in relationships with others.</li> <li>▪ Appreciates and leverages the strengths of others to accomplish goals, regardless of background.</li> <li>▪ Displays interest and respect in assisting members of the public to navigate the municipal environment.</li> </ul>				
<b>3. Quality Service:</b> Deliver services according to the standards of the organization and expectations of all the clients that we serve.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>▪ Promotes the organizational standards and processes according to service delivery requirements.</li> <li>▪ Delivers high quality services that will satisfy the needs of members of the public or clients we serve.</li> <li>▪ Fosters a culture of learning and improvement to drive efficient and effective work practices.</li> <li>▪ Motivates and empowers others to achieve and improve standards of performance.</li> <li>▪ Intervenes when necessary to address any gaps in service delivery standards.</li> </ul>				
<b>4. Collaboration:</b> Build strong working relationships both internally and externally (e.g. team, co-workers, community members etc.).		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>▪ Builds rapport, provides support and establishes a common bond with colleagues.</li> <li>▪ Works cooperatively and respects the opinions, abilities and contribution of others.</li> <li>▪ Fosters teamwork and creates strong morale and commitment among team members and co-workers.</li> <li>▪ Participates actively and positively within the organization (e.g. committees, special events, projects).</li> <li>▪ Shares information, knowledge and expertise, openly and productively.</li> </ul>				
Strengths:	Areas for Development:			





**Summary: Behavioural Competencies**

Write in the score in the appropriate box. See sample.

	<b>Improvable (1)</b>	<b>Satisfactory (2)</b>	<b>Fully Exceeds Expectations (3)</b>
Commitment to Vision, Mission, Values			
Respect and Dignity			
Quality Service			
Collaboration			

**Average score** (add all scores and divide by 4): \_\_\_\_\_

**SECTION 2: PERFORMANCE OBJECTIVES/SMART GOALS**

Goals are to be collaboratively established annually between the employee and the supervisor. Goals should support the Municipality’s achievement of the Strategic Plan and priorities. In the space below review the results based on the goals set for the year and then establish the goals for the year ahead. See last page for tips on setting SMART goals. The Review of Achievements section is to be completed by the employee and reviewed with the supervisor. The Goal Setting for Upcoming Year is to be completed together. The comments section can be used to document any further information required.

<b>REVIEW OF ACHIEVEMENTS</b>				
<b>SMART GOAL</b>	<b>Improvable</b>	<b>Satisfactory</b>	<b>Fully Exceeds Expectation</b>	<b>LINK TO WHICH STRATEGIC OBJECTIVE</b>



GOAL SETTING FOR UPCOMING QUARTERS/YEAR		
SMART GOAL	RESOURCES/SUPPORT REQUIRED TO ACHIEVE OBJECTIVES:	LINK TO WHICH STRATEGIC OBJECTIVE
<b>Employee Comments:</b>		
<b>Supervisor Comments:</b>		

**Summary: Performance Objectives**

Write in the score in the appropriate box.

	Improvable (1)	Satisfactory (2)	Fully Exceeds Expectations (3)
Goal 1			
Goal 2			
Goal 3			
Goal 4			
Goal 5			

**Average score** (add all scores and divide by number of goals): \_\_\_\_\_



**SECTION 3: CAREER/SKILL DEVELOPMENT**

Outline activities for skill development in the organization or professional training opportunities. Also include any areas of development outlined in the other sections.

**Employee Comments**

*(Describe your career aspirations and how you wish to develop professionally at the Municipality. Comment on your development path if you have already initiated your career development activities at the Municipality)*

**Supervisor Comments:**

*(Link career aspirations to succession opportunities, new assignments/projects and professional development goals.)*

**Annual Professional Development Plan:**

*(Outline specific professional development over the next year.)*

**Employee Comments on Leadership:**

*(Detail how your supervisor can best support you in meeting expectations and objectives)*



**SECTION 4: OVERALL ASSESSMENT AND COMMENTS**

<b>Supervisor Comments:</b>
<b>Employee Comments:</b>

<b>Employee Signature:</b>	<b>Date:</b>	<b>Clerk-Treasurer's Signature:</b>	<b>Date:</b>
		<b>Name and Title (Print):</b>	



### Guide to Setting SMART Goals

Use the following criteria to set the personal SMART goals.

**Specific** – answers the question “What will the person do?”

- Does the objective contain action words?
- Is the objective achievable?
- Is it clear what the result will be?

**Measurable** – answers the question “What criteria will be used to determine whether the objective has been achieved?”

- Does the measure prove that the objective has been met?
- Are the right activities or behaviours being measured?
- Are there frequency, timeliness, accuracy, volume, or quality measures that can be used?

**Attainable** – answers the question “Can it be done?”

- Does the person have the tools, time, budget, resources, authority to carry out the objective successfully?
- Does the person have the necessary skills, knowledge and capability?

**Relevant** – answers the question “Will it help achieve the right results?”

- Is the objective aligned with the strategic and operational goal and priorities?
- Is the desired end result or impact clear?

**Time-framed** – answers the question: “When will the objective be reached?”

- Is the timeline sensible within the current environment?
- Have all the variables that may impact this timeline been considered?

**The Corporation of the Municipality of Neebing  
Administrative Report**

---

**Date:** November 13, 2024 (For Meeting on November 20, 2024)

**To:** Mayor and Council

**Subject:** Application for Third Entrance Permit

**Submitted by:** Erika Kromm, Clerk-Treasurer

---

**RECOMMENDATION:**

Administration recommends that Council approve the application for a third entrance for the property appended to the report.

**BACKGROUND:**

Administration received an application for a third entrance for a property at 240 Mink Mountain Drive. As per by-law 2017-042, a second or third entrance is required to be approved by Council. Section 6.04 of the by-law states the following:

**6.04 Second Access Point:**

*Where an applicant seeks to have more than one permanent access point to his or her land parcel, the application shall detail the reasons why the applicant requires the additional access.*

*The Roads Foreman shall inspect the site, as set out in Section 6.03, and shall provide his or her comments relating to the application in a report to Council.*

*Council shall review the application and take into consideration the applicant's concerns as well as any comments of the Roads Foreman, and shall decide whether an additional entrance permit will be approved or denied. The decision of Council in this regard is final.*

Under the by-law, the Roads Foreman must consider the following items when reviewing an applications for entrances:

- (a) lines of sight relating to other users of the Highway for persons entering or exiting the proposed driveway;
- (b) the topography of the area relating to the type of construction that will be required for the proposed driveway;

- (c) whether there is another more appropriate site for access to the land parcel which is the subject matter of the application; and
- (d) any other criteria that he or she considers to be relevant in the circumstances for the provision of safe and reasonable access to the land parcel.

**DISCUSSION:**

The property is a 55-acre lot at the NE corner of Mink Mountain Drive and Island Avenue. The existing entrances are on Mink Mountain Drive. One entrance leads to the lodge and the second entrance leads to the septic system. The property owner would like to gain access to the lower part of the property along Island Avenue. Due to topography, it is difficult to reach from the existing entrances.

The section that fronts Island Avenue is a straight stretch and the third entrance would not have any sightline issues. This area is regulated by the LRCA but they do not issue permits for entrances. The property owner would have to obtain a permit from the LRCA if they plan to do any work on the property. The Roads Foreman does not have any concerns about approving a third entrance to this property.

**ATTACHMENTS:**

1. Application for a Third Entrance

**AVAILABLE UPON REQUEST:** None



Municipality of Neebing  
4766 Highway 61  
Neebing, ON P7L 0B5  
807-474-5331 F: 807-474-5332

**Application for a  
NEW ENTRANCE  
Or for a change to an  
EXISTING ENTRANCE**

**THE APPLICANT CONSENTS TO AN INSPECTION OF THE PROPERTY BY MUNICIPAL STAFF.**

The undersigned hereby applies to the Municipal Council in accordance with its policies and by-laws for permission for an entrance from a municipal highway onto private property (i.e. a driveway), or for a change to an existing entrance (driveway). **THE INFORMATION IN THIS APPLICATION IS COLLECTED FOR CREATING A RECORD THAT IS AVAILABLE TO THE PUBLIC.**

1000891286 ONTARIO LTD

<b>*OWNER/APPLICANT INFORMATION</b> *Attach additional pages for additional owners, if any.		
Name: (DAVID CRANTON/CATHY FREDERICKSON)	Tel: 807 628-6360	
Address: 240 MINK MOUNTAIN DR	Fax:	
City/Prov/PC: NEEBING ON	Email: minkmountain@outlook.com	
<b>LEGAL PROPERTY INFORMATION</b>		
Assessment Roll No: 58-01- 030-006-34700-0000		
Municipal Address (or abutting road name if property has no address) 240 MINK MOUNTAIN DRIVE		
Registered Plan No.: Blake Con 9	Reference Plan No.: 9160-PTS 1,3,4	
Concession No.:	Lot No.:	Part No.:
Section No.:	Mining Location No.:	
<b>CLASSIFICATION, USE, PURPOSE, AND ENTRANCE DETAIL</b>		
Access is required for: LOWER PORTION OF PROPERTY		
This entrance is (check one) A NEW ENTRANCE <input checked="" type="checkbox"/> A CHANGE TO AN EXISTING ENTRANCE <input type="checkbox"/>		
If this is a NEW ENTRANCE, how many entrances already exist on this property? 2		# of existing entrances: 2
Provide additional information you feel may be beneficial to the Municipality of Neebing in assessing and reviewing this application. Attach maps and additional pages, if needed.		
WE WOULD LIKE AN ENTRANCE TO LOWER PART OF OUR PROPERTY TO ACCESS AS UPPER ENTRANCE DOES NOT HAVE AN ACCESS BECAUSE OF STEEP INCLINE Entrance 1 - Lodge Entrance 2 - Septic system. neco 3) Access off Island Drive.		



**Driveways must be a minimum of 30 feet wide. You must mark the location of your proposed entrance CLEARLY with flagging tape or signage so the Roads Foreman may attend and inspect the suggested location.** It is understood by the applicant that the construction of an entrance or the installation of a culvert shall be in accordance with Municipal authority under By-law 2017-042 and relevant legislation. **ENTRANCES CONSTRUCTED OR INSTALLED WITHOUT WRITTEN AUTHORITY ARE SUBJECT TO IMMEDIATE REMOVAL BY THE MUNICIPALITY AT THE EXPENSE OF THE PROPERTY OWNER.**

**SIGNATURE OF APPLICANT**

Signature: 	Date: <u>Nov. 9, 2024</u>
--	---------------------------

*If the applicant is a Corporation, the application shall be signed by an Officer of the Corporation and the Corporate seal shall be affixed – or written authorization from the Corporation signed by an individual who has authority to bind the Corporation.*

**What's Next?**

1. You will be notified by phone or email once entrance approval is granted. The property owner is responsible for the purchase and delivery of the culvert to their location. ***The culvert must be constructed from CSA approved High Density Polyethylene (HDPE) and be of the specified length and width as stated in the approval notice.***
2. Once the culvert is delivered to the site, you must contact the Municipal Office at 474-5331 and the Municipality of Neebing will arrange to have it installed.
3. The Municipality of Neebing will supply 1 (one) load of gravel with the installation. If more gravel is required, it is the responsibility of the property owner to purchase and deliver the extra gravel to the site.
4. Once the installation is complete, the Municipality of Neebing assumes ownership of the culvert. If a replacement culvert is ever required, it becomes the responsibility of the Municipality of Neebing.

**\*\*\*\*\*FOR OFFICE USE\*\*\*\*\***

<input type="checkbox"/>	This application has been <b>APPROVED</b> and permission is granted to have one culvert installed subject to the following conditions:
--------------------------	--

**LENGTH of culvert:**

**DIAMETER of culvert:**

<input type="checkbox"/>	The above applicant has permission to <b>ALTER</b> an existing entrance as noted in the application subject to the following conditions:
--------------------------	--

**Assigned House Number / Civic Address:**

<b>For the Municipality of Neebing</b>	<b>Signature:</b>	<b>Date:</b>
--	-------------------	--------------

<b>Approval Notice Sent To Applicant</b>	<b>Date:</b>	<b>Via:</b>
--	--------------	-------------

<b>Notice Received - Culvert On Site</b>	<b>Date:</b>	<b>Via:</b>
--	--------------	-------------

**Culvert Install Date:**



NEW 3RD ENTRANCE .

**The Corporation of the Municipality of Neebing  
Administrative Report**

---

**Date:** November 15, 2024 (for Meeting on November 20, 2024)

**To:** Mayor and Council

**Subject:** Blake Hall Rentals

**Submitted by:** Laura Jones Deputy Treasurer

---

**RECOMMENDATION:**

Administration seeks Council direction regarding rental rates for multi-day events using both the indoor and outdoor spaces at Blake Hall.

Administration also seeks Council direction regarding a policy for dogs inside the Blake Hall.

**DISCUSSION:**

We have a request from the Thunder Bay Kennel and Training Club for a rental price to hold a multi-day event for their annual confirmation dog show taking place June 5, 6, 7, and 8. They are interested in knowing a multi-day rental price for the outdoor arena, a separate price for the Hall and they stated that also wanted to have food vendors on-site.

They anticipate holding the dog show in the arena.

They anticipate requiring the hall for people to be use a washroom and get out of any weather. They were interested in whether a food vendor would like to operate out of the Blake Hall kitchen. They also wondered about having food vendors on-site.

We currently have a three-day rental rate for the interior space for weddings only. There is no multi-day rental rate for other types of events. There is no daily rate. There is no full day rate for the outdoor space. An event rate should be established for other types of events and based on whether indoor and/or outdoor facilities are being rented. If the events are expected to have a large attendance, should there be stipulations about separate porta-potty rental? Should we have charges for water deliveries for multi-day events?

Before the renovations the hall was rented for dog classes. Administration would like to know what the policy will be for dogs inside the hall. Should the hall be like other buildings and be limited to service animals only?

By-law 2024-042 currently lists rental fees for Blake Hall as follows:

<b>Service</b>	<b>Description</b>	<b>Fee</b>
Indoor Rentals	Parties, lunches, play groups, etc. (excepting exemptions)	\$25.00 / hour
	Refundable damage deposit (no exemptions)	\$250.00
	Insurance fee (for events involving liquor)	\$125.00
Exemptions	Funeral Luncheons	\$0.00
	Rental by non-profit groups (defined)	\$0.00
	Weddings (covers required set-up time on the date prior to the event, the full day on the date of the event, and take-down time on the date after the event)	\$400.00
Outdoor Rentals of Covered Outdoor Arena	Summer	\$40 / hour
	Winter (available daily from 7:00 am to 12:00 pm)	\$75 / hour

**ATTACHMENTS:** None.

**AVAILABLE UPON REQUEST:** None

**The Corporation of the Municipality of Neebing  
Administrative Report**

---

**Date:** November 15, 2024 (For Meeting on November 20, 2024)

**To:** Mayor and Council

**Subject:** Municipal Resolutions Regarding OPP Billing

**Submitted by:** Erika Kromm, Clerk-Treasurer

---

**RECOMMENDATION:**

Administration recommends that Council supports the resolutions passed by other municipalities regarding OPP Billing.

**BACKGROUND/DISCUSSION:**

Various resolutions from other municipalities have been received relating to the large increase in the OPP billing for 2025. For some smaller municipalities, the increase will be difficult.

In 2024, Neebing's OPP bill was \$276,544 and for 2025 it will be \$338,696. This is a difference of \$62,152 or 22%. This is equivalent to a 2% tax levy increase. The last few years, the OPP billing for Neebing has been fairly consistent, with just a 1% increase in 2024.

The Detachment Commander advises that a big part of the increase is due to the settlement of the union contract for the officers. Previously, the OPP officers were the lowest paid police force in the province. Their wages are now in line with other forces, but this comes with significant changes in wage rates and retroactive pay.

Neebing can either support the resolutions from the other municipalities or pass a similar resolution with Neebing's numbers. For example:

***WHEREAS** current police services within the Municipality of Neebing (hereinafter referred to as the 'Municipality') are provided by the Ontario Provincial Police (hereinafter referred to as the 'OPP');*

***AND WHEREAS** the Municipality and the local OPP detachment have worked in a positive, collaborative and effective manner for decades;*

***AND WHEREAS** historical increases in OPP Annual Billing Statements have been fairly stable;*

**AND WHEREAS** the OPP submitted their 2025 Annual Billing Statement to the Municipality on October 4, 2024, that identifies an approximate \$62,152 (22%) increase from 2024 to 2025 that will translate to an approximate 2% tax rate increase, in addition to what the Municipality was contemplating for the residents of Neebing;

**AND WHEREAS** the Municipality was not consulted nor provided any advanced notice from the Commissioner regarding the significant cost increase received for OPP services;

**AND WHEREAS** the Municipality this unexpected and entirely preventable increase creates additional financial strain on our taxpayers;

**THEREFORE BE IT RESOLVED THAT** the Municipality of Neebing requests that the Province re-evaluate the annual OPP billing formula with the intent make it more affordable for taxpayers;

**AND FURTHER THAT** the Municipality requests that the 2025 OPP Annual Billing Statement be reduced to be more in line with historical trends to be more manageable for the Municipality and its residents;

**AND FURTHER THAT** any increase above historical trends be absorbed by the province as the additional costs that are directly the result of collective bargaining that was within the control of the OPP and should have been known to be financially unsustainable for the municipalities that now need to pay the bill;

**AND FURTHER THAT** a copy of this Resolution be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Michael Kerzner, Solicitor General, MPP Kevin Holland, and all 329 municipalities serviced by OPP.

**ATTACHMENTS:**

1. Resolutions from Other Municipalities

**AVAILABLE UPON REQUEST:** None



November 14, 2024

Hon. Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1  
Email: [premier@ontario.ca](mailto:premier@ontario.ca)

Dear Honourable Doug Ford,

**RE: OPP Detachment Billing Increases**

---

Please be advised that the Council of the Corporation of the Municipality of Leamington, at its meeting held Tuesday, November 12, 2024 enacted the following resolution:

**WHEREAS** current police services within the Municipality of Leamington (hereinafter referred to as the 'Municipality') are provided by the Ontario Provincial Police (hereinafter referred to as the 'OPP');

**AND WHEREAS** the Municipality and the local OPP detachment have worked in a positive, collaborative and effective manner for decades;

**AND WHEREAS** historical increases in OPP Annual Billing Statements have trended around 5.67%;

**AND WHEREAS** the OPP submitted their 2025 Annual Billing Statement to the Municipality on October 4, 2024, that identifies an approximate \$833,000 (14.45%) increase from 2024 to 2025 that will translate to an approximate 2.48% tax rate increase, in addition to what the Municipality was contemplating for the residents of Leamington;

**AND WHEREAS** the Municipality was not consulted nor provided any advanced notice from the Commissioner regarding the significant cost increase received for OPP services;

**AND WHEREAS** the Municipality cannot afford to absorb this unexpected and entirely preventable increase without causing undo financial strain to our taxpayers;

**THEREFORE BE IT RESOLVED THAT** the Municipality of Leamington wishes to dispute the 2025 OPP Annual Billing Statement;

**AND FURTHER THAT** the Town requests that the 2025 OPP Annual Billing Statement be reduced to an approximate 5% increase that is more manageable for the Municipality and in line with historical trends;

**AND FURTHER THAT** any increase above 5% be absorbed by the province as the additional costs are directly the result of collective bargaining that was within the control of the OPP and should have been known to be financially unsustainable for the municipalities that now need to pay the bill;

**AND FURTHER THAT** the Municipality request that the County of Essex undertake a feasibility study for a County Police Force;

**AND FURTHER THAT** a copy of this Resolution be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Michael Kerzner, Solicitor General, MPP Trevor Jones, the County of Essex, and all 329 municipalities serviced by OPP.

Yours Truly,

*Abbie Marchildon*

Abbie Marchildon, Council and Committee Coordinator

cc: The Hon. Michael Kerzner, Solicitor General  
Trevor Jones, MPP  
County of Essex  
All 329 municipalities serviced by the OPP





Howick Township  
44816 Harriston Road  
Gorrie, ON N0G 1X0

**Phone:** 519-335-3208 ext. 2<sup>46-5</sup>  
**Fax:** 519-335-6208  
**Email:** [clerk@howick.ca](mailto:clerk@howick.ca)  
**Website:** [www.howick.ca](http://www.howick.ca)

November 6, 2024

Premier Doug Ford  
Legislative Building  
Queen's Park  
Toronto, ON M7A 1A1  
Via email: [premier@ontario.ca](mailto:premier@ontario.ca)

Dear Honourable Premier Ford,

### **Re. Resolution – Ontario Provincial Police Costs for 2025**

---

Please be advised that the Council of the Corporation of the Township of Howick, at its meeting held November 5, 2024 enacted the following resolution:

**MOVED BY: Councillor Rognvaldson**  
**SECONDED BY: Councillor Grimes**

**WHEREAS** the Township of Howick's 2025 OPP Annual Billing Costs represents a 21.15% increase over the 2024 OPP Annual Billing Costs, with many small, rural municipalities across Ontario facing even larger increases for 2025;

**AND WHEREAS** this 21.15% increase in OPP costs equates to more than a 2.8 per cent tax increase before Howick Township even begins its 2025 budget process in terms of levels of services;

**AND WHEREAS** the downloading of costs such as these from the province and the subsequent significant cost increases are not feasible or sustainable for small, rural municipalities in Ontario who are bound to raising their revenue solely through property taxes and user fees;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Township of Howick adopt and endorse Resolution No. 229 of the Municipality of Tweed and further calls on the Ontario Government to immediately implement sustainable funding for small, rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget with no cost recovery to municipalities.

**CARRIED.**

The Township of Howick appreciates the province's attention to the financial challenges faced by small, rural municipalities and looks forward to a collaborative solution.

Sincerely,

*Caitlin Gillis*

Caitlin Gillis, Clerk-Administrator

Cc: The Honourable Michael Kerzner, Solicitor General  
The Honourable Peter Bethlenfalvy, Minister of Finance  
The Association of Municipalities of Ontario, All Municipalities of Ontario  
Huron-Bruce MPP Lisa Thompson  
County of Huron

Municipality of Tweed Council Meeting  
Council Meeting



**Resolution No.** 229  
**Title:** Councillor P. Valiquette  
**Date:** Tuesday, April 23, 2024

---

**Moved by** P. Valiquette  
**Seconded by** J. Palmateer

WHEREAS it is apparent that the Ontario Government has overlooked the needs of small rural Ontario;  
AND WHEREAS Ontario's small rural municipalities face insurmountable challenges to fund both upfront investments and ongoing maintenance of their capital assets including roads, bridges, water/wastewater and municipally owned buildings including recreational facilities, libraries and other tangible capital assets;

AND WHEREAS small rural Ontario's operating needs consume the majority of property tax revenue sources;

AND WHEREAS small rural municipalities (of 10,000 people or less) are facing monumental infrastructure deficits that cannot be adequately addressed through property tax revenue alone;

AND WHEREAS in 2015 the provincial government moved to standardized billing for all non-contract J.P.P. (5.1) locations;

AND WHEREAS the Ontario Government has committed \$9.1 billion to Toronto alone to assist with operating deficits and the repatriation of the Don Valley and Gardner Expressway; and \$534 million to Ottawa for the repatriation of Hwy 174;

AND WHEREAS the annual cost of the Ontario Provincial Police, Municipal Policing Bureau for small rural non-contract (5.1) municipalities is approximately \$428 million;

AND WHEREAS this annual cost is significantly less than the repatriation costs of the Gardiner Express Way, the Don Valley Parkway and Highway 174 (Ottawa Region) but provides a greater impact to the residents of the Province overall;

AND WHEREAS this will afford relief to small rural municipalities for both infrastructure and operating needs while having a minimal impact on the provincial budget;

NOW THEREFORE BE IT RESOLVED THAT The Municipality of Tweed call on the Ontario Government to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget with no cost recovery to municipalities;

AND FURTHER, that Council direct staff to circulate this resolution to Premier Doug Ford ([premier@ontario.ca](mailto:premier@ontario.ca)), Minister of Solicitor General, Minister of Finance, and to the Association of Municipalities of Ontario ([amo@amo.on.ca](mailto:amo@amo.on.ca)) and all Municipalities in Ontario.

**The Corporation of the Municipality of Neebing  
Administrative Report**

---

**Date:** November 15, 2024 (For Meeting on November 20, 2024)  
**To:** Mayor and Council  
**Subject:** Committee Member Attendance  
**Submitted by:** Laura Jones Deputy Treasurer

---

**RECOMMENDATION:**

Administration seeks Council direction regarding committee member attendance.

**DISCUSSION:**

Council has established various volunteer committees for a variety of purposes. The by-law that creates these committees sets out the terms of reference for these committees such as the number of people per committee, meeting frequency and remuneration. This by-law does not set any requirements related to minimum attendance for committee members. If a committee has a certain number of members appointed then at least 51% of the people need to attend the meeting for there to be quorum and advance the business of the committee. When members regularly do not attend, then this could impact the committee's ability to obtain quorum.

Administration is looking to Council to determine if they wish to institute a minimum attendance clause for committee members. It could be something similar to what is required for Council, or another minimum could be established.

Section 259 of The Municipal Act (2001) stipulates that a Council Member seat becomes vacant if a Council Member is absent from the meetings of council for three successive months without being authorized to do so by a resolution of council. This clause has an exception for a member of council who is absent for 20 consecutive weeks or less if the absence is a result of the member's pregnancy, the birth of the member's child or the adoption of a child by the member.

If Council wishes to establish attendance requirements for committee members, then Administration will bring forward an amending by-law to the next meeting.

**ATTACHMENTS:** None

**AVAILABLE UPON REQUEST:** None



November 1, 2024

Dear Interested Party:

The U.S. General Services Administration (GSA) Great Lakes Region has prepared a Draft Environmental Impact Statement (DEIS) for the Grand Portage Land Port of Entry (LPOE) Modernization and Expansion Project in compliance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA). The purpose of this letter is to notify you that the GSA has published the DEIS and is seeking your comments on the analysis.

The existing LPOE is located within the Grand Portage Reservation of the Grand Portage Band of Lake Superior Chippewa (herein referred to as the Grand Portage Band). The Grand Portage Band is serving as a Cooperating Agency (CA) for this EIS. The facility is located between the far northeast tip of the state and the Canadian Province of Ontario where the Pigeon River meets Lake Superior. The Grand Portage LPOE serves as the port of entry to people and vehicles crossing the U.S.-Canada border between Grand Portage Reservation in the U.S. and Neebing, Ontario in Canada (**Figure 1**). This DEIS examines the impacts on the human, natural, and cultural environments from potential improvements at the LPOE, including site expansion, demolition, and new construction.

A Feasibility Study performed in 2019 determined that the existing structures do not contain the necessary square footage as specified by U.S. Customs and Border Protection's (CBP) space and facility requirements (also referred to as Program of Requirements [POR]). In addition, the facility lacks outbound inspection capabilities. Following preparation of the Feasibility Study, a Program Development Study (PDS) was initiated as the next step in the design process to further refine potential alternatives under consideration. From the PDS process, viable alternatives were further refined into the Proposed Action analyzed within this DEIS, in collaboration with the Grand Portage Band.

The purpose of the Proposed Action is for GSA to support CBP's mission by modernizing and expanding the Grand Portage LPOE. The existing LPOE facilities and their configuration do not meet CBP's current needs and do not allow for expeditious and safe inspection of the traveling public. The deficiencies fall into two broad categories: deficiencies in the overall site layout and substandard building conditions. Therefore, in order to bring the Grand Portage LPOE operations in line with design standards and operational requirements, implementation of the Proposed Action is needed to 1) address space constraints and inefficient traffic flows; 2) shorten and expedite vehicle processing time, to include improving daily commutes across the U.S.-Canada border; 3) decrease congestion and long wait times during the peak travel season; 4) allow CBP to process a higher volume of vehicles traveling to and from Canada, to include further accommodation of potential future spikes in travelers crossing the U.S.-Canada border; and 5) provide a wider single lane for large semi-trucks hauling wind turbine components from Canada. In addition, GSA has identified a requirement to upgrade the power supply running to the LPOE via an existing utility right-of-way (ROW) that parallels Highway 61 to support operations of the modernized and expanded Grand Portage LPOE. The purpose of the electrical upgrades is to provide necessary electrical capacity to the modernized and expanded Grand Portage LPOE. The electrical upgrades are needed as the current electrical supply, which consists of one-phase power, does not provide sufficient electrical capacity to power the proposed new facilities.



The Proposed Action would consist of modernization and expansion of existing Grand Portage LPOE facilities, including the removal of all existing Grand Portage LPOE buildings and replacement with new facilities in a new site configuration. GSA would replace the Grand Portage LPOE with a modernized facility on an expanded footprint, increasing the existing 5.7-acre operational area to a total operational footprint of approximately 10.4 acres. The Proposed Action would also include upgrades to the electrical distribution system leading to the LPOE by installing a 7.3 mile three-phase power line (**Figure 2**).

GSA, in coordination with the Grand Portage Band, has identified one action alternative that was assessed in the EIS:

- **Alternative 1:** Construct the facilities as described in the PDS. GSA would remove all existing Grand Portage LPOE buildings and replace them with new facilities in a new site configuration. All construction activities would take place within the proposed limits of construction, which encompass approximately 10.4 acres. A small, temporary incursion outside of the Minnesota Department of Transportation (MnDOT) easement would be required on the north side of the project footprint for construction, but the operational footprint would be entirely within the MnDOT easement (see **Figures 3 and 4**).

The No Action Alternative is also considered to satisfy federal requirements for analyzing “no action” under NEPA (40 Code of Federal Regulations [CFR] 1502.14(d)). Under the “no action” alternative, there would be no construction activities at the Grand Portage LPOE and operations at the LPOE would continue under current conditions. Analysis of this alternative provides a baseline for comparison with impacts from Alternative 1.

Alternative 1 would seek to increase inspection capacity and improve traffic flow at the LPOE. The overall general key aspects of Alternative 1 are shown in **Figure 4** and would include the following:

1. establishment of applicable agreements with the Grand Portage Band and in coordination with MnDOT to expand the LPOE footprint (from an existing footprint of approximately 5.7 acres to a total operational footprint of 10.4 acres; **Figure 3**) to accommodate site expansion;
2. demolition of the existing LPOE main building, commercial inspection / GSA garage, primary inspection canopy, and auxiliary structures;
3. construction of a new main port building, secondary hard inspection, secondary canopy, enclosed government parking, non-intrusive inspection (NII) building, commercial inspection, primary inspection canopy and booths, and auxiliary structures and paving;
4. construction of five primary inspection lanes, two enclosed secondary inspection bays, and two outdoor secondary inspection bays; and
5. construction of utilities systems, to include a new septic system, propane tank, stormwater management facilities, water treatment infrastructure that may include a new water supply well, emergency generator, and communications infrastructure. Geothermal and solar technologies will also be considered and may be incorporated into the facility design.

The DEIS addresses the potential environmental impacts of the proposed alternatives on



environmental resources including geologic resources, water resources, biological resources, air quality and climate change, noise, traffic and transportation, land use and visual resources, infrastructure and utilities, socioeconomics, cultural resources, human health and safety, and environmental justice and protection of children. Based on the analysis presented in the DEIS, impacts to all resource areas would be less-than-significant (i.e., negligible, minor, or moderate) adverse or beneficial. Impact reduction measures are presented in the DEIS to reduce potential adverse effects.

GSA is currently undergoing formal consultation with the Tribal Historic Preservation Officer (THPO) to follow coordination procedures as required under Section 106 of the NHPA to determine impacts to historic properties. Mitigation measures may be determined in consultation between GSA, the THPO, and applicable consulting parties. Correspondence with the THPO to date and GSA's preliminary findings are incorporated in the DEIS.

Under the Endangered Species Act (ESA), GSA is coordinating with U.S. Fish and Wildlife Service (USFWS) per Section 7 requirements to determine effects to federally protected species. GSA has determined there would be no adverse effects to federally threatened or endangered species with implementation of impact avoidance measures. Correspondence with USFWS to date and GSA's preliminary findings are incorporated in the DEIS.

The DEIS can be downloaded from the GSA website at <https://www.gsa.gov/about-us/gsa-regions/region-5-great-lakes/buildings-and-facilities/minnesota/grand-portage-land-port-of-entry> or can be viewed in person at the following locations: Grand Portage Tribal Council Office, 83 Stevens Rd, Grand Portage, MN 55605; Grand Portage Community Center, 73 Upper Rd, Grand Portage, MN 55605; Grand Portage Trust Lands, 27 Store Rd, Grand Portage, MN 55605.

We would appreciate your feedback on the analysis. If you wish to provide written comments, please send them to:

**ATTN: Michael Gonczar, GSA Grand Portage LPOE EIS**

U.S. General Services Administration, Region 5  
230 S. Dearborn St. Suite 3600  
Chicago, IL 60604

Comments may also be submitted electronically to [michael.gonczar@gsa.gov](mailto:michael.gonczar@gsa.gov). Please ensure the subject line of the email reads: **Grand Portage LPOE EIS**. We request that all comments be postmarked or submitted electronically by December 16, 2024.

GSA will host a public and stakeholder meeting on November 19, 2024, from 5 p.m. to 7 p.m. CDT at Grand Portage State Park Welcome Center, 9393 E, MN-61, Grand Portage, MN). The public may also attend the meeting virtually from their personal computer or compatible mobile device. Please follow this hyperlink to access the virtual meeting:  
<https://us06web.zoom.us/j/83250675793>

For members of the public who do not have access to a personal computer, they may join the meeting audio by dialing the following number: 507-473-4847. When prompted, enter the following information: Meeting ID – 832 5067 5793. Then press the pound (#) key.

The in-person meeting will begin with an open house format from 5 p.m. to 5:30 p.m. CDT; this portion of the meeting will not be broadcasted. The hybrid in-person and virtual meeting will start promptly at 5:30 p.m. CDT and will begin with a presentation. This presentation will be followed



by a public comment session, in which both in-person and virtual attendees may participate. GSA staff members will be available (in-person and virtually) to assist the public as they offer comments whether they are participating virtually or in person. All written or verbal comments will be treated with equal importance and will be entered into the public record. Following the presentation and public comment session, the in-person meeting will continue with an open house format until 7 p.m. CDT, which will not be broadcast. Interested parties are encouraged to attend and participate in this meeting.

**In the event of inclement weather, the meeting may only be held virtually or will be broadcast from the Grand Portage State Park Welcome Center.** If the meeting is broadcast from the Grand Portage State Park Welcome Center, a staff member will be available (in-person and virtually) to assist the public in providing public comments via the virtual platform. Please check the GSA project website (at the link provided below) for updates in the days leading up to the meeting to determine if the meeting will be held in-person, virtually, or will be broadcast from the Grand Portage State Park Welcome Center.

Please contact Michael Gonczar, NEPA Program Manager, GSA at 312-810-2326 or **michael.gonczar@gsa.gov** if special assistance or accommodations are needed to participate in the public hearing.

Project-related communication and documentation is available on the GSA website at: <https://www.gsa.gov/about-us/gsa-regions/region-5-great-lakes/buildings-and-facilities/minnesota/grand-portage-land-port-of-entry>. The public meeting will be recorded and available for viewing on the GSA website in the days following the meeting.

Thank you for taking the time to consider this project. If this letter has not been sent to the correct representative, please help us update our records. If you have any questions, please contact me directly by email at michael.gonczar@gsa.gov.

Sincerely,

*Michael Gonczar*

Michael Gonczar  
NEPA Program Manager  
GSA | Public Buildings Service | Region 5

Attachments:

- Figure 1. General Location of Grand Portage LPOE
- Figure 2. Proposed Three-Phase Power Line Route
- Figure 3. Project Area for Expansion of Grand Portage LPOE
- Figure 4. Alternative 1, as Described in 100% PDS



Figure 1. General Location of Grand Portage LPOE

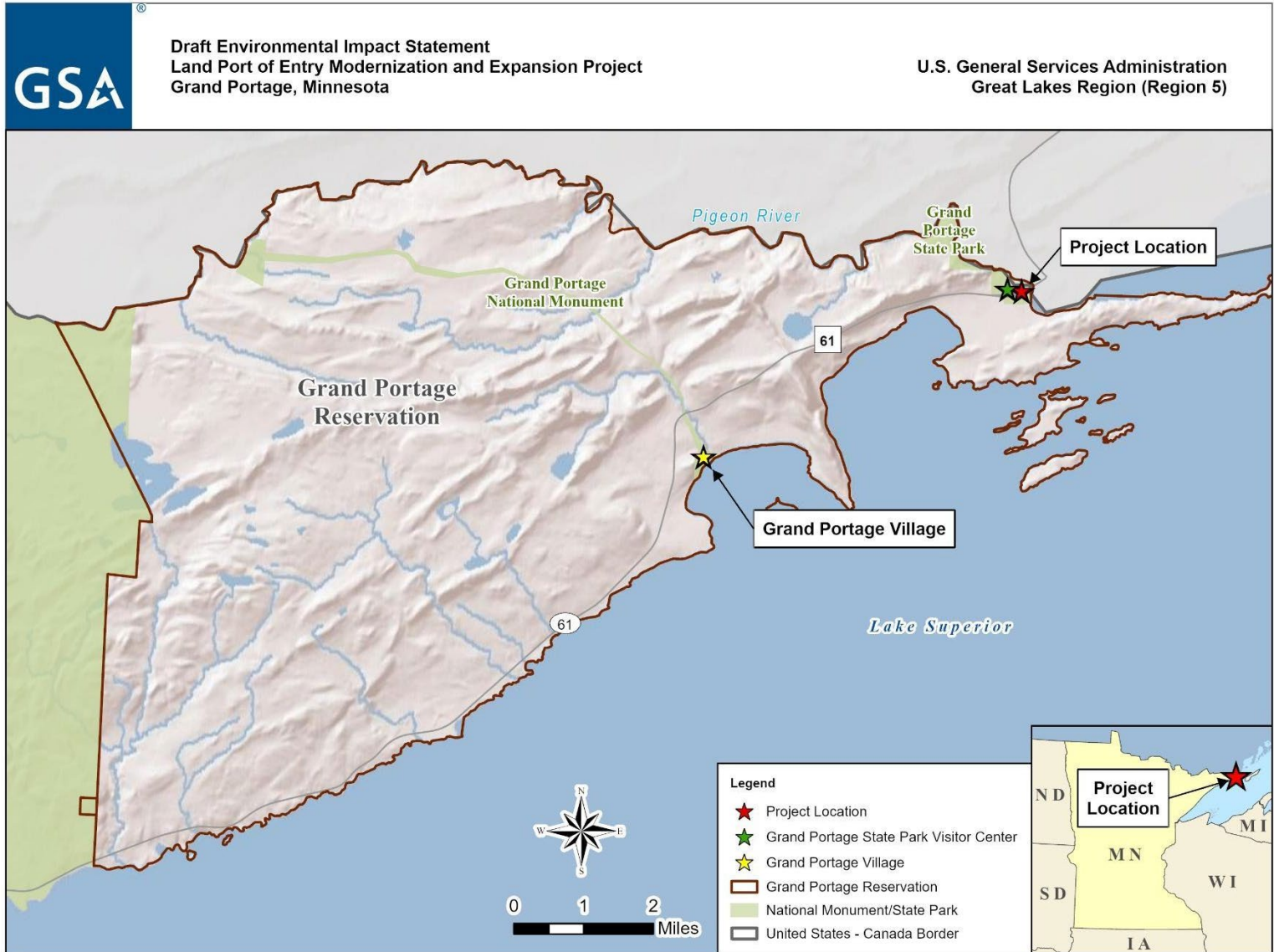






Figure 2. Proposed Three-Phase Power Line Route

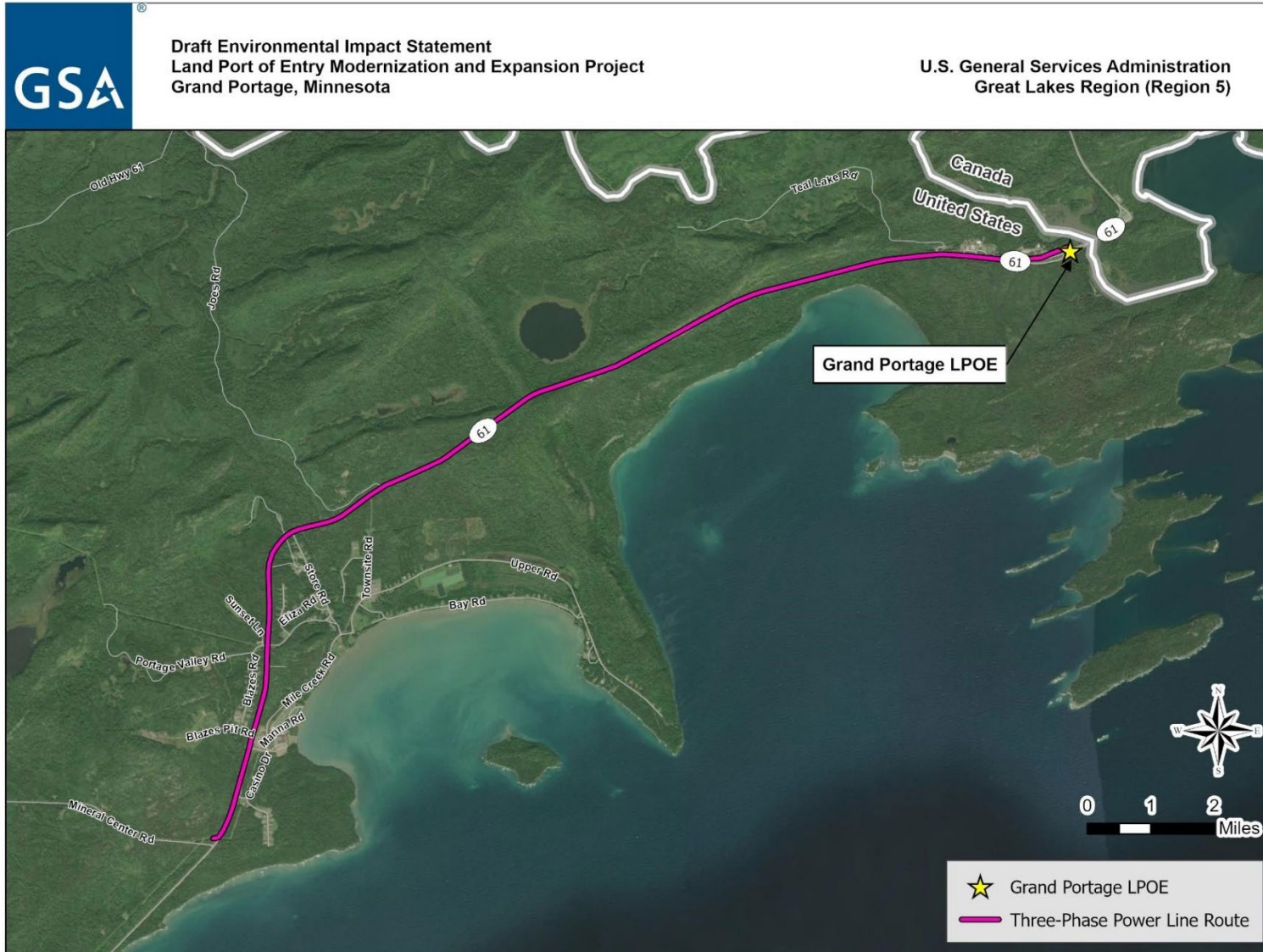


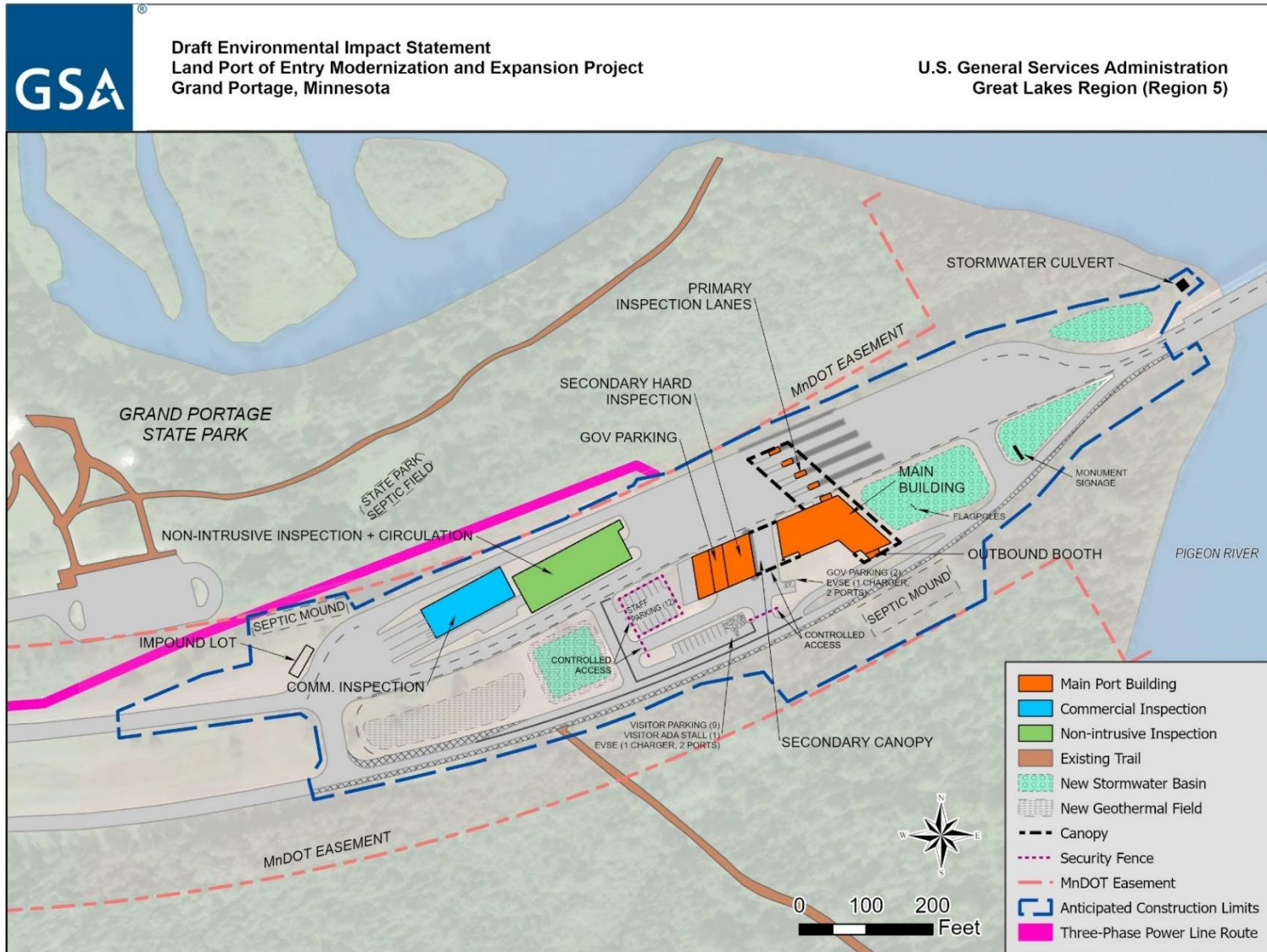


Figure 3. Project Area for Expansion of Grand Portage LPOE





Figure 4. Alternative 1, as Described in 100% PDS



Ministry of Energy  
and Electrification

Office of the Minister

77 Grenville Street, 10<sup>th</sup> Floor  
Toronto ON M7A 2C1  
Tel.: 416-327-6758

Ministère de l'Énergie  
et de l'Électrification

Bureau du ministre

77, rue Grenville, 10<sup>e</sup> étage  
Toronto ON M7A 2C1  
Tél. : 416-327-6758



October 23, 2024

Dear Energy Stakeholder:

I am writing today to share [Ontario's Affordable Energy Future: The Pressing Case for More Power](#), and to share information about next steps on integrated energy resource planning.

Ontario's energy demand is expected to increase by 75 per cent by 2050, as a result of economic development, housing for its growing population and electrification. There is a need to move to an integrated planning process across fuels and sectors, coordinating the build-out of an energy system that remains affordable, abundant and clean.

To support this work, I am pleased to release *Ontario's Affordable Energy Future: The Pressing Case for More Power*, which sets out our priorities in meeting the challenge of a growing Ontario. We are also initiating a consultation and engagement process that would inform the development of Ontario's first Integrated Energy Resource Plan. This plan, which we intend to release in 2025, will consider a long-term, integrated view of energy use across the economy and across all sources of energy.

To help guide this consultation and engagement process, the ministry has released a consultation posting on the [Environmental Registry of Ontario](#), which includes *Ontario's Affordable Energy Future: The Pressing Case for More Power*, together with links to contextual and background information and a series of questions to help guide feedback from our consultation and engagement. The ministry is seeking feedback from the public, Indigenous communities, and key stakeholders to help shape the plan, and we would like to hear from you.

On October 23, 2024, I also introduced Bill 214, the *Affordable Energy Act, 2024*, for approval by the legislature. This legislation would, if passed, enable the development of Integrated Energy Resource Plans, and take other steps to achieve our vision of an affordable energy future. The proposal includes statutory amendments that would make it more cost-effective to connect to the electricity grid, help reduce energy use to save families and businesses money and support the growth of electric vehicles in Ontario.

Our legislative initiative, along with *Ontario's Affordable Energy Future*, builds on significant work completed over the past six years to refine energy system planning and guide the transition to cleaner forms of energy. I appreciate the valuable contributions from the sector to help inform this work so far, such as the Electrification and Energy Transition Panel's engagements. I look forward to continuing to work together through this process.

.../cont'd

I encourage you to review *Ontario's Affordable Energy Future: The Pressing Case for More Power* as well as [Bill 214, the Affordable Energy Act, 2024](#), and submit your feedback through the Environmental Registry of Ontario.

If you have any specific questions about this consultation process, please contact the following Ministry of Energy and Electrification staff:

Christopher Goode  
Director, Policy Coordination and Outreach Branch  
Strategic, Network and Agency Policy Division  
(647) 505-7731  
[christopher.goode@ontario.ca](mailto:christopher.goode@ontario.ca)

Hillary Armstrong  
A/Manager, Policy Coordination  
Strategic, Network and Agency Policy Division  
416-818-0740  
[hillary.armstrong@ontario.ca](mailto:hillary.armstrong@ontario.ca)

Sincerely,



Stephen Lecce  
Minister

c: Hon. Sam Oosterhoff, Associate Minister of Energy-Intensive Industries  
Matt Hiraishi, Chief of Staff to the Minister of Energy and Electrification  
Crystal Mason, Chief of Staff to the Associate Minister of Energy-Intensive Industries  
Susanna Laaksonen-Craig, Deputy Minister of Energy and Electrification  
Karen Moore, Assistant Deputy Minister of Energy and Electrification

---

**From:** admin@noma.on.ca  
**Sent:** Thursday, November 14, 2024 12:39 PM  
**To:** admin@noma.on.ca  
**Subject:** FYI: NOMA Updates - AGM, Learning Morning, Funding closes today for IEDF and ICCGP

Hi CAOs, Clerks, and Elected Officials,

I wanted to remind everyone that the 2025 NOMA Conference will be held April 23-25<sup>th</sup> at the Superior Inn Hotel in Thunder Bay. Registration details and a call for speakers will be distributed in December and a draft agenda will be available in February 2025.

Our next NOMA Learning Morning is **November 20<sup>th</sup> from 9:30-11:30am** (EST). I have just resent the zoom link with the agenda attached for those interested in joining us.

I will send an updated correspondence link on Monday. If you wish to be part of the correspondence distribution list please send me an email to be added to the list.

A few items that may be of interest to you:

Funding applications under the [Indigenous Economic Development Fund \(IEDF\)](#) and the [Indigenous Community Capital Grants Program \(ICCGP\)](#) **close today at 5 p.m. (EST)**, and can be submitted through [Transfer Payment Ontario](#). This funding provides \$3.2 million through the IEDF and \$6 million through the ICCGP to Indigenous businesses, communities, and organizations to help develop infrastructure, create growth plans and support access to skills training to help strengthen Indigenous communities and local economies.

The [Canoe Procurement Group](#) is hosting a [member-only](#) webinar on **November 26 at 11am EST**. Join Procurement Manager Stephanie Dion and Contract Manager Tony DeSciscio to explore how building trust and engaging stakeholders can enhance your procurement team's role. [Register here](#).

The Ontario Energy Board has [issued a bulletin](#) to electricity distributors providing guidance and expectations for meeting obligations to ensure new connections are timely.

The Law Commission of Ontario, and Ontario Human Rights Commission have developed [an assessment toolkit](#) to help organizations implementing AI systems ensure systems are designed to avoid discrimination and encourage compliance with human rights requirements.

The Ministry of the Environment, Conservation and Parks is [seeking comments](#) on proposed changes to excess soil management to remove barriers for the reuse of soil. Comments are due November 21.

The Ministry of Energy and Electrification is seeking comments on [proposed legislative amendments](#) to related to integrated energy planning and affordability measures. Comments are due November 22.

Thank you. Have a good day.

**Andrea Strawson**

Executive Director

Northwestern Ontario Municipal Association (NOMA)

PO Box 10308, Thunder Bay, ON P7B 6T8

E: [admin@noma.on.ca](mailto:admin@noma.on.ca)

P: (807) 683-6662

[www.noma.on.ca](http://www.noma.on.ca)

Follow us on Twitter: @noma\_nwo

*My work day may look different than yours. There is no expectation to read or respond to this email outside of your normal working hours.*

This e-mail message and any files transmitted with it are intended only for the named recipient(s) above and may contain information that is privileged, confidential and/or exempt from disclosure under applicable law. If you are not the intended recipient(s), any dissemination, distribution or copying of this e-mail message or any files transmitted with it is strictly prohibited. If you have received this message in error, or are not the named recipient(s), please notify the sender immediately and delete this e-mail message.



November 12, 2024

Resolution No. 333/2024

**THE CORPORATION OF THE TOWNSHIP OF MCGARRY  
P.O. BOX 99,  
VIRGINIATOWN, ON. P0K 1X0**

MOVED BY *Debbie Fox*

SECONDED BY *Francine Plante*

**Whereas** municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development; and

**Whereas** the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment; and

**Whereas** the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities; and;

**Whereas** the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs; and

**Whereas** redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers; and

**Whereas** a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents;

1. **Now Therefore Be It Hereby Resolved That** The Council of the Corporation of the Township of McGarry formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities; and
2. **Be It Further Resolved That** The Council of the Corporation of the Township of McGarry calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities; and
3. **Be It Further Resolved That** this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive their fair share of the revenue to address critical infrastructure needs; and



4. **Be It Further Resolved That** copies of this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs); and
5. **Be It Further Resolved That** copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.

Defeated \_\_\_\_\_ / Carried *Bonita Culhane*  
 Mayor Mayor

Recorded Vote	Requested by _____	
	YES	NO
Mayor Bonita Culhane	_____	_____
Councillor Louanne Caza	_____	_____
Councillor Elaine Fic	_____	_____
Councillor Annie Keft	_____	_____
Councillor Francine Plante	_____	_____

**The Corporation of the Municipality of Neebing  
Administrative Report**

---

**Date:** November 15, 2024 (For Meeting on November 20, 2024)

**To:** Mayor and Council

**Subject:** Scheduling Special Meetings

**Submitted by:** Laura Jones, Deputy Clerk-Treasurer

---

**RECOMMENDATION:**

Administration recommends that Council schedule special meetings for the purposes of working on the new strategic plan and beginning the 2025 budget deliberations.

**BACKGROUND/DISCUSSION:**

1. Strategic Planning Special Meeting

As discussed at the Special Council Meeting on October 9, 2024, Administration was directed to carry out the strategic plan goal setting exercise with staff, volunteers and the public. These meeting are being held throughout November. Administration plans to present the goals list to Council during the regular Council meeting on December 18<sup>th</sup>. It is recommended that Council set a Special meeting date to work on the next phase of the plan where the goals are combined and prioritized. Administration suggests **Wednesday, January 22, 2025** for this meeting.

2. 2025 Budget Special Meeting

Typically, Council schedules a special meeting in January each year to begin the budget deliberations for the new year. Administration suggests **Wednesday, January 29, 2025** for this meeting.

**ATTACHMENTS:** None

**AVAILABLE UPON REQUEST:** None